

Ryan White Planning Council Quality Improvement Committee

FY 2024 HOW TO BEST MEET THE NEED WORKGROUP #3

3:00 p.m., Thursday, April 20, 2023

Join the Zoom Meeting: bit.ly/2023HTBMN-wg3

Meeting ID: 894 8551 7787

Passcode: 100811

Or, use your cell phone to participate: 346-248-7799 (same Meeting ID & Passcode)

Agenda

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- I. Call to Order Workgroup Co-Chairs
A. Moment of Reflection
B. Welcome and Review Workgroup Purpose and Guidelines
- II. Individual Introductions & Declaration of Conflict of Interest (COI)
A. All participants must state their **name, agency and if they are or are not conflicted**
B. All agency representatives must state the name of the person who will be voting on behalf of the agency representatives at today's meeting.
- III. Role of the staff representative from:
A. Office of Support
B. Ryan White Grant Administration
C. The Resource Group
- IV. Determine how many people are eligible to vote at today's meeting
- V. **Information Regarding the Service Category to be Reviewed**
A. Presentation of data by the Office of Support
B. Presentation of data by Ryan White Grant Administration
C. Presentation of data by The Resource Group

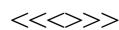
VI. **Review the Current Service Category Definition**
A. Complete the *How to Best Meet the Need FY24 Justification for Each Service Category Chart*
B. Suggest Changes to the Service Definition
1. Discuss suggested change(s), if applicable.
2. Review the current Financial Eligibility.
3. Motion to approve the service category and the financial eligibility
as presented or with suggested changes
C. Additional discussion?
D. Vote on the Motion.

**** REPEAT [V. and VI.] FOR EACH SERVICE CATEGORY ****
- VII. Announcements/Other
A. All workgroup recommendations will be presented to the Quality Improvement Committee in May. The Zoom information and meeting packet will be posted on our website calendar at rwpcHouston.org. Contact Tori Williams if you wish to provide public comment.
- VIII. Adjournment

Houston Area FY 2024 How to Best Meet the Need Process

Workgroup Guidelines

- 1. All meetings are audio and video taped by the Office of Support for use in capturing the motions. The tape is public record. If you state your name or HIV status it will be on public record.**
2. All workgroup participants must familiarize themselves with the Ryan White Planning Council's Conflict of Interest (COI) Policy. The COI policy will be reviewed at the beginning of each workgroup meeting.
- 3. All workgroup participants are to state their name, agency and if they are conflicted. This will be on public record.**
4. Workgroups will use Robert's Rules of Order as a guideline for conducting business. Therefore, if there are enough participants (8 or more eligible to vote) workgroup co-chairs will ask for motions, a second to a motion and a vote on all workgroup recommendations. The staff from the Office of Support will record all recommendations.
- 5. According to the bylaws of the Ryan White Planning Council, "Only one voting member per agency will be permitted to vote. " Therefore, agencies sending more than one representative to a particular workgroup must declare at the beginning of the meeting which participant will be casting the vote throughout the meeting.**
6. The participant selected to represent the agency can vote on any recommendation unless the individual has a conflict of interest with the recommendation. See the Ryan White Planning Council's Conflict of Interest Policy for further clarification.
- 7. All recommendations made by the "How to Best Meet the Need" Workgroups are sent to the Quality Improvement Committee for review, possible revision and possible approval. Recommendations that are not approved by the Quality Improvement Committee are not forwarded to the Steering Committee or full Council.**



Ryan White Definition of Conflict of Interest

"Conflict of Interest" (COI) is defined as an actual or perceived interest in an action which results or has the appearance of resulting in personal, organizational, or professional gain. COI does not refer to persons living with HIV whose sole relationship to a Ryan White Part A, Part B or State Services funded provider is as a client receiving services. The potential for conflict of interest is present in all Ryan White processes: needs assessment, priority setting, comprehensive planning, allocation of funds and evaluation.

FY 2023 Ryan White Part A and B and State Services Funded Service Categories

** = HRSA-defined core service

Part A Funded Service Categories:

- **Ambulatory/Outpatient Medical Care (includes Rural, OB/GYN and Vision care)
- **Case Management – Medical (including treatment adherence services)
 - Case Management – Non-medical (community based)
- **Emergency Financial Assistance - Pharmacy Assistance and Other
- **Health Insurance Assistance
- **Local Pharmacy Assistance Program
- **Medical Nutrition Therapy (including supplements)
- **Oral Health (Rural)
 - Outreach Services
 - Program Support (Project LEAP, Case Management Training and Blue Book)
- **Substance Abuse Treatment (Outpatient)
 - Transportation (Van-based and bus passes)

Part B Funded Service Categories:

- **Health Insurance Assistance
- **Home and Community based Health Services – Facility Based*
- **Oral Health Care (untargeted and prosthodontics)
 - Referral for Health Care (ADAP Eligibility Workers and Early Medical Intervention for the Incarcerated)

State Services Funded Service Categories:

- Case Management – Non-Medical, Targeting Substance Use Disorders
- **Health Insurance Assistance
- **Hospice Services
 - Linguistics Services
- **Mental Health

*As of 03/07/23, there is no vendor for Home and Community based Health Services – Facility Based.

Since FY 2022, Ryan White Part A funds are no longer being used for Pediatric Outpatient Medical Care or Pediatric Case Management as The Resource Group is providing alternative funding.

How to Best Meet the Need - Workgroup #3
FY 2023 Houston EMA/HSDA Service Category Financial Eligibility
for Ryan White Part A, Part B and State Services

<u>Service Definition</u>	Approved FY22 Financial Eligibility Based on federal poverty guidelines	Approved FY23 Financial Eligibility Based on federal poverty guidelines
Emergency Financial Assistance - Other - Part A	400%	400%
Hospice Services - State Services	300%	300%
Linguistic Services - State Services	300%	300%
Referral for Health Care (Incarcerated) - State Services	No Financial Cap	No Financial Cap
Transportation - Part A	400%	400%

2023 HHS Federal Poverty Guidelines

Effective Date: 01/19/2023

Poverty Level	Size of Family Unit							
	1	2	3	4	5	6	7	8
100%	14,580	19,720	24,860	30,000	35,140	40,280	45,420	50,560
133%	19,391	26,228	33,064	39,900	46,736	53,572	60,409	67,245
150%	21,870	29,580	37,290	45,000	52,710	60,420	68,130	75,840
200%	29,160	39,440	49,720	60,000	70,280	80,560	90,840	101,120
250%	36,450	49,300	62,150	75,000	87,850	100,700	113,550	126,400
300%	43,740	59,160	74,580	90,000	105,420	120,840	136,260	151,680
350%	51,030	69,020	87,010	105,000	122,990	140,980	158,970	176,960
400%	58,320	78,880	99,440	120,000	140,560	161,120	181,680	202,240
450%	65,610	88,740	111,870	135,000	158,130	181,260	204,390	227,520
500%	72,900	98,600	124,300	150,000	175,700	201,400	227,100	252,800

For family units with more than 8 members, add \$5,140 for each additional member. (The same increment applies to smaller family sizes also, as can be seen in the figures above.)