

# Ryan White Planning Council Quality Improvement Committee

## FY 2025 HOW TO BEST MEET THE NEED WORKGROUP #1

10:30 a.m., Tuesday, April 16, 2024

**In Person meeting location:** Bering Church, 1440 Harold St, 2<sup>nd</sup> Floor; Houston, Texas, 77006  
(Enter the building from the parking lot behind the church on Hawthorne Street)

**Join Zoom Meeting:** <https://us02web.zoom.us/j/8899837982> Meeting ID: 889 983 7982

**Or, join by telephone:** 346 248-7799

### Agenda

- 
- I. Call to Order Workgroup Co-Chairs
- A. Moment of Reflection
  - B. Welcome and Review Workgroup Purpose and Guidelines
- II. Individual Introductions & Declaration of Conflict of Interest (COI)
- A. All participants must state their **name, agency and if they are or are not conflicted**
  - B. All agency representatives must state the name of the person who will be voting on behalf of the agency representatives at today's meeting.
- III. Role of the staff representative from:
- A. Office of Support
  - B. Ryan White Grant Administration
  - C. The Resource Group
- IV. Determine how many people are eligible to vote at today's meeting
- V. **Information Regarding the Service Category to be Reviewed**

  - A. Presentation of data by the Office of Support
  - B. Presentation of data by Ryan White Grant Administration
  - C. Presentation of data by The Resource Group

VI. **Review the Current Service Category Definition**

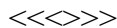
  - A. Complete the *How to Best Meet the Need FY25 Justification for Each Service Category Chart*
  - B. Suggest Changes to the Service Definition
    - 1. Discuss suggested change(s), if applicable.
    - 2. Review the current Financial Eligibility.
    - 3. Motion to approve the service category and the financial eligibility *as presented or with suggested changes.*
  - C. Additional discussion?
  - D. Vote on the Motion.

**\*\* REPEAT [ V. and VI. ] FOR EACH SERVICE CATEGORY \*\***
- VII. Announcements/Other
- A. All workgroup recommendations will be presented to the Quality Improvement Committee in May. The Zoom information and meeting packet will be posted on our website calendar at [rwpcHouston.org](http://rwpcHouston.org). Contact Tori Williams if you wish to provide public comment.
- VIII. Adjournment

# **Houston Area FY 2025 How to Best Meet the Need Process**

## **Workgroup Guidelines**

- 1. All meetings are audio and video taped by the Office of Support for use in capturing the motions. The tape is public record. If you state your name or HIV status it will be on public record.**
2. All workgroup participants must familiarize themselves with the Ryan White Planning Council's Conflict of Interest (COI) Policy. The COI policy will be reviewed at the beginning of each workgroup meeting.
- 3. All workgroup participants are to state their name, agency and if they are conflicted. This will be on public record.**
4. Workgroups will use Robert's Rules of Order as a guideline for conducting business. Therefore, if there are enough participants (8 or more eligible to vote) workgroup co-chairs will ask for motions, a second to a motion and a vote on all workgroup recommendations. The staff from the Office of Support will record all recommendations.
- 5. According to the bylaws of the Ryan White Planning Council, "Only one voting member per agency will be permitted to vote. " Therefore, agencies sending more than one representative to a particular workgroup must declare at the beginning of the meeting which participant will be casting the vote throughout the meeting.**
6. The participant selected to represent the agency can vote on any recommendation unless the individual has a conflict of interest with the recommendation. See the Ryan White Planning Council's Conflict of Interest Policy for further clarification.
- 7. All recommendations made by the "How to Best Meet the Need" Workgroups are sent to the Quality Improvement Committee for review, possible revision and possible approval. Recommendations that are not approved by the Quality Improvement Committee are not forwarded to the Steering Committee or full Council.**



### **Ryan White Definition of Conflict of Interest**

"Conflict of Interest" (COI) is defined as an actual or perceived interest in an action which results or has the appearance of resulting in personal, organizational, or professional gain. COI does not refer to persons living with HIV whose sole relationship to a Ryan White Part A, Part B or State Services funded provider is as a client receiving services. The potential for conflict of interest is present in all Ryan White processes: needs assessment, priority setting, comprehensive planning, allocation of funds and evaluation.

## FY 2024 Part A Funded Service Categories

\*\* = HRSA-defined core service

### **Part A Funded Service Categories:**

- \*\*Ambulatory/Outpatient Medical Care (includes Rural, OB/GYN and Vision care)
- \*\*Case Management – Medical (including treatment adherence services)
  - Case Management – Non-medical (community based)
- \*\*Emergency Financial Assistance - Pharmacy Assistance and Other
- \*\*Health Insurance Assistance
- \*\*Local Pharmacy Assistance Program
- \*\*Medical Nutrition Therapy (including supplements)
- \*\*Oral Health (Rural)
  - Outreach Services
  - Program Support (Project LEAP, Case Management Training and Blue Book)
- \*\*Substance Use Disorder Treatment (Outpatient)
  - Transportation (Van-based and bus passes)

### **HRSA Services NOT Funded by Part A:**

- \*\*Ambulatory/Outpatient Medical Care (Pediatric)
  - Child Care Services (in home reimbursement and at primary care sites)
- \*\*Early Intervention Services
  - Food Bank/Home Delivered Meals
  - Health Education/Risk Reduction
- \*\*Home and Community-based Health Services – Facility Based
- \*\*Home and Community-based Health Services – In Home
- \*\*Hospice Services
  - Housing Assistance (Emergency rental assistance)
  - Housing Related Services (Housing coordination)
  - Legal Assistance
- \*\*Mental Health Services
  - Minority Capacity Building
  - Linguistic Services
  - Other Professional Services
  - Permanency Planning
  - Psychosocial Support Services (Counseling/Peer)
  - Rehabilitation Services
  - Referral for Health Care and Support Services
  - Respite Care

**FYI: REVIEW STATUS OF Pediatric Outpatient Medical Care.** Also, as of 03/07/23, there was no vendor for Home and Community based Health Services – Facility Based. And, since FY 2022, Ryan White Part A funds have no longer been used for Pediatric Case Management as The Resource Group is providing alternative funding.

## FY 2024 Part B/State Services Funded Service Categories

\*\* = HRSA-defined core service

### **Part B Funded Service Categories:**

\*\*Health Insurance Assistance

\*\*Oral Health Care (untargeted and prosthodontics)

Referral for Health Care and Support Services (ADAP Eligibility Workers and Early Medical Intervention for the Incarcerated)

### **State Services Funded Service Categories:**

Case Management – Non-Medical, Targeting Substance Use Disorders

\*\*Health Insurance Assistance

\*\*Hospice Services

Linguistics Services

\*\*Mental Health

### **HRSA Services NOT Funded by Part B/State Services:**

\*\*Ambulatory/Outpatient Medical Care (Rural)

\*\*Case Management – Medical (Rural)

Case Management – Non-Medical

Child Care Services (in home reimbursement and at primary care sites)

\*\*Early Intervention Services

Food Bank/Home Delivered Meals

Health Education/Risk Reduction

\*\*Home and Community-based Health Services – Facility Based

\*\*Home and Community-based Health Services – In Home

Housing Assistance (Emergency rental assistance)

Housing Related Services (Housing coordination)

Legal Assistance

\*\*Local Medication Program

\*\*Medical Nutrition Therapy (Nutritional Counseling and Nutritional Supplements)

Minority Capacity Building

Other Professional Services

Outreach Services

Permanency Planning

Psychosocial Support Services (Counseling/Peer)

Rehabilitation Services

Volunteerism/Buddy Companion Services

Rehabilitation Services

Respite Care

\*\*Substance Abuse Services

Transportation (Rural)

**How to Best Meet the Need**  
**FY 2024 Houston EMA/HSDA Service Category Financial Eligibility**  
**for Ryan White Part A, Part B and State Services**

<u>Service Definition</u>	<b>Approved FY23 Financial Eligibility</b> Based on federal poverty guidelines	<b>Approved FY24 Financial Eligibility</b> Based on federal poverty guidelines
<b>Ambulatory/Outpatient Medical Care (CBO, Public Clinic, &amp; Rural) - Part A including:</b> <ul style="list-style-type: none"> <li>• Medical Case Management<sup>1</sup></li> <li>• Service Linkage<sup>2</sup></li> <li>• Outreach<sup>3</sup></li> <li>• EFA-Pharmacy Assistance<sup>4</sup></li> <li>• Local Pharmacy Assistance<sup>5</sup></li> </ul>	<b>300%</b>	<b>300%</b>
Case Management (Clinical) - Part A	<b>No Financial Cap</b>	<b>No Financial Cap</b>
Case Management (Non-Medical, Service Linkage at Testing Sites) - Part A	<b>No Financial Cap</b>	<b>No Financial Cap</b>
Referral for Health Care and Support Services- <ul style="list-style-type: none"> <li>• ADAP Enrollment Workers</li> </ul> - State Services	<b>500%</b>	<b>500%</b>
Vision Care - Part A	<b>400%</b>	<b>400%</b>

## 2024 HHS Federal Poverty Guidelines

Effective Date: 01/17/2024

Poverty Level	Size of Family Unit							
	1	2	3	4	5	6	7	8
100%	15,060	20,440	25,820	31,200	36,580	41,960	47,340	52,720
133%	20,030	27,185	34,341	41,496	48,651	55,807	62,962	70,118
150%	22,590	30,660	38,730	46,800	54,870	62,940	71,010	79,080
200%	30,120	40,880	51,640	62,400	73,160	83,920	94,680	105,440
250%	37,650	51,100	64,550	78,000	91,450	104,900	118,350	131,800
300%	45,180	61,320	77,460	93,600	109,740	125,880	142,020	158,160
350%	52,710	71,540	90,370	109,200	128,030	146,860	165,690	184,520
400%	60,240	81,760	103,280	124,800	146,320	167,840	189,360	210,880
450%	67,770	91,980	116,190	140,400	164,610	188,820	213,030	237,240
500%	75,300	102,200	129,100	156,000	182,900	209,800	236,700	263,600

For family units with more than 8 members, add \$5,380 for each additional member. (The same increment applies to smaller family sizes also, as can be seen in the figures above.)