

**Houston Area HIV Services Ryan White Planning Council**  
**Office of Support**  
2223 West Loop South, Suite 240, Houston, Texas 77027  
832 927-7926 telephone; 713 572-3740 fax  
<http://rwpchouston.org>

**Memorandum**

To: Members, Comprehensive HIV Planning Committee  
Allen Murray, Co-Chair  
Steven Vargas, Co-Chair  
Johanna Castillo  
Kathryn Fergus  
Kenia Gallardo  
Dawn Jenkins  
Shital Patel  
Evelio Escamilla  
Paul Richards  
Ryan Rose  
Imran Shaikh  
Robert Sliepka  
Carol Suazo

Copy: Tori Williams  
Mackenzie Hudson  
Tiffany Shepherd  
Marlene McNeese  
Sha'Terra Johnson  
Mauricia Chatman  
Diane Beck  
David Babb – email only  
Janice Burns – email only  
Ann Robison – email only  
Gretchen Hollingsworth – email only  
Algernon Moorhead  
Oscar Perez  
Miyase Koksai-Ayhan

From: Mackenzie A. Hudson, Health Planner, Office of Support

Date: Thursday, May 25, 2023

Re: **Meeting Reminder**

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Please note that there will be a virtual meeting of the Comprehensive HIV Planning Committee. Meeting details are as follows:

**Comprehensive HIV Planning Committee Meeting**  
**2:00 pm, Thursday, June 8, 2023**

Join Zoom Meeting by clicking on this link:  
<https://us02web.zoom.us/j/89330219598?pwd=RW9wKzFCWHI6SzRRNG12VndnR21YUT09>  
Meeting ID: 893 3021 9598  
Passcode: 253271  
Or, call 346 248-7799

**Members are also welcome to join us in-person at our new office space at Bering Church in Montrose.** For this reason, it is even more important that you contact Rod to RSVP, even if you cannot attend. Rod can be reached by telephone at: 832 927-7926 or by email at: [Rodriga.Avila@harriscountytexas.gov](mailto:Rodriga.Avila@harriscountytexas.gov).

Thank you!

**Houston Area HIV Services Ryan White Planning Council**

**Comprehensive HIV Planning Committee**

2:00 p.m., Thursday, June 8, 2023

Join Zoom Meeting by clicking on this link:

<https://us02web.zoom.us/j/89330219598?pwd=RW9wKzFCWHl6SzRRNG12VndnR21YUT09>

Meeting ID: 893 3021 9598

Passcode: 253271

To join via telephone call: (346) 248-7799

**In Person: Bering Church, 1440 Harold St, Houston, Texas 77006. Park behind the building and ring the bell for entrance at the back of the church.**

**AGENDA**

I. Call to Order

- A. Welcome and Introductions
- B. Moment of Reflection
- C. Adoption of the Agenda
- D. Approval of the Minutes

Allen Murray and  
Steven Vargas, Co-Chairs

II. Public Comment and Announcements

(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization.

III. Old Business

- A. 2023 Epidemiological Supplement and 2024 Epidemiological Profile
- B. Updates on 2022 Integrated Plan
  - a. SIRR hosted discussion re: Pros and Cons of distributing condoms in jails & prisons

Tori Williams

IV. New Business

- A. Evaluation Workgroup of the 2022 HIV Integrated Plan
  - a. Review the goals
  - b. SMART goals
  - c. Benchmarks

All

V. Announcements

Allen Murray and  
Steven Vargas, Co-Chairs

VI. Adjourn

## Houston Area HIV Services Ryan White Planning Council

Comprehensive HIV Planning Committee

2:00 p.m., Thursday, May 11, 2023

Meeting Location: St. Philip Presbyterian Church 4807 San Felipe, Houston, Texas 77056  
and Zoom teleconference

### Minutes

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Steven Vargas, Co-Chair	Johanna Castillo, excused	Josh Mica, RWPC
Allen Murray, Co-Chair	Evelio Escamilla, excused	Bobby Cruz, RWPC
Kenia Gallardo	Kathryn Fergus, excused	Sha'Terra Johnson, TRG
Dawn Jenkins	Shital Patel, excused	Tori Williams, Office of Support
Ryan Rose	Paul Richards, excused	Mackenzie Hudson, Office of Support
Robert Sliepka	Imran Shaikh, excused	Diane Beck, Office of Support
Carol Suazo	Ashley Barnes	
John Heathcock	Dominique Brewster	
	Gina German	
	Mary L. Guidry	

**Call to Order:** Steven Vargas, Co-Chair, called the meeting to order at 2:09 p.m. and asked for a moment of reflection.

**Adoption of Agenda: Motion #1:** *it was moved and seconded (Sliepka, Jenkins) to adopt the agenda. Motion carried.*

**Approval of the Minutes: Motion #2:** *it was moved and seconded (Rose, Heathcock) to approve the March 9, 2023 minutes. Motion carried.* Abstentions: Sliepka.

**Public Comment:** None.

**2023 Epidemiological Supplement and 2024 Epidemiological Profile:** Williams said that Hudson has been working with Houston Health Department staff and because they are very short staffed, it would be best if we could do an Epi Supplement in 2023 and a full Epi Profile in 2024.

**Updates on 2022 Integrated Plan:** Williams and Hudson presented the attached PowerPoint slides which describes how some of the workgroups will operate. HIV and Aging = Pillar 5: This workgroup has met twice and had two excellent presentations. The April presentation was entitled: *The Needs of Older Texans Living with AIDS*, by Daniel Castellanos, DrPH, Latino Commission on AIDS. The May presentation was entitled: *No One's Paying Attention To Aging* by Jules Levin, National AIDS Treatment Advocacy Project (NATAP). Murray stated that both presentations were fantastic and Jules Levin has agreed to present his information to the Bering support group next month.

Vargas suggested that the Council will have a significant amount of carryover funding in 2023 which could be used to do aging related medical tests to establish a baseline and get everyone

used to the idea of having these tests. We can use the data that is collected to create standards of care. The committee agreed that this was a good idea. **Motion #3:** *it was moved and seconded (Murray, Sliepka) to recommend using extra funds this year to pay for aging related testing of Ryan White clients, especially long term survivors, those born with HIV and those over the age of 45. Motion Carried.*

All were invited to attend a project related to the 2<sup>nd</sup> Special HTBMN Workgroup and the goals of the Integrated Plan. At 9:30 am on May 24<sup>th</sup>, the SIRR Coalition will host a meeting to discuss the pros and cons of distributing condoms in jails and prisons. It will be hybrid, so those interested can attend in person at the Montrose Center and on GoToMeeting.

Structure for the Needs Assessment and Integrated Plan: Williams said that we would like to use the same structure for both work products by combining all workgroups for both projects under one Leadership team. Murray said it would be great so long as the agenda wasn't so overloaded that the meetings go on for hours and people lose interest. Vargas said it would be great to have the information in both processes at once to make sure we don't miss anything. Williams said we need to get the evaluation workgroup started soon to create benchmarks for the goals of the Integrated Plan by using this committee as the base for the workgroup and inviting the Houston Health Department, CPG and others who worked on the plan to come to this meeting as the evaluation workgroup. Committee members agreed.

**Announcements:** Murray said that the first Wednesday in June, Jules Levin will give his HIV and Aging presentation at the Bering Support Group. All are welcome.

**Adjournment:** **Motion:** *it was moved and seconded (Jenkins, Suazo) to adjourn the meeting at 3:15 p.m. Motion Carried.*

Submitted by:

Approved by:

\_\_\_\_\_  
Tori Williams, Office of Support      Date

\_\_\_\_\_  
Chair of Committee      Date

JA = Just arrived at meeting  
R = Left room temporarily  
M = Left the meeting  
C = Chaired the meeting

**2023 Voting Record for Meeting Date May 11, 2023**

MEMBERS	Motion #1: Agenda				Motion #2: Minutes				Motion #3: pay for aging related tests			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Steven Vargas, Co-Chair				C				C				C
Allen Murray, Co-Chair ja 2:23 pm	X				X					X		
Johanna Castillo	X				X				X			
Evelio Escamilla	X				X				X			
Kathryn Fergus	X				X				X			
Kenia Gallardo ja 2:12 pm	X				X					X		
Dawn Jenkins		X				X				X		
Shital Patel	X				X				X			
Paul Richards	X				X				X			
Ryan Rose		X				X				X		
Imran Shaikh	X				X				X			
Robert Sliepka		X						X		X		
Carol Suazo ja 2:17 pm	X				X					X		
Ashley Barnes	X				X				X			
Dominique Brewster	X				X				X			
Gina German	X				X				X			
Mary L. Guidry	X				X				X			
John Heathcock		X				X				X		

## 2022 - 2026 Houston Area Integrated HIV Plan Activities Organized By Pillar

Pillar	Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Contact; Assigned Committee	Status and Brief Progress N
<b>Pillar 1: Diagnose</b>	Improve HIV-Related Health Outcomes of All People Being Tested for HIV [QoL]	Health departments, community-based organizations, FQHCs, correctional facilities, school-based clinics, sexual health clinics, women's health services/prenatal service providers, hospitals.	Annually	CDC HIV Prevention and Surveillance Programs, RWHAP, State and/or Local Funding.	People at risk for acquiring HIV	Number of newly identified persons with HIV; Establishment of protocols for HIV/AIDS treatment under incarceration, number of cases linked to care under incarceration.		<input type="checkbox"/> Complete (C) <input type="checkbox"/> In Progress (P) <input type="checkbox"/> Not Initiated (NI)
<b>Pillar 1: Diagnose</b>	Increase Knowledge and Understanding of HIV	Southern AIDS Education and Training Center (AETC), Texas Southern University (TSU), Houston HIV Prevention Community Planning Group (CPG) and Ryan White Planning Council (RWPC).	Annually	CDC, Ryan White, AETC and possibly TSU grant funds already secured to work with community groups such as The Houston Area HIV Education Coalition.		Increased knowledge among students measured by student pre and post tests		<input type="checkbox"/> Complete (C) <input type="checkbox"/> In Progress (P) <input type="checkbox"/> Not Initiated (NI)
<b>Pillar 2: Treat</b>	Increase Access to Care and Medication	Operation I.D., Texas I.D. Connect, The Beacon, Ryan White-funded agencies.	Annually	N/A		Ten percent more individuals have received identification in a 6-month period. Agency data on client service utilization		<input type="checkbox"/> Complete (C) <input type="checkbox"/> In Progress (P) <input type="checkbox"/> Not Initiated (NI)
<b>Pillar 2: Treat</b>	Increase access to HIV education, prevention and care services among priority populations.	Staff from various Ryan-White funded agencies	Annually	Ryan White Part A or B or State Services funding	People with a history of sexual offense	Case manager/service linkage worker is hired and secures a minimum caseload of 30 individuals within a 12 month period. RWPC incorporates the quarterly reports from the case manager/service linkage worker in its planning process and works to better meet the needs of this priority population.		<input type="checkbox"/> Complete (C) <input type="checkbox"/> In Progress (P) <input type="checkbox"/> Not Initiated (NI)

Pillar	Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Contact; Assigned Committee	Status and Brief Progress N
<b>Pillar 2: Treat</b>	Increase access to care and medication by tying the distribution of prepaid cell phones for clients to pharmacies, making the phone a medical necessity (not an incentive).	Staff from various Ryan White-funded agencies	Annually	N/A		More clients receive cell phones in a 6-month period; Agency phone disbursement records		<input type="checkbox"/> Complete (C) <input type="checkbox"/> In Progress (P) <input type="checkbox"/> Not Initiated (NI)
<b>Pillar 3: Prevent</b>	Prevent new HIV Infections by increasing knowledge of HIV among people, communities and the health workforce; with particular emphasis on priority populations and non-Ryan White funded agencies with expertise in areas that intersect with HIV.	Southern AETC, TSU, CPG and the RWPC	Annually	CDC, Ryan White, AETC and possibly TSU grant funds already secured to work with community groups such as The Houston Area HIV Education Coalition.		Increased knowledge among students; student pre- and post-tests		
<b>Pillar 3: Prevent</b>	Gather data both for and against policy changes related to the following issues with the goal of making data driven decisions regarding support for: <ul style="list-style-type: none"> <li>• Condom distribution in jails and prisons</li> <li>• Texas becoming a Medicaid Expansion state</li> </ul>	Community-based organizations, FQHCs, sexual health clinics, hospitals, social media platform providers, social service providers, community task force, RWPC-OS (Potential non-RP partners: TDSHS; AETC; HHS), St. Luke's Episcopal Foundation	Annually	N/A	Ryan White Planning Council members	State and local policies		

Pillar	Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Contact; Assigned Committee	Status and Brief Progress N
<b>Pillar 4: Respond</b>	Build a community-tailored program to investigate and intervene in active networks and ensure resources are delivered where need is the greatest.							
<b>Pillar 5: Quality of Life</b>	Improve Quality of Life for Persons Living with HIV.	People with HIV, CPG, RWPC, HHD, Houston Area HIV Data Committee (HDC)	Annually	HHD	People living with HIV	Quality of life survey indicates higher quality of life among people living with HIV.		
<b>Pillar 5: Quality of Life</b>	Increase the proportion of people with diagnosed HIV who report good or better health to 95% from a 2018 baseline of 71.5%.	Persons with HIV, Ryan White-funded clinics, Ryan White Administrative Agencies, CPG, RWPC, HDC.	Annually	N/A	People living with HIV	Centralized Patient Care Management System (CPCDMS) and Take Charge Texas (TCT) client level data systems.		
<b>Pillar 5: Quality of Life</b>	Decrease by 50% the proportion of people with diagnosed HIV who report an unmet need for services from a mental health professional from a 2017 baseline of 24.2%.	People with HIV, Ryan White-funded clinics, Ryan White Administrative Agencies, CPG, RWPC, HDC.	Annually	N/A	People living with HIV	CPCDMS and TCT		
<b>Pillar 5: Quality of Life</b>	Decrease by 50% the proportion of people with diagnosed HIV who report ever being hungry and not eating because there wasn't enough money for food from a 2017 baseline of 21.1%.	People with HIV, Ryan White-funded clinics, Ryan White Administrative Agencies, CPG, RWPC, Houston area food banks, local churches, HDC.	Annually	N/A	People living with HIV	CPCDMS and TCT		
<b>Pillar 5: Quality of Life</b>	Decrease by 50% the proportion of people with diagnosed HIV who report being out of work from a 2017 baseline of 14.9%.	People with HIV, Ryan White Administrative Agencies, CPG, RWPC, HDC	Annually	N/A	People living with HIV	CPCDMS, TCT, and employment records		



Pillar	Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Contact; Assigned Committee	Status and Brief Progress N
<b>Pillar 5: Quality of Life</b>	Decrease by 50% the proportion of people with diagnosed HIV who report being unstably housed or homeless from a 2018 baseline of 21.0%.	People with HIV, Ryan White Administrative Agencies, CPG, RWPC, Housing Agencies, HOPWA and other housing funders, HDC.	Annually	N/A	People living with HIV	CPCDMS and TCT		
<b>Pillar 5: Quality of Life</b>	Increase coordination and cooperation among Houston area institutions, universities and agencies that collect HIV related data.	HHD/Bureau of HIV, HCPH/RWGA, CPG, RWPC, PACHA, Positive Women's Network – USA and Houston Chapter, Cizik School of Nursing, UTHealth, South Central AETC, Baylor College of Medicine, University of Houston Graduate School of Social Work, Houston Food Bank	Annually	N/A	People living with HIV	CPCDMS, TCT, and other data held by institutions listed above as Key Committed Partners.		