

Houston Area HIV Services Ryan White Planning Council
Office of Support
Bering Church, 1440 Harold Street, Houston, TX 77006
832 927-7926 telephone; 713 431-4880 fax; <http://rwpchouston.org>

Memorandum

To: Members, Comprehensive HIV Planning Committee

Allen Murray, Co-Chair	Evelio Escamilla
Steven Vargas, Co-Chair	Paul Richards
Johanna Castillo	Ryan Rose
Kathryn Fergus	Imran Shaikh
Kenia Gallardo	Robert Sliepka
Dawn Jenkins	Carol Suazo
Shital Patel	

Copy: Tori Williams David Babb – email only
Mackenzie Hudson Janice Burns – email only
Tiffany Shepherd Ann Robison – email only
Marlene McNeese Gretchen Hollingsworth – email only
Sha’Terra Johnson Algernon Moorhead
Mauricia Chatman Oscar Perez
Diane Beck Miyase Koksai-Ayhan

From: Mackenzie A. Hudson, Health Planner, Office of Support

Date: Wednesday, September 7, 2023

Re: **Meeting Reminder**

Please note that there will be a hybrid meeting of the Comprehensive HIV Planning Committee. Details are as follows:

Comprehensive HIV Planning Committee Meeting
2:00 pm, Thursday, September 14, 2023

Join Zoom Meeting by clicking on this link:

<https://us02web.zoom.us/j/89330219598?pwd=RW9wKzFCWHl6SzRRNG12VndnR21YUT09>

Meeting ID: 893 3021 9598

Passcode: 253271

Or, call 346 248-7799

In-person location: Bering Church, 1440 Harold St., Houston, TX 77006. Please park and enter the building from the parking lot behind the church on Hawthorne Street.

Please contact Rod to RSVP, even if you cannot attend. Rod can be reached by telephone at 832 927-7926 or by email at: Rodriga.Avila@harriscountytexas.gov. Thank you!

Houston Area HIV Services Ryan White Planning Council

Comprehensive HIV Planning Committee

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Meeting ID: 893 3021 9598 Passcode: 253271 To join via telephone call: (346) 248-7799

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AGENDA

I. Call to Order

- A. Welcoming Remarks and Moment of Reflection
- B. Adoption of the Agenda
- C. Approval of the Minutes

Allen Murray and
Steven Vargas, Co-Chairs

II. Public Comment and Announcements

(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization.

III. Old Business

- A. Update on the 2023 Epi Supplement
- B. 2023 Needs Assessment Survey
- C. 2022-2026 Integrated Plan
 - a. General Updates
 - b. SMARTIE Goals

Imran Shaikh
Mackenzie Hudson & Sha'Terra Johnson

Tori Williams
Steven Vargas

IV. Announcements

V. Adjourn

Houston Area HIV Services Ryan White Planning Council

Comprehensive HIV Planning Committee

2:00 p.m., Thursday, August 10, 2023

Meeting Location: Bering Church 1440 Harold Street, Houston and Zoom teleconference

Minutes

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Steven Vargas, Co-Chair	Johanna Castillo, excused	Josh Mica, RWPC
Allen Murray, Co-Chair	Kathryn Fergus, excused	Rodney Mills, RWPC
Evelio Escamilla	Kenia Gallardo	Tori Williams, Office of Support
Dawn Jenkins	Paul Richards	Mackenzie Hudson, Office of Support
Shital Patel	Carol Suazo	Diane Beck, Office of Support
Ryan Rose	Ashley Barnes	
Imran Shaikh		
Robert Sliepka		
Mary L. Guidry		
Dominique Brewster		
Gina German		
John Heathcock		

Call to Order: Steven Vargas, Co-Chair, called the meeting to order at 2:17 p.m. and asked for a moment of reflection.

Adoption of Agenda: **Motion #1:** *it was moved and seconded (Rose, Escamilla) to adopt the agenda.*
Motion carried.

Approval of the Minutes: **Motion #2:** *it was moved and seconded (Sliepka, Rose) to approve the July 13, 2023 minutes.* **Motion carried.** Abstentions: Brewster, German, Heathcock, Jenkins, Mills, Patel.

Public Comment: None.

Update on the 2023 Epi Supplement: Shaikh said that the epi supplement is almost ready, just a few tweaks are needed then it should be ready for next month. He put his contact in the chat: Imran.shaikh@houstontx.gov.

2023 Needs Assessment Survey: The committee reviewed additional questions suggested by committee members. They made edits to the text and order of the questions. Johnson said they hope to have the incentives ready by the end of the month. **Motion #3:** *it was moved and seconded (Murray, Sliepka) to approve the Needs Assessment survey with the suggested changes.* **Motion carried.**

Announcements: Vargas said that Act Now: End AIDS is having a networking event at 6 pm tonight at Boheme; they will have a meeting at Legacy Montrose Clinic at 10am tomorrow. The Fast Track Cities meeting is at the end of the month. If it is available and open to everyone he will send information for the Office of Support to distribute.

Adjournment: Motion: *it was moved and seconded (Sliepka, Rose) to adjourn the meeting at 3:42 p.m.*
Motion Carried.

Submitted by:

Approved by:

 Tori Williams, Office of Support Date

 Chair of Committee Date

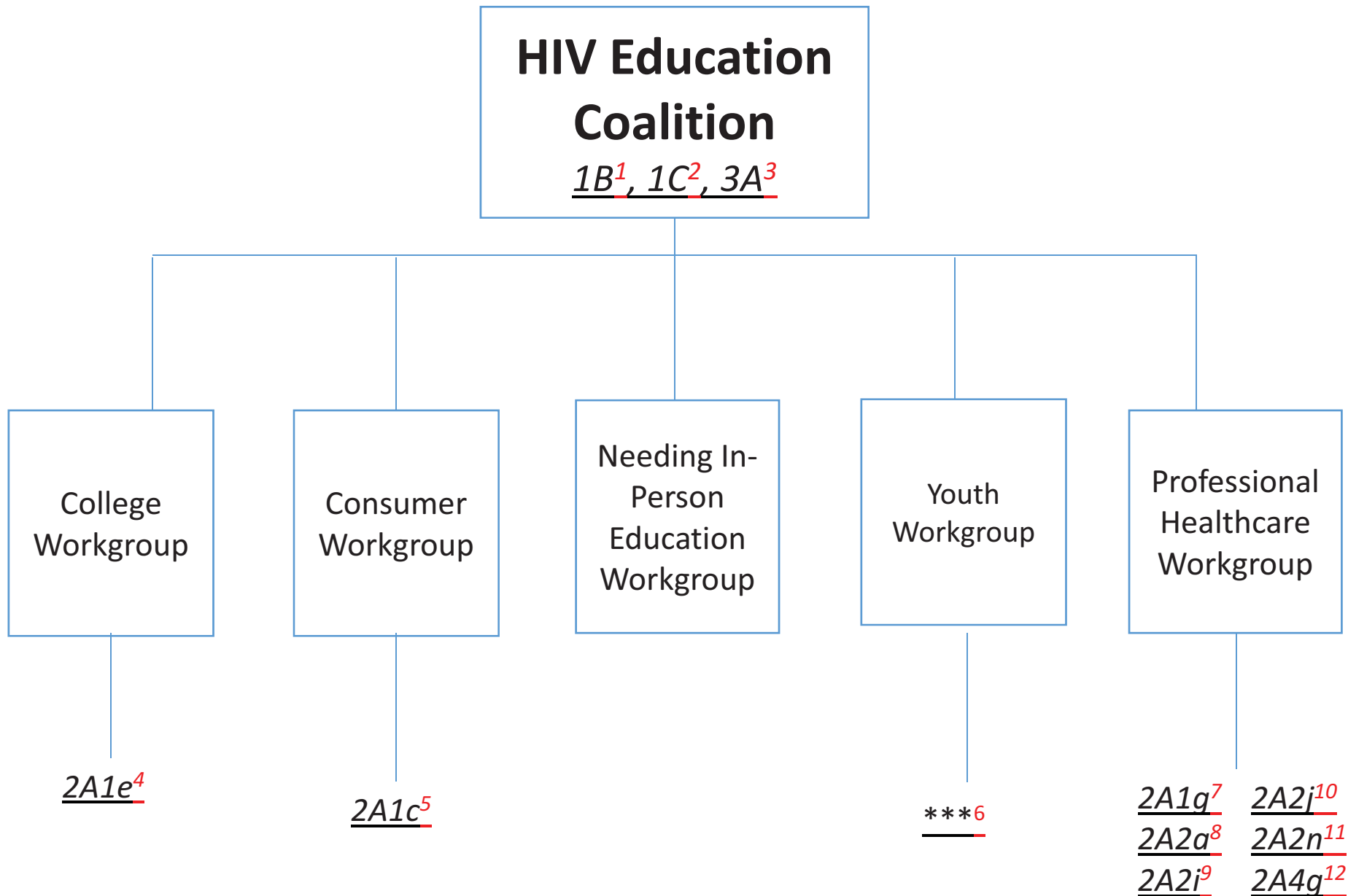
JA = Just arrived at meeting
LM = Left the meeting
C = Chaired the meeting

2023 Voting Record for Meeting Date August 10, 2023

MEMBERS	Motion #1: Agenda				Motion #2: Minutes				Motion #3: NA survey			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Steven Vargas, Co-Chair				C				C				C
Allen Murray, Co-Chair		X				X				X		
Johanna Castillo	X				X				X			
Evelio Escamilla		X				X				X		
Kathryn Fergus	X				X				X			
Kenia Gallardo	X				X				X			
Dawn Jenkins		X						X		X		
Shital Patel		X						X		X		
Paul Richards	X				X				X			
Ryan Rose		X				X				X		
Imran Shaikh		X				X				X		
Robert Sliepka		X				X				X		
Carol Suazo	X				X				X			
<i>Ashley Barnes</i>	X				X				X			
<i>Dominique Brewster</i>		X						X		X		
<i>Gina German</i>		X						X		X		
<i>Mary L. Guidry</i>		X				X				X		
<i>John Heathcock</i>		X						X		X		

Houston Area HIV Education Coalition

DRAFT-
8/18/23



Houston Area HIV Education Coalition Legend

Houston Area HIV Education Coalition – Overall Goals

1 Goal 1B:

- *Increase the capacity of the public health, health care delivery systems, and health care workforce to effectively identify, diagnose, and provide whole-person care and treatment for individuals testing for HIV.*
 - *Identify, implement, and evaluate models of care that meet the needs of all people being tested for HIV and ensure quality of care across services.*
 - *Incorporate a status-neutral approach to HIV testing, offering linkage to prevention services for people who test negative and immediate linkage to HIV care and treatment for those who test positive.*
 - *Identify, engage, or reengage people with HIV who are not in care or not virally suppressed.*
 - *Provide low-barrier access to HIV prevention, care and/or treatment.*
 - *Provide same-day or rapid (within 7 days) start of antiretroviral therapy for persons who are able to take it; increase linkage to HIV health care within 30 days for all persons who test positive for HIV.*
- *Identify and address barriers for people who have never engaged in care or who have fallen out of care.*

2 Goal 1C:

- *Establish a Houston Area HIV Education Council to provide education for:*
 - *Individuals on prevention, treatment, and care services; and*
 - *Professionals on accurate medical information, training in referring clients to the local HIV prevention and care system, and customer service skills. **See Goal 3A** for more information. This educational goal will address Diagnose, Treat and Prevent.*
- *Increase knowledge of HIV among individuals and the health workforce in geographic areas disproportionately affected.*

3 Goal 3A:

- *Establish a Houston Area HIV Education Council sponsored by AETC, CPG and RWPC to provide education to the following: individuals who need prevention services and providers.*
- *Develop and implement informational programs that are tailored to priority populations and others, and describe HIV risks, options for prevention, testing, care and treatment, mental health and substance use disorder treatment; and HIV-related stigma reduction.*
- *Increase consumer input into developing educational materials about HIV risks, options for prevention, testing, care and treatment; and HIV-related stigma reduction.*
- *Increase consumer participation in delivering educational information to individuals and service providers about HIV risks, options for prevention, testing, care and treatment; and HIV-related stigma reduction, particularly for priority populations.*
- *Increase education about HIV among people who provide services to those who are at risk or living with HIV.*
- *Include comprehensive sexual health and substance use prevention and treatment information in curricula of medical and other health workforce education and training programs.*

- *Support the transition of health care systems, organizations, and consumers to become more health literate in the provision/receipt of HIV prevention, care, and treatment services.*
- *Provide resources, value-based and other incentives, training, and technical assistance to expand workforce and system capacity to provide or link clients to culturally competent and linguistically appropriate care, treatment, and supportive services especially in areas with shortages that are geographic, population, or facility based.*

College Workgroup

4 Goal 2A1e : *Expand community partnerships (e.g., churches and universities) to increase rapid linkage and ART availability at community-preferred gathering venues.*

Consumer Workgroup

5 Goal 2A1c : *Health literacy campaign to educate those diagnosed on benefits of rapid start and TasP.*

Needing In-Person Outreach

****Goals still being developed****

Youth Workgroup

6 Goal * :** *Create a Houston Area Youth Council supported by Ryan White staff and volunteers.*

Professional Healthcare Workgroup

7 Goal 2A1g : *Develop a provider outreach program focused on best HIV treatment-related practices and emphasizing resources options for clients (Ryan White care system) as well as peer-to-peer support resources for providers (e.g., Project ECHO, AETC, UCSF).*

8 Goal 2A2a : *Develop informative treatment navigation, viral suppression, and whole-health care support program including regularly held community forums designed to maximize ..*

9 Goal 2A2i : *Survey users of services to evaluate additional service-based training needs.*

10 Goal 2A2j : *Conduct provider outreach (100 initial/100 follow-up visits) to improve multidisciplinary holistic health practices including importance of trauma-informed approach, motivational interview-based techniques, preferred language, culturally sensitive staff/setting, behavior-based risk vs demographic/race, and routine risk assessment screenings (mental health, gender-based or domestic violence, need for other ancillary services related to SDOH).*

11 Goal 2A2n : *Partner community health workers with local community gathering places (e.g., churches) to recognize and reach individuals who may benefit from support and linkage to resources.*

12 Goal 2A4g : *Institute policies that require recurring trainings for staff/providers based on community feedback and focused on current preferred practices (emphasis on status-neutral approach, trauma-informed care, people first-language, cultural sensitivity, privacy/confidentiality, follow-up/follow-through*

Worksheet for Determining SMART goals for 2022 Integrated HIV Prevention and Care Plan

Name: _____ Email: _____ Date: _____

The SMART method provides a way to measure your progress and be accountable for your success. Setting SMART goals allow you to realistically evaluate what you are trying to achieve by assessing what actions to take to reach your goal. For example, you might set a goal to “get better” at typing. However, upon evaluating this goal using the SMART method, you see that your goal is quite vague. By restating your goal in quantifiable terms, such as “be able to type more words per minute,” you have a SMART goal that can be obtained. The characteristics of this goal can then be further detailed to reflect the remaining traits of the SMART goal process.

GOAL & ACTIVITY	Specific Narrow for more long-term planning	Measurable What evidence will prove you are making progress	Attainable Make sure you can reasonably accomplish your goal	Relevant align with your values & long-term objectives	Time-Based Set a realistic end-date	How will the Houston Area Evaluation Team measure the success of the goal?
<p><u>EXAMPLE 1 (HHD):</u> Goal 1A: Increase individual knowledge of HIV status by diagnosing at least 90% of the estimated individuals who are unaware of their status within five (5) years.</p> <p><u>EXAMPLE 2 (NHAS):</u> Goal 5C: Decrease by 50% the proportion of people with diagnosed HIV who report an unmet need for services from a mental health professional from a 2017 baseline of 24.2%.</p>	<p>Increase individual knowledge of HIV status</p> <p>who report an unmet need for services from a mental health professional</p>	<p>by diagnosing at least 90%</p> <p>Decrease by 50%</p>	<p>of the estimated individuals who are unaware of their status</p> <p>the proportion of people with diagnosed HIV</p>		<p>within five (5) years.</p> <p>from a 2017 baseline of 24.2%.</p>	
Pillar 1: Diagnose						
<p><u>Goal 1B:</u> Improve HIV-Related Health Outcomes of All People Being Tested for HIV</p> <p><u>Goal 1B REV.:</u> Using the status neutral approach, develop X number of Rapid Start programs in order to increase the capacity of the public health healthcare delivery systems and healthcare workforce in order to improve HIV-</p>						

GOAL & ACTIVITY	Specific Narrow for more long-term planning	Measurable What evidence will prove you are making progress	Attainable Make sure you can reasonably accomplish your goal	Relevant align with your values & long-term objectives	Time-Based Set a realistic end-date	How will the Houston Area Evaluation Team measure the success of the goal?
<p>related health outcomes of individuals being tested.</p> <p><i>Activity: Increase the capacity of the public health, health care delivery systems, and health care workforce to effectively identify, diagnose, and provide whole-person care and treatment for individuals testing for HIV.</i></p>						
<p><u>Goal 1C</u>: Increase Knowledge and Understanding of HIV</p> <p><i>Activity: Establish a Houston Area HIV Education Council.</i></p>						
Pillar 2: Treat						
<p><u>Goal 2B</u>: Increase Access to Care and Medication</p> <p><i>Activity: Increase access to services that replace or provide identification documents.</i></p>						
<p><u>Goal 2C</u>: Increase access to HIV education, prevention and care services among priority populations.</p> <p><i>Activity: Request the RWPC to create a service definition and allocate funds for one full-time case manager or service linkage worker with lived experience to provide HIV education and case management services to this population.</i></p>						
<p><u>Goal 2D</u>: Increase access to care and medication by tying the distribution of</p>						

GOAL & ACTIVITY	Specific Narrow for more long-term planning	Measurable What evidence will prove you are making progress	Attainable Make sure you can reasonably accomplish your goal	Relevant align with your values & long-term objectives	Time-Based Set a realistic end-date	How will the Houston Area Evaluation Team measure the success of the goal?
prepaid cell phones for clients to pharmacies, making the phone a medical necessity (not an incentive). <i>Activity: Meet with representatives of Ryan White-funded agencies to determine if this would resolve the issue of giving consumers prepaid phones.</i>						
Pillar 3: Prevent						
<u>Goal 3A:</u> Prevent new HIV Infections by increasing knowledge of HIV among people, communities and the health workforce; with particular emphasis on priority populations and non-Ryan White funded agencies with expertise in areas that intersect with HIV. <i>Activity: Establish a Houston Area HIV Education Council.</i>						
<u>Goal 3C:</u> Gather data both for and against policy changes related to the following issues with the goal of making data driven decisions regarding support for: Condom distribution in jails and prisons and Texas becoming a Medicaid Expansion state <i>Activity: Gather and review data related to policy changes.</i>						
Pillar 4: Respond						
<u>Goal 4B:</u> Build a community-tailored program to investigate and intervene in active networks and ensure resources are						

GOAL & ACTIVITY	Specific Narrow for more long-term planning	Measurable What evidence will prove you are making progress	Attainable Make sure you can reasonably accomplish your goal	Relevant align with your values & long-term objectives	Time-Based Set a realistic end-date	How will the Houston Area Evaluation Team measure the success of the goal?
<p>delivered where need is the greatest.</p> <ul style="list-style-type: none"> • <i>Activities: Build contingency/surge capacity.</i> • <i>Utilize case data and case studies to train both community partners and the HHD staff on better approaches to effectively respond to clusters, including the role partner services can play.</i> 						
Pillar 5: Quality of Life						
<p><u>Goal 5A:</u> Improve Quality of Life for Persons Living with HIV <i>Activity: Develop tools which planning bodies can use to design or strengthen HIV Prevention and Care services that improve the quality of life for people living with HIV.</i></p>						
<i>No need to revise the following as SMART goals.</i>						
<p><u>Goal 5B:</u> Increase the proportion of people with diagnosed HIV who report good or better health to 95% from a 2018 baseline of 71.5%. <i>Activity: To be determined (TBD) by RWHAP Quality Management staff.</i></p>						
<p><u>Goal 5C:</u> Decrease by 50% the proportion of people with diagnosed HIV who report an unmet need for services from a mental health professional from a 2017 baseline of 24.2%. <i>Activity: TBD by RW Quality Management staff.</i></p>						

GOAL & ACTIVITY	Specific Narrow for more long-term planning	Measurable What evidence will prove you are making progress	Attainable Make sure you can reasonably accomplish your goal	Relevant align with your values & long-term objectives	Time-Based Set a realistic end-date	How will the Houston Area Evaluation Team measure the success of the goal?
<p><u>Goal 5D</u>: Decrease by 50% the proportion of people with diagnosed HIV who report ever being hungry and not eating because there wasn't enough money for food from a 2017 baseline of 21.1%. <i>Activity: TBD by RW Quality Management staff.</i></p>						
<p><u>Goal 5E</u>: Decrease by 50% the proportion of people with diagnosed HIV who report being out of work from a 2017 baseline of 14.9%. <i>Activity: TBD by RW Quality Management staff.</i></p>						
<p><u>Goal 5F</u>: Decrease by 50% the proportion of people with diagnosed HIV who report being unstably housed or homeless from a 2018 baseline of 21.0%. <i>Activity: TBD by RW Quality Management staff.</i></p>						
<p><u>Goal 5G</u>: Increase coordination and cooperation among Houston area institutions, universities and agencies that collect HIV related data <i>Activity: Continue to host quarterly meetings of the Houston Area HIV Data Committee in order to: 1.) learn about different data being collected; 2.) create and maintain an inventory of HIV and Quality of Life data being collected; and 3.) distribute the resulting inventory of data to Houston area researchers,</i></p>						

GOAL & ACTIVITY	Specific Narrow for more long-term planning	Measurable What evidence will prove you are making progress	Attainable Make sure you can reasonably accomplish your goal	Relevant align with your values & long-term objectives	Time-Based Set a realistic end-date	How will the Houston Area Evaluation Team measure the success of the goal?
<i>students, people living with HIV and others to maximize the use of this data to benefit people living with HIV.</i>						