

Houston Area HIV Services Ryan White Planning Council
Office of Support
1440 Harold Street, Houston, Texas 77006
832 927-7926 telephone; <http://rwpchouston.org>

Memorandum

To: Members, Priority and Allocations Committee:
Peta-gay Ledbetter, Co-Chair Priscilla Willridge
Rodney Mills, Co-Chair *Rebecca Chapa Garcia*
Jay Bhowmick *Bobby Cruz*
Roxane May *Ronnie Galley*
Bill Patterson *Roxana Guzman*
Paul Richards *Bruce Turner*
Megan Rowe

Copy: Josh Mica Tiffany Shepherd
Diane Beck Sha'Terra Johnson
Glenn Urbach Carin Martin
Mauricia Chatman Rodney Goodie
Frank Ruiz Talice Thomas, Nashville PC staff

From: Tori Williams

Date: Tuesday, April 16, 2024

Re: Meeting Announcements

We are excited to see you at the April meeting of the 2024 Priorities and Allocations Committee. Details are as follows:

Priority and Allocations Committee Meeting
12 noon, Thursday, April 25, 2024

Click the following link to join the Zoom meeting:
<https://us02web.zoom.us/j/89374713843?pwd=UDBqbitGUk14d081eDRUSCtBdGltdz09>

Meeting ID: 893 7471 3843 Passcode: 339238

Or call: 346 248 7799

In person option (must rsvp)
Bering Church, 1440 Harold St., Houston, Texas 77027
Please enter the building from the parking lot behind the building

Please respond to Rod's emails reminders to let her know if you will or will not be in attendance. If you will be in attendance, will we see you in person or virtually? We appreciate your valuable time and look forward to seeing you on Thursday!

Houston Area HIV Services Ryan White Planning Council

Priority & Allocations Committee Meeting

12 noon, Thursday, April 25, 2024

In person meeting location: Bering Church, 1440 Harold St., Houston, Texas 77006
Please enter the building from the parking lot behind the building

To participate virtually, click on the following Zoom link:

<https://us02web.zoom.us/j/89374713843?pwd=UDBqbitGUk14d081eDRUSCtBdGltz09>

Meeting ID: 893 7471 3843

Passcode: 339238

Or, use your telephone and dial in: 346 248 7799

AGENDA

-
- I. Call to Order Pete-gay Ledbetter and
Rodney Mills, Co-Chairs
- A. Welcome, Introductions and Moment of Reflection
- B. Adoption of the Agenda
- C. Approval of the Minutes
- II. Public Comment and Announcements
- (NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. **When signing in, guests are not required to provide their correct or complete names.** All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing your self, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting. All information from the public must be provided in this portion of the meeting.)
- III. Reports from the Administrative Agencies
- A. Update on FY24 RW Part A/MAI grant and routine reports
- B. Updates on FY23-24 Part B and SS grants and routine reports
- IV. Old Business
- A. Proposed Changes to the 2024 Committee Meeting Schedule
- April – Discuss unobligated Pt. B funds, set dates for June Special meetings & more
 - May – Allocate unobligated Pt. B funds?
 - June – 3 Special & 1 regular meeting to allocate FY25 funds
 - July – Determine FY25 priorities – PC must approve in August
- B. Determine the FY25 Priority Setting Process
- C. Update the *Request for Service Category Increase Form*
- V. Allocate Unobligated Funds Glenn Urbach
Sha'Terra Johnson
- A. Ryan White Part A – none
- B. Ryan White Part B/State Services
- VI. Announcements
- VII. Adjourn
- Optional: Meet with the Committee Mentor Peta-gay Ledbetter

Houston Area HIV Services Ryan White Planning Council

Priority & Allocations Committee Meeting

12:00 p.m., Thursday, February 22, 2024

Meeting Location: Bering Church, 1440 Harold Street and Zoom Teleconference

MINUTES

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Peta-gay Ledbetter, Co-Chair	Roxane May, excused	Evelio Salinas Escamilla, RWPC
Rodney Mills, Co-Chair	Paul Richards, excused	Ravi, UT School of Public Health
Jay Bhowmick	Rebecca Chapa Garcia, excused	
Bill Patterson	Ronnie Galley, excused	<i>The Resource Group</i>
Megan Rowe	Bruce Turner, excused	Tiffany Shepherd
Priscilla Willridge		
<i>Bobby Cruz</i>		<i>Ryan White Grant Admin</i>
<i>Roxana Guzman</i>		Glenn Urbach
		<i>Office of Support</i>
		Tori Williams
		Diane Beck

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Peta-gay Ledbetter, Co-Chair, called the meeting to order at 12:07 p.m. and asked everyone to introduce themselves. She then asked for a moment of reflection.

Adoption of the Agenda: *Motion #1*: it was moved and seconded (Patterson, Willridge) to approve the agenda. **Motion carried.**

Approval of the Minutes: *Motion #2*: it was moved and seconded (Mills, Willridge) to table the approval of the minutes until the next meeting. **Motion carried.**

Public Comment and Announcements: Evelio Salinas Escamilla (He, Him, El) stated in the chat that the RWPC must know the amount of EHE (Ending the HIV Epidemic) funds allocated to Primary Care services to providers/contractors that could result in duplication of services that RWPC allocates funds. We need to avoid large carryover funds. Urbach said that EHE funds a Rapid Start program similar to Part A Primary Care. The funds are distributed to all Primary Care contractors.

Committee Orientation: Williams reviewed the attached documents: End of Year Petty Cash Procedures, Texas Open Meetings Act Training, Conflict of Interest Policy, 2024 Critical Timeline, and the Committee Meeting Schedule.

Determine the FY 2024 Policy on Allocating Unspent Funds: *Motion #3*: *it was moved and seconded (Patterson, Bhowmick) to approve the attached Policy for Addressing Unobligated and Carryover Funds as presented. Motion carried.*

Determine the FY 2025 Principles and Criteria: *Motion #4*: *it was moved and seconded (Bhowmick, Willridge) to approve the attached Principles and Criteria as presented. Motion carried.*

Determine the FY 2025 Priority Setting Process: Williams said that at a recent HRSA training she learned that we are required to prioritize all RW services, regardless of if they are funded or not. This means that item #10 on the document would be removed since services will not be taken off the list. Ledbetter said that it would be best if the non-funded services were listed well below the funded services, or on a separate document labeled non-funded core and support services to avoid confusion. Williams will update the text on the document for the committee to review at their next meeting.

Elect a Committee Vice Chair: Patterson and Willridge nominated Bhowmick who was elected by acclamation.

Updates from the Administrative Agencies

Part A/MAI: Urbach presented the attached training on How to Read Part A/MAI Reports. Urbach said that the Houston EMA has received a partial FY2024 grant award for Part A, MAI and EHE which will go to Commissioner's Court next week. They are working with agencies on contracts based on the partial award. We were told by HRSA to expect level funding.

Part B and State Services: Shepherd presented the attached training on How to Read TRG Reports.

See attached reports: FY23-24 Part B Procurement Report dated 02/02/24, FY23-24 Part B Service Utilization Report dated 02/02/24, FY23-24 State Services Procurement Report dated 02/02/24, FY23-24 State Services Service Utilization Report dated 01/10/24, and Health Insurance Assistance Service Utilization Report dated 01/22/24.

Returned Funds for Non-Medical Case Management for Substance Use Disorders: Williams asked when the committee would have to make a decision regarding the funds and how much would be available. Shepherd said that the subcontractor ended up extending their contract for a bit longer so she was not sure of the exact amount of funds available. She said that they had sent a memo asking to move the funds to Hospice. The increase scenario would have the funds go to Health Insurance Assistance and then Oral Health but both of these categories are fully funded. Additional funds were moved into Oral Health in the last increase scenario. The Committee agreed that the unobligated funds could be moved into Hospice Care (using the 10% rule?)

Announcements: Es camilla (in the Chat): PACHA – The Presidential Advisory Council on HIV/AIDS meeting in Houston, Texas will be on March 27-28, 2024. Williams said that the committee usually does not meet in March but members are encouraged to attend the Joint Committee Meeting with the Quality Improvement and Affected Community Committees at 2:00

p.m. on Tuesday, March 19, 2024. The purpose of that meeting is to recommend the criterion used to select and justify the FY 2025 service categories.

Adjournment: *Motion: it was moved and seconded (Patterson, Willridge) to adjourn the meeting at 1:59 p.m. Motion Carried.*

Submitted by: Approved

by:

Tori Williams, Director Date

Committee Chair Date

2024 Priority & Allocations Committee Voting Record for 02/22/24

MEMBERS	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 FY2024 Unspent funds Carried				Motion #4 FY 2025 Principles & Criteria Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Peta-gay Ledbetter, Co-Chair				C				C				C				C
Rodney Mills, Co-Chair		X				X				X				X		
Jay Bhowmick		X				X				X				X		
Roxane May	X				X				X				X			
Bill Patterson		X				X				X				X		
Paul Richards	X				X				X				X			
Megan Rowe		X				X				X				X		
Priscilla Willridge		X				X				X				X		
<i>Bobby Cruz</i>		X				X				X				X		
<i>Rebecca Chapa Garcia</i>	X				X				X				X			
<i>Roxana Guzman</i>		X				X				X				X		
<i>Ronnie Galley</i>	X				X				X				X			
<i>Bruce Turner</i>	X				X				X				X			

Priority	Service Category	Original Allocation <i>RWPC-Approved Level Funding Scenario</i>	Award Reconciliation	July Adjustments (carryover)	August 10% Rule Adjustments (f)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
1	Outpatient/Ambulatory Primary Care	10,965,788	460,625	535,679	0	-283,680	0	11,678,412	45.56%	11,678,412	0		10,349,078	89%	100%
1.a	Primary Care - Public Clinic (a)	3,927,300	182,397					4,109,697	16.03%	4,109,697	0	3/1/2023	\$3,995,687	97%	100%
1.b	Primary Care - CBO Targeted to AA (a) (e) (f)	1,064,576	49,443	182,131				1,296,150	5.06%	1,296,150	0	3/1/2023	\$1,303,807	101%	100%
1.c	Primary Care - CBO Targeted to Hispanic (a) (e)	910,551	42,289	155,347				1,108,187	4.32%	1,108,187	0	3/1/2023	\$1,716,309	155%	100%
1.d	Primary Care - CBO Targeted to White/MSM (a) (e)	1,147,924	53,314	198,201				1,399,439	5.46%	1,399,439	0	3/1/2023	\$557,823	40%	100%
1.e	Primary Care - CBO Targeted to Rural (a) (e)	1,100,000	51,088			-228,730		922,358	3.60%	922,358	0	3/1/2023	\$1,041,519	113%	100%
1.f	Primary Care - Women at Public Clinic (a)	2,100,000	97,531					2,197,531	8.57%	2,197,531	0	3/1/2023	\$1,336,092	61%	100%
1.g	Primary Care - Pediatric (a.1)	15,437	-15,437					0	0.00%	0	0	3/1/2023	\$0	0%	0%
1.h	Vision	500,000	0			-54,950		445,050	1.74%	445,050	0	3/1/2023	\$397,840	89%	100%
1.x	Primary Care Health Outcome Pilot	200,000	0			0		200,000	0.78%	200,000	0	3/1/2023	\$0	0%	100%
2	Medical Case Management	1,880,000	-97,859	63,063	0	-96,974	0	1,748,230	6.82%	1,748,230	0		1,470,657	84%	100%
2.a	Clinical Case Management	531,025	0	63,063		35,176		629,264	2.46%	629,264	0	3/1/2023	\$568,458	90%	100%
2.b	Med CM - Public Clinic (a)	301,129	0					301,129	1.17%	301,129	0	3/1/2023	\$305,477	101%	100%
2.c	Med CM - Targeted to AA (a) (e)	183,663	0					183,663	0.72%	183,663	0	3/1/2023	\$133,506	73%	100%
2.d	Med CM - Targeted to H/L (a) (e)	183,665	0					183,665	0.72%	183,665	0	3/1/2023	\$56,208	31%	100%
2.e	Med CM - Targeted to W/MSM (a) (e)	66,491	0					66,491	0.26%	66,491	0	3/1/2023	\$53,283	80%	100%
2.f	Med CM - Targeted to Rural (a)	297,496	0			-62,150		235,346	0.92%	235,346	0	3/1/2023	\$131,538	56%	100%
2.g	Med CM - Women at Public Clinic (a)	81,841	0					81,841	0.32%	81,841	0	3/1/2023	\$159,798	195%	100%
2.h	Med CM - Targeted to Pedi (a.1)	97,859	-97,859					0	0.00%	0	0	3/1/2023	\$0	0%	0%
2.i	Med CM - Targeted to Veterans	86,964	0			-70,000		16,964	0.07%	16,964	0	3/1/2023	\$4,204	25%	100%
2.j	Med CM - Targeted to Youth	49,867	0					49,867	0.19%	49,867	0	3/1/2023	\$58,186	117%	100%
3	Local Pharmacy Assistance Program	2,067,104	0	0	-37,920	12,178	0	2,041,362	7.96%	2,041,362	0		\$2,326,099	114%	100%
3.a	Local Pharmacy Assistance Program-Public Clinic (a) (e)	367,104	0					367,104	1.43%	367,104	0	3/1/2023	\$247,873	68%	100%
3.b	Local Pharmacy Assistance Program-Untargeted (a) (e)	1,700,000	0		-37,920	12,178		1,674,258	6.53%	1,674,258	0	3/1/2023	\$2,078,226	124%	100%
4	Oral Health	166,404	0	30,429	0	0	0	196,833	0.77%	196,833	0		\$196,800	100%	100%
4.b	Oral Health - Targeted to Rural	166,404	0	30,429				196,833	0.77%	196,833	0	3/1/2023	\$196,800	100%	100%
5	Health Insurance (c)	1,383,137	223,222	479,154	0	94,004	0	2,179,517	8.50%	2,179,517	0		\$2,179,486	100%	100%
7	Medical Nutritional Therapy (supplements)	341,395	0	0	0	0	0	341,395	1.33%	341,395	0		\$338,531	99%	100%
10	Substance Abuse Services - Outpatient (c)	45,677	0	0	0	-20,677	0	25,000	0.10%	25,000	0		\$25,000	100%	100%
13	Non-Medical Case Management	1,267,002	0	0	0	-72,790	0	1,194,212	4.66%	1,194,212	0		\$1,524,712	128%	100%
13.a	Service Linkage targeted to Youth	110,793	0			-15,500		95,293	0.37%	95,293	0	3/1/2023	\$93,766	98%	100%
13.b	Service Linkage targeted to Newly-Diagnosed/Not-in-Care	100,000	0			-46,500		53,500	0.21%	53,500	0	3/1/2023	\$46,838	88%	100%
13.c	Service Linkage at Public Clinic (a)	370,000	0					370,000	1.44%	370,000	0	3/1/2023	\$480,088	130%	100%
13.d	Service Linkage embedded in CBO Pcare (a) (e)	686,209	0			-10,790		675,419	2.64%	675,419	0	3/1/2023	\$904,019	134%	100%
14	Medical Transportation	424,911	0	0	0	-70,024	0	354,887	1.38%	354,887	0		\$349,864	99%	100%
14.a	Medical Transportation services targeted to Urban	252,680	0					252,680	0.99%	252,680	0	3/1/2023	\$247,270	98%	100%
14.b	Medical Transportation services targeted to Rural	97,185	0					97,185	0.38%	97,185	0	3/1/2023	\$102,594	106%	100%
14.c	Transportation vouchering (bus passes & gas cards)	75,046	0			-70,024		5,022	0.02%	5,022	0	3/1/2023	\$0	0%	100%
15	Emergency Financial Assistance	1,653,247	485,889	180,337	37,920	665,735	0	3,023,128	11.79%	3,023,128	0		\$3,869,032	128%	100%
15.a	EFA - Pharmacy Assistance	1,553,247	485,889	180,337	37,920	690,735		2,948,128	11.50%	2,948,128	0	3/1/2023	\$3,804,050	129%	100%
15.b	EFA - Other	100,000	0			-25,000		75,000	0.29%	75,000	0	3/1/2023	\$64,982	87%	100%
17	Outreach	420,000	0	0	0	0	0	420,000	1.64%	420,000	0		\$223,631	53%	100%
<small>FY23_RW_DIR</small>	Total Service Dollars	20,614,665	1,071,877	1,288,662	0	227,772	0	23,202,976	90.53%	23,202,976	0		22,852,889	98%	100%
									Unallocated	Unobligated					100%
	Part A Grant Award (without Carryover):	24,342,151	Carryover:	1,288,662	0	0	Total Part A:	25,630,813	0	0					
		Original Allocation	Award Reconciliation	July Adjustments (carryover)	August 10% Rule Adjustments	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent	Total Expended on Services	Percent	Award Category	Award Amount	Amount Spent	Balance
	Core (must not be less than 75% of total service dollars)	16,849,505	585,988	1,108,325	-37,920	-295,149	0	18,210,749	78.48%	16,885,650	73.89%	Formula			0
	Non-Core (may not exceed 25% of total service dollars)	3,765,160	485,889	180,337	37,920	522,921	0	4,992,227	21.52%	5,967,239	26.11%	Supplemen			0
	Total Service Dollars (does not include Admin and QM)	20,614,665	1,071,877	1,288,662	0	227,772	0	23,202,976		22,852,889		Carry Over	0		0

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation	July Adjustments (carryover)	August 10% Rule Adjustments (f)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
												Totals	0	0	0
	Total Admin (must be ≤ 10% of total Part A + MAI)	2,208,914	18,000	0	0	-171,947	0	2,054,967	7.33%						
	Total QM (must be ≤ 5% of total Part A + MAI)	428,695	0	0	0	-55,825	0	372,870	1.33%						
MAI Procurement Report															
Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation	July Adjustments (carryover)	August 10% Rule Adjustments (f)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Date of Procurement	Expended YTD	Percent YTD	Percent Expected YTD
1	Outpatient/Ambulatory Primary Care	2,107,819	-39,764	17,664	0	0	0	2,085,719	86.91%	2,085,719	0		2,170,575	104%	100%
1.b (MAI)	Primary Care - CBO Targeted to African American	1,065,775	-20,106	8,832	0			1,054,501	43.94%	1,054,501	0	3/1/2023	\$1,193,260	113%	100%
1.c (MAI)	Primary Care - CBO Targeted to Hispanic	1,042,044	-19,658	8,832	0			1,031,218	42.97%	1,031,218	0	3/1/2023	\$977,315	95%	100%
2	Medical Case Management	320,099	-6,038	116	0	0	0	314,177	13.09%	314,177	0		\$181,861	58%	100%
2.c (MAI)	MCM - Targeted to African American	160,050	-3,019	58				157,089	6.55%	157,089	0	3/1/2023	\$126,576	81%	100%
2.d (MAI)	MCM - Targeted to Hispanic	160,049	-3,019	58				157,088	6.55%	157,088	0	3/1/2023	\$55,285	35%	100%
	Total MAI Service Funds	2,427,918	-45,802	17,780	0	0	0	2,399,896	100.00%	2,399,896	0		2,352,436	98%	100%
	Grant Administration	0	0	0	0	0	0	0	0.00%	0	0		0	0%	0%
	Quality Management	0	0	0	0	0	0	0	0.00%	0	0		0	0%	0%
	Total MAI Non-service Funds	0	0	0	0	0	0	0	0.00%	0	0		0	0%	0%
	Total MAI Funds	2,427,918	-45,802	17,780	0	0	0	2,399,896	100.00%	2,399,896	0		2,352,436	98%	100%
	MAI Grant Award	2,382,116	Carry Over:	17,780				Total MAI:							
	Combined Part A and MAI Orginial Allocation Total	25,680,192								Unallocated	Unobligated				100%
									0	0		MAI Award	2,399,896		
Footnotes:								Total Part A & MAI	28,030,709						
All	When reviewing bundled categories expenditures must be evaluated both by individual service category and by combined categories. One category may exceed 100% of available funding so long as other category offsets this overage.														
(a)	Single local service definition is multiple HRSA service categories. (1) does not include LPAP. Expenditures must be evaluated both by individual service category and by combined service categories.														
(c)	Funded under Part B and/or SS														
(e)	10% rule reallocations														

FY 2023 Ryan White Part A and MAI Service Utilization Report

RW PART A SUR (3/1/2023-2/29/2024)																		
Priority	Service Category	Goal	Unduplicated Clients Served YTD	Male	Female	Trans gender	AA (non-Hispanic)	White (non-Hispanic)	Other (non-Hispanic)	Hispanic	0-12	13-19	20-24	25-34	35-44	45-54	55-64	65 plus
1	Outpatient/Ambulatory Primary Care (excluding Vision)	8,643	8,916	75%	22%	2%	42%	11%	2%	45%	0%	0%	4%	28%	27%	22%	15%	3%
1.a	Primary Care - Public Clinic (a)	2,959	3,055	70%	28%	1%	43%	9%	2%	47%	0%	1%	3%	18%	26%	26%	22%	5%
1.b	Primary Care - CBO Targeted to AA (a)	2,417	2,311	70%	26%	4%	99%	0%	1%	0%	0%	0%	6%	37%	28%	18%	9%	2%
1.c	Primary Care - CBO Targeted to Hispanic (a)	1,916	2,397	83%	14%	3%	0%	0%	0%	100%	0%	1%	6%	33%	28%	21%	10%	2%
1.d	Primary Care - CBO Targeted to White and/or MSM (a)	774	732	86%	12%	1%	0%	84%	15%	0%	0%	0%	3%	27%	26%	23%	18%	3%
1.e	Primary Care - CBO Targeted to Rural (a)	683	1,030	70%	29%	1%	44%	15%	2%	40%	0%	0%	4%	27%	28%	24%	13%	3%
1.f	Primary Care - Women at Public Clinic (a)	793	870	0%	99%	1%	53%	6%	1%	40%	0%	1%	2%	14%	26%	31%	21%	6%
1.g	Primary Care - Pediatric (a)	5	0															
1.h	Vision	2,815	2,186	74%	25%	2%	44%	12%	3%	41%	0%	0%	3%	20%	25%	26%	21%	6%
2	Medical Case Management (f)	5,429	3,722															
2.a	Clinical Case Management	936	728	71%	27%	2%	56%	15%	2%	27%	0%	0%	3%	22%	27%	22%	18%	7%
2.b	Med CM - Targeted to Public Clinic (a)	569	558	92%	6%	2%	50%	12%	1%	37%	0%	1%	2%	26%	22%	22%	23%	4%
2.c	Med CM - Targeted to AA (a)	1,625	885	70%	26%	4%	99%	0%	1%	0%	0%	0%	6%	28%	28%	18%	15%	6%
2.d	Med CM - Targeted to H/L(a)	813	558	83%	13%	4%	0%	0%	0%	100%	0%	1%	5%	31%	27%	21%	13%	3%
2.e	Med CM - Targeted to White and/or MSM (a)	504	267	87%	12%	1%	0%	91%	9%	0%	0%	0%	2%	23%	20%	23%	23%	9%
2.f	Med CM - Targeted to Rural (a)	548	409	64%	35%	1%	51%	26%	2%	21%	0%	0%	4%	19%	22%	25%	22%	9%
2.g	Med CM - Targeted to Women at Public Clinic (a)	246	273	0%	100%	0%	68%	6%	1%	25%	0%	0%	2%	26%	30%	23%	15%	4%
2.h	Med CM - Targeted to Pedi (a)	0	0															
2.i	Med CM - Targeted to Veterans	172	31	94%	6%	0%	74%	19%	0%	6%	0%	0%	0%	0%	0%	26%	23%	52%
2.j	Med CM - Targeted to Youth	15	13	77%	23%	0%	46%	15%	0%	38%	0%	31%	69%	0%	0%	0%	0%	0%
3	Local Drug Reimbursement Program (a)	5,775	6,512	76%	21%	3%	43%	11%	2%	43%	0%	0%	4%	28%	28%	23%	14%	3%
4	Oral Health	356	349	70%	30%	1%	40%	25%	1%	34%	0%	0%	2%	20%	24%	27%	17%	9%
4.a	Oral Health - Untargeted (d)	NA	NA															
4.b	Oral Health - Rural Target	356	349	70%	30%	1%	40%	25%	1%	34%	0%	0%	2%	20%	24%	27%	17%	9%
5	Mental Health Services (d)	0	NA															
6	Health Insurance	1,918	2,268	79%	19%	2%	44%	23%	3%	30%	0%	0%	2%	14%	19%	22%	27%	15%
7	Home and Community Based Services (d)	NA	NA															
8	Substance Abuse Treatment - Outpatient	17	22	91%	5%	5%	27%	41%	5%	27%	0%	0%	0%	36%	36%	23%	5%	0%
9	Early Medical Intervention Services (d)	NA	NA															
10	Medical Nutritional Therapy/Nutritional Supplements	546	461	77%	22%	2%	45%	18%	3%	33%	0%	0%	1%	8%	14%	25%	34%	19%
11	Hospice Services (d)	NA	NA															
12	Outreach	1,042	827	72%	25%	3%	60%	9%	3%	27%	0%	0%	5%	31%	27%	18%	14%	4%
13	Non-Medical Case Management	8,657	8,727															
13.a	Service Linkage Targeted to Youth	175	170	73%	25%	2%	51%	7%	2%	41%	0%	16%	84%	0%	0%	0%	0%	0%
13.b	Service Linkage at Testing Sites	100	80	79%	20%	1%	51%	4%	4%	41%	0%	0%	0%	48%	30%	15%	3%	5%
13.c	Service Linkage at Public Clinic Primary Care Program (a)	3,546	3,495	67%	31%	1%	51%	9%	2%	39%	0%	0%	0%	18%	25%	25%	23%	8%
13.d	Service Linkage at CBO Primary Care Programs (a)	4,537	4,982	75%	23%	2%	50%	11%	2%	37%	0%	0%	4%	28%	27%	21%	15%	4%
14	Transportation	2,366	1,773															
14.a	Transportation Services - Urban	796	430	65%	33%	2%	57%	7%	3%	33%	0%	0%	3%	23%	24%	25%	16%	9%
14.b	Transportation Services - Rural	237	134	66%	33%	1%	31%	31%	1%	38%	0%	0%	3%	17%	19%	31%	21%	8%
14.c	Transportation vouchering	1,333	1,209	72%	25%	2%	67%	9%	2%	22%	0%	0%	2%	13%	19%	25%	33%	8%
15	Linguistic Services (d)	NA	NA															
16	Emergency Financial Assistance (e)	1,830	2,125	76%	22%	2%	45%	8%	2%	45%	0%	0%	4%	27%	27%	23%	16%	2%
17	Referral for Health Care - Non Core Service (d)	NA	NA															
Net unduplicated clients served - all categories*		12,941	14,991	74%	23%	2%	48%	13%	2%	37%	0%	0%	4%	25%	25%	21%	18%	7%
Living AIDS cases + estimated Living HIV non-AIDS (from FY19 App) (b)		NA	30,198	75%	25%		48%	17%	5%	30%	0%	4%		21%	23%	25%	20%	7%

FY 2023 Ryan White Part A and MAI Service Utilization Report

RW MAI Service Utilization Report (03/01/2023-02/29/2024)																		
Priority	Service Category MAI unduplicated served includes clients also served under Part A	Goal	Unduplicated MAI Clients Served YTD	Male	Female	Trans gender	AA (non-Hispanic)	White (non-Hispanic)	Other (non-Hispanic)	Hispanic	0-12	13-19	20-24	25-34	35-44	45-49	50-64	65 plus
	Outpatient/Ambulatory Primary Care (excluding Vision)																	
1.b	Primary Care - MAI CBO Targeted to AA (g)	1,664	2,201	72%	25%	3%	99%	0%	1%	0%	0%	0%	6%	36%	27%	18%	10%	2%
1.c	Primary Care - MAI CBO Targeted to Hispanic (g)	1,380	1,770	83%	14%	3%	0%	0%	0%	100%	0%	1%	6%	34%	27%	21%	10%	2%
	2 Medical Case Management (f)	0																
2.c	Med CM - Targeted to AA (a)	967	575	78%	18%	3%	46%	10%	2%	42%	0%	1%	8%	37%	25%	17%	9%	2%
2.d	Med CM - Targeted to H/L(a)	735	370	80%	20%	0%	60%	16%	2%	22%	0%	0%	11%	22%	25%	18%	18%	6%
RW Part A New Client Service Utilization Report (03/01/2023-02/29/2024)																		
Report reflects the number & demographics of clients served during the report period who did not receive services during previous 12 months (3/1/22- 2/28/23)																		
Priority	Service Category	Goal	Unduplicated New Clients Served YTD	Male	Female	Trans gender	AA (non-Hispanic)	White (non-Hispanic)	Other (non-Hispanic)	Hispanic	0-12	13-19	20-24	25-34	35-44	45-49	50-64	65 plus
1	Primary Medical Care	1,871	2,101	77%	21%	2%	48%	10%	2%	40%	0%	1%	9%	37%	25%	16%	2%	10%
2	LPAP	954	1048	78%	18%	3%	46%	10%	2%	42%	0%	1%	8%	37%	25%	17%	2%	9%
3.a	Clinical Case Management	95	95	80%	20%	0%	60%	16%	2%	22%	0%	0%	11%	22%	25%	18%	6%	18%
3.b-3.h	Medical Case Management	1,097	854	73%	25%	2%	50%	12%	1%	37%	0%	2%	7%	34%	24%	18%	4%	11%
3.i	Medical Case Management - Targeted to Veterans	33	3	67%	33%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	33%	67%	0%
4	Oral Health	50	46	80%	20%	0%	43%	26%	2%	28%	0%	0%	7%	24%	26%	17%	4%	22%
12.a.	Non-Medical Case Management (Service Linkage)		1,989	70%	28%	2%	54%	11%	1%	33%	0%	1%	7%	29%	25%	18%	14%	6%
12.c.		1,870																
12.d.																		
12.b	Service Linkage at Testing Sites	92	83	72%	23%	5%	49%	4%	5%	42%	0%	7%	11%	35%	27%	13%	2%	5%
<i>Footnotes:</i>																		
(a)	Bundled Category																	
(b)	Age groups 13-19 and 20-24 combined together; Age groups 55-64 and 65+ combined together.																	
(d)	Funded by Part B and/or State Services																	
(e)	Total MCM served does not include Clinical Case Management																	
(f)	CBO Pcare targeted to AA (1.b) and HL (1.c) goals represent combined Part A and MAI clients served																	

The Houston Regional HIV/AIDS Resource Group, Inc.



Memorandum

To: RWPC- Priorities and Allocations Committee
From: Tiffany Shepherd
CC: ShaTerra Johnson

TOPIC:

Effective January 23, 2024, the provider funded for Referral for Healthcare- Incarcerated decided to not pursue the funded positions. In the current system for individuals living with HIV and incarcerated are receiving care from Harris Health System (HHS). HHS currently has two funded positions working directly with individuals while incarcerated to develop a discharge plan and link them to care and support (including MAI). The Minority AIDS Initiative (MAI) is funded to provide post-release coordination and they have some ability to coordinate while individuals are incarcerated. In an effort to not duplicate existing services, it is the recommendation of The Resource Group to eliminate this targeted service category. This change will leave an unallocated amount in State Services. Based on historical spending and increased need, the Resource Group would like to recommend applying the Part B/State Services increase funding scenario to move the funds to support Health Insurance Assistance (HIA).

Original Allocation: \$175,000

Justification: Incarceration/post-incarceration services are adequately funded for the current period.

Recommendation: Allocate the funding from Referral for Healthcare- Incarcerated to Health Insurance Assistance.

The Houston Regional HIV/AIDS Resource Group, Inc.
FY 2324 Ryan White Part B
Procurement Report
April 1, 2023 - March 31, 2024



Reflects spending through February 2024

Spending Target: 85%

Revised

4/4/24

Priority	Service Category	Original Allocation per	% of Grant	Amendment*	Contractual Amount	Amendment	Contractual Amount	Date of Original	Expended YTD	Percent YTD
4	Oral Health Service	\$1,833,318	53%	\$0	\$1,833,318		\$1,833,318	4/1/2023	\$1,449,650	79%
4	Oral Health Service -Prosthodontics (1)	\$576,750	17%	\$0	\$576,750		\$576,750	4/1/2023	\$605,110	105%
5	Health Insurance Premiums and Cost Sharing	\$1,028,433	30%	\$0	\$1,028,433		\$1,028,433	4/1/2023	\$1,002,377	97%
			3%	\$0	\$0		\$0			
		\$0	0%	\$0	\$0					
Total Houston HSDA		3,438,501	103%	0	3,438,501	\$0	\$3,438,501		3,057,137	89%

Note: Spending variances of 10% of target will be addressed:

(1) TRG is in the process of reallocations.

The Houston Regional HIV/AIDS Resource Group, Inc.
FY 2324 DSHS State Services
Procurement Report
September 1, 2023 - August 31, 2024



Chart reflects spending through February 2024

Spending Target: 50%

Revised 4/4/2024

Priority	Service Category	Original Allocation per	% of Grant	Amendments per RWPC	Contractual Amount	Amendment	Contractual Amount	Date of Original	Expended YTD	Percent YTD
5	Health Insurance Premiums and Cost Sharing (1)	\$892,101	29%	\$0	\$892,101	\$0	\$892,101	9/1/2023	\$891,011	100%
6	Mental Health Services	\$300,000	10%	\$0	\$300,000	\$0	\$300,000	9/1/2023	\$87,670	29%
11	Hospice	\$293,832	10%	\$0	\$293,832	\$0	\$293,832	9/1/2023	\$118,800	40%
13	Non Medical Case Management (2)	\$350,000	12%	\$0	\$350,000	\$0	\$350,000	9/1/2023	\$57,156	16%
16	Linguistic Services (3)	\$68,000	2%	\$0	\$68,000	\$0	\$68,000	9/1/2023	\$6,300	9%
	ADAP/Referral for Healthcare (4)	\$666,000	22%	\$0	\$666,000	\$0	\$666,000	9/1/2023	\$294,449	44%
	Food Bank	\$5,400		\$0	\$5,400	\$0	\$5,400	9/1/2023	\$2,378	44%
	Medical Transportation	\$84,600		\$0	\$84,600	\$0	\$84,600	9/1/2023	\$30,339	36%
	Emergency Financial Assistance (Compassionate Care)	\$368,123		\$0	\$368,123	\$0	\$368,123	9/1/2023	\$111,805	30%
		3,028,056	85%	\$0	\$1,903,933	\$0	\$1,903,933		1,599,907	84%

Note

- (1) HIP- Funded by Part A, B and State Services/. Provider spends grant funds by ending dates Part A -2/28; B-3/31;SS-8/31.
- (2) Reallocation will occur due to a change in provider.
- (3) Delayed billing
- (4) Staff turnover

2023-2024 Ryan White Part B Service Utilization Report
4/1/2023- 03/31/2024 Houston HSDA (4816)
3rd Quarter

Revised 2/2/2024

Funded Service	UDC		Gender				Race				Age Group							
	Goal	YTD	Male	Female	FTM	MTF	AA	White	Hisp	Other	0-12	13-19	20-24	25-34	35-44	45-49	50-64	65+
Health Insurance Premiums	1,150	688	81.44%	12.56%	2.00%	4.00%	27.30%	26.30%	32.15%	3.05%	0.00%	0.00%	0.89%	16.56%	19.91%	26.16%	29.36%	7.12%
Home and Communiy Based Health Services	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Oral Health Care	4,224	2,363	73.43%	24.67%	0.00%	1.90%	51.41%	12.71%	33.43%	2.45%	0.00%	0.24%	1.69%	17.47%	22.64%	23.61%	23.82%	10.53%
Unduplicated Clients Served By State Services Funds:	NA	2,769	75.80%	18.62%	1.00%	1.30%	42.23%	19.51%	35.66%	2.60%	0.00%	0.12%	1.29%	17.02%	22.98%	24.03%	25.73%	8.83%

Completed By: L.Ledezma

2023 - 2024 DSHS State Services Service Utilization Report
9/1/2023 thru 8/31/2024 Houston HSDA
1st Quarter

Revised 1/10/2024

Funded Service	UDC		Gender				Race				Age Group							
	Goal	YTD	Male	Female	FTM	MTF	AA	White	Hisp	Other	0-12	13-19	20-24	25-34	35-44	45-49	50-64	65+
Hospice	35	10	70.00%	30.00%	30.00%	0.00%	50.00%	40.00%	10.00%	0.00%	0.00%	0.00%	0.00%	20.00%	20.00%	30.00%	30.00%	
Mental Health Services	192	103	92.00%	7.71%	0.00%	0.29%	34.80%	35.40%	29.10%	0.70%	0.00%	9.70%	9.70%	23.30%	20.38%	17.43%	33.17%	6.70%
Helath Insurance Premiums	925	653	75.00%	17.10%	3.40%	4.50%	36.20%	27.50%	33.30%	3.00%	0.00%	0.00%	6.12%	15.62%	21.20%	23.73%	30.62%	2.71%
Non-Medical Case Management	315	24	74.30%	25.00%	0.00%	0.70%	29.14%	8.36%	62.50%	0.00%	0.00%	0.00%	4.16%	33.33%	25.80%	12.50%	20.05%	4.16%
Linguistic services	50	18	44.44%	53.52%	0.00%	2.04%	50.02%	5.54%	0.00%	44.44%	0.00%	0.00%	5.54%	0.00%	27.77%	44.44%	16.71%	5.54%
Unduplicated Clients Served By State Services Funds:	NA	808	35.00%	22.46%	33.41%	9.13%	20.16%	14.94%	16.76%	48.14%	0.00%	9.70%	2.55%	7.22%	11.51%	11.81%	13.04%	44.17%

Completed By: L.Ledezma

Houston Ryan White Health Insurance Assistance Service Utilization Report



Period Reported:

09/01/2023-1/31/2024

Revised: 2/21/2024

Request by Type	Assisted			NOT Assisted		
	Number of Requests (UOS)	Dollar Amount of Requests	Number of Clients (UDC)	Number of Requests (UOS)	Dollar Amount of Requests	Number of Clients (UDC)
Medical Co-Payment	669	\$96,510.40	342	0	\$0.00	0
Medical Deductible	6	\$8,326.12	6	0	\$0.00	0
Medical Premium	3022	\$1,057,094.58	764	0	\$0.00	0
Pharmacy Co-Payment	12470	\$604,570.85	1499	0	\$0.00	0
APTC Tax Liability	0	\$0.00	0	0	\$0.00	0
Out of Network Out of Pocket	0	\$0.00	0	0	\$0.00	0
ACA Premium Subsidy Repayment	0	\$0.00	0	NA	NA	NA
Totals:	16167	\$1,766,501.95	2611	0	\$0.00	

Comments: This report represents services provided under all grants.

<p>UPDATED: 02/29/24</p> <p>STAFF</p> <p>Unless otherwise noted, all meetings will be held via Zoom or hybrid</p>	<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	2	3	4 COURT	5 National Long Term Survivors Awareness Day	6 12 noon Steering Committee	7	1
	9	10	11 Timesheets due	12	13 BUSINESS COURT 12 noon Planning Council 2:00 pm Comp HIV Planning	14	15
	16	17 11:00 a.m. Operations	18 2:00 p.m. Quality Improvement	19 Juneteenth Holiday	20	21	22
	23	24 11:00 a.m. Affected Community	25 COURT Timesheets due	26 9:30 a.m. SIRR Meeting	27 National HIV Testing Day 12 noon Priority & Allocations	28	29
<p>June</p> <p>2024</p>	30	TENTATIVE: 7:00 p.m. Public Hearing	TENTATIVE Priority & Allocations				

DRAFT – 04-24-24
FY 2025 Priority Setting Process
(Priority and Allocations Committee approved _____)

IMPORTANT: HRSA RW Part A Manual requires that “all RWHAB core medical and support services must be prioritized annually.” RWHAP 2023 Part A Manual, page 33.

1. Agree on the priority-setting process.
2. Agree on the principles to be used in the decision making process.
3. Agree on the criteria to be used in the decision making process.
4. Agree on the process to be used to determine service categories that will be considered for allocations. (This is done at a joint meeting of members of the Quality Improvement, Priority and Allocations and Affected Community Committees and others, or in other manner agreed upon by the Planning Council).
5. Staff creates an information binder containing documents to be used in the Priority and Allocations Committee decision-making processes. The binder will be available at all committee meetings and copies will be made available upon request.
6. Committee members attend a training session to review the documents contained in the information binder and hear presentations from representatives of other funding sources such as HOPWA, Prevention, Medicaid and others.
7. Staff prepares a table that lists services that received an allocation from Part A or B or State Service funding in the current fiscal year. The table lists each service category by HRSA-defined core/non-core category, need, use and accessibility and includes a score for each of these items. The utilization data is obtained from calendar year CPCDMS data. The medians of the scores are used as guides to create midpoints for the need of HRSA-defined core and non-core services. Then, each service is compared against the midpoint and ranked as equal or higher (H) or lower (L) than the midpoint.
8. The committee meets to do the following. This step occurs at a single meeting:
 - Review documentation not included in the binder described above.
 - Review and adjust the midpoint scores.
 - After the midpoint scores have been agreed upon by the committee, **public comment** is received.
 - During this same meeting, the midpoint scores are again reviewed and agreed upon, taking public comment into consideration.
 - Ties are broken by using the first non-tied ranking. If all rankings are tied, use independent data that confirms usage from CPCDMS or TCT (Take Charge Texas).
 - By matching the rankings to the template, a numerical listing of services is established.
 - Justification for ranking categories is denoted by listing principles and criteria.
 - Categories that are not justified are removed from **tier #1 (Ryan White justified core services) and tier #2 (Ryan White justified non-core service) rankings and moved to a third and fourth tier where they are ranked separately.**
 - If a committee member suggests moving a priority more than five places from the previous year’s ranking, this automatically prompts discussion and is challenged; any other category that has changed by three places may be challenged; any category that moves less than three places cannot be challenged unless documentation can be shown (not cited) why it should change.
 - The Committee votes upon all challenged categorical rankings.

(Continued on next page)

- At the end of challenges, the entire ranking is approved or rejected by the committee.
9. At a separate ~~subsequent~~ meeting, the Priority and Allocations Committee goes through the allocations process.
 10. The complete ~~single~~ list of recommended priorities is presented at a Public Hearing.
 11. The committee meets to review public comment and possibly revise the recommended priorities.
 12. At the end of the How To Best Meet the Need, prioritization and allocations processes, staff removes services from the priority list that are not included on the list of services recommended to receive an allocation from Part A or B or State Service funding. The priority numbers are adjusted upward to fill in the gaps left by services removed from the list.
 13. Once this is done, ~~the committee has made its final decision~~, the committee recommended single list of priorities is forwarded as the priority list of services for the following year.

EXAMPLE

Request for Service Category Increase
Ryan White Part A and MAI

A.	Name of Agency (not provided to RWPC)						
B.	Contract Number (not provided to RWPC)						
C.	Service Category Title (per RFP)	Medical Case Management/Clinical Case Management			Control No.	2	
D.	Request for Increase under (check one):	Part A: <input checked="" type="checkbox"/>	or	MAI: <input type="checkbox"/>			
	Request Period (check one):	April: <input type="checkbox"/>	July: <input type="checkbox"/>	Oct: <input type="checkbox"/>	Final Qtr: <input type="checkbox"/>		
E.	Amount of additional funding Requested:					<input checked="" type="checkbox"/>	
F.	Unit of Service: (list only those units and disbursements where an increase is requested)	a. Number of units in current contract:	b. Cost/unit	c. Number of additional units requested:	d. Total: (b x c)		
	1. Clinical Case Management	8489	\$40.00	1925	\$77,000.00		
	2.				\$0.00		
	3.				\$0.00		
	4.				\$0.00		
	5.				\$0.00		
	6.				\$0.00		
	7.				\$0.00		
	8. Disbursements (list current amount in column a. and requested amount in column c.)		N/A		\$0.00		
	9. Total additional funding (must match E. above):				\$77,000.00		
G.	Number of new/additional clients to be served with requested increase.	70					
H.	Number of clients served under current contract - Agencies must use the CPCDMS to document numbers served. De-identified CPCDMS-generated reports will be provided to the RWPC by RWGA.	a. Number of clients served per CPCDMS	b. Percent AA (non-Hispanic)	c. Percent White (non-Hispanic)	d. Percent Hispanic (all races)	e. Percent Male	f. Percent Female
	1. Number of clients that received this service under Part A (or MAI) in FY 2022.* (March 1, 2022 - February 28, 2023) *If agency was funded for service under Part A (or MAI) in FY 2022 - if not, mark these cells as "NA"	246	58%	22%	19%	80%	20%
	2. Number of clients that have received this service under Part A (or MAI) in FY 2023. a. April Request Period = Not Applicable b. July Request Period = 03/01/23 - 06/30/23 c. October Request Period = 03/01/23 - 09/30/23 d. 4th Qtr. Request Period = 03/01/23 - 11/30/23	182	58%	22%	18%	78%	22%

EXAMPLE

Request for Service Category Increase
Ryan White Part A and MAI

I.	Additional Information Provided by Requesting Agency (subject to audit by RWGA). Answer all questions that are applicable to agency's current situation.	a. Enter Number of Weeks in this column	b. How many Weeks will this be if full amount of request is received?	c. Comments (do not include agency name or identifying information):	
	1. Length of waiting time (in weeks) for an appointment for a new client:	1	0	however, there will be a waitlist if we cannot get an increase because we will have to transfer staff to other projects. The current allocation is not sufficient to support 3 CCMs. The current allocation only supports 12.6 hours of service per CCM per week	
	2. Length of waiting time (in weeks) for an appointment for a current client:	1	0	however, there will be a waitlist if we cannot get an increase because we will have to transfer staff to other projects. The current allocation is not sufficient to support 3 CCMs. The current allocation only supports 12.6 hours of service per CCM per week	
	3. Number of clients on a "waiting list" for services (per Part A SOC):	0	0	however, there will be a waitlist if we cannot get an increase because we will have to transfer staff to other projects. The current allocation is not sufficient to support 3 CCMs. The current allocation only supports 12.6 hours of service per CCM per week	
	4. Number of clients unable to access services monthly (number unable to make an appointment) (per Part A SOC):	0	0	however, there will be a waitlist if we cannot get an increase because we will have to transfer staff to other projects. The current allocation is not sufficient to support 3 CCMs. The current allocation only supports 12.6 hours of service per CCM per week	
J.	List all other sources and amounts of funding for similar services currently in place with agency: (As per email instructions, Section J is also to list any NP units)	a. Funding Source:	b. End Date of Contract:	c. Amount	d. Comment (50 words or less):
	1. Resource Group case management for SUD consumers - non-licensed CMs	TRG	8/31/23	\$275,000	only consumers with an SUD history
K.	Submit the following documentation at the same time as the request (budget narrative and fee-for-service budgets may be hard copy or fax):				
	Revised Budget Narrative (Table I.A.) corresponding to the revised contract total (amount in Item F.9.d. plus current contract amount).				
	This form must be submitted electronically via email by published deadline to Glenn Urbach: glenn.urbach@phs.hctx.net				

Control #2

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA
SERVICE UTILIZATION REPORT

[Agency] █████ [Grant] RW1 [Service] ALL [Service Performer] 0
 Services performed between 1/1/22 and 1/31/23 Type Encounter
 [Age Group] AgeGrp1 (expanded) [Include/Exclude Sub-Cats] INCLUDE
 [Contract 1] 22GFN0503 [Sub-Cats 1] All [Contract 2] n/a [Sub-Cat-2] All
 [Contract 3] n/a [Sub-Cats 3] All
 [Contract 4] n/a [Sub-Cats 4] All [Contract 5] n/a [Sub-Cats 5] All
 [MHI] ALL [SnowData (j)] True [Registration Type] ALL [NewClientOnly] No

RACE	AGE?	BIRTH GENDER							
		MALE		FFEMALE		BOTH GENDERS			
		Hispanic	Non-Hisp.	Hispanic	Non-Hisp.	Hispanic	Non-Hisp.		
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	1	0	0	0	0	1	0	0
	20-24	3	0	2	0	0	3	0	2
	25-34	14	0	13	1	0	15	1	14
	35-44	24	0	21	7	0	31	0	31
	45-54	22	1	21	12	0	34	1	33
	55-64	38	0	38	11	0	49	0	49
	65+	7	0	7	5	0	12	0	12
	SubTotals:	109	2	107	39	0	39	2	141
ASIAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0
	45-54	0	0	0	0	0	0	0	0
	55-64	1	0	1	0	0	1	0	1
	65+	0	0	0	0	0	0	0	0
	SubTotals:	1	0	1	0	0	1	0	1
MULTI-RACE	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	1	1	0	0	0	1	1	0
	35-44	0	0	0	0	0	0	0	0
	45-54	0	0	0	0	0	0	0	0
	55-64	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0
	SubTotals:	1	1	0	0	0	1	1	0
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0
	45-54	0	0	0	0	0	0	0	0
	55-64	2	1	1	0	0	2	1	1
	65+	0	0	0	0	0	0	0	0
	SubTotals:	2	1	1	0	0	2	1	1
WHITE	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	1	0	1	0	0

EXAMPLE

RACE	AGE ²	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
WHITE	20-24	0	0	0	0	0	0	0	0	0
	25-34	8	7	1	0	0	0	8	7	1
	35-44	8	5	3	4	3	1	12	8	4
	45-54	22	9	13	1	1	0	23	10	13
	55-64	33	11	22	5	3	2	38	14	24
	65+	13	2	11	2	0	2	15	2	13
	SubTotals:	84	34	50	13	8	5	97	42	55
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	0	1	1	1	0	2	1	1
	20-24	3	0	3	0	0	0	3	0	3
	25-34	23	9	14	1	0	1	24	9	15
	35-44	32	5	27	11	3	8	43	8	35
	45-54	44	10	34	13	1	12	57	11	46
	55-64	74	12	62	16	3	13	90	15	75
	65+	20	2	18	7	0	7	27	2	25
	SubTotals:	197	38	159	49	8	41	246	46	200

Clients Served This Period

Unduplicated clients:	246
Client visits: ³	3041
Spanish speaking (primary language at home) clients served:	19
Deaf/hard of hearing clients served:	5
Blind/sight impaired clients served:	5
Homeless clients served:	33
Transgender M to F clients served:	7
Transgender F to M clients served:	0
Clients served this period who live w/in Harris County:	242
Clients served this period who live outside Harris County:	4
Active substance abuse clients served:	2
Active psychiatric illness clients served:	8

Methods of Exposure (not mutually exclusive)

Perinatal Transmission	1
Hemophilia Coagulation	0
Transfusion	1
Heterosexual Contact	63
MSM (not IDU)	112
IV Drug Use (not MSM)	7
MSM/IDU	3
Multiple Exposure Categories	10
Other risk	58
Multi-Race Breakdown	
BLK,WHT	1

FOOTNOTES

¹ Visit = time spent per client per agency per service per day

² Age as of client max service date

³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2022; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/21.

[4] Contracts, Subcats, Service Performer, Grants, MAI ignored for SURTypes (Bus Voucher, Ride Share, Ending The Epidemic)