## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL <<>>> STEERING COMMITTEE

## AGENDA

12 noon, Thursday, October 4, 2018 2223 W. Loop South, Suite 240 Houston, Texas 77027

- I. Call to Order
  - A. Welcoming Remarks
  - B. Moment of Reflection
  - C. Select the Committee Co-Chair who will be voting today
  - D. Adoption of the Agenda
  - E. Adoption of the Minutes

Cecilia Oshingbade, Chair **RW Planning Council** 

II. Public Comment and Announcements – SEE 4 ATTACHED WRITTEN COMMENTS

(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing yourself, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting. All information from the public must be provided in this portion of the meeting.)

- III. Reports from Committees
  - A. Comprehensive HIV Planning Committee

Ted Artiaga and Item: Achieving Together: A Community Plan to End the HIV Epidemic Steven Vargas, Co-Chairs

Recommended Action: FYI: The Committee reviewed a final draft of Achieving Together: A Community Plan to End the HIV Epidemic in Texas. This is the Department of State Health Services (DSHS) plan for ending the HIV epidemic across the state of Texas. Achieving Together will be formally launched at the Texas HIV/STD Conference in Austin on November 27-29, 2018. See the attached slides from the Achieving Together overview presentation. Please help yourself to copies of the full draft of the plan at the sign-in table.

*Item:* Social Determinants of Health Special Study Recommended Action: FYI: Dr. Osaro Mgbere submitted Houston Medical Monitoring Project data on social determinants of health to the Office of Support. Staff are working to summarize primary findings.

Item: Out of Care Special Study

Recommended Action: FYI: The Office of Support is beginning final data collection for the Out of Care Special Study. Eight interviews are still needed to reach the sampling goal. Candidates for the study have a history of two or more periods of 12 months or longer during which they did not receive HIV medical care. The final eight interviews should consist mostly of women and transgender individuals, though qualified candidates of any gender will be accepted. See and broadly share the attached study flyer. See the Houston Ryan White Planning Council Facebook page or Diane Beck for an electronic copy to share broadly online and through social media.

Item: Epidemiological Profile

Recommended Action: FYI: The Office of Support is working closely with Houston Health Department (HHD) surveillance and epidemiology staff to complete the next full joint Epidemiological Profile for the Houston Area. Completion is set for the end of the 2018 calendar year.

Item: Comprehensive Plan Year 1 Evaluation

Recommended Action: FYI: The Comprehensive Plan Evaluation Workgroup completed its review of Year 1 (2017) implementation in September, and responsible parties for the 2017 joint Comprehensive Plan submitted final data for 2017 benchmarks last week. Staff are working to draft the Year 1 implementation report, complete with modified recommendations from the 2018 Project LEAP class project.

Item: African American MSM 2016 Needs Assessment Profile Recommended Action: FYI: The Office of Support is working to create a profile of service needs and barriers among African American men who have sex with men (MSM) using data collected in the 2016 Consumer Needs Assessment. The profile will reflect the needs and barriers of cis-gender MSM, as a similar profile of transgender individuals was completed in 2017 and is available on the Houston RWPC website.

Item: 2019 Needs Assessment

Recommended Action: FYI: Data collection for the next Consumer Needs Assessment will take place in 2019. See the attached proposed Needs Assessment timeline. The first meeting of the Needs Assessment Group will tentatively take place in November 2018. See Diane Beck to be added to the Needs Assessment Group meeting and email list.

## B. Affected Community Committee

Item: FY 2019 Standards of Care & Performance Measures Recommended Action: FYI: Members of the Affected Community Committee hosted a consumer-only workgroup to provide input into how Ryan White funded services can be strengthened or improved.

Rodney Mills and Tana Pradia, Co-Chairs

*Item*: Community Events

Recommended Action: FYI: See the attached list of 2018 Community

Events.

Item: Road 2 Success

Recommended Action: FYI: The Council is partnering with the Houston Health Department, Harris County Public Health Ryan White Grant Administration, Harris County Office of Emergency Management and The Resource Group to provide Emergency Preparedness Training for the Houston HIV Community. To date, the Committee has hosted ten presentations, with plans to host at least four additional training sessions. See Tori or Rod if you wish to participate in a training since most are open to the public. Those who have attended have found the activities and handouts to be useful and fun.

Item: Greeters

Recommended Action: FYI: See the attached list of 2018 greeters.

## C. Quality Improvement Committee

Item: Reports from the Administrative Agency – Part A Recommended Action: FYI: See the attached:

Denis Kelly and Gloria Sierra, Co-Chairs

- FY 2018 Part A and MAI Procurement Report, dated 09/18/18
- FY 2018 Part A and MAI Service Utilization Report, dated 09/18/18

*Item:* Reports from the Administrative Agency – Part B *Recommended Action*: FYI: See the attached:

- FY 18/19 Part B Procurement Report, dated 09/10/18
- FY 17/18 DSHS State Services Procurement Report, dated 09/10/18
- FY 17/18 DSHS State Services REBATE Procurement Report, dated 09/10/18
- Health Insurance Assistance Service Utilization Report 9/1/17-7/31/18, dated 09/10/18
- Health Insurance Assistance Service Utilization Report 9/1/17-5/31/18, dated 08/06/18

Item: FY 2019 How To Best Meet the Need: Non-Medical Case Management Targeting Substance Use Disorder Recommended Action: Motion: Approve the attached FY 2019 Non-Medical Case Management service definition that targets Substance Use Disorder.

D. Priority and Allocations Committee No report.

Peta-gay Ledbetter and Bruce Turner, Co-Chairs

F. Operations Committee

Item: Alternative Ryan White Meeting Times and Days

Recommended Action: Motion: Based upon the attached survey results, continue to schedule Ryan White Planning Council and Committee

meetings during regular daytime hours, Monday through Friday.

Ella Collins-Nelson and Johnny Deal, Co-Chairs

Item: Legislative Updates

Recommended Action: Motion: Remove legislative updates from the Planning Council's agendas and encourage members to discuss

these issues during their personal time.

IV. Report from Ryan White Office of Support

Tori Williams, Director

V. Report from Ryan White Grant Administration

Carin Martin, Manager

VI. Report from The Resource Group

Sha'Terra Johnson-Fairley,

Health Planner

VII. Announcements

VIII. Adjournment

## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL

## STEERING COMMITTEE

## **MINUTES**

12 noon, Thursday, September 6, 2018 2223 W. Loop South, Suite 240; Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Cecilia Oshingbade, Chair	Tana Pradia, excused	The Resource Group
Skeet Boyle, Vice Chair	Ella Collins-Nelson, excused	Sha'Terra Johnson-Fairley
Carol Suazo, Secretary	Johnny Deal, excused	
Rodney Mills	Denis Kelly, excused	Ryan White Grant Administration
Ted Artiaga		Carin Martin
Steven Vargas		
Peta-gay Ledbetter		Office of Support
Bruce Turner		Tori Williams
Gloria Sierra		Amber Harbolt
		Diane Beck

Call to Order: Skeet Boyle, Vice Chair, called the meeting to order at 12:03 p.m.

During the opening remarks, Oshingbade said the Affected Community continues to host Emergency Preparedness Trainings for the HIV Community, with four more scheduled in September. The trainings have received rave reviews. Many thanks to Tana and Rodney for spearheading that project, and to all the volunteers who make it possible to do the events. Krystal Perez has been our HOPWA representative on the Council for the past two years. She recently got married and moved to Austin. Since we are required to have a HOPWA representative on the Council, Judge Emmett has appointed Krystal's supervisor, Melody Barr, to serve on the Council until the City has hired and trained someone to fill Krystal's position. The Planning Council will not meet next week. All business conducted at the September and October Steering Committee meetings will go before the Council at the October 11, 2018 meeting.

After calling for a Moment of Reflection, Oshingbade invited committee co-chairs to select the co-chair who would be voting on behalf of their committee at today's meeting. Those selected to represent their committee were: Mills for Affected Community, Boyle for Operations, Ledbetter for Priority and Allocations and Sierra for Quality Improvement.

Adoption of the Agenda: <u>Motion #1</u>: it was moved and seconded (Turner, Suazo) to adopt the agenda. Motion carried.

Approval of the Minutes: <u>Motion #2</u>: it was moved and seconded (Boyle, Turner) to approve the August 2, 2018 minutes. Motion carried. Abstentions: Artiaga, Mills, Vargas.

Public Comment and Announcements: None.

## **Reports from Committees**

**Comprehensive HIV Planning Committee:** Steven Vargas, Co-Chair, reported on the following: 2018 Quarterly Committee Report: See the attached 2018 Quarterly Committee Report.

Affected Community Committee: Rodney Mills, Co-Chair, reported on the following:

Training: Standards of Care & Performance Measures: The members of the Affected Community Committee received training on the purpose of Standards of Care and Performance Measures. See the attached presentation. There will be a consumer-only workgroup to review the FY 2019 Standards of Care and Performance Measures at 12 noon on Monday, September 17, 2018. See Rod if you would like to attend.

Transgender Medical Care: <u>Motion #3</u>: It is recommended that the Ryan White Planning Council actively advocate for the availability of hormones for transgender patients at Ryan White funded clinics. Since there are no Health and Human Services, American Medical Association or other similarly credentialed guidelines for transgender medical care, advocacy for this critical component of care must come from Planning Councils and other groups. Motion Carried.

Road 2 Success: The Council is partnering with the Houston Health Department, Harris County Public Health Ryan White Grant Administration, Harris County Office of Emergency Management and The Resource Group to provide *Emergency Preparedness Training for the Houston HIV Community*. To date, the Committee has hosted six presentations, with plans to host at least four additional training sessions. See Tori or Rod if you wish to participate in a training since most are open to the public. Those who have attended have found the activities and handouts to be useful and fun.

Community Events: See the attached list of 2018 Community Events.

Greeters: See the attached list of 2018 greeters.

**Quality Improvement Committee:** Gloria Sierra, Co-Chair, reported on the following: Reports from the Administrative Agency – Part A: See the attached:

FY 2018 Part A and MAI Procurement Report, dated 08/22/18

Reports from the Administrative Agency – Part B: See the attached:

- FY 17/18 Part B Procurement Report FINAL, dated 08/14/18
- FY 18/19 Part B Procurement Report, dated 08/06/18
- FY 17/18 Part B Service Utilization Report FINAL, dated 08/14/18
- FY 18/19 Part B Service Utilization Report, dated 08/11/18
- FY 17/18 DSHS State Services Procurement Report, dated 08/14/18
- FY 17/18 DSHS State Services REBATE Procurement Report, dated 08/06/18
- Health Insurance Assistance Service Utilization Report 9/1/17-6/30/18, dated 08/07/18
- Health Insurance Assistance Service Utilization Report 9/1/17-5/31/18, dated 08/06/18

FY 2019 How To Best Meet the Need – Service Linkage Targeting Substance Use Disorders: See the attached draft copy of the service definition for Service Linkage Targeting Substance Use Disorders (page 8 of the packet enclosed packet). This draft copy will be reviewed and discussed at the September 18, 2018 meeting of the Quality Improvement Committee meeting. Public comment is welcome.

Training: Standards of Care and Performance Measures: Members of the Quality Improvement Committee also received training in Standards of Care and Performance Measures.

Quarterly Committee Report: See the attached Quarterly Committee Report.

**Priority and Allocations Committee:** Bruce Turner, Co-Chair, reported on the following: FY 2018 Reallocations: *Motion #4:* Approve the attached, detailed list that reallocates \$703,670 in Ryan White Part A funds; \$130,830 in Minority AIDS Initiative funds; and \$325,800 in Ryan White Part B funds. **Motion Carried**.

## **Operations Committee:**

Legislative Updates: After a careful review, *Motion #5:* it was moved and seconded (Turner, Vargas) to send the committee's motion to remove legislative updates from the Planning Council's agendas and encourage members to discuss these issues during their personal time back to the committee for further discussion. **Motion Carried.** The Steering Committee suggests having a written report at everyone's place and no verbal report.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson-Fairley, Health Planner, summarized the attached report. The report is dated August so she will email a corrected report.

Announcements: Oshingbade said that Collins-Nelson's brother recently passed away. Vargas stated that this weekend is the one year anniversary of Oshingbade's wedding. Mills thanked Isis Torrente and Rod Avila for providing translation assistance for several Road 2 Success presentations. He also thanked all of the volunteers who have helped with the program as well as those who hosted presentations at the different agencies. Johnson-Fairley said that this Sunday, Texas Black Women's Initiative is having a beYOUtiful health and hair show at the Ensemble Theatre designed to empower Black women to embrace self-care. The event will honor several women, including Ryan White external committee member Amana Turner.

Submitted by:		Approved by:	
Tori Williams, Director	Date	Committee Chair	Date

**Adjournment:** The meeting adjourned at 1:11 p.m.

## 2018 Steering Committee Voting Record for Meeting Date 09/06/18

C = Chaired the meeting, JA = Just arrived, LM = Left the meeting, VP = Participated via telephone, nv = Non-voting member Aff - Affected Community Committee, Comp - Comprehensive HIV Planning Committee, Op - Operations Committee, PA - Priority and Allocations Committee, QI - Quality Improvement Committee

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MEMBERS	Absent	Хes	oN	Abstain	Absent	səX	0N	Absent Absent	хрэсих	οN	nistedA	Absent	Kes	οN	nistedA	Absent	Yes	οN	nistedA
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Skeet Boyle, Vice Chair		X			_	X			X				X				X		
Carol Suazo, Secretary		X				X			X				X				X		
Rodney Mills, Aff	, ,	X					K	X	X				X				X		
Steven Vargas, Comp		X					X	<b>.</b>	X				X				X		
Peta-gay Ledbetter, PA		X				X			X				X				X		
Gloria Sierra, QI		×			_	×			×				×				×		
Non-voting mentbers at the meeting:																			
Ted Artiaga, Comp	-																		
Bruce Turner, PA																			
Absent members:																			
Ella Collins-Nelson, Op								<b></b>											
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## **Public Comment**

In an effort to save paper, see attached two sided copies

## **Public Comment**

As of August 14, 2018

In response to questions raised by committee members at the August 14, 2018 Quality Improvement Committee meeting, Ann Robison submitted the following information about the Department of State Health Services (DSHS) block grant. Funds from this grant will no longer be available specifically for HIV care as of September 2019. Since 1994, the funds have been used to provide substance use disorder case management services. The following was sent to the Office of Support via email:

- The system has been in place since 1994 and fully participated in the Ryan White case management system. The agency opted to coordinate with Part A and The Resource Group and upload all of the data from clients on this grant to CPCDMS so that all would be coordinated. This is not a new system, just new funding. There have been substance use disorder (SUD) case managers since 1994 giving out bus passes and coordinating with medical case managers.
- Our agency has put all of the data into CPCDMS so that the Ryan White Program can see how many people have been served. For the recently completed contract of 9-1-17 through 8-31-17 the count is 356. One other agency using the block grant funding for case management may not have entered their data in CPCDMS, but they only have 1 case manager, so this shouldn't be more than an additional 80-100 individuals.
- DSHS a max caseload of 40 clients per case manager. Some clients have greater or lesser needs at different times so the caseload varies based on acuity.
- These case managers are specialists in working with clients reentering the community from jail and prison and clients with substance use disorder history. Clients are not required to be in treatment during case management because clients need to choose their own path for recovery and there are many ways to do that. While case managers do work with clients on daily living (continued)

needs, they also work with clients on harm reduction techniques and motivational interviewing to move them towards recovery. There is no time limit for working with a client. They may or may not be licensed but they do have specialized training. They are not deployed in the same way that SLW are in clinics.

## **PUBLIC COMMENT**

as of 09-24-18

Dear Operations Committee:

Sorry I am unable to attend today due to illness.

I kindly ask that this comment be included in your Tuesday, September 25th meeting. It has been requested that at future council meetings "Legislative Updates" be removed from task force reports. I completely concur it could be construed as lobbying. I am sorry I may have contributed to that appearance, which I also attempt to avoid even the perceived appearance of doing so at council meetings. Please accept my apology.

This subject brought to mind a suggestion for consideration of better time management at council meetings. In order to maintain quorum, member attendance, as well, considering time constraints to the public who may desire to attend but are restricted by too many lengthy meetings. After 10 years of reviewing council agendas, it has been my observation that task force reports have at least doubled since 2008 when I began as an external member. 2017 was a year I was not on council so I can only recall 9 years with much fewer verbal reports. My justification below should address how to be more effective for the public and members.

In an effort to remain focused on Ryan White funded services only, I suggest removing task force reports which are not originating from a Ryan White funded agency, and care-service related reports only. In previous years many groups, coalitions, task force information were left on the sign-in table, or under FYI documents. I too am involved in serveral coalitions and task forces which serve a need to our community but not in HRSA guidelines. I attempt at council meetings to keep my involvement in those groups away from council discussions. However, I often needed a reminder by Tori to keep my focus on RW services. I appreciate those reminders.

The verbal reports, while given a time limit, often do not observe the time, or have very little content addressing on needs assessment, barriers to care, standards of care, or "care related" matters. Many task forces sole purpose is social groups, trips to conferences, advocacy of public policy, prsentations held at restaurants, party rooms, coffee house socials, the list goes on. They all are good outreach in our HIV community, however, they do not fall in line with the focus of the Ryan White funding mandate. L.E.A.P. is an excellent educational curriculum that addresses most of the opportunities in our community. The L.E.A.P. panels are usually comprised of speakers from the task forces and coalitions. My susuggest we utilized what little time thecouncil has to address it's intended mission and work products

Sorry this is lengthy. I felt it merited time for consideration.

Ruth Atkinson

## FROM DETROIT EMA

September 16, 2018

Tori,

I feel awful it's taken us this long to reach back out to you. The good news is we've been off and running creating a 6 week LEAP pilot program for this fall. It'll run Thursdays from 10a-2p starting October 18 and finish with graduation at our Full Council meeting the day before Thanksgiving!

As you suggested last we talked, we narrowed down our focus to some of the best concentrated RW topics and set our minimum and maximum student size. It looks like we're going to max out at 25! SO EXCITING! Even better, we have applicants from the bulk of our service area; evenly distributed amongst all of our age brackets; six different ethnicities identified; including male, female and trans. At least a third are currently employed in the HIV sector and are looking for LEAP to help expand their careers. Two thirds of the applicants are getting introduced to SEMHAC for the first time. All around we couldn't have asked for better results!

BIG THANKS to you and your team! We certainly couldn't have accomplished this to the degree it is without your help!

Take care!

Mark

## **Public Comment**

September 17, 2018

Greetings, everyone. My name is Morénike and I would like to ask you to consider joining the Community Advisory Board of the Houston AIDS Research Team.

The Houston AIDS Research Team has over 500 individuals enrolled right here in Houston in nearly 50 different HIV research trials focusing on areas such as HIV cure, hepatitis, heart health, neurocognitive impairment and more, and for over ten years the site has worked to improve the lives of people living with HIV. And for just as long, the Community Advisory Board (CAB) of the Houston AIDS Research Team has been an active voice for community input in HIV clinical trials locally and beyond. The voice of the community is so important that NO research site is allowed to exist if there is not a CAB - the site will literally stop receiving funds from the NIH and close down. Nothing about us without us is more than just words; it needs to be a lived reality.

Due to some structural changes, the former CAB is no longer operating - and that is unacceptable to us. So this fall the CAB is relaunching and we are looking for members of the community, both HIV positive and HIV negative, to join in our volunteer efforts to make sure the research reflects the needs of the people. We need YOU; please consider joining our CAB! You don't have to know a lot about HIV research or anything at all; we can teach you what you want to know. We just want your honest opinions so the research will be done right.

Membership is free and training will be provided to all CAB members. We especially welcome individuals from diverse backgrounds to join, but we are open to all. Most importantly, we NEED people living with HIV. People who are not living with HIV but care about the community are welcome to join, but the most important members are the people with lived expertise of surviving with HIV.

If you are interested, there are opportunities for active Houston CAB members to travel to Washington DC free of charge in the summers to speak with researchers and to attend educational workshops. There are also opportunities to run for community leadership positions and to present at conferences and webinars if you are interested.

Please contact me at MGiwa.Onaiwu@gmail.com if you are interested. You can also text me 281-942-8782 if that is easier than email. Or if you'd rather communicate with a staff person about the CAB instead of me, you can contact Anastasia Teper. Her cell phone number is 832-770-0480, office number is 713-500-6797 and her email is Anastasia.Teper@uth.tmc.edu.

I am providing a handout and some applications for the CAB if you already know you want to join. You can fill them out and I will pick them up from the RWPC Office of Support staff.

I also want to invite you to an Open House for our CAB on October 9th at the Montrose Center in room 326, from 6-8 pm. You can come and learn more about the CAB, ask any questions you might have and meet some of the Houston research team. Free dinner will be provided. I hope to see you there! Thanks!

Sincerely,

Morénike Giwa Onaiwu Houston HART CAB Chair mgiwa.onaiwu@gmail.com September 17, 2018 Thank you for your interest in helping to provide a strong community voice for HIV research in Houston!

The Houston AIDS Research Team coordinates a number of different HIV research protocols in the areas of treatment, heart health, eradication (cure), HIV prevention, and more! One key component of ALL HIV research is community engagement, especially through the development of a strong, active community advisory board (CAB) to provide vital input on the research as well as the needs, questions, perspectives, strengths, and challenges of our local community with regard to HIV.

Our Houston research site is re-launching its CAB, and we would love for you to consider joining us and/or to spread the word to other individuals (people living with HIV/stakeholders/consumers ESPECIALLY, but also interested professionals) so that we can ensure that our research best reflects community interests!

Our CAB is having an Open House at the Montrose Center the evening of October 9th from 6 pm - 8 pm (a flyer is attached). You are welcome to attend if you can to learn more about being part of this CAB. I will be in attendance at this Open House along with various staff and researchers from our site and would love to share with you the various benefits of CAB involvement and some of the ways you can get involved!

In addition to the flyer, I have also attached the handout and application for the CAB. PLEASE NOTE THAT THE EMAIL ADDRESS ON THE APPLICATION AND HANDOUT IS INCORRECT. I apologize for that. Please instead send any emails to me at <a href="mailto:mgiwa.onaiwu@gmail.com">mgiwa.onaiwu@gmail.com</a>

If you are interested, I would also like to share the following links with you that provide some details about the site and some of our studies. You don't have to review these links; it's just FYI.

## Those links are:

AIDS Clinical Trials Group (ACTG, our major HIV treatment research network) main site: <a href="https://actgnetwork.org/">https://actgnetwork.org/</a> and the link to the Houston ACTG studies: <a href="https://actgnetwork.org/site/houston-aids-research-team-hart-crs">https://actgnetwork.org/site/houston-aids-research-team-hart-crs</a>

Our site's Facebook page: <a href="https://www.facebook.com/houstonaids/">https://www.facebook.com/houstonaids/</a>

I am also providing the contact information for one of our hardworking site staff, Anastasia Teper, (cc'd on this email) who helps to coordinate CAB meetings and provide support to community members in addition to other duties:

Anastasia Teper, MA
Research Assistant III
6431 Fannin Street, MSB 2.112
Houston, Texas 77030
Anastasia.Teper@uth.tmc.edu

Work: 713.500.6797 Cell: 832.770.0480



## What is the Houston HIV Cross-Network Community Advisory Board?

Originally founded in 1999 by the Center for AIDS Information & Advocacy, the Houston HIV Cross-Network Community Advisory Board (CAB) is an independent group of advocates, both HIV positive and HIV negative, who strive to be an active voice for community input in HIV clinical trials locally and beyond. We primarily focus on research in the areas of HIV treatment and prevention (including PrEP) as well as HIV-related cancer and family-centered HIV services.

## What are HIV Community Advisory Boards (CABs)?

HIV Community Advisory Boards (CABs) exist to make sure that the voice of the community is included in all HIV research. As volunteers, we partner with researchers by providing important input from the community perspective in order to advance HIV/AIDS research. CABs provide an opportunity for stakeholders in HIV communities, especially clinical trials participants to:

- Connect with other people living with HIV and/or allies within the HIV community
- Share ideas and concerns about studies from the development stage through implementation
- Provide suggestions to assist with accrual and retention of trial participants
- Advocate for clinical trial participants, especially those from marginalized groups
- Improve our knowledge of HIV/AIDS, of research, and of community involvement
- Ensure that community involvement is prioritized in local HIV research
- Promote ethical research

## What Does the CAB Do?

CAB members, which includes individuals living with HIV, caregivers, professionals, and concerned members of the community meet face to face and via email and conference call 4-6 times per year to hold trainings, review protocols and offer feedback, discuss research trends, share resources and advocacy opportunities, commemorate HIV awareness days, and learn more about HIV science. HIV clinical trial participants are especially encouraged to join.



## When and Where are CAB Meetings Held?

Meetings have often been held evenings in a conference room of Legacy Community Health, the Montrose Center, the Resource Center, and other places in the heart of town that are easily accessible by vehicle or bus). However, as a commitment to the CAB's inclusiveness and diversity, CAB meetings are also held during non-traditional meeting times at other community locations and via concurrent conference call to accommodate local consumers unable to attend our meetings due to scheduling conflicts and/or transportation/mobility issues.

Dinner is provided free of charge for all participants at most CAB meetings and attendees are given various meal options, including vegan/vegetarian selections.

## **CAB Inclusivity Statement**

The CAB seeks to represent the diversity of culture, gender, race, sexual orientation, language, and socioeconomic status in the local HIV community and the greater Houston metropolitan area. As such, we welcome new CAB members from the transgender community as well as those who identify as women, young adults, people of color, and gender diverse individuals.

## Want More Information?

Would you like more information about the joining and/or connecting with the Houston HIV Cross-Network CAB? We would love to invite you to visit one of our meetings, learn about available HIV clinical trials that are open to enrollment, review requests from potential guest speakers, and/or discuss CAB membership. Please feel free to contact us via email at <a href="mgiwa.onaiwu@gmail.com">mgiwa.onaiwu@gmail.com</a> and we will be happy to get back in touch with you soon!



## **Houston AIDS Research Team**

## **Houston Cross-Network Community Advisory Board Application**

We are a small group of Houston volunteers who meet 4-6 times per year working to improve the lives of people living with HIV through providing a community voice and perspective into HIV research. To join us, please complete this application and email to <a href="mailto:mgiwa.onaiwu@gmail.com">mgiwa.onaiwu@gmail.com</a>

Name:	Date:
Address:	
Telephone:	E-mail:
Preferred Pronouns:	Gender Identity:
Date of Birth:	Racial Identity:
HIV status (positive, negative, unknown, prefer not to st	rate):
Please provide the name and email and/or phone numb	er of a reference:
Please briefly state why you are interested in HIV volunt	eer work:

## Comprehensive HIV Planning Committee Report

## A Community Plan to End the HIV Achieving Together **Epidemic in Texas**

Start where you are.

Use what you have.

Do what you can.

~ Arthur Ashe

# Ending HIV as an epidemic..

..is about supporting people who are living with HIV and

preventing others from getting it.

## **EVERYONE** will have access Texas will become a state where HIV is rare &

## 4 Goals:

- Reduce HIV transmission and acquisition
- ► Increase viral suppression
- ► Cultivate a stigma-free climate
- Eliminate health disparities

## 90/90/90/50 by 2030

Priority populations receive combination prevention

90% of people living with HIV know their status

▶ 90% of PLWH are retained in care

90% of those retained in care are virally suppressed

▶ 50% decrease in HIV incidence

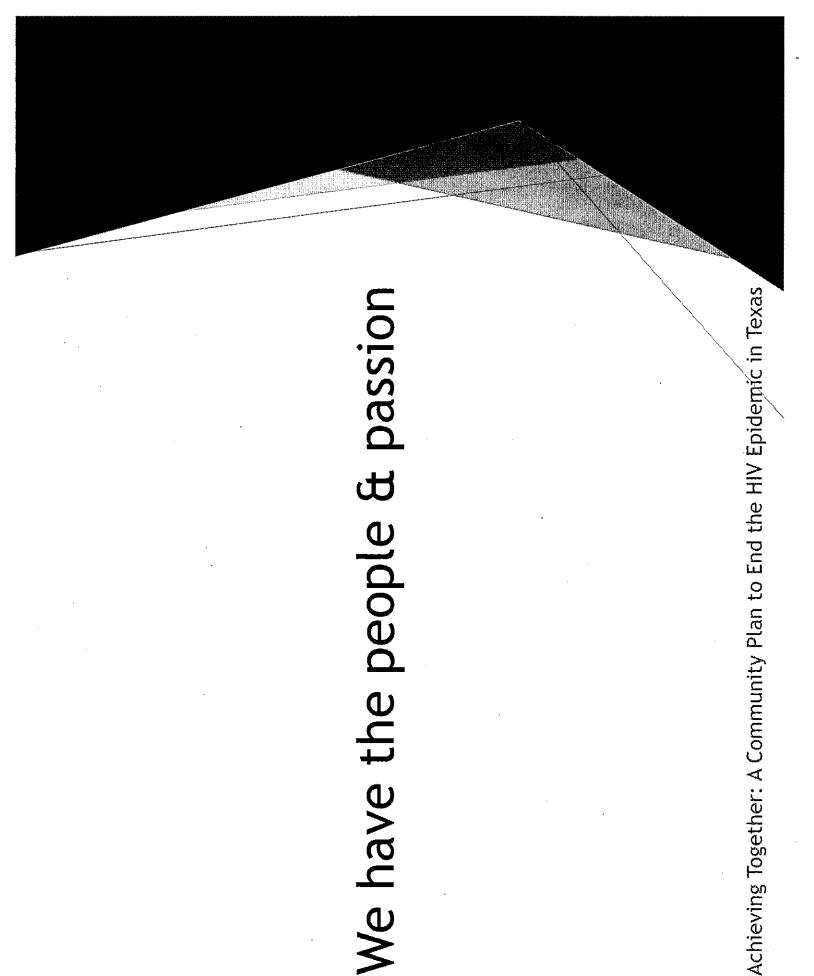
# We have the experience

## We have the tools

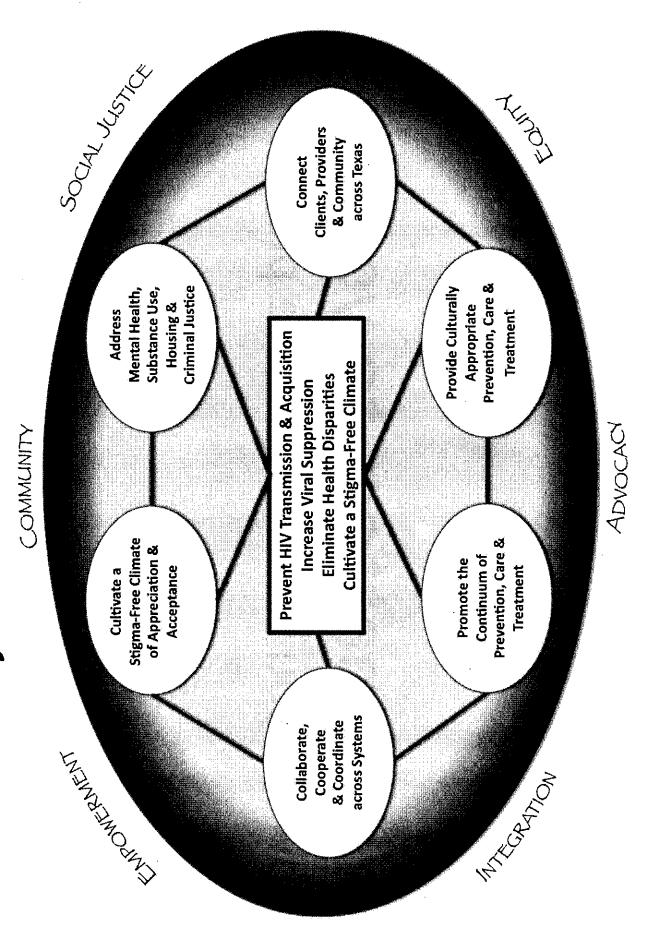
- ▼ Testing
- PrEP (pre-exposure prophylaxis)
- nPEP
- ► Anti-retroviral therapy (ART)
- Treatment as Prevention (TasP)
- ► More on the horizon...

# We have the technology

- ▼ Communication
- ▶ Networking
- ▶ Data
- ► Electronic health records
- ▶ Others on the horizon...



# How can you connect to the movement?



Achieving Together: A Community Plan to End the HIV Epidemic in Texas

## How do you connect to the plan? What matters to you?

## Reflection:

 What is something you heard today that concerns you?

What is something you heard today that excites you?

## Creating a movement with a plan

▶ https://youtu.be/RXMnDG3QzxE

## Share Your Experience and Earn a \$10 Gyt Card

## Participate in the Houston Area Out of Care Special Study

If you are a <u>woman or transgender individual</u> living with HIV, and have had at least two periods of 12 months or longer when you did not get HIV medical care, we want to hear about your experience!

Your answers are 100% anonymous. Participation in the study consists of a friendly 30-35 minute interview about your experiences leaving and getting back in to HIV care; we will provide a gift card and a meal for your time.

Our hope is that this study will generate several recommendations to enhance the Houston HIV system to help keep people healthy and in care.

To see if you qualify to participate in this study, call or email our office:

Phone: (832) 927-RYAN (7926)

Fax: (713) 572-3740

Email: Amber.Harbolt@cjo.hctx.net (Put "Special Study" in the subject line)

Remaining spots in the study and gift cards are <u>extremely</u> limited, so act soon!

If you have any questions about the study, the Ryan White Planning Council, or how you can be involved in planning HIV services in the Houston Area, please give us a call or send us an email. We would love to hear from you!

Houston Area Ryan White Planning Council Office of Support 2223 West Loop South, Suite 240
Houston, Texas 77027

Phone: (832) 927-RYAN (7926) Fax: (713) 572-3740

www.rwpcHouston.org

## Proposed Needs Assessment Group Activities Timeline November 2018 – December 2019

**Draft** Updated 09-06-18

May 2019	NA data collection and entry continues	Focus Group: Prevention / Linkage / Outreach Staff	Dec 2019	No activities	
Apr 2019	NA data	entry continues	Nov 2019	Council	report
Mar 2019	NA data collection and entry continues	Focus Group: Case Management Staff	Oct 2019	Committee	report
Feb 2019	Analysis Workgroup adopts of principles for data analysis	NA data collection and entry continues	Sep 2019	Analysis concludes, staff write report	NAG reviews/approves NA report
Jan 2019	NAG approves survey tool and sampling plan	NA data collection and entry begins	Aug 2019	No activities	Application / EIIHA Process]
Dec 2018	Survey Workgroup creates survey tool	Epi Workgroup convenes to create sampling plan	Jul 2019	Analysis WG convenes to review preliminary findings	Focus Group: EMA/Urban consumers
Nov 2018	Needs Assessment Group (NAG)	Needs Assessment (NA) process	Jun 2019	NA data collection and entry ends, cleaning and analysis begins	Focus Group: HSDA/Rural consumers

## Affected Community Committee Report

## ROAD 2 SUCCESS and CAMINO HACIA TU SALUD

# Schedule of Emergency Preparedness Trainings for the HIV Community

## CONFIRMED:

Oct. 3, 2018, set up 9 am Oct. 17, 2018, set up at 9 am Date to be determined

Legacy Community Health Staff at Montrose Clinic – anticipated attendance: 150 individuals

SPRY Montrose Diners – anticipated attendance: 20 consumers

Legacy Community Advisory Board – anticipated attendance: 30+ consumers

ransition Summit for HIV-positive youth transitioning from pediatric to adult medical care – 29

attendees (youth, caregivers and case managers) and 4 staff

Thomas Street Health Center – 14 consumers and 4 staff HIV and Aging Coalition – 15 consumers and 4 staff

Ryan White Affected Community Committee – 39 attendees and 6 staff

## COMPLETED:

July 23, 2018, 12 noon Aug. 1, 2018, 11 am Aug. 16, 2018, 12 noon

Aug. 20, 2018, 2:00 pm Aug. 27, 2018, 5:00 pm

Aug. 29, 2018, 10:00 am

Sept. 20, 2018, 12 noon

Sept. 20, 2018, 12 noon Sept. 21, 2018, 6:30 pm Sept. 26, 2018, 12 noon

Thomas Street Health Center – attendance: 30 consumers

Catholic Charities HOPWA Housing Meeting – Two sessions. attendance: 42 attendees and 7 staff (am

Positive Support Group (Spanish only) - attendance: 26 consumers and 5 staff

session in Spanish, pm session in English)

Living Large, Living Without Limits - attendance: 14 consumers

Case Manager Meeting, Legacy Community Health – attendance: 13 case managers.

## TO BE SCHEDULED:

St. Hope Foundation – they want a January date

Rural clinics - The Resource Group would like to work with us to set up presentations in some of their rural clinics.

## Affected Community Committee 2018 Community Events (as of 09-27-18)

Point Person (PP): Committee member who picks up display materials and returns them to the Office of Support.

Day, date, times	Eyent	Location	Participants
Sunday, March 4 1pm-Walk	AIDS Foundation Houston (AFH) AIDS Walk	Houston Park Downtown 1100 Bagby Street, 77002	Tana, Allen & Mona – distribute LEAP flyers
Sunday, June 3 Before 1 pm start time	Long-Term HIV Survivors Event	11410 Hempstead Road	Need 10 volunteers (3 for PC booth): Council: Johnny D., Ronnie, Cecilia, Veria, Crystal, Skeet, Herman, and Ma'Janae LEAP: Calvin, Roy, Erika, Felipe, Mel, Prince, Tony
Wednesday, June 20 6:00 – 9:00 pm	Pride Month Volunteer Day	Houston Food Bank 535 Portwall Street Contact Person: Mary Bethal – 832,369-9390 x 9251	Need 3 volunteers: PP: Herman, Crystal, Ma'Janae
Saturday, June 23 Noon – 7:00 pm	Pride Festival	Downtown near City Hall	<u>Shift 1 (11:30 am-2 pm</u> ): <b>PP:Skeet</b> , Tana, Rod <u>Shift 2 (2-4:30 pm</u> ): Allen, Skeet, Tana <u>Shift 3 (4:30-7 pm)</u> : <b>PP: Skeet</b> , Allen
July 23, 2018 Set up: 11 am	Dress Rehearsal Road 2 Success: Emergency Preparedness for HIV Community	Affected Community Committee 2223 W. Loop South, 77027	
Wed, August 1, 2018 Set up: 10:30 am	Road 2 Success: Emergency Preparedness for HIV Community	Youth Transition Summit	No volunteers needed
Thurs, August 16, 2018 Set up: 11 am	Road 2 Success: Emergency Preparedness for HIV Community	Thomas Street Health Center 2015 Thomas Street, 77009	Need 5 Volunteers: Rosalind, Michael B., Steven
Mon, August 20, 2018 Set up: 1:30 pm	Road 2 Success: Emergency Preparedness for HIV Community	HIV and Aging Coalition the Montrose Center 401 Branard St., 77006	Need 6 Volunteers: Steven, Michael B., Skeet
Mon, August 27, 2018 Set up: 4:45 pm	Camino hacia tu Salud: Emergency Preparedness for HIV Community	Positive713 Leonel Castillo Community Center 2101 South Street, 77009	Need 4 Volunteers: Isis, John P, Steven, Skeet, Johnny, Herman

## (Continued on next page)

Day, date, times	Event	Location	Participants
Wed., August 29, 2018	Camino and Road 2 Success:	Catholic Charities	Need 4 Volunteers: Isis, Skect and Cecilia
Set up: 9:15 am	Emergency Preparedness for HIV	Miles Chapel	
	Community	4315 Lyons Avenue, 77020	
Thurs, September 20, 2018	Thurs, September 20, 2018 Road 2 Success: Emergency	Thomas Street Health Center	Need 6 Volunteers: Steven, Isis, Eddie, Crystal,
Set up: 11 am	Preparedness for HIV Community	2015 Thomas Street, 77009	Amber and Cecilia
Fri. September 21, 2018	Road 2 Success: Emergency	Living Large Support Group	Need 5 Volunteers: Crystal, Skeet, Isis, Cecilia
Set up: 6 pm	Preparedness for HIV Community	the Montrose Center	апд Нетпал
		401 Branard St., 77006	
Wed., October 17, 2018	Road 2 Success: Emergency	SPRY Montrose Diners	Need 5 Volunteers: Skeet, Roy, Isis and Amber
Set up: 9 am	Preparedness for HIV Community	the Montrose Center	
		401 Branard St., 77006	
October	MISS UTOPIA	Crowne Plaza Northwest-Brookhollow	Volunteers: PP: Skeet, Cecilia, Ronnie, Johnny
		12801 Northwest Freeway	המחנו זין מו זין
		Houston, TX 77040	DISTRIBUTE LEAF FLYERS
Saturday, December 1	World AIDS Day Events		Most committee members attend events
			DISTRIBUTE LEAP FLYERS

## Greeters for 2018 Council Meetings (Revised: 08-21-18)

2018 Meeting Dates  (Please arrive at 11:45 a.m Unless otherwise noted, the meetings are held at 2223 W. Loop South)	Greeter#1. External Member	Greeter #2	Greeter#3
Thurs. March 8	Mona	Skeet	Tana
Thurs. April 12	Eddie	Rodney	Allen
Thurs. May 10 CANCELLED	Lionel	Allen	Johnny
Thurs, June 14	Grystal	Tana	Rônnie
Thurs. July 12	Lionel	Allen	Johnny
Thurs. August 9	Tana	Rodney	Allen
Thurs. September 13 CANCELLED	Crystal	Herman	Ma'Janae
Thurs. October 11	Eddie or Tana	Skeet	Allen
Thurs. November 8 External Committee Member Appreciation	Eddie	Skeet	Tana
Thurs. December 6	Michael	Rodney	Eddie

## Quality Improvement Committee Report

Priority Service Category	Original	Award	July	October	Final Quarter	Total	Percent of	Amount	Procure-	Original Date	Expended	Percent	Percent
	Allocation RWPC Approved Level Funding	Reconcilation (b)	Adjustments (carryover)	Adjustments	Adjustments	Allocation	Grant Award	Procured (a)	ment Balance	Procured	YTD	<u>α</u> Σ	Expected YTD
						40 006 000	AE 9E0/	40 026 220	0	and the second s	3 339 971	33%	20%
	5 C	391,024	2	> 0		2 504 084	16 780/	2 501 0		Statement of the statem		14%	42%
ر ا	3,520,895	SON'O				1 001 270	4 77%	1,001				54%	20%
Primary Care - CBO Targeted to Historia (a)	786 404	80,923				867.347	4.05%	-	0	3/1/2018	\$455,350	52%	20%
Drimary Care - CBO Targeted to White/MoM	1 003 894	100 800					5 16%	1 104	0		ļ ļ	27%	20%
Targeted to William (a)	107,004	3 8		0 0		-1 .	5.37%	1.149	0			37%	20%
Drimony Care	237	36 576		>		874	8.76%	1.874.	0	    .		%09	42%
Drimony Care	2 4	0.000				15.437		15	0			23%	20%
1.9 Fillialy Care - Fediatio (a. 17	402 000			O		402.000		402.	0	 	8	37%	20%
	2 535 802				0	2.535.802		2,	0	in a property of the property	734	29%	20%
	= 1		o	C				488	0		\$147,850	30%	20%
2 b Mod CM - Dublic Clinic (a)	482 722		C	C	-	482.722		482,722	0		\$32	7%	42%
Med CM -	321.070	0	0	0	-	321,070	1.50%	321	0	3/1/2018	7	52%	20%
Med CM -	321.072		0	0		321,072		321,	0		\$73,993	23%	20%
2 b Med CM - Targeted to W/MSM (a) (e)	107 247		0	0		107,247	j   	107	0			37%	20%
Med CM -	-		0			348,760		348	0		<del>63</del>	31%	20%
Med CM -	180,311	0	0		:	180,311	0.84%		0		\$66,743	37%	42%
	160,051	0	0	0		160,051	0.75%		0			30%	20%
	80.025		0	0		80,025	0.37%		0		₩	53%	20%
Med CM -	45,888		0			45,888	0.21%		0	3/1/2018	\$6,	13%	42%
3 Local Pharmacy Assistance Program (a) (e)	1,934,796	256,674	0	0	0	2,191,470	10.24%	7	0		\$846,	39%	20%
-	166,404	0	0	0	0	166,404	0.78%	166,40	0	3/1/2018	82,7	20%	20%
	0					0	0.00%		0	A/N	-	%0	%0
4.b Oral Health - Targeted to Rural	166,404	0	0			166,404	0.78%	166,404	0	3/1/2018	\$82,7	20%	20%
	0	0	0	0	0	0	0.00%		0			%0	%0
! !	1,244,551	28,519		0	0	1,273,070	2.95%	1,273,07	0	3/1/2(	\$518,9	41%	20%
7 Home and Community-Based Services (c)	0	0	-	0	0	0	%00.0		0			%n	%n
i .	45,677	0	0	0	0	45,677	0.21%	45	0	3/1/2(	\$16,9	37%	20%
	0	0		0	0		%00.0	:	0			%0	%0
10 Medical Nutritional Therapy (supplements)	341,395	0		0	0	341,395	1.60%	341	0	3/1/20	\$135,1	40%	50%
11 Hospice Services	0		0	0	0	ŀ	0.00%		O			%0	%0
12 Outreach Services	420,000	39,927				459,927		459,	0	3/1/2018		18%	20%
13 Non-Medical Case Management	1,231,002	0	0	0	0	1,231,002		۲	0				20%
	110,793		0			110,793				3/1/2018	828,100	%C7	20%
Service Linkage targeted to Newly-Diagnosed/Not-in-C	are 100,000			0		100,000							700%
13.c Service Linkage at Public Clinic (a)	427,000		0	0		427,000					10.0	46%	50%
	593,209	ļ		0		593,208					<del>3</del> ]	28%	50%
-	482,087	25,824		0	0	507,911		250 680		A company of the comp	\$109,141		50%
	- <b>-</b> □ .					702,000	-  c				1		50%
	97,185	D 90				158 046		158		3/1/2018		%0	%0
14.c Hansportation vouciering (bus passes & gas cards)	7	470,67				0		2	0		0\$	%0	%0
	750 000	>				450.000		450.000	0	3/1/2018	\$13,880	!	20%
10 Emergency Financial Assistance	000,004					3			0				%0
T	18 486 129	742 768		0	0	19.228.897	87.71%	19,228,89		Consideration of the construction of the const	6,258,8	33%	20%
	, , ,	i					7 830/		C	A/N	0	%0	50%
	~					140,070,1	-   4	1,000			<b>€</b>	%0	50%
BESZZESSY HCPHES/RWGA Section	φ 0,0					1,140,300 508,650	0.30%					%0	20%
	659,876			7	5	350,030	7	020,	1			ļ.	, ,

FY 2018 Allocations and Procurement

As of: 9/18/2018

## As of: 9/18/2018

## FY 2018 Ryan White Part A and MAI Procurement Report

Part A Reflects "Increase" Funding Scenario MAI Reflects "Increase" Funding Scenario

		Allocation RWPC Approved Level Funding Scenario	Reconcilation (b)	Adjustments (carryover)	Adjustments	Adjustments	Allocation	Grant Award	Amount Procured (a)	Procure- ment Balance	Original Date	Expended YTD	YTD	Percent Expected YTD
BES27521 Q	BES27621: Quality Management	495,000	0	0	0	0		2.31%	495,000	0	Y/N	\$0	%0	20%
		20,656,176	742,768	0	0	0	21,398,944	97.85%	21,398,944	0		6,258,840	762	20%
								Unallocated	Unobligated					
	Part A Grant Award:	21,398,944	Carry Over:	0		Total Part A:	21,398,944	0	0			-		
		Original Allocation	Award Reconcilation (b)	July Adjusments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent	Total Expended on Services	Percent				
آن	Core (must not be less than 75% of total service dollars)	15,903,040		0	0	0	16,580,057	86.40%	16.580.057	86.40%				
Z Y	Non-Core (may not exceed 25% of total service dollars)	2,583,089		0	0	0	2,608,913	13.60%	2,608,913	13.60%				
	Iotal Service Dollars (dues flot illiciade Admilli and Qivi)	18,486,129		0	0	0	19,188,970		19,188,970	Selection of the control of the cont				
ĭ	Total Admin (must be ≤ 10% of total Part A + MAI)	1,675,047	international communications (confidence of the property of the confidence of the co		0	Contraction of the second	1,675,047	7.83%						
	otal QM (must be ≤ 5% of total Part A + MAI)	495,000	0	0	0	0	495,000	2.31%						
					MAI Procuren	ment Report	-							
Priority	Service Category	Original	Award	July		Final Quarter	Total	Percent of	Amount	Procure.	Date of	Fynandad	Dercent	Dorroant
		Allocation	Reconcilation	Adjustments	Adjustments	Adjustments	Allocation	<b>Grant Award</b>	Procured	ment	Procure-	ATD CTY	T OLL	Expected
		KWPC Approved Level Funding	æ	(carryover)					(a)	Balance	ment			YTD
ō	Outpatient/Ambulatory Primary Care	1,797,785		0	0	0	1,846,845	85.23%	1.846.845			792 275	A 20/	40%
1.b (MAI) Pi	1.b (MAI) Primary Care - CBO Targeted to African American	910,163	24,530		0	0	934,693	43.13%	934,693	Î	3/1/2017	\$472 175	51%	2002
1.c (MAI) PI	rimary Care - CBO Targeted to Hispanic	887,622			0	0	912,152	42.09%	912,152	0	3/1/2017	\$320.100	35%	50%
W Z	Medical Case Management	320,100	0	0	0	0	320,100	14.77%	320,100	0		\$52,016	16%	50%
2.C (WAI) M	Z.C (WAI) WCM - Largeted to African American	160,050					160,050	7.39%	160,050	0		\$36,873	23%	50%
2.0 (IVIAI) W	MCM - Largeted to Hispanic	160,050							160,050	0		\$15,142	%6	20%
=  <b>c</b>	otal MAI Service Funds	2,117,885	49,060	0	0	0	2,166,945	100.00%	1,846,845	320,100		792,275	43%	50%
9 Ō	Orani Administration Origity Management	0		0	0	0	0	0.00%	0	0		0	%0	%0
が が	Total MAI Non-service Funds						5 6	%00.0	0	0		0	%0	%0
BEO 27618 TC	Total MAI Funds	2,117,885	49,060	0	0		2 166 945	100.00%	1 846 845	320 400		0 202	%0	%0
		 							5,010,010	001,000	A CALL CONTRACTOR CONT	(32,213	6/2/	% OC
	Combined Part A and MAI Orginial Allocation Total	22,774,061	Carry Over:	0		Total MAI:	2,166,944							
ote										7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7		37		
(a) Sir (a,1) Sir	When reviewing bundled categories expenditures must be evaluated both by individual service category and by combined categories. One categories evaluated both by individual service categories (Pcare, LPAP, MCM, Non Med CM). Expenditures must be evaluated both by individual service categories (a) HRSA service categories (does not include LPAP). Expenditures must be evaluated both by individual service categories (does not include LPAP). Expenditures must be evaluated both by individual service category and by combined service.	ed both by individual serving Poare, LPAP, MCM, Non (does not include LPAP).	inice category and by the Din Med CM). Expended of Expenditures mus	e category and by combined categories. One category managed CM). Expenditures must be evaluated both by individu. Expenditures must be evaluated both by individual service	s. One category ma ated both by Individe by individual service	y exceed 100% of averal service category a	f available funding so liny and by combined se	100% of available funding so long as other category offsets this overage category and by combined service categories.	ory offsets this over	erage.				
-	ard based on increase or Decrease	unding scenario.	1 !											
	Not used at this time													
	of each conference													
(e)	10% rule reallocations			-										

## Prepared by: Ryan White Grant Administration

# FY 2018 Ryan White Part A and MAI Service Utilization Report

		. 3		SUR - 1s	t Quarter	(3/1-5/31)	, s + , s , .									
Priority Service Category	Goal	nduplicat Clients	Male	Female	AA (non-	White (non-Hispanic)	Other I	lispanic	0-12	13-19	20-24 2	25-34 35	j-44 45-	49 50	-64 65	snid
4 Outhoritout/Ambilaton Briman Cara (avaluation Vision)	757	Served YTD	730/	270/	AEO.	450/	70C	38%	7%0	%0	7%7	25%	27%	14%	28%	2%
a Primary Care - Public Clinic (a)	2,350	2.129	%89	32%	48%	10%	2%	40%	%0	%0	2%	18%	9%	15%	36%	3%
Primary Care -	1,060	797	%29	33%	%66	%0	1%	%0	%0	%0	8%	40%		11%	13%	13%
Primary Care - CBO	096	695	85%	15%	%0	%0	%0	100%	%0	%	2%	29%		14%	18%	% 3
Primary Care -	069	415	%68	11%	%0	%88	11%	7%	%0	%0	2%	24%	.	16%	31%	200
Primary Care - CBO Targeted to Rural	400	376	%1/	70007	44%	%C7	0,70	%67 30%	% 0 0	%0	10%	13%		17%	35%	2 20 2
	1,000	0/0	879°	17%	17%	170%	700	67%	17%	50%	33%	200		%0	%0	88
Vision	1 600	707	73%	270%	7 70	17%	%	32%	%0	%0	4%	26%	20%	14%	34%	2%
2 Medical Case Management (f)	3.075	2.416	6.	9 J 7	200	D/ / I	27	247	2	2						
-		300	74%	26%	64%	16%	2%	18%	%0	%0	4%	23%		12%	37%	4%
2.b Med CM - Targeted to Public Clinic (a)	280	265	94%	%9	63%	11%	1%	25%	%0	%0	2%	31%		12%	29%	4%
Med CM - Targeted to AA (a)	550	733	71%	29%	100%	.%0	%0	%0	%0	%0	%8	35%		11%	20%	2%
Med CM - Targeted to H/L(a)	550	327	%98	14%	%0	%0	%0	100%	%0	7%	2%	31%	32%	%6,	20%	% 0 0
	150	183	%06 808 808 808	32%	0% 20%	90%	%OL %C	%00	% 0	%0 0	% % 7%	25% 25%		10%	33%	28%
Med	240	125	%0	100%	86%	%8	4%	22%	%0	%0	%0	14%		23%	24%	4%
Med CM - Targeted to Pedi (a)	125	67	63%	37%	75%	%9	%0	19%	61%	34%	4%	%0		%0	%0	%0
Med CM - Targeted	200	80	%86	3%	78%	16%	%0	<b>%</b> 9	%0	%0		1%		%9	%89	23%
Med CM - Targeted to Youth		9	100%	%0	83%	%0	%0	17%	%0	%0	100%	%0	%0	%0	%0	8
	2,845	2,177	71%	23%	46%	17%	2%	36%	%000	%0	7%	%C7	%67 20%	15%	%C7	% Y
4 Oral Health	200	136 NA	63%	28%	39%	32%	5/2	% Q7	0/2	8/2	2/2	e/u	6/07 11/a	n/a	20 /a	1/9
4.h Oral Health - Rural Target	200	136	63%	38%	39%	32%	3%	26%	%0	%0	3%8	14%	29%	12%	38%	4%
1	¥X	NA NA														
†	1,700	576	84%	16%	36%	34%	3%	27%	%0	%0	2%	14%	15%	16%	45%	%6
	AN.	AN														
Substance Abuse Treatment - Outpa	40	6	100%	%0	11%	33%:	11%	44%	%0	.%0	0%	56%	11%	11%	22%	%
Early Medical Intervention Services (d)	Y S	AN S			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		760	216	>00	96	707	400/	170/	40%	720%	760
10 Medical Nutritional Therapy/Nutritional Supplements	000	282	% <i>&amp;)</i>	71%	38%	P/1.7	%	3/ /6	% 0	2	<b>*</b>	٧٥.	2	9.6	9	2
	Z Z	126	%99	34%	63%	%_	1%	29%	%0	%0	4%	32%	24%	13%	25%	2%
†	7.045	2.700														
	320	90	73%	27%	%02	3%	3%	23%	%0	8%	95%	%0	%0	%0		%
Service Linkage at Testing Sites	260	50	%09	40%	72%	4%	2%	22%	%0	%0	%0	58%	20%	10%	12%	%
13.c Service Linkage at Public Clinic Primary Care Program (a)	3,700	1,144	65%	35%	63%	%6	2%	26%	%0	%0	%6	18%	%77	13%		ဂိုင်
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## Prepared by: Ryan White Grant Administration

FY 2018 Ryan White Part A and MAI Service Utilization Report

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(f) Total MCM served does not include Clinical Case Management				.						[ ]						
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## The Houston Regional HIV/AIDS Resource Group, Inc. FY 1819 Ryan White Part B Procurement Report April 1, 2018 - March 31, 2019

Revised 9/10/2018

Reflects spending through July 2018

Spending Target: 33%

Priority	Service Gategory	Original: Allocation	Grant	Amendment	Contractual	% of a	Date of a	Expended	Percent
		per RWPC	Award		Amount	Award	Procurement	YID -	*XTD
9	6 Oral Health Care	\$2,085,565	62%	\$0	\$0 \$2,085,565	62%	4/1/2018	\$615,207	767
7	Health Insurance Premiums and Cost Sharing (1)	\$726,885	22%	\$0	\$726,885	22%	4/1/2018	\$149,635	21%
6	9 Home and Community Based Health Services	\$202,315	%9	0\$	\$202,315	%9	4/1/2018	\$38,160	19%
	Unallocated	\$325,806	10%	\$0	\$325,806	10%	4/1/2018	0\$	%0
	Total Houston HSDA	3,340,571	100%	\$0	\$3,340,571	. 100%		803,002	24%

Note: Spending variances of 10% will be addressed:

1 HIP - Funded by Part A, B and State Services. Provider is spending other grant funds before they close.

## The Houston Regional HIV/AIDS Resource Group, Inc. FY 1718 DSHS State Services Procurement Report September 1, 2017- August 31, 2018



Chart reflects spending through July 2018

Spending Target: 91%

Revised

Priority	Solyice Gategory With	Allocation her RWEG	Seoft Grant Award	Amendment	Contracted Amount	Soor Grant Award	A Date of Conginal Procurement	Expended YIDE	Percent YTD
9	Mental Health Services (1)	\$300,000	16%		\$300,000	16%	9/1/2017	\$141,015	47%
7	Health Insurance Premiums and Cost Sharing (2)	\$979,694	52%		\$979,694	53%	9/1/2017	\$926,288	%56
6	Hospice (3)	\$359,832	19%		\$359,832	19%	9/1/2017	\$298,540	84%
11	EIS - Incarcerated (4)	\$166,211	%6	\$3,789	\$170,000	%6	. 9/1/2017	\$125,961	. %9/
16	Linguistic Services (5)	\$68,000	4%	-\$16,789	\$51,211	3%	9/1/2017	\$35,800	53%
	Total Housion HSDA	1,873,737	100%	-\$13,000	\$1,860,737	100%		1,527,603	82%

Note: Spending variances of 10% will be addressed:

- 1 MHS Agency is short of staff; More clients are covered under Insurance instead of grant funds. Will need to reallocate funds.
- 2 HIP Behind in billing submissions will expend all funds
- 3 HOS- Lower spending reflects changes in service provision by provider and operational expenses are being covered by another funding source
  - 4 EIS Behind in billing submission. Provider had a vacancy but is now fully staffed; service units should increase.
    - 5 LIN- Behind in billing submission

## The Houston Regional HIV/AIDS Resource Group, Inc. FY 1718 DSHS State Services Rebate Procurement Report September 1, 2017- August 31, 2018



Chart reflects spending through July 2018

Spending Target: 91%

ľ achar Ellighthy Worker (1)

Note: Spending variances of 10% will be addressed

1 one (1) position not awarded. One (1) position - finalizing contract

2 Public clinic has yet to utilize services, however, DSHS has expanded statewide. Expenditures continues to increase.

Currently the impact of Gilead ending its participation in Compassion Care Project has been minimal with next-day shipping being added.

# Houston Ryan White Health Insurance Assistance Service Utilization Report

Period Reported: Revised:

9/10/2018

09/01/2017-07/31/18



		Assisted			NOT Assisted	
Request by Type	Number of Requests (UOS)		Number of Clients (UDC)	Number of Requests (UOS)	Dollar Amount of Requests	Number of Clients (UDC)
Medical Co-Payment	1614	\$154,579.84	599			0
Medical Deductible	199	\$71,394.62	140			0
Medical Premium	6237	\$2,448,389.45	881			0
Pharmacy Co-Payment	5404	\$744,137.90	1409			0
APTC Tax Liability	0	\$0.00	0			0
Out of Network Out of Pocket	0	\$0.00	0			0
ACA Premium Subsidy Repayment	2	\$2,930.12	14	NA	NA	NA
Totals:	13461	\$3,415,571.69	3043	0	\$0.00	

Comments: This report represents services provided under all grants.

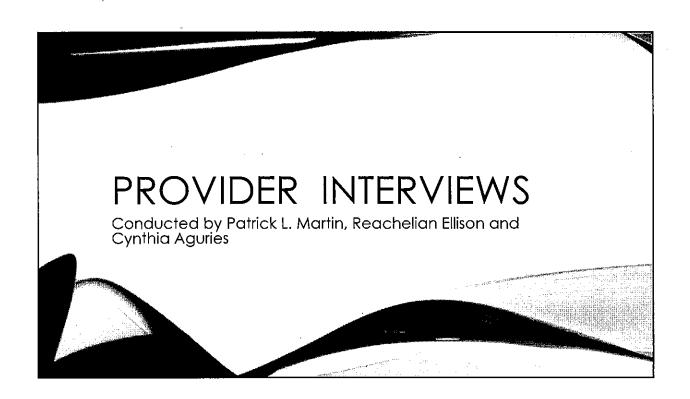
## NON-MEDICAL CM TARGETING SUD Feedback from Providers and People Living With HIV (PLWH)

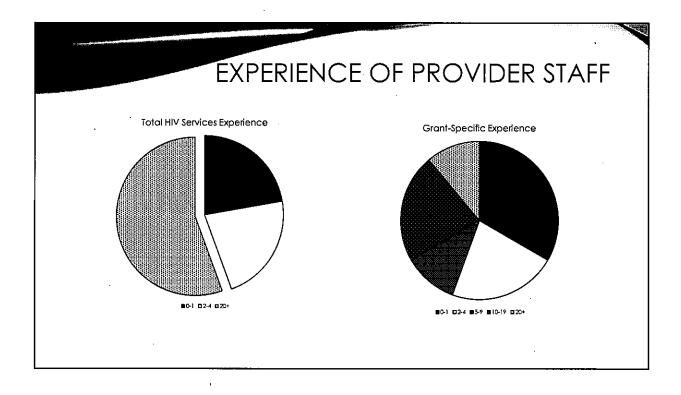
## HISTORICAL OVERVIEW

- The case management positions have been funded for more than 20 years in the Houston/Galveston area.
- Three agencies were funded in the Houston area.
  - One "targeting" GLBT community.
  - One "targeting" mono-lingual/bilingual Spanish-speaking individuals.
  - One does not use funds for case management services.

## INTERVIEW PROCESS

- TRG contacted the two Houston providers that were funded for case management services targeting substance use disorders.
- TRG conducted interviews with provider staff at both agencies.
  - 9 staff members interviewed including
    - Case managers (past and present),
    - · Outreach workers,
    - Recovery coaches &
    - Supervisors.
- TRG conducted interviews with people living with HIV:
  - 4 people living with HIV interviewed.
  - Additional interviews are being scheduled.

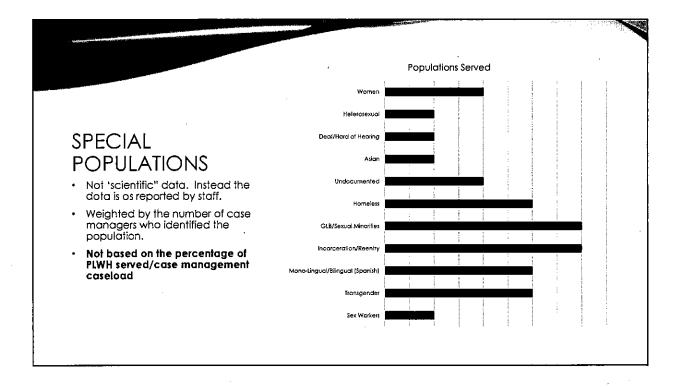




## EXPERIENCE OF STAFF

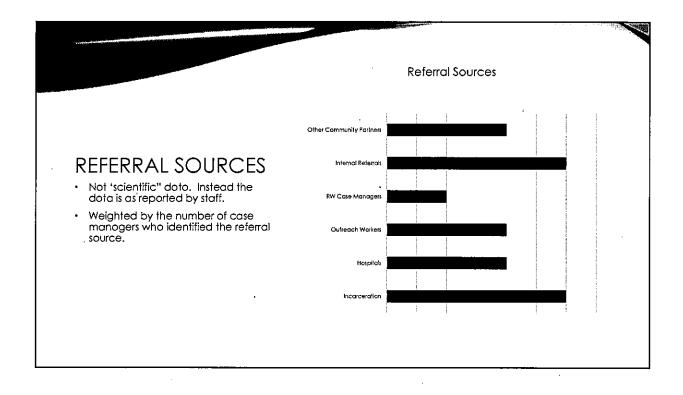
## Trends:

- None of the current case managers has specific licensure or certification.
- Two of the case managers had more than twenty years experience serving people living with HIV.
- The same case managers had 15-20 years serving PLWH who also have substance use disorders (SUD).
- All case managers have access to clinical support from licensed staff.
- Agency teams included:
  - · Recovery coaches and/or
  - Licensed case managers.



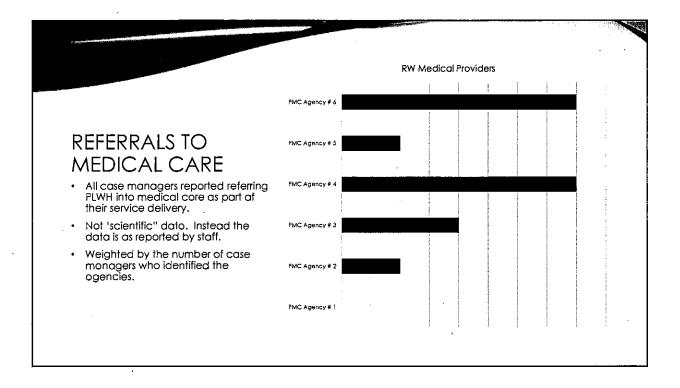
## SPECIAL POPULATIONS

- Trends:
  - Incarcerated/Reentry, GLB(T)/Sexual Minorities, Monolingual/Bilingual (Spanish), and Homeless were all identified the most as populations being served.
- Interesting Discovery:
  - Though not a large percentage of the overall PLWH numbers served, every case manager interviewed stated that they had transgender PLWH on their caseload.
  - Though every case manager stated they have PLWH releasing from incarceration/history of incarceration on their caseload, one case manager works exclusively with individuals releasing from incarceration.



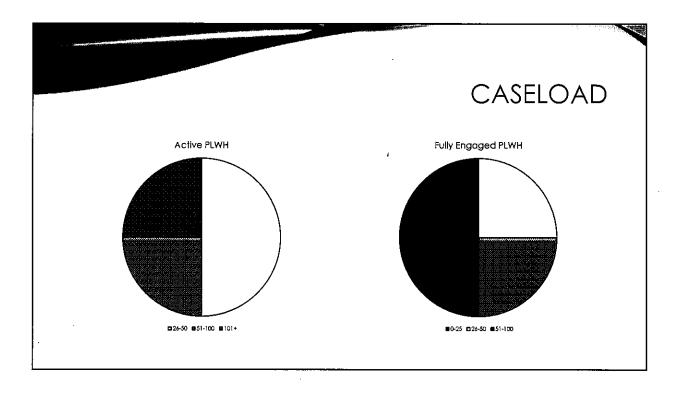
## REFERRAL SOURCES

- Trends:
  - Largest number of referrals comes from correctional facilities and internal referrals.
- Interesting Discovery:
  - Referrals from Medical Providers to SUD Case Managers
    - PLWH with Substance Use Disorders
    - PLWH who needed more intense "interactions"



## REFERRALS FROM MEDICAL CARE

- Trends:
  - Several RW Medical Providers have established relationships with these positions. This relationship included:
    - Interdisciplinary case review
      - Interaction with Medical Case Managers and Intake Workers
      - · Monthly meeting to discuss coses



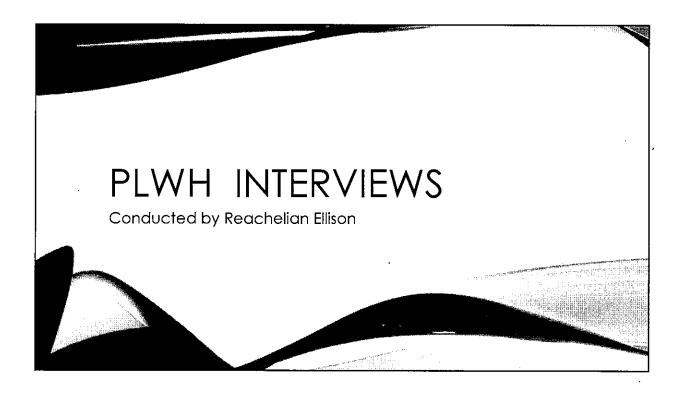
## Trends: Caseload expressed into two ways. Active: Interactions occurring but not fully-engaged in the program. Full-Engaged: Interactions follow the traditional model of case management. PLWH engaging multiple times with program as they were focused on sobriety.

## **KEY ACTIVITIES**

- CMs expressed "hands on" approach that included the following activities:
  - Understanding the challenges of SUD
  - · Coaching PLWH
  - Long-term support through changes in circumstances
  - · Challenge of IDs
  - Transportation
  - Empowering PLWH in accessing systems:
    - Transgender
    - Undocumented
    - Recently Released
  - SUD Treatment
    - · Knowing Treatment Resources and
    - · Matching Program to PLWH

## KEY ACTIVITIES

- CMs expressed "hands on" approach that included the following activities:
  - Community based interactions
  - Relapse Prevention
  - Eligibility Process:
    - · Preparation for the process and
    - · Navigation through the process
  - Application for THMP
  - · Food/Hygiene
  - Accessing Other Resources:
    - Support Groups
    - Faith-Based
    - AA/NA/CA



## **PLWH INTERVIEWS**

- Important Note: PLWH are not forced to disclose any information. Some participants are more comfortable sharing details. Therefore, this details may not be consistent from participant to participant.
- Participant #1: Newly diagnosed while in jail.
- Participant #2: Diagnosed in 2004. Has accessed the program multiple times.
- Participant #3: History of homelessness.
- Participant #4: Currently homeless. Dealing with recent diagnosis of diabetes.

## WHAT ARE YOUR GOALS?

- When asked "What do you want from this program?"
  - · Stability and follow-up
  - Assistance is obtaining long-term goals
  - · Motivation and empowerment
  - · Learning a new skill
    - Administrative
    - Carpentry
    - Basic computer skills

## PROGRAM PERFORMANCE

- When asked "How has this program helped you?"
  - "Talk" and encouragement
  - Food programs
  - Visits in jail
- When asked "What can be done to improve the program?"
  - More programs to help
    - Connections to reenter the workforce with a "bad background (list of places that will hire or train me)"
    - Vauchers for food, clothes and resources
    - A list of services/where I can get help with a "bad background (drug history or incarceration)"

## MISSED APPOINTMENTS?

- When asked "Why Do You Miss Appointments?"
  - Lack of transportation
    - Bus fare
    - Gas
  - I forget/Short-term memory loss
    - Texts
    - Marning reminders
    - Day before reminders
  - Personal Issues
  - Depression
  - PTSD



Local Service Category:	Non-Medical Case Management Targeting Substance Use Disorder
Amount Available:	To be determined
Unit Cost	10 be determined
Budget Requirements or	Maximum 100/ of hydrot for Administrative Cost. Direct modical costs and
Restrictions (TRG Only):	Maximum 10% of budget for Administrative Cost. Direct medical costs and
Restrictions (TRG Only).	Substance Abuse Treatment/Counseling cannot be billed under this contract.
DSHS Service Category	Non-Medical Case Management (N-MCM) model is responsive to the
Definition:	immediate needs of a person living with HIV (PLWH) and includes the
Definition.	provision of advice and assistance in obtaining medical, social,
	community, legal, financial, entitlements, housing, and other needed
	services.
	Services.
	Non-Medical Case Management Services (N-MCM) provide guidance
	and assistance in accessing medical, social, community, legal, financial,
. ·	and other needed services. N-MCM services may also include assisting
	eligible persons living with HIV (PLWH) to obtain access to other public
	and private programs for which they may be eligible, such as Medicaid,
	Medicare Part D, State Pharmacy Assistance Programs, Pharmaceutical
	Manufacturer's Patient Assistance Programs, other state or local health
	care and supportive services, or health insurance Marketplace plans. This
	service category includes several methods of communication (e.g., face-to-
	face, phone contact, and any other forms of communication) as deemed
	appropriate by the Texas DSHS HIV Care Services Group Ryan White
	Part B program.
Local Service Category	Non-Medical Case Management: The purpose of Non-Medical Case
Definition:	Management targeting Substance Use Disorders (SUD) is to assist
	PLWHs with the procurement of needed services so that the problems
parente la companya de la companya della companya della companya de la companya della companya d	associated with living with HIV are mitigated. N-MCM targeting SUD is
Jet in green	intended to serve eligible people living with HIV in the Houston
A Company of the Comp	EMA/HSDA who are also facing the challenges of substance use
	disorder. Non-Medical Case Management is a working agreement
The state of the s	between a PLWH and a Non-Medical Case Manager for an indeterminate
	period, based on PLWH need, during which information, referrals and
	Non-Medical Case Management is provided on an as- needed basis and
	assists PLWHs who do not require the intensity of Medical Case
	Management. Non-Medical Case Management is both office-based and
	field based. N-MCMs are expected to coordinate activities with referral
	sources where newly-diagnosed or not-in-care PLWH may be identified,
No. of the state o	including substance use disorder treatment/counseling and/or recovery
	support personnel. Such incoming referral coordination includes meeting
	prospective PLWHs at the referring provider location in order to develop
	rapport with and ensuring sufficient support is available. Non-Medical
	Case Management also includes follow-up to re-engage lost-to-care
The state of the s	patients. Lost-to-care patients are those PLWHs who have not returned
and the state of t	for scheduled appointments with the provider nor have provided updated
	information about their current Primary Medical Care provider (in the
	situation where PLWH may have obtained alternate service from another
	medical provider). Contractor must document efforts to re-engage lost-
	to-care patients prior to closing patients in the CPCDMS. Non-Medical
	Case Management extends the capability of existing programs by
	providing "hands-on" outreach and linkage to care services to those
	PLWH who are not currently accessing primary medical care services.

Target Population (age, gender, geographic, race, ethnicity, etc.):

Non-Medical Case Management targeting SUD is intended to serve eligible people living with HIV in the Houston EMA/HSDA, especially those underserved or unserved population groups who are also facing the challenges of substance use disorder. The target populations should also include individuals who misuse prescription medication or who use illegal substances or recreational drugs and are also:

- Transgender,
- Men who hWomen or Men who have sex with men (MSM),
- Incarcerated/recently released from incarceration.

Services to be Provided:

Goals: The primary goal for N-MCM targeting SUD is to improve the health status of PLWHs who use substances by promoting linkages between community-based substance use disorder treatment programs, health clinics and other social service providers. N-MCM targeting SUD shall have a planned and coordinated approach to ensure that PLWHs have access to all available health and social services necessary to obtain an optimum level of functioning. N-MCM targeting SUD shall focus on behavior change, risk and harm reduction, retention in HIV care, and lowering risk of HIV transmission. The expectation is that each Non-Medical Case Management Full Time Equivalent (FTE) targeting SUD can serve approximately 80 PLWHs per year.

Purpose: To promote Human Immunodeficiency Virus (HIV) disease management and recovery from substance use disorder by providing comprehensive Non-Medical Case Management and support for PWLH who are also dealing with substance use disorder and providing support to their families and significant others.

N-MCM targeting SUD assists PLWHs with the procurement of needed services so that the problems associated with living with HIV are mitigated. N-MCM targeting SUD is a working agreement between a person living with HIV and a Non-Medical Case Manager (N-MCM) for an indeterminate period, based on identified need, during which information, referrals and Non-Medical Case Management is provided on an as-needed basis. The purpose of N-MCM targeting SUD is to assist PLWHs who do not require the intensity of Clinical or Medical Case Management. N-MCM targeting SUD is community-based (i.e. both office and field-based). This Non-Medical Case Management targets PLWHs who are also dealing with the challenges of substance use disorder. N-MCMs also provide "hands-on" outreach and linkage to care services to those PLWHA who are not currently accessing primary medical care services.

Efforts may include coordination with other case management providers to ensure the specialized needs of PLWHs who are dealing with substance use disorder are thoroughly addressed. For this population, this is not a duplication of service but rather a set of agreed upon coordinated activities that clearly delineate the unique and separate roles of N-MCMs and medical case managers who work jointly and collaboratively with the PLWH's knowledge and consent to partialize and prioritize goals in order to effectively achieve those goals.

N-MCMs should provide activities that enhance the motivation of PLWHs on N-MCM's caseload to reduce their risks of overdose and how risk-reduction activities may be impacted by substance use and sexual behaviors. N-MCMs shall use motivational interviewing techniques and the Transtheoretical Model of Change, (DiClemente and Prochaska - Stages of Change). N-MCMs should promote and encourage entry into substance use disorder services and make referrals, if appropriate, for PLWHs who are in need of formal substance use disorder treatment or other recovery support services. However, N-MCMs shall ensure that PLWHs are not required to participate in substance use disorder treatment services as a condition for receiving services.

For those PLWH in treatment, N-MCMs should address ongoing services and support for discharge, overdose prevention, and aftercare planning during and following substance use disorder treatment and medically-related hospitalizations.

N-MCMs should ensure that appropriate harm- and risk-reduction information, methods and tools are used in their work with the PLWH. Information, methods and tools shall be based on the latest scientific research and best practices related to reducing sexual risk and HIV transmission risks. Methods and tools must include, but are not limited to, a variety of effective condoms and other safer sex tools as well as substance abuse risk-reduction tools, information, discussion and referral about Pre- Exposure Prophylactics (PrEP) for PLWH's sexual or drug using partners and overdose prevention. N-MCMs should make information and materials on overdose prevention available to appropriate PLWHs as a part of harm- and risk-reduction.

Those PLWHs who choose to access primary medical care from a non-Ryan White source, including private physicians, may receive ongoing Non-Medical Case Management services from provider.

Service Unit Definition(s) (TRG Only):

One unit of service is defined as 15 minutes of direct services or coordination of care on behalf of PLWH.

Financial Eligibility:

Refer to the RWPC's approved Financial Eligibility for Houston EMA Services.

Client Eligibility:

PLWHs dealing with challenges of substance use/abuse and dependence. Resident of the Houston HSDA.

Agency Requirements (TRG Only):

These services will comply with the TRG's published Non-Medical Case Management Targeting Substance Use Disorder Standards of Care and policies and procedures as published and/or revised, including linkage to the CPCDMS data system as well as DSHS Universal Standards and Non-Medical Case Management Standards of Care.

Non-Medical Case Management targeted SUD must be planned and delivered in coordination with local HIV treatment/prevention/outreach programs to avoid duplication of services and be designed with quantified program reporting that will accommodate local effectiveness evaluation. Subrecipients must document established linkages with agencies that serve PLWH or serve individuals who are members of high-risk population groups (e.g., men who have sex with men, injection drug users, sex-industry workers, youth who are sentenced under the juvenile justice system, inmates

	of state and local jails and prisons). Contractor must have formal
	collaborative, referral or Point of Entry (POE) agreements with Ryan White
	funded HIV/AIDS primary care providers.
Staff Requirements:	Minimum Qualifications:
	Non-Medical Case Management Workers must have at a minimum a
	Bachelor's degree from an accredited college or university with a major in
·	social or behavioral sciences. Documented paid work experience in
	providing services to PLWH may be substituted for the Bachelor's degree
	requirement on a 1:1 basis (1 year of documented paid experience may be
a de la companya de	substituted for 1 year of college). All Non-Medical Case Management
	Workers must have a minimum of one (1) year work experience with
	PLWHA and/or substance use disorders.
	Supervision:
	The Non-Medical Case Management Worker must function within the
	clinical infrastructure of the applicant agency and receive ongoing
	supervision that meets of exceeds TRG's published Non-Medical Case
	Management Targeting Substance Use Disorder Standards of Care.
Special Requirements	Must comply with the Houston EMA/HSDA Standards of Care. The
(TRG Only):	agency must comply with the DSHS Universal Standards and non-
	Medical Case Management Standards of Care. The agency must have
	policies and procedures in place that comply with the standards prior to
	delivery of the service.
	Contractor must be licensed in Texas to directly provide substance use treatment/counseling.



## Operations Committee Report

## Report - 2018 Ryan White Planning Council Meeting Day/Time Survey

## Summary:

- 75% of current Council members are working, and 4% are planning to return to work for unstated reasons
- Current Council members are most available for meetings on:
  - o Early afternoons (12 p.m. 2 p.m.), particularly Mondays, Wednesdays, and Thursdays
  - o Late mornings (10 a.m. 12 p.m.), particularly Mondays, Wednesdays, and Thursdays
  - o Early evenings (4 6 p.m.), particularly Mondays Thursdays
- See appendix for availability within each Committee
- Former Council members are most available for meetings on:
  - Early afternoons (12 p.m. 2 p.m.), particularly Mondays, Tuesdays, Thursdays, and Fridays
  - o Late mornings (10 a.m. 12 p.m.), particularly Mondays and Fridays
- Individuals in the interested public are most available for meetings on:
  - o Late mornings (10 a.m. 12 p.m.), particularly Thursdays
  - o Early afternoons (12 p.m. 2 p.m.), particularly Thursdays
- 60% of non-appointed Project LEAP graduates would consider applying to Council. 20% would not consider applying to Council, even if meeting dates or times changed, due to professional obligations and work scheduling.
- Non-appointed Project LEAP graduates are most available for meetings on:
  - o Late mornings (10 a.m. 12 p.m.), particularly Saturdays
  - o Early afternoons (12 p.m. 2 p.m.), particularly Saturdays
  - o Late evenings (6 8 p.m.), particularly Mondays and Tuesdays
  - o Nights (8 10 p.m.), particularly Mondays and Tuesdays

## Survey Demographics:

84 people completed the survey

- 57% (48) current members
- 18% (15) former members
- 14% (12) interested public 3 provided contact information to receive the 2019 Project LEAP application
- 11% (9) non-appointed LEAP graduates

## **Current Members:**

Half (51%, 24) are Council members

- 40% (19) on CHPC
- 36% (17) on QI
- 34% (16) on Affected
- 19% (9) on Steering
- 17% (8) on P&A
- 15% (7) on Operations

See appendix for meeting availability by Committee

## Current Members - Work Status

When asked, "Are you currently working, or considering going back to work?":

- 75% (35) are currently working
- 21% (10) not currently working, and are not considering returning to work
- 4% (2) are considering returning to work both indicated they preferred not share the reasons they are considering returning to work

Current Members - Meeting Availability

	Monda ys	Tuesda ys	Wedne sdays	Thurs days	Friday s	Saturd ays	Total Respondents
Early mornings (8 - 10 a.m.)	9	8	10	8	5	5	16
Late mornings (10 a.m 12 p.m.)	14	11	14	16	9	11	28
Early afternoons (12 - 2 p.m.)	16	13	16	. 20	10	12,	31
Late afternoons (2 - 4 p.m.)	11	13	12	15	5	13	27
Early evenings (4 - 6 p.m.)	13	13	15	14	9	11	28
Late evenings (6 - 8 p.m.)	12	10	11	11	8	2	18
Nights (8 - 10 p.m.)	4	2	4	4	3	2	8

A majority of current members are available:

- 1. Early afternoons (12 p.m. 2 p.m.), particularly Mondays, Wednesdays, and Thursdays
- 2. Late mornings (10 a.m. 12 p.m.), particularly Mondays, Wednesdays, and Thursdays
- 3. Early evenings (4 6 p.m.), particularly Mondays Thursdays
- 4. Late afternoons (2 4 p.m.), particularly Tuesdays, Thursdays, and Saturdays

## In general:

- Nights (8-10 p.m.) are the least favorable time for meetings. Only 17% of members indicated their availability on any night
- Fridays are the least favorable day for meetings across all meeting times.

## Former Members:

Former Members - Meeting Availability

	Monda ys	Tuesda ys	Wedne sdays	Thurs days	Friday s	Saturd ays	Total Respondents
Early mornings (8 - 10 a.m.)	2	0	1	2	1	0	3
Late mornings (10 a.m 12 p.m.)	5	1	3	3	4	1	7
Early afternoons (12 - 2 p.m.)	6	5	3	` <b>4</b>	4	1	10
Late afternoons (2 - 4 p.m.)	4	3	1	2	1	1	6
Early evenings (4 - 6 p.m.)	2	1	1	2	1	0	3
Late evenings (6 - 8 p.m.)	1	0	1	1	2	1	3
Nights (8 - 10 p.m.)	0	0	1	0	1	1	2

A majority of former members are available:

- 1. Early afternoons (12 p.m. 2 p.m.), particularly Mondays, Tuesdays, Thursdays, and Fridays
- 2. Late mornings (10 a.m. 12 p.m.), particularly Mondays and Fridays

## In general:

- Nights (8-10 p.m.) are the least favorable time for meetings. Only 13% of former members indicated their availability on any night
- Saturdays are the least favorable day for meetings across all meeting times.

## **Interested Public:**

Interested Public - Meeting Availability

	Monda ys	Tuesda ys	Wedne sdays	Thurs days	Friday s		Total Respondents
Early mornings (8 - 10 a.m.)	0	2	0	1	0	1	2
Late mornings (10 a.m 12 p.m.)	0	1	0	3	0	1	4
Early afternoons (12 - 2 p.m.)	1	1	1	3	1	1	4
Late afternoons (2 - 4 p.m.)	1	1	2	2	1	1	3
Early evenings (4 - 6 p.m.)	1	2	2	1	0	0	2
Late evenings (6 - 8 p.m.)	0	1	1	0	0	0	1
Nights (8 - 10 p.m.)	0	0	0	0	0	0	0

A majority of interested public respondents are available:

- 1. Late mornings (10 a.m. 12 p.m.), particularly Thursdays
- 2. Early afternoons (12 p.m. 2 p.m.), particularly Thursdays

## In general:

- Nights (8-10 p.m.) are the least favorable time for meetings. No interested public respondents indicated availability on any night
- Fridays are the least favorable day for meetings across all meeting times, followed by Mondays and Saturdays

## Non-appointed Project LEAP Graduates:

## LEAP Graduates - Applying to Council

When asked, "Would you consider applying to serve on Council or a Committee?":

- 60% (6) would consider applying
- 20% (2) might consider applying
- 20% (2) not consider applying
  - o Both stated they would not consider applying to serve on Council or a Committee if meetings were on different days or times, citing:
    - "I'm overwhelmed at work and can't take on any additional responsibilities."
    - "Way too busy in my professional life"

LEAP Graduates – Meeting Availability

	Monda ys	Tuesda ys	Wedne sdays	Thurs days,	Friday s	1	Total Respondents
Early mornings (8 - 10 a.m.)	0	1	0	0	1	3	3
Late mornings (10 a.m 12 p.m.)	0	1	0	0	1	4	4
Early afternoons (12 - 2 p.m.)	0	2	.0	1	1	3	4
Late afternoons (2 - 4 p.m.)	0	1	0	0	1	1	2
Early evenings (4 - 6 p.m.)	1	1	0	0	0	1	2
Late evenings (6 - 8 p.m.)	4	4	3	3	. 2	1	4
Nights (8 - 10 p.m.)	4	4	3	2	1	1	4

## A majority of LEAP graduates are available:

- 1. Late mornings (10 a.m. 12 p.m.), particularly Saturdays
- 2. Early afternoons (12 p.m. 2 p.m.), particularly Saturdays
- 3. Late evenings (6 8 p.m.), particularly Mondays and Tuesdays
- 4. Nights (8 10 p.m.), particularly Mondays and Tuesdays

## In general:

 Daytime meetings (8 a.m. – 4p.m.) on Mondays, Wednesdays, and Thursdays are the least favorable time for meetings among non-appointed Project LEAP Graduate

## **Appendix**

Comprehensive HIV Planning Committee - Meeting Availability

	Monda ys	Tuesda ys	Wedne sdays	Thurs days	Friday s		Total Respondents
Early mornings (8 - 10 a.m.)	3	3	2	2	2	3 ·	5
Late mornings (10 a.m 12 p.m.)	6	6	7	9	4	5	11
Early afternoons (12 - 2 p.m.)	9	6	6	11	5	7	14
Late afternoons (2 - 4 p.m.)	7	5	.5	8	4	7	11
Early evenings (4 - 6 p.m.)	8	6	5	6	7	6	12
Late evenings (6 - 8 p.m.)	6	5	4	4	4	1	8
Nights (8 - 10 p.m.)	3	2	2	2	1	2	4

A majority of current Comprehensive HIV Planning Committee members are available:

- 1. Early afternoons (12 p.m. 2 p.m.), particularly Mondays and Thursdays
- 2. Early evenings (4 6 p.m.), particularly Mondays
- 3. Late mornings (10 a.m. 12 p.m.), particularly Thursdays
- 4. Late afternoons (2 4 p.m.), particularly Thursdays

Quality Improvement Committee - Meeting Availability

	Monda ys	Tuesda ys	Wedne sdays	Thurs days	Friday s		Total Respondents
Early mornings (8 - 10 a.m.)	4	4	5	4	1	2	7
Late mornings (10 a.m 12 p.m.)	5	4	5	6	3	4	12
Early afternoons (12 - 2 p.m.)	2	3	5	4	2	4	9
Late afternoons (2 - 4 p.m.)	3	4	5	4	1	5	10
Early evenings (4 - 6 p.m.)	3	4	7	4	1	4	9
Late evenings (6 - 8 p.m.)	6	4	6	6	3	2	9
Nights (8 - 10 p.m.)	5	1	3	3	2	2	5

A majority of current Quality Improvement members are available:

- 1. Late mornings (10 a.m. 12 p.m.), particularly Mondays, Wednesdays, and Thursdays
- 2. Late afternoons (2 4 p.m.), particularly Wednesdays and Saturdays
- 3. Early evenings (4 6 p.m.), particularly Wednesdays

Affected Community Committee - Meeting Availability

	Monda ys	Tuesda ys	Wedne sdays	Thurs days	Friday s		Total Respondents
Early mornings (8 - 10 a.m.)	4	3	4	3	3	2	7
Late mornings (10 a.m 12 p.m.)	5	5	· 6	6	3	5	11
Early afternoons (12 - 2 p.m.)	8	4	6	6	6	6	11
Late afternoons (2 - 4 p.m.)	5	5	3	5	3	6	10
Early evenings (4 - 6 p.m.)	2	2	2	4	2	5	8
Late evenings (6 - 8 p.m.)	3	1	3	3	3	1	5
Nights (8 - 10 p.m.)	3	1	2	3	3	1	5

A majority of current Affected Community Committee members are available:

- 1. Late mornings (10 a.m. 12 p.m.), particularly Wednesdays and Thursdays
- 2. Early afternoons (12 p.m. 2 p.m.), particularly Saturdays

Steering Committee - Meeting Availability

,	Monda ys	Tuesda ys	Wedne sdays	Thurs days	Friday s		Total Respondents
Early mornings (8 - 10 a.m.)	1	1	2	2	1	0	3
Late mornings (10 a.m 12 p.m.)	3	2	3	3	2	1	5
Early afternoons (12 - 2 p.m.)	5	3	4	5	2	1	6
Late afternoons (2 - 4 p.m.)	5	3	4	5	2	1	6
Early evenings (4 - 6 p.m.)	2	3	2	4	1	1	5
Late evenings (6 - 8 p.m.)	3	3	3	3	2	0	4
Nights (8 - 10 p.m.)	1	1	1	1	1	1	2

A majority of current Steering Committee members are available:

- 1. Early afternoons (12 p.m. 2 p.m.), particularly Mondays and Thursdays
- 2. Late afternoons (2 4 p.m.), particularly Mondays and Thursdays

Priorities and Allocations Committee - Meeting Availability

	Monda				ľ		l
	ys	ys	sdays	days	S	ays	Respondents
Early mornings (8 - 10 a.m.)	1	1	1	1	1	0	1
Late mornings (10 a.m 12 p.m.)	3	3	3	3	3	1	5
Early afternoons (12 - 2 p.m.)	4	4	4	5	3	1	6
Late afternoons (2 - 4 p.m.)	2	3	3	2	2	1	4
Early evenings (4 - 6 p.m.)	3	3	4	2	2	1	5
Late evenings (6 - 8 p.m.)	2	3	3	. 3	2	0	3
Nights (8 - 10 p.m.)	1	1	1	1	1	1	1

A majority of current Priorities and Allocations Committee members are available:

- 1. Early afternoons (12 p.m. 2 p.m.), particularly Thursdays
- 2. Late mornings (10 a.m. 12 p.m.), on weekdays
- 3. Early evenings (4 6 p.m.), particularly Wednesdays

Operations Committee - Meeting Availability

	Monda ys	Tuesda ys	Wedne sdays	Thurs days	Friday s	1	Total Respondents
Early mornings (8 - 10 a.m.)	. 3	3	2	2	2 ·	1	3
Late mornings (10 a.m 12 p.m.)	5	4	3	4	3	1	5
Early afternoons (12 - 2 p.m.)	4	4	4	5	3	1	5
Late afternoons (2 - 4 p.m.)	3	4	4	2	1	1	4
Early evenings (4 - 6 p.m.)	2	2	1	1	1	1	3
Late evenings (6 - 8 p.m.)	1	1	1	1	1	0	1
Nights (8 - 10 p.m.)	1	1	1	1	1	1	1

A majority of current Operations Committee members are available:

- 1. Late mornings (10 a.m. 12 p.m.), particularly Mondays
  - 2. Early afternoons (12 p.m. 2 p.m.), particularly Thursdays
  - 3. Late afternoons (2 4 p.m.), particularly Tuesdays and Wednesdays



## National HIV/AIDS and Aging Awareness Day is September 18th!



## NATIONAL HIV/AIDS AND AGING AWARENESS DAY (SEPTEMBER 18)

The 11th National HIV/AIDS and Aging Awareness Day (NHAAAD) will be observed on Tuesday, September 18. At year-end 2015, nearly half (47%) of all persons living with HIV in the U.S. were aged 50 and over. One-sixth of all new HIV diagnoses during 2016 were also among persons in this age group. According to the AIDS Institute, which launched NHAAAD in 2008, this awareness day "focuses on the challenging issues facing the aging population with regards to HIV prevention, testing, care, and treatment. In addition, there is an increased need for prevention, research, and data targeting the aging population, medical understanding of the aging process, and its impact on HIV/AIDS."

In particular, the NHAAAD campaign targets:

people living with HIV/AIDS who are aging with the disease or already over 50 at the time of their initial diagnosis;

- · increasing the use of protection from HIV infection, especially among the Baby Boomer population; and
- the increasing number of grandparents becoming the primary guardians for children who have lost their parent(s) to HIV/AIDS.

To help you and your patients or clients prepare for and mark NHAAAD, we have compiled an annotated list of online resources focusing on HIV/AIDS among older persons.

## Materials from CDC and HHS on HIV and Aging

<u>HIV Among People Aged Fifty and Older</u> – Fact sheet from U.S. Centers for Disease Control and Prevention (CDC).

<u>HIV and Older Adults</u> – Fact sheet from U.S. Department of Health and Human Services (HHS) AIDSinfo site.

Growing Older with HIV – Fact sheet from HHS's HIV.gov site.

<u>Diagnoses of HIV Infection Among Adults Aged 50 Years and Older in the United States and Dependent Areas 2011-2016</u> – This recently released CDC surveillance report provides detailed data on the incidence and prevalence of HIV infection among older adults, with breakdowns by age, race/ethnicity, gender, transmission category, and region.

<u>HIV and the Older Patient</u> – Section of the HHS <u>Guidelines for the Use of</u> <u>Antiretroviral Agents in Adults and Adolescents Living with HIV</u> focusing on key considerations when caring for older persons receiving HIV treatment.

## Web Sites and Pages on HIV and Aging

National HIV/AIDS and Aging Awareness Day – Official web page for the awareness day, with links to an event planning guide, a social media kit, and other materials.

<u>HIV-Age.org</u> – This site, focusing on issues related to HIV and aging, is presented by the American Academy of HIV Medicine, ACRIA, and the American Geriatrics Society. It includes clinical recommendations, journal articles, case studies, and training materials.

Aging & HIV/AIDS – Page on TheBody.com site with links to articles and resources.

<u>SAGE: Advocacy and Services for LGBT Elders</u> – <u>HIV and Aging</u> is one of the focus areas of SAGE's work.

## Toolkits, Reports, and Fact Sheets on HIV and Aging

HIV and Aging Toolkit – From AETC HIV and Aging Workgroup

HIV and Aging Toolkits – From the Substance Abuse and Mental Health Services Administration (SAMHSA). The four toolkits currently available focus on: <u>Life Transitions and Social Challenges</u>; <u>Depression, Anxiety, and Substance Abuse</u>; <u>Co-occurring Issues</u>; and <u>Medication Management</u>.

Olvidados – Illuminating the Needs of the Forgotten: A National Health

Assessment of Latinos Growing Older with HIV – Report from Latino Commission on AIDS and Hispanic Health Network.

<u>The Unintended Consequences of AIDS Survival</u> – Report from TPAN (Test Positive Aware Network).

Staying Healthy with HIV as You Age - Booklet from ACRIA and HIV-Age.org.

Coming of Age: A Guide to Ageing Well with HIV – Booklet from justri.org.

Older People and HIV - Fact sheet from AIDS InfoNet.

Aging and HIV – Fact sheet from TheWellProject.

Growing Older and Ageing with HIV - Fact sheet from AVERT.

## Selected Recent Articles on HIV and Aging

<u>Changing Comorbidities in HIV Positive People Older than 60 at London Clinic</u> (HIV i-Base)

Aging with HIV (Poz)

I'm Still Standing (Poz)

Older HIV-Positive Men Have a High Risk of Frailty (Poz)

National Coalition Needed to Advance Issues Facing Long-Term Survivors of HIV, Report Says (TheBody)

<u>Living with HIV More than Doubles the Risk of Erectile Dysfunction in Middle-Aged MSM</u> (AIDSmap)

Aging, But Not So Gracefully (Poz)

Prostate Cancer and Lung Cancer Projected to Be Most Frequent Cancer Diagnoses in People with HIV by 2030 (AIDSmap)

Why Aren't Older People Tested for HIV? Views from Doctors and Patients (AIDSmap)

<u>Is Age an Important Factor in Adults?</u> (HIV i-Base)

At HIV Diagnosis, Older Individuals Are More Likely to Have AIDS (Poz)

<u>Age Difference in HIV Infection Matters – But It's Not Always the Younger Person Who Is at Risk</u> (AIDSmap)

AIDS Survivor Syndrome: It's Real (TheBody)

HIV Does Not Increase Aging-Related Brain Changes in Patients on ART (Healio)

<u>People with HIV Take Note: This Year's Flu Strain Can Be Dangerous, Especially for Elders</u> (TheBody)

<u>Living and Aging Well with HIV: New Strategies and New Research</u> (The Conversation)

<u>Italian and U.S. Researchers Look to the Future and Explore Aging-Related</u> <u>Issues</u> (CATIE)

HIV May Be Linked to Fatigue in Older People (Poz)

Cognitive Impairment Risk Rises with Increasing Age of People with HIV (Poz)

HIV and Ageing Workshop Reports at NATAP.org (HIV i-Base)

Selected Webcasts from 8th HIV and Ageing Workshop (HIV i-Base)

In Europe, More People 50 and Older Are Testing Positive for HIV (Poz)

<u>How to Help Long-Term HIV Survivors Embrace an Unanticipated Life</u> (TheBodyPro)

Struggle, Self-Love & Survival: Growing Old with HIV (Poz)

Shifting Cancer Burden (Poz)

Battle Scars (Poz)