

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



STEERING COMMITTEE

AGENDA

12 noon, Thursday, February 3, 2022

Join Zoom Meeting by clicking onto:

<https://us02web.zoom.us/j/85782189192?pwd=YmtrcktWcHY5SIV2RE50ZzYraEErQT09>

Meeting ID: 857 8218 9192

Passcode: 885832

Or, dial in by calling 346 248-7799

- I. Call to Order Crystal R. Starr, Chair
RW Planning Council
- A. Welcoming Remarks
 - B. Moment of Reflection
 - C. Select the Committee Co-Chair who will be voting today
 - D. Adoption of the Agenda
 - E. Adoption of the Minutes
- II. Public Comment and Announcements
- (NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing yourself, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting. All information from the public must be provided in this portion of the meeting.)
- III. Reports from Committees
- A. Comprehensive HIV Planning Committee Steven Vargas and
Josh Mica, Co-Chairs
Item: 2021 Epidemiological Supplement
Recommended Action: **Motion:** Approve the attached
2021 Epidemiological Supplement for HIV Prevention
and Care Services Planning
 - B. Affected Community Committee Holly Renee McLean and
Tony Crawford, Co-Chairs
No report
 - C. Quality Improvement Committee Daphne L. Jones and
Denis Kelly, Co-Chairs
No report

- | | | |
|-------|---|---|
| D. | Priority and Allocations Committee
No report | Peta-gay Ledbetter and
Bobby Cruz, Co-Chairs |
| E. | Operations Committee
<i>Item: 2022 New Member Orientation & Mentor/Mentee Meeting</i>
<i>Recommended Action: FYI: Verbal update on the January 20, 2022 New Member Orientation and the Mentor/Mentee Meeting.</i>

<i>Item: 2022 Council Orientation</i>
<i>Recommended Action: FYI: Verbal update on the 2022 Council Orientation, which was hosted by the 2021 Operations Committee.</i> | Ronnie Galley and
Matilda Padilla, Co-Chairs |
| IV. | 2022 Council Activities
A. Petty Cash Memorandum
B. Open Meetings Act Training Memorandum
C. 2022 Timeline of Council Critical Activities | Tori Williams |
| V. | Report from the Office of Support | Tori Williams, Director |
| VI. | Report from Ryan White Grant Administration | Carin Martin, Manager |
| VII. | Report from The Resource Group | Sha'Terra Johnson,
Health Planner |
| VIII. | Tips on Using Roberts Rules of Order | Speaker: To be announced |
| IX. | Announcements | |
| X. | Adjournment | |

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING
COUNCIL



STEERING COMMITTEE

MINUTES

12 noon, Thursday, December 2, 2021
Meeting Location: Zoom teleconference

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Allen Murray, Chair	Rodney Mills, excused	<i>Ryan White Grant Administration</i>
Denis Kelly, Vice Chair	Veronica Ardoin	Carin Martin
Crystal Starr, Secretary		Mauricia Chatman
Rosalind Belcher		
Tony Crawford	OTHERS PRESENT	<i>The Resource Group</i>
Daphne L. Jones	Bruce Turner	Sha'Terra Johnson
Ronnie Galley		
Bobby Cruz		
Peta-gay Ledbetter		<i>Office of Support</i>
Kevin Aloysius		Tori Williams
Steven Vargas		Diane Beck

Call to Order: Allen Murray, Chair, called the meeting to order at 12:06 p.m.

During the opening remarks, Murray said that the LEAP graduation went really well and it was great to see everyone. He thanked those who volunteered to help with the event. He then thanked the members of the Steering Committee since this is the last Steering Committee meeting of 2021.

Murray invited committee members to select the co-chair who would be voting on behalf of their committee. Those selected to represent their committee at the meeting were: Jones for Comprehensive HIV Planning, Galley for Operations, Ledbetter for Priority and Allocations and Aloysius for Quality Improvement.

Adoption of the Agenda: Motion #1: it was moved and seconded (Starr, Kelly) to adopt the agenda. **Motion carried.**

Approval of the Minutes: Motion #2: it was moved and seconded (Starr, Kelly) to approve the November 4, 2021 minutes. **Motion carried.** Abstention: Cruz, Galley.

Public Comment and Announcements: None.

Reports from Committees

Comprehensive HIV Planning Committee: Daphne Jones, Co-Chair, reported on the following: The committee did not meet since the Office of Support staff is working on the 2022 Epidemiological Profile Supplement, for publication in early 2022.

Affected Community Committee: Ronnie Galley, Vice Chair, reported on the following: The Committee had its last meeting in 2021. Tony Crawford, the committee co-chair, thanked everyone for their service to the committee and to the community this year.

Priority and Allocations Committee: No report since the Committee completed its work for the 2021 planning year in October.

Quality Improvement Committee: Kevin Aloysius, Co-Chair, reported on the following: Reports from the Administrative Agent – Part A/MAI*: FYI: See the attached reports from the Part A/MAI Administrative Agent:

- Clinical Quality Management Committee – dated 10/07/21

Reports from the Administrative Agent – Part B/SS**: FYI: See the attached reports from the Part B/State Services Administrative Agent:

- FY21 Procurement Report Part B – dated 11/05/21
- FY21/22 Procurement Report DSHS*** SS – dated 11/05/21

FY22 Standards of Care & Performance Measures - Part A/MAI: ***Motion #3:*** *Endorse the recommendations as outlined by staff for the FY22 Part A and MAI Standards of Care and Performance Measures.* **Motion carried.**

FY22 Standards of Care - Part B and State Services: ***Motion #4:*** *Endorse the recommendations as outlined by staff for the FY22 Part B and State Services Standards of Care.* **Motion carried.**

Quarterly Committee Report: See the attached Quarterly Committee Report.

Appreciations: Since the Committee has its final meeting of the year in November, Steven Vargas, the Committee Co-Chair, thanked all Committee members for their dedication to the Ryan White process and the important work of the Committee.

Operations Committee: Ronnie Galley, Co-Chair, reported on the following: FY21 Council Support Budget. ***Motion #5:*** *Reallocate funding originally budgeted for the Health Planner position so that contractors can be hired to begin preparing portions of the 2022 Comprehensive Plan and to print additional mini Blue Books at a total cost of approximately \$10,000.* **Motion carried.**

Important Dates in 2022: Please note the following 2022 in-person meetings:

- Mentor/Mentee Luncheon at St. Philip Presbyterian Church – Thurs. 01/20/22
- All day Council Orientation at Third Coast Restaurant – Thurs. 01/27/22.

December Election of the 2022 Officers of the RWPC*: See the attached qualifications of the nominees running in the December 2021 election for a 2022 officer position on the Ryan White Planning Council.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

* MAI = Minority AIDS Initiative funding

** SS = State Services funding

*** DSHS = Texas Department of State Health Services

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson, Health Planner, summarized the attached report.

Announcements: Aloysius said that new HIV guidelines recommend the shingles vaccine for everyone 18 and older. Vargas said that he received the National HIV/AIDS Strategy yesterday which includes HIV and Aging on page 6. He will send the link to the Office of Support for distribution.

Adjournment: Motion: *it was moved and seconded (Starr/Vargas) to adjourn the meeting at 1:06 p.m. Motion Carried.*

Submitted by:

Approved by:

Tori Williams, Director Date

Committee Chair Date

2021 Steering Committee Voting Record for Meeting Date 12/02/21

C = Chaired the meeting, JA = Just arrived, LM = Left the meeting
 Aff-Affected Community Committee, Comp-Comprehensive HIV Planning Committee,
 Op-Operations Committee, PA-Priority and Allocations Committee, QI-Quality Improvement Committee

MEMBERS	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 FY2022 Part A SOC/PM Carried				Motion #4 FY2022 Part B/SS SOC Carried				Motion #5 FY21 Council Support Budget Carried			
	Absent	Yes	No	Abstain	Absent	Yes	No	Abstain	Absent	Yes	No	Abstain	Absent	Yes	No	Abstain	Absent	Yes	No	Abstain
Allen Murray, Chair				C				C				C				C				C
Denis Kelly, Vice Chair		X				X				X				X				X		
Crystal Starr, Secretary		X				X				X				X				X		
Rosalind Belcher, Aff ja 12:18 pm	X				X				X				X				X			
Daphne L. Jones, Comp		X				X				X				X				X		
Ronnie Galley, Op		X						X		X				X				X		
Peta-gay Ledbetter, PA		X				X				X				X				X		
Kevin Aloysius, QI		X				X				X				X				X		
<i>Non-voting members at the meeting:</i>																				
Tony Crawford, Aff ja 12:30 pm																				
Bobby Cruz, PA																				
Steven Vargas, QI ja 12:12 pm																				
<i>Absent members:</i>																				
Rodney Mills, Comp																				
Veronica Ardoin, Op																				



HIV in the Houston Area

2021 Epidemiologic Supplement for HIV Prevention and Care Services
Planning

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Produced Through a Partnership between:



**Houston Area Ryan
White Planning
Council**



**Houston Health
Department**

Disclaimer:

This document is a supplement to and should be used in conjunction with the *2019 Houston Area Integrated Epidemiologic Profile for HIV Prevention and Care Services Planning*. (December 2019). This document contains data on selected epidemiological measures of HIV disease for the jurisdictions of Houston/Harris County and the Houston Eligible Metropolitan Area (**EMA**) for the reporting period of January 1 to December 31, 2019 (unless otherwise noted). It is intended for use in HIV prevention and care services planning conducted in calendar year 2021. The separation of jurisdictions in the data presentation is intended to enhance the utility of this document as a tool for planning both HIV prevention and HIV care services. Data for the third geographic service jurisdiction in the Houston Area, the Houston Health Services Delivery Area (**HSDA**), are not presented here due to the overlap of data and data sources with the EMA, which makes the data virtually identical. The 2019 Epidemiologic Profile should be referenced for a comprehensive discussion of data pertaining to the epidemiological questions outlined in joint guidance from the Centers for Disease Control and Prevention and the Health Resources and Services Administration. More recent data may have become available since the time of publication.

Funding acknowledgment:

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Suggested citation:

2021 Epidemiologic Supplement for HIV Prevention and Care Services Planning. Reporting period: January 1 to December 31, 2019. [Approved: TBD](#).

Acknowledgments:

The development of this document was overseen by the Ryan White Planning Council and HIV Prevention Community Planning Group.

Contributors, reviewers and staff:

Houston Health Department

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Ryan White Planning Council Office of Support

- Tori Williams, Director
- Ricardo Mora, Health Planner

This document was reviewed by the Overall Responsible Parties for HIV/AIDS surveillance and prevention in Houston/Harris County: Dr. Shannon Bibbins, Deputy Director, Houston Health Department.

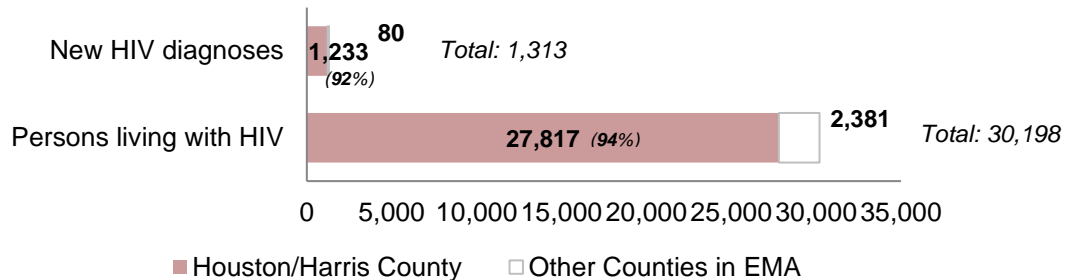
EXECUTIVE SUMMARY

Local communities use data on patterns of HIV, or HIV epidemiology, to better understand who is diagnosed and living with HIV. This helps local communities make informed decisions about HIV services, funding, and quality.

This document is a supplement to the Houston Area’s current epidemiological profile of HIV (published in December 2019) and provides updated data on core HIV indicators used in local planning, including new HIV diagnoses and cumulative people living with HIV (HIV prevalence), for the two local jurisdictions of Houston/Harris County and the Houston Eligible Metropolitan Area (**EMA**), a six-county area that includes Houston/Harris County.¹ A summary of key data is below:

- At the end of calendar year 2019, there were 30,198 diagnosed people living with HIV (**PLWH**) in the Houston EMA, a 4% increase from 2018 (2018 total = 29,078). In 2019, 92% of PLWH resided in Houston/Harris County.
- Also, in 2019, 1,313 new diagnoses of HIV were reported in the Houston EMA, a 3% decrease from 2018 (2018 total = 1,350). At the time of diagnosis, 94% resided in Houston/Harris County.

Number of New HIV Diagnoses and People Living with HIV in the Houston EMA, by County, 2019



Sources: Texas eHARS, as of 12/31/2019

Definitions: New HIV diagnoses = People diagnosed with HIV between 1/1/2019 and 12/31/2019, with residence at diagnosis in Houston EMA. People living with HIV = People living with HIV at the end of calendar year 2019.

- In both Houston/Harris County and the Houston EMA, the rates of new HIV diagnoses and prevalence continue to exceed rates both for Texas and the U.S. The rate of new HIV diagnoses in Houston/Harris County is almost twice the rate for the U.S.
- Compared to the general population in the Houston EMA, PLWH are disproportionately male, Black/African Americans, and ages 45 to 54. There is a larger proportion of people ages 25 to 34 among *new* HIV diagnoses.
- Among 30,149 HIV-diagnosed individuals ages 13 years or older in the Houston EMA in 2019, 75% had receipt of care (at least one CD4/VL test in year); 60% were retained in HIV care (at least two CD4/VL tests in year, at least three months apart); 59% maintained or reached viral load suppression (≤ 200 copies/mL); and 63% among the newly diagnosed were linked to care.

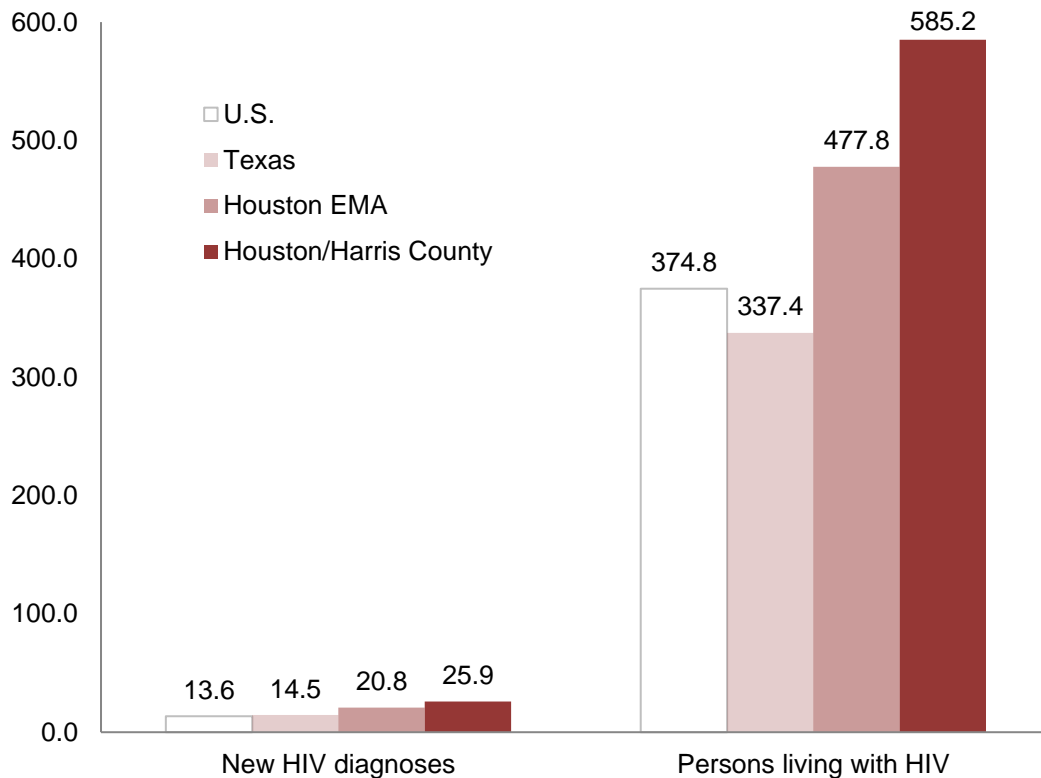
¹Pages marked "EMA" in the top left corner use 2019 Houston EMA HIV prevalence data, and pages marked "H/HC" in the top left corner use 2019 Houston/Harris County HIV prevalence data, unless otherwise noted.

COMPARISON OF HIV RATES IN HOUSTON, TEXAS, AND THE U.S.

A comparison of core HIV epidemiological indicators between the two Houston area jurisdictions (Houston/Harris County and the Houston EMA), the State of Texas, and the U.S. provides context for the local HIV burden data described in this document.

Overall, both Houston/Harris County and the Houston EMA have higher rates of new HIV diagnoses and HIV prevalence (or PLWH per 100,000 population) than both Texas and the U.S. This indicates that the HIV burden in the Houston area is greater than the state and the nation, even when adjusted for population size. In 2019, the Houston EMA had the highest HIV diagnosis and prevalence rates of any EMA/Transitional Grant Areas in Texas, according to epidemiological data provided by the Texas Department of State Health Services (TDSHS). The Houston Metropolitan Statistical Area also had the ninth highest rate of new HIV diagnoses of all metropolitan areas in the nation.²

Rate of New HIV Diagnoses and of People Living with HIV for the U.S., Texas, and Houston Area Jurisdictions



*Rate is per 100,000 population in the respective jurisdiction.

Sources:

U.S.: Centers for Disease Control and Prevention. Diagnoses of HIV infection among adults and adolescents in metropolitan statistical areas—United States and Puerto Rico, 2018. HIV Surveillance Data Tables 2020;1(No. 3). <http://www.cdc.gov/hiv/library/reports/hiv-surveillance.html>. Published August 2020.

Texas: TDSHS, Epidemiology and Special Projects Unit. Texas HIV Surveillance Report, 2019 Annual Report. All data, 2021.

Houston EMA: Texas eHARS. All data, 2019;

Houston/Harris County: Houston/Harris County eHARS. Diagnoses, 2019; Prevalence, 2019.

² Centers for Disease Control and Prevention. Diagnoses of HIV infection among adults and adolescents in metropolitan statistical areas—United States and Puerto Rico, 2018. HIV Surveillance Data Tables 2020;1(No. 3). <http://www.cdc.gov/hiv/library/reports/hiv-surveillance.html>. Published August 2020.

NEW HIV DIAGNOSES IN HOUSTON/HARRIS COUNTY (H/HC)

In 2019, 1,233 new diagnoses of HIV disease (including stage 3 HIV) were reported in Houston/Harris County, an 1.82% increase from 2018 (2018 total = 1,211). The rate of new HIV and stage 3 HIV diagnoses in Houston/Harris County increased from 25.6 to 25.94, while the rate of stage 3 HIV remained approximately 6 new diagnoses for every 100,000 residents. When compared to 2018, small increases in new HIV rates occurred among males, Hispanic/Latinx and people of other or multiple races.

Proportionally, Black/African Americans made up the majority of new HIV diagnoses in 2019 at 43%, followed by Hispanic/Latinx at 39%. Male-to-male sexual contact or MSM accounted for the most transmission risk at 70%, followed by Sex with male/Sex with female at 22%.

	New HIV ^b			New stage 3 HIV		
	Cases	%	Rate ^c	Cases	%	Rate ^c
Total	1233	100.0	25.94	278	100.0	5.85
Sex assigned at Birth						
Male	992	80.45	42.06	230	82.73	9.75
Female	241	19.55	10.06	48	17.27	2.00
Race/Ethnicity						
White	143	11.60	10.60	30	10.79	2.22
Black/African American	535	43.39	59.66	101	36.33	11.26
Hispanic/Latinx	478	38.77	23.06	128	46.04	6.17
Other/Multiracial	77	6.24	17.72	19	6.83	4.37
Age at Diagnosis						
0 - 24 ^d	307	24.90	18.11	28	10.07	1.65
25 - 34	446	36.17	58.72	88	31.65	11.59
35 - 44	247	20.03	36.29	79	28.42	11.61
45 - 54	128	10.38	21.73	40	14.39	6.79
55 - 64	83	6.73	16.21	35	12.59	6.84
65+	22	1.78	4.26	8	2.88	1.55
Transmission Risk^e						
Male-to-male sexual contact (MSM)	867.9	70.39	*	187.1	67.30	*
Person who injects drugs (PWID)	56.3	4.57	*	16.1	5.79	*
MSM/PWID	32.9	2.67	*	5.9	2.12	*
Sex with male/Sex with female	274.9	22.30	*	68.9	24.78	*
Perinatal transmission	**	**	*	0	0	*

^aSource: Texas eHARS, analyzed by the Houston Health Department

^bHIV = People diagnosed with HIV, regardless of stage 3 HIV status, with residence at diagnosis in Houston/Harris County

^cRate per 100,000 population. Source: U.S. Census Bureau, 2019 American Community Survey 1-Year Estimates

^dAge group 0-12 years was combined with 13-24 years because 0-12 years category had less than 5 cases and could not be reported.

^ePeople with no risk reported were recategorized into standard categories using the multiple imputation program of the Centers for Disease Control and Prevention (CDC).

**Cases less than 5 are suppressed.

*Population data are not available for risk groups; therefore, it is not possible to calculate rate by risk.

PEOPLE LIVING WITH HIV IN HOUSTON/HARRIS COUNTY (H/HC)

Data on the total number of people living with HIV (**PLWH**) in Houston/Harris County are available as of the end of calendar year 2019. At that time, there were 27,817 PLWH (regardless of progression) in Houston/Harris County. This is a prevalence rate of 585 PLWH for every 100,000 people in the jurisdiction.

Of those living with HIV in Houston/Harris County, 76% are male, 48% are Black/African Americans, 75% are people ages 35 and older, and 59% report MSM as their primary transmission risk.

People Living with HIV in Houston/Harris County by Sex assigned at Birth, Race/Ethnicity, Age, and Transmission Risk, 2019 ^a			
	Cases ^b	%	Rate ^c
Total	27817	100.0	585.19
Sex assigned at Birth			
Male	21096	75.84	894.47
Female	6704	24.1	279.92
Missing	17	0.06	*
Race/Ethnicity			
White	4434	15.94	328.70
Black/African American	13268	47.7	1479.67
Hispanic/Latinx	8578	30.84	413.76
Other/Multiracial	1537	5.53	353.63
Current Age (as of 12/31/2019)			
0 - 24	1152	4.14	67.94
25 - 34	5754	20.69	757.63
35 - 44	6493	23.34	954.04
45 - 54	6855	24.64	1163.85
55 - 64	5550	19.95	1083.98
65+	2013	7.24	389.48
Transmission Risk^d			
Male-to-male sexual contact (MSM)	16360	58.81	*
Person who injects drugs (PWID)	2196.9	7.9	*
MSM/PWID	1190.4	4.28	*
Sex with male/Sex with female	7645.7	27.49	*
Perinatal transmission ^e	250	0.9	*
Other adult risk	174	0.62	*

^aSource: Texas eHARS analyzed by the Houston Health Department

^bPLWH at end of 2019 = People living with HIV, regardless of stage 3 HIV status

^cRate per 100,000 population. Source: U.S. Census Bureau, 2019 American Community Survey 1-Year Estimates

^dPatients with no risk reported were recategorized into standard categories using the multiple imputation or risk program of the Centers for Disease Control and Prevention (CDC).

^ePerinatal transmission doesn't include perinatal exposure w/HIV age 13+ years.

*Population data are not available for risk groups; therefore, it is not possible to calculate rate by risk.

NEW HIV DIAGNOSES IN THE HOUSTON EMA

In 2019, 1,313 new HIV diagnoses were reported in the Houston EMA, 2% decrease from 2018. The rate of new HIV diagnoses for every 100,000 people in the Houston EMA decreased by 2% from 21.5 in 2018 to 20.8 in 2019.

Noticeable increases in rates compared to 2018 occurred among people ages 13 to 24, 35 to 44, and 65 and older.

Black/African Americans comprised the highest proportion of new HIV diagnoses in 2019 at 42%, followed by Hispanic/Latinx at 39%. MSM accounted for the majority of transmission risk at 71%, followed by Sex with male/Sex with female at 22%.

New Diagnoses of HIV in the Houston EMA by Sex assigned at Birth, Race/Ethnicity, Age, and Transmission Risk, 2019^a			
	Cases	%	Rate^c
Total	1,313	100%	20.8
Sex assigned at Birth			
Male	1,056	80.4%	33.1
Female	257	19.6%	8.2
Race/Ethnicity			
White	172	13.1%	8.0
Black/African American	554	42.2%	49.0
Hispanic/Latinx	509	38.8%	20.6
Other/Multiracial	78	5.9%	13.9
Age			
0 - 12	**	**	**
13 - 24	339	25.8%	32.6
25 - 34	457	34.8%	48.0
35 - 44	257	19.6%	28.4
45 - 54	144	11.0%	18.0
55 - 64	92	7.0%	13.2
65+	23	1.8%	3.2
Transmission Risk^b			
Male-male sexual contact (MSM)	928	70.7%	*
Person who injects drugs (PWID)	64	4.8%	*
MSM/PWID	30	2.3%	*
Sex with male/Sex with female	291	22.1%	*
Perinatal transmission	**	**	*
Other adult risk	0	0%	*

^a Source: Texas eHARS, new HIV diagnoses in the Houston EMA between 1/1/2019 and 12/31/2019.

^b Cases with unknown transmission risk have been redistributed based on historical patterns of risk ascertainment and reclassification

^c Rate per 100,000 population. Source: Texas Department of State Health Services, 2019 Houston EMA Population Denominators.

**Data has been suppressed to meet cell size limit of 5.

*Population data are not available for risk groups; therefore, it is not possible to calculate rate by risk.

PEOPLE LIVING WITH HIV IN THE HOUSTON EMA

At the end of calendar year 2019, there were 30,198 people living with HIV in the Houston EMA, a 4% increase from 2018 (29,078 cases). The rate of HIV prevalence also increased in 2019 to 478 PLWH for every 100,000 people in the Houston EMA, up from 465 in 2018.

Noticeable increases in prevalence rates in 2019 compared to 2018 occurred among males, females, Black/African Americans, Hispanic/Latinx, people of other or multiple races and people ages 25 to 34, 35 to 44, 55 to 64, and 65 and older.

Black/African Americans comprised the highest proportion of PLWH in 2019 at 48%, followed by Hispanic/Latinx at 30%. MSM accounted for the majority of transmission risk at 59%, followed by Sex with male/Sex with female at 28%.

People Living with HIV in the Houston EMA by Sex assigned at Birth, Race/Ethnicity, Age, and Transmission Risk, 2019^a				
		Diagnosed PLWH		
		Cases	%	Rate^c
Total		30,198	100.0%	477.8
Sex assigned at Birth				
	Male	22,736	75.3%	713.1
	Female	7,462	24.7%	238.3
Race/Ethnicity				
	White	5,176	17.1%	239.7
	Black/African American	14,398	47.7%	1273.6
	Hispanic/Latinx	9,065	30.0%	367.1
	Other/Multiracial	1,559	5.2%	277.9
Age				
	0 - 12	49	0.2%	4.1
	13 - 24	1,221	4.0%	116.4
	25 - 34	6,202	20.5%	651.3
	35 - 44	6,956	23.0%	767.4
	45 - 54	7,522	24.9%	939.6
	55 - 64	6,040	20.0%	865.1
	65+	2,218	7.3%	311.2
Transmission Risk^b				
	Male-male sexual contact (MSM)	17,717	58.7%	*
	Person who injects drugs (PWID)	2,398	7.9%	*
	MSM/PWID	1,253	4.1%	*
	Sex with male/Sex with female	8,473	28.1%	*
	Perinatal transmission	342	1.1%	*
	Other adult risk	16	0.1%	*

^a Source: Texas eHARS, diagnosed PLWH in the Houston EMA between 1/1/2019 and 12/31/2019.

^b Cases with unknown transmission risk have been redistributed based on historical patterns of risk ascertainment and reclassification.

^c Rate per 100,000 population. Source: Texas Department of State Health Services, 2019 Houston EMA Population Denominators.

**Data has been suppressed to meet cell size limit of 5

*Population data are not available for risk groups; therefore, it is not possible to calculate rate by risk.

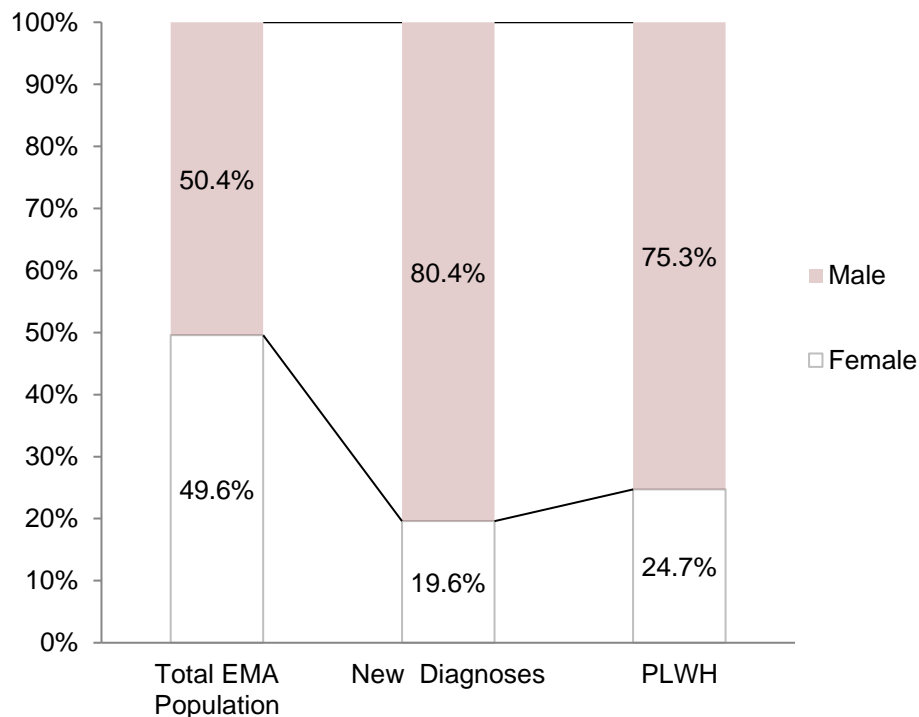
COMPARISON OF THE HOUSTON EMA POPULATION TO THE POPULATION LIVING WITH HIV

By Sex assigned at Birth: In 2019, the Houston EMA population was divided almost equally between males and females. However, more males than females were both newly diagnosed with HIV (80% vs. 20%) and living with HIV (75% vs. 25%) at the end of 2019.

By Race/Ethnicity: The newly diagnosed population and those living with HIV in the Houston EMA are more racially diverse than the general EMA population. While Black/African Americans, Hispanic/Latinx, and people of other or multiple races account for 66% of the total Houston EMA population, these groups comprised 87% of all new HIV diagnoses in 2019 and 83% of all PLWH at the end of 2019. Black/African Americans account for 18% of the total Houston EMA population, but comprised 42% of new HIV diagnoses in 2019 and close to half of all PLWH (48%) in the region at the end of 2019.

By Age: People ages 25 to 34 accounted for a much larger proportion of new HIV diagnoses (35%) than their share of the Houston EMA population (15%) in 2019. Similarly, people ages 45 to 54 accounted for a much larger proportion of those living with HIV (25%) at the end of 2019 than their share of the population (13%).

Comparison of Total Population^a in the Houston EMA to People Living with HIV^b by Sex assigned at Birth,^c 2019

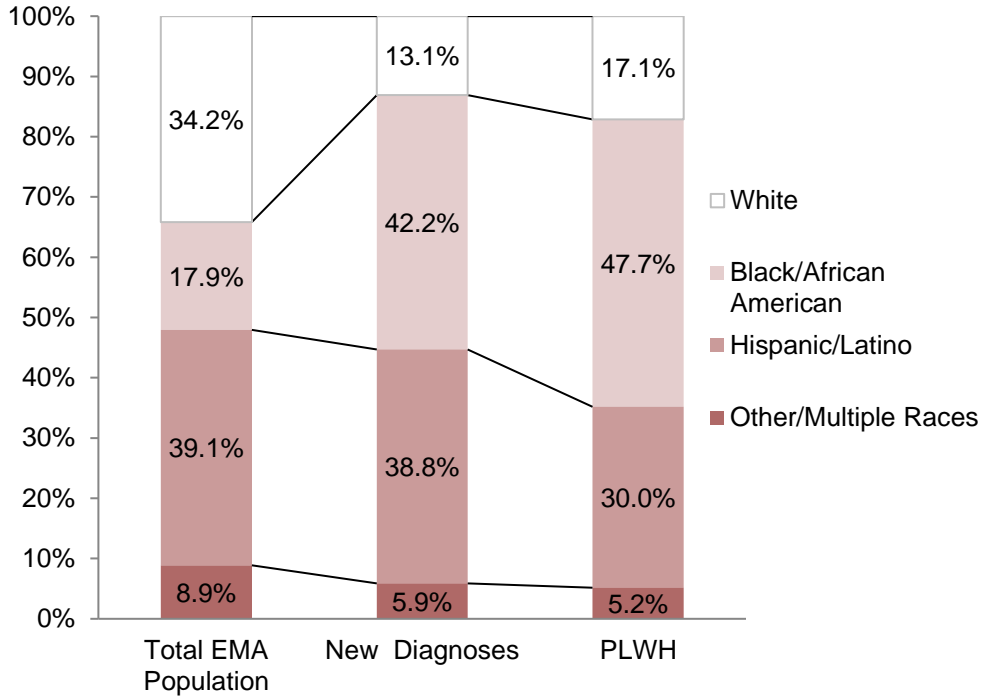


^aSource: TDSHS EMA/HSDA Population Denominators, 2019

^bTexas eHARS, Diagnosed PLWH in the Houston EMA as of 12/31/2019; new HIV diagnoses in the Houston EMA between 1/1/2019 and 12/31/2019.

^cTransgender people are reflected in data by sex assigned at birth due to underreporting.

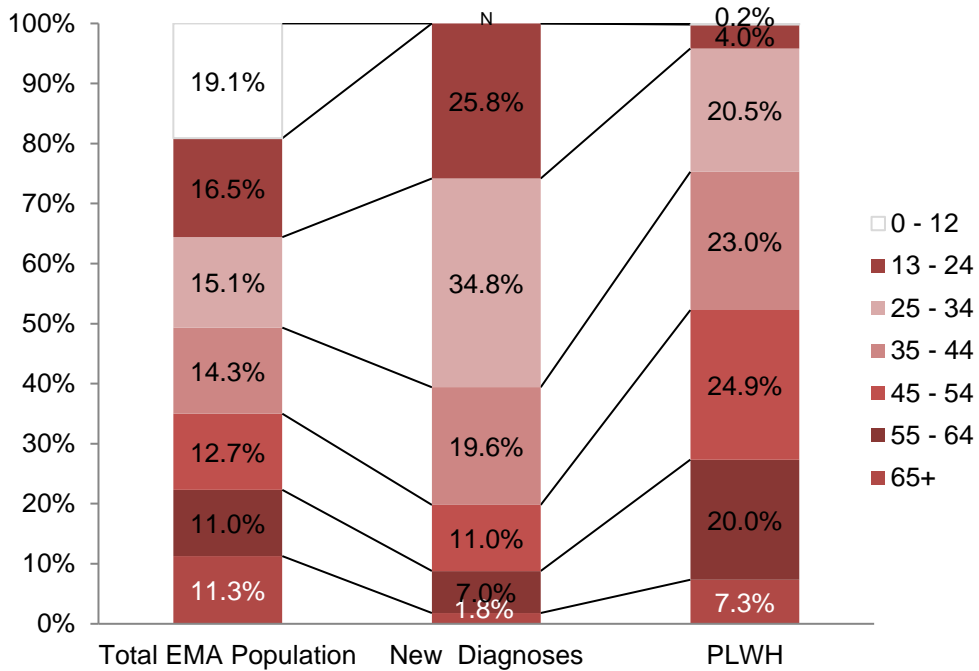
Comparison of Total Population^a in the Houston EMA to People Living with HIV^b by Race/Ethnicity, 2019



^aSource: TDSHS EMA/HSDA Population Denominators, 2019

^bTexas eHARS, Diagnosed PLWH in the Houston EMA as of 12/31/2019; new HIV diagnoses in the Houston EMA between 1/1/2019 and 12/31/2019.

Comparison of Total Population^a in the Houston EMA to People Living with HIV^b by Age, 2019



^aSource: TDSHS EMA/HSDA Population Denominators, 2019

^bTexas eHARS, Diagnosed PLWH in the Houston EMA as of 12/31/2019; new HIV diagnoses in the Houston EMA between 1/1/2019 and 12/31/2019.

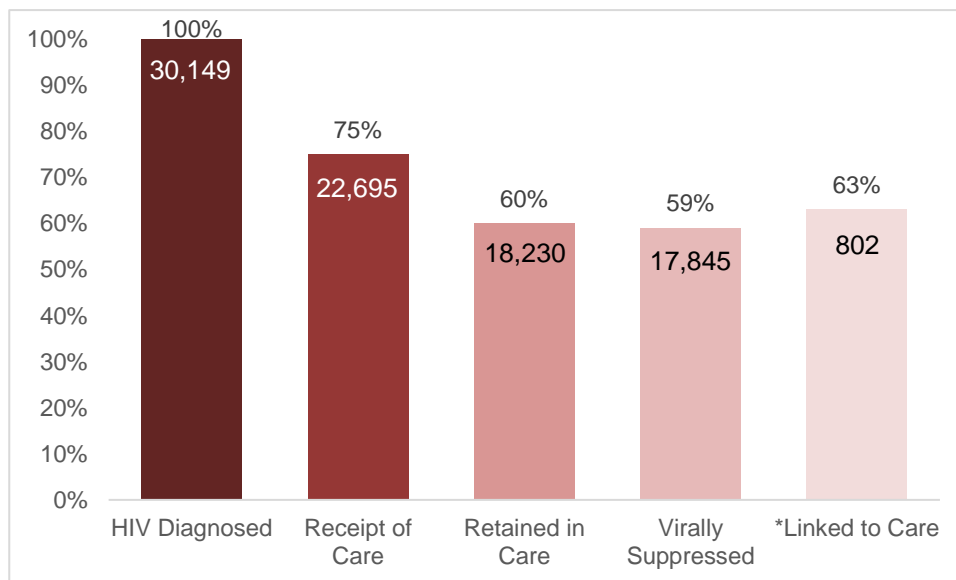
^cData suppressed as case number was fewer than 5.

THE HOUSTON EMA HIV CARE CONTINUUM

The Houston EMA HIV Care Continuum depicts the number and percentage of PLWH in Harris, Fort Bend, Waller, Montgomery, Liberty and Chambers counties at each stage of HIV care, from being diagnosed with HIV to viral suppression then linkage to care. Stakeholders use this analysis to measure the extent to which PLWH have community-wide access to care and identify potential service gaps. The methodology follows the CDC definition for a diagnosis-based HIV care continuum.

Among 30,149 HIV-diagnosed individuals ages 13 years or older in the Houston EMA in 2019, 75% had receipt of care (at least one CD4/VL test in year); 60% were retained in HIV care (at least two CD4/VL tests in year, at least three months apart); 59% maintained or reached viral suppression (≤ 200 copies/mL); and 63% among the newly diagnosed were linked to care.

The Houston EMA HIV Care Continuum, 2019



Methodology of CDC diagnosis-based HIV Care Continuum:

HIV Diagnosed: No. of HIV-diagnosed people ages 13+ residing in the Houston EMA, 2019.

Receipt of Care: No. of HIV-diagnosed people ages 13+ who had a care visit as documented by a CD4 or viral load in 2019.

Retained in Care: No. of HIV-diagnosed people ages 13+ who had at least two care visits documented by a CD4 or viral load at least 90 days apart in 2019

Virally Suppressed: No. of HIV-diagnosed people ages 13+ whose last viral load test of the year was ≤ 200 copies/mL.

*Linked to Care: No. of HIV-diagnosed people ages 13+ who were linked to care within on month of diagnosis as documented by a CD4 or viral load. *Denominator (1,269): No. of people ages 13+ with newly diagnosed HIV during the calendar year (updated Texas eHARS as of August 2021)

Source: TDSHS HIV Unmet Need Project (incl. eHARS, ELR, ARIES, ADAP, Medicaid, private payer data)

Houston Ryan White Planning Council
Ryan White New Member Orientation
AGENDA
10:00 a.m., Thursday, January 20, 2022

To join the Zoom meeting, click on the following link:

<https://us02web.zoom.us/j/83304759175?pwd=SjFZTjJLNlI3OTB0dkpHV0ZoZWlYUT09>

Meeting ID: 833 0475 9175

Passcode: 797571

Or dial in on your telephone at: 346-248-7799 and provide the above meeting ID and Passcode

-
- | | | |
|---------------------|---|--|
| I. | Welcome (1 min.) | Crystal Starr, Timekeeper & Chair
Ryan White Planning Council |
| II. | Introductions (4 min.) | Ronnie Galley, Co-Chair
2021 Operations Committee |
| III. | General Overview of HIV/AIDS Funding (15 min.)
A. Overview
B. Ryan White Program | Tori Williams, Director
Ryan White Office of Support |
| IV. | Council Structure (30 min/5 min. per item)
A. Council vs. Affiliate Committee Membership
B. Committee Structure
C. How to review a meeting packet
D. Signs: COI, Robert's Rules and more
E. Do's and Don'ts of meeting participation | Crystal R. Starr
Tori Williams
Bobby Cruz
Johnny Deal
Read on your own |
| BREAK (10 min.) | | |
| V. | Council Bylaws, Policies and Procedures (30 min.) | All |
| VI. | Robert's Rules of Order (20 minutes) | All |
| VII. | Explain the Mentor Meeting (2 min.) | Tori |
| BREAK UNTIL 12 NOON | | |
| VIII. | Meeting with the Committee Mentors | All |

HOUSTON RYAN WHITE PLANNING COUNCIL 2022 ORIENTATION

Thursday, January 27, 2022

To join the Zoom meeting, click on the following link:

<https://us02web.zoom.us/j/86396445519?pwd=d0hUUUcwU1VtRm5GT0EvVG5aN045QT09>

Meeting ID: 863 9644 5519 Passcode: 067592

Or dial in on your telephone at: 346-248-7799

- 10:00 a.m. WELCOME**
Crystal R. Starr, Chair, Ryan White Planning Council
- MESSAGE FROM THE CHIEF EXECUTIVE OFFICER**
The Honorable Lina Hidalgo, County Judge
- 10:30 a.m. INTRODUCTIONS**
Crystal R. Starr, Facilitator
- Member Introductions
 - Introduction of Planning Council Officers & Committee Co-Chairs
 - Recognize the Mentors
- 11:00 a.m. COMMITTEE ORIENTATION**
Breakout Rooms, facilitated by the Committee Co-Chairs
- 11:25 a.m. BREAK**
- 11:30 a.m. HIV & COVID-19 UPDATES**
Shital Patel, M.D.
Assistant Professor, Baylor College of Medicine
- 12:00 p.m. LUNCH**
- 12:30 p.m. WHO'S WHO AT RYAN WHITE, AN INTERACTIVE GAME**
Bobby Cruz, Facilitator
- 1:30 p.m. TIMELINE OF CRITICAL 2022 COUNCIL ACTIVITIES**
Tori Williams, Director, Ryan White Office of Support
- 1:45 p.m. DANCE THE HOKEY POKEY**
Denis Kelly, Dance Master
- 2:00 p.m. PLAN FOR THE 2022 COMPREHENSIVE PLAN**
Tori Williams & Mackenzie Hudson
Ryan White Planning Council Office of Support
- 2:15 P.M. BREAK**
- 2:30 p.m. INNOVATIVE STRATEGIES AT RYAN WHITE FUNDED CLINICS**
Pete Rodriguez, RN
Clinical Consultant, HRSA HIV/AIDS Bureau
- 3:00 p.m. CLOSING REMARKS**
Crystal R. Starr, Chair, Ryan White Planning Council

DRAFT

Houston Area HIV Services Ryan White Planning Council

Timeline of Critical 2022 Council Activities

(Revised 01-05-22)

A square around an item indicates an item of particular importance or something out of the ordinary regarding the date, time or meeting location. The following meetings are subject to change. Please check our website at www.rwpchouston.org or call the Office of Support at: 832 927-7926 to confirm details regarding a particular meeting.

General Information: The following is a list of significant activities regarding the 2022 Houston Ryan White Planning Council. Consumers, providers and members of the public are encouraged to attend and provide public comment at any of the meetings described below. For more information on Planning Council processes or to receive monthly calendars and/or meeting packets, please contact the Office of Support at 832 927-7926 or visit our website at: <http://rwpchouston.org>.

All Ryan White Council and Committee meetings will be held virtually January through March 2022, possibly in the Spring as well. Routinely, the Ryan White Steering Committee meets monthly at 12 noon on the first Thursday of the month. The Council meets monthly at 12 noon on the second Thursday of the month.

Thurs. Jan. 27 Council Orientation. 2022 Committee meeting dates will be established at this meeting.

Thurs. Feb. 3 12 noon. First Steering Committee meeting for the 2022 planning year.

Feb. date TBD 10 am, Orientation for new 2022 Affiliate Committee Members.

Thurs. Feb. 10 12 noon. First Council meeting for the 2022 planning year.

Tues. Feb. 15 5:00 pm. Deadline for submitting **Proposed Idea Forms** to the Office of Support. The Council is currently funding, or recommending funding, for 17 of the 28 allowable HRSA service categories. The Idea Form is used to ask the Council to make a change to a funded service or reconsider a service that is not currently being funded in the Greater Houston area with Ryan White Part A, Part B or State Services dollars. The form requires documentation that justifies why a particular service should be funded and why it is not a duplication of a service already being offered through another funding source. Anyone can submit an Idea Form. Contact the Office of Support at 832 927-7926 to request required forms.

Feb. date TBD Time TBD. Priority & Allocations Committee meets to approve the **policy on allocating FY 2022 unspent funds, FY 2023 priority setting process** and more.

March date TBD EIIHA Workgroup meeting.

March date TBD 1:00 pm. Joint meeting of the Quality Improvement, Priority & Allocations and Affected Community Committees to determine the criteria to be used to select the **FY 2023 service categories** for Part A, Part B and *State Services* funding.

March date TBD **Consumer Training** on the How to Best Meet the Need process.

Thurs. April 7 12 noon. Steering Committee meets.

Thurs. April 14 12 noon. Planning Council meets.

1:30 – 4:30 pm. **Council and Community Training for the How to Best Meet the Need process.** Those encouraged to attend are community members as well as individuals from the Quality Improvement, Priority & Allocations and Affected Community Committees. Call 832 927-7926 for confirmation and additional information.

DRAFT

Houston Area HIV Services Ryan White Planning Council

Timeline of Critical 2022 Council Activities

(Revised 01-05-22)

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Mon. April 18 10 am – 5 pm, Special workgroup meetings. Topics to be announced.

April 19 - 27

The following workgroups will be scheduled to meet. Call 832 927-7926 for confirmation and to receive meeting packets.

10:30 am. **Date to be announced.** **How To Best Meet the Need Workgroup #1** at which the following services for FY 2023 will be reviewed:

- Ambulatory/Outpatient Medical Care (including Emergency Financial Assistance – Pharmacy Assistance, Local Pharmacy Assistance, Medical Case Management, Outreach and Service Linkage – Adult and Rural)
- Ambulatory/Outpatient Medical Care (including Medical Case Management and Service Linkage – Pediatric)
- Referral for Health Care and Support Services
- Clinical Case Management
- Non-Medical Case Management (Service Linkage at Testing Sites)
- Vision Care

1:30 pm. **Date to be announced.** **How To Best Meet the Need Workgroup #2** at which the following services for FY 2023 will be reviewed:

- Health Insurance Premium & Co-pay Assistance
- Medical Nutritional Therapy (including Nutritional Supplements)
- Mental Health
- Substance Abuse Treatment/Counseling
- Non-Medical Case Management (Substance Use)
- Oral Health – Untargeted & Rural

3:00 pm – 5:00 pm. **Date to be announced.** **How To Best Meet the Need Workgroup #3** at which the following services will be reviewed:

- Early Intervention Services
- Emergency Financial Assistance - Other
- Home & Community-based Health Services (Adult Day Treatment)
- Hospice
- Linguistic Services
- Transportation (van-based - Untargeted & Rural)

April date TBD

Time TBD. Priority & Allocations Committee meets to allocate **Part A unspent funds.**

Mon. May 2

5:00 pm. Deadline for submitting **Proposed Idea Forms** to the Office of Support. (See February 15 for a description of this process.) Please contact the Office of Support at 832 927-7926 to request a copy of the required forms.

May date TBD

Time TBD. **How to Best Meet the Need Workgroup** meets for recommendations on the **Blue Book**. The Operations Committee reviews the FY 2023 Council Support Budget.

May date TBD

Time TBD. Quality Improvement Committee meets to approve the **FY 2023 How to Best Meet the Need results** and review **subcategory allocation requests**. Draft copies are forwarded to the Priority & Allocations Committee.

DRAFT

Houston Area HIV Services Ryan White Planning Council

Timeline of Critical 2022 Council Activities

(Revised 01-05-22)

A square around an item indicates an item of particular importance or something out of the ordinary regarding the date, time or meeting location. **The following meetings are subject to change. Please check our website at www.rwpc-houston.org or call the Office of Support at: 832 927-7926 to confirm details regarding a particular meeting.**

Tues. May 24	7:00 pm., Public Hearing on the FY 2023 How To Best Meet the Need results.
Wed. May 25	Time TBD. Special Quality Improvement Committee meeting to review public comments regarding FY 2023 How To Best Meet the Need results.
May date TBD	Time TBD. Priority & Allocations Committee meets to recommend the FY 2023 service priorities for Ryan White Parts A and B and <i>State Services</i> funding.
Thurs. June 2	12 noon. Steering Committee meets to approve the FY 2023 How to Best Meet the Need results.
Thurs. June 9	12 noon. Council approves the FY 2023 How to Best Meet the Need results.
Week of June 13-16	Dates and times TBD. Special Priority & Allocations Committee meetings to draft the FY 2023 allocations for RW Part A and B and State Services funding.
June or Aug. date	Time TBD. Quality Improvement Committee reviews the results of the Assessment of the Administrative Mechanism and hosts Standards of Care training.
June date TBD	Time TBD. Priority & Allocations Committee meets to approve the FY 2023 allocations for RW Part A and B and State Services funding.
Mon. June 27	7 pm. Public Hearing on the FY 2023 service priorities and allocations.
Tues. June 28	Time TBD. Special meeting of the Priority & Allocations Committee to review public comments regarding the FY 2023 service priorities and allocations.
July/Aug.	Workgroup meets to complete the proposed FY 2023 EIIHA Plan.
Thurs. July 7	12 noon. Steering Committee approves the FY 2023 service priorities and allocations.
Thurs. July 14	12 noon. Council approves the FY 2023 service priorities and allocations.
Fri. July 15	5 pm. Deadline for submitting a Project LEAP application form. See July 28 for description of Project LEAP. Call 832 927-7926 for an application form.
Thurs. July 28	12 noon. If necessary, the Priority & Allocations Committee meets to address problems Council sends back regarding the FY 2023 priority & allocations. They also allocate FY 2021 carryover funds. (Allocate even though dollar amount will not be avail. until Aug.)
Wed. July 27	Project LEAP classes begin. Project LEAP is a free 17-week training course for individuals living with or affected by HIV to gain the knowledge and skills they need to help plan HIV prevention and care services in the Houston Area. To apply, call 832 927-7926.

(continued)

DRAFT

Houston Area HIV Services Ryan White Planning Council

Timeline of Critical 2022 Council Activities

(Revised 01-05-22)

A square around an item indicates an item of particular importance or something out of the ordinary regarding the date, time or meeting location. The following meetings are subject to change. Please check our website at www.rwphouston.org or call the Office of Support at: 832 927-7926 to confirm details regarding a particular meeting.

- Thurs. Aug. 4 12 noon. ALL ITEMS MUST BE REVIEWED BEFORE BEING SENT TO COUNCIL – THIS STEERING COMMITTEE MEETING IS THE **LAST CHANCE TO APPROVE ANYTHING NEEDED FOR THE FY 2023 GRANT**. (Mail out date for the August Steering Committee meeting is July 28, 2022.)
- Aug. date TBD Time TBD. **Consumer Training** on Standards of Care and Performance Measures.
- Fri. Sept. 2 5:00 pm. Deadline for submitting **Proposed Idea Forms** to the Office of Support. (See February 15 for a description of this process.) Please contact the Office of Support at 832 927-7926 to request a copy of the required forms.
- Sept. date TBD Time TBD. Joint meeting of the Quality Improvement, Priority & Allocations and all Committees to review data reports and make suggested changes.
- Sept. date TBD Time TBD. **Consumer-Only Workgroup** meeting to review FY 2023 Standards of Care and Performance Measures.
- Oct. date TBD Time TBD. Operations Committee reviews the Memorandum of Understanding between all Part A stakeholders & Letter of Agreement between Part B stakeholders.
- October or November Date & time TBD. Community Workgroup meeting to review **FY 2023 Standards of Care & Performance Measures** for all service categories.
- Oct. date TBD Time TBD. Priority & Allocations Committee meets to allocate FY 2022 unspent funds.
- Tues. Nov. 15 or 29 9:30 am. Commissioners Court to receive the World AIDS Day Resolution.
- Thurs. Nov. 10 12 noon. Council recognizes all Affiliate Committee Members.
- Thurs. Dec. 1 **World AIDS Day.**
- Thurs. Dec. 8 12 noon. Election of Officers for the 2023 Ryan White Planning Council.

March 1

2021.....2022.....2022.....2022

Beginning of
fiscal year 2021

Feb 11

2022.....2022.....2022

Turn in all
receipts

Feb 28

2022.....2022

End of fiscal
year 2021. No
money available
to write checks until
possibly early April

March 31

2022

Turn in all remaining receipts
for fiscal year 2021 or you
will not be reimbursed for
those expenses incurred between
March 1, 2021 and Feb. 28, 2022

Houston Area HIV Services Ryan White Planning Council
Office of Support
2223 West Loop South, Suite 240, Houston, Texas 77027
832 927-7926 telephone; 713 572-3740 fax

MEMORANDUM

To: Members, Ryan White Planning Council
Affiliate Members, Ryan White Committees

Copy: Carin Martin

From: Tori Williams, Director, Office of Support

Date: January 27, 2022

Re: End of Year Petty Cash Procedures

The fiscal year for Ryan White Part A funding ends on February 28, 2022. Due to procedures in the Harris County Auditor's Office, it is important that all volunteers are aware of the following end-of-year procedures:

- 1.) Council and Affiliate Committee members must turn in all requests for petty cash reimbursements **at or before 2 p.m. on Friday, February 11, 2022.**
- 2.) Requests for petty cash reimbursements for childcare, food and/or transportation to meetings before March 1, 2022 **will not be reimbursed at all if they are turned in after March 31, 2022.**
- 3.) The Office of Support may not have access to petty cash funds between March 1 and March 31, 2022. If meetings are held in person during this time, then volunteers should give Rod the usual reimbursement request forms for transportation, food and childcare expenses incurred after March 1, 2022 but the Office may not be able to reimburse volunteers for these expenses until early April 2022.

We apologize for what could be an inconvenience. Please call Tori Williams at the number listed above if you have questions or concerns about how these procedures will affect you personally.

(OVER FOR TIMELINE)

Houston Area HIV Services Ryan White Planning Council
Office of Support
2223 West Loop South, Suite 240, Houston, Texas 77027
713 572-3724 telephone; 713 572-3740 fax
www.rwpchouston.org

Memorandum

To: Members, Houston Ryan White Planning Council
Affiliate Members, Ryan White Committees

From: Tori Williams, Director, Ryan White Office of Support

Date: January 27, 2022

Re: Open Meetings Act Training

Please note that all Council members, and Affiliate Committee members, are required to take the Open Meetings Act training at least once in their lifetime. If you have never taken the training, or if you do not have a certificate of completion on file in our office, you must take the training and submit the certificate to the Office of Support before March 31, 2022. The training takes 60 minutes and can be accessed through the following link (if you have difficulty with the link, copy and paste it into Google and it should lead you to the correct area of the Attorney General's website):

<https://www.texasattorneygeneral.gov/og/oma-training>

If you do not have high-speed internet access, you are welcome to contact Rod in the Office of Support and we will see if we can help you access the information.

Upon completion of training, you will be provided with a code that is used to print a certificate of completion. Using the code, you may obtain the certificate from the Attorney General's Office in the following ways:

Print it from the Attorney General web link at:

https://www.texasattorneygeneral.gov/forms/openrec/og_certificates.php

Or, call the Office of Support with the validation code and the staff will print it for you.

We appreciate your attention to this important requirement. Do not hesitate to call our office if you have questions.

February 10, 2022

Council Handouts

ITEM

DOCUMENTS

Director's Report: Ryan White Office of Support

1

Manager's Report: Ryan White Grant Administration

2

Manager's Report: The Resource Group

3

The Houston EMA Ryan White Planning Council Report

January 2022

Submitted 02-03-22

Chief Elected Official - Updates

- County Judge Lina Hidalgo appointed six new members to the 2022 Ryan White Planning Council.

Ryan White Office of Support - Updates

- As many of you know, the Office of Support has a new health planner, Mackenzie Hudson. She recently got her master's degree in community psychology from DePaul University and has worked with individuals who are homeless and/or challenged with addiction. We are very happy to have her on board. She will spend most of her time in 2022 working on the Integrated HIV Prevention and Care Services Plan, which is due in early December 2022.
- As part of the effort to get community input into the Integrated Plan, Mackenzie and I are working with Dr. Dominique Guinn, a professor at Texas Southern University, to build a presence on campus. We will be working with some of her graduate students to hold focus groups for the Integrated Plan, solicit applications for Council membership, advertise for Project LEAP students and more.
- The Director of the Office of Support had a very productive meeting with the staff at The Resource Group. This annual meeting provides an opportunity to clarify our roles, work through problems and brainstorm about better ways to work together. The Resource Group is an important partner with the Council and I appreciate the opportunity to work with them.
- Hosted by the Operations Committee, Office of Support staff organized the new member orientation that provided a review of the bylaws, policies and procedures; Robert's Rules of Order and more. Then, new members met their committee mentors.
- Office of Support staff also prepared for the annual all-day Council orientation. See below for more information.
- As many of you know, a number of high level employees have left the Houston Health Department to work for CDC. It was recently announced that Marlene McNeese, former Chief of the Bureau of HIV, Hepatitis and STIs, will be returning to that position on February 7th. Tori will be meeting with her on February 8th for an update on the status of the Houston Prevention Community Planning Group (CPG), a discussion about the continuation of the joint trainings between CPG, the Planning Council and the community at large and more. I am excited about working with Marlene again. For those who don't know, in her "spare time", Marlene is the Co-Chair of President Biden's Advisory Council on HIV/AIDS.
- At 4 pm on Thursday, February 24, 2022, Venita will continue her educational sessions. The next training will be *Looking at HIV Services Through a Racial Justice Lens*. Much of this is innovative work, which is still being refined. The discussions that we have during the trainings are helping to develop tools that we can use during our How To Best Meet the Need process, in the development of the Integrated Plan and more. The trainings are a great way for members of CPG and members of the Planning Council to get to know one another. And, they bring people to the table that have not had much exposure to CPG or the Planning Council. HRSA has made it clear in the instructions for the Integrated Plan that they want input from consumers on existing planning bodies, but they also want "input from community members who come to the table because of new outreach efforts".

Ryan White Planning Council - Updates

- On January 27, 2022, the Planning Council hosted its annual orientation for all Council members. Thirty two of the thirty eight members participated and enjoyed a presentation by Dr. Patel on *HIV and COVID-19 Updates*. Tori and Mackenzie outlined some of the requirements for completing the Integrated Plan, Pete Rodriguez shared some *Innovative Strategies at Ryan White Funded Clinics throughout the United States* and Bobby had his dream come true. Diane created and he hosted an interactive game similar to a quiz.
- FYI: The Youth Program at AIDS Foundation Houston must move to a new housing facility. Because of this, we did not meet with the young adults in January.

Houston EMA Ryan White Part A and MAI Administrative Agency Report

February 3, 2022

- **FY 2022 Award Update and Contract Status:** On January 19th, RWGA received it's partial FY 2021 Ryan White Part A program grant award. This award provides partial funding (approximately 49% Formula and 32% MAI) based on the continuation of FY 2021 program requirements and funding levels. Final awards will be processed as soon as HRSA HAB receives the full FY 2022 appropriation amount for this program. RWGA has already prepared FY22 contracts in anticipation of a partial award. We expect that all Ryan White Services and function will continue uninterrupted with the March 1st Fiscal Year start date. Additionally, with the receipt of the partial award, all Part A administrative and QM budgets will be funded to their full level funding amounts.
- **Ryan White Funded Pediatrics:** During the 2021 request for proposal period, RWGA did not receive a proposal for it's pediatric primary care bundled services. The current Ryan White Part A pediatric primary care subrecipient has since notified RWGA that they do not plan to provide pediatric HIV treatment services through Ryan White Part A funds. The subrecipient cited challenges managing expenditures under the fee of service reimbursement model and recruitment of medical case management staff under required licensure and education standards as primary reasons for this decision. This funding will be available for RWPC HIV service reallocation.
- **FY 2021 Contract Status:** RWGA is working with sub-recipients to ensure maximum allowable expenditures of FY 2021 funds. Per the Council's approved policy authorizing the Recipient to shift funds during the final quarter of the grant year, RWGA will process service reallocations to decrease the total unspent funds. As was the case last year, due to the challenges of ongoing COVID response activities HRSA/HAB has waived penalties associated with unspent formula funds. RWGA expects all FY 2021 expenditures to be finalized in late April.
- **Take Charge Texas (TCT):** RWGA has received notification that DSHS has officially retire the ARIES system. RWGA continues working with DSHS and TRG colleagues to ensure that all available Houston EMA client and HIV services data will be able to be exported from

Carin Martin, Manager
HCPH/Ryan White Grant Administration Section
2223 West Loop South, #601, Houston, TX 77027
(832) 927-7630 (V) / carin.martin@phs.hctx.net

HCPH is the local public health agency for the Harris County, Texas jurisdiction. It provides a wide variety of public health activities and services aimed at improving the health and well-being of the Harris County community.

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CPCDMS to the new TCT client level database. As a reminder, CPCDMS remains the client level data for Part A/MAI HIV services in the Houston EMA.

- **2022 Client Eligibility Updates:** RWGA and other Ryan White Part A programs statewide have met several times with DSHS colleagues to discuss coordinated implementation of new eligibility flexibilities provided under the HRSA's Policy Clarification Notice (PCN) 21-02. Although DSHS has indicated that they are unable to relax any Ryan White eligibility requirements this year, including ADAP, RWGA will move forward with updating some Ryan White Part A eligibility standards as allowable under the new PCN. Effective January 1, 2022, Houston EMA Part A clients will no longer be required to complete 6-month self-assessment or screening to maintain RW/A eligibility. Annual eligibility determination standards will remain unchanged, at this time. Patients should maintain eligibility review annually, aligning with their birth month.
- **HCPH Divisional Restructuring:** January 11th was the kickoff day for the new division, which houses RWGA. RWGA is now part of the Community Health and Wellness division within HCPH. Program staffing and division leadership under Dr. Ericka Brown remains unchanged.
- **RWGA Staffing Updates:** RWGA currently has 3 vacant positions (Financial Analyst, Program Coordinator, and Quality Assurance Coordinator). All positions are currently posted on the county employment website.
- **New Houston EMA Part A Project Officer:** The Houston Part A program will have a new HRSA Project officer effective February 28, 2022. Lawrence Momodu is a veteran HRSA Project Officer who has previously worked with the New Orleans EMA. Beginning in FY2022, both Houston and San Antonio will have Mr. Momodu as a Project Officer.

HCPH is the local public health agency for the Harris County, Texas jurisdiction. It provides a wide variety of public health activities and services aimed at improving the health and well-being of the Harris County community.

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Houston RWPC Steering Committee & Council Report

January & February 2022

1. Administrative Agency Update

TRG Reports Submission:

a. Procurement Monthly Report

- **Ryan White State Services September 1-August 31**
- FY 2021 SS spending through November 2021 **provided 2/2/2022**
- FY 2021 SS spending through December 2021 **provided 2/2/2022**

- **Ryan White Part B April 1-March 31:**
- FY 2021 RWB spending through November 2021 **provided 2/2/2022**
- FY 2021 RWB spending through December 2021 **provided 2/2/2021**

b. Service Utilization Quarterly Report

State Services September 1-August 30:

- FY 2021 1st Quarter (Sept-Nov) **provided 2/2/2022**
- FY 2021 2nd Quarter (Dec-Feb)
- FY 2021 3rd Quarter (Mar-May)
- FY 2021 4th Quarter FINAL (Jun-Aug)

Ryan White Part B April 1-March 31:

- FY 2021 1st Quarter (Apr-Jun)
- FY 2021 2nd Quarter (Jul-Sept)
- FY 2021 3rd Quarter (Oct-Dec) **provided 2/2/2022**
- FY 2021 4th Quarter RWB (Jan-Mar)

Health Insurance Assurances Service Utilization Monthly Report

- FY 20-21 Usage Through November 2021 **provided 2/2/2022**

**All reports provided to RWPC OOS*

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2. DSHS Funding Ryan White Part B & State Services Update

a. New Administrative Agency Cycle:

- TRG successfully completed its reapplication to be the AA of the Eastern HASA.
- New AA Cycles will start on April 1, 2022.
- All contracts (RWB, State Services, HOPWA) will be closed out as of March 31st.
- SS and HOPWA Contracts for the remaining funding will be reissued effective April 1st.

b. TRG Website:

- Phase 1 will launch on April 1st. Website will include:
 1. For Community: information for community members/stakeholders
 2. For Consumers: information for PLWH about TRG consumer engagement activities
 3. For Funding: RFP information
 4. For Providers: information for Subrecipients
- New features will include online Training and Technical Assistance Request Process and Video On Demand (VOD) Training and Technical Assistance (via YouTube) for frequently requested topics.

c. Houston ADAP Enrollment Workers:

- Regional ADAP/Eligibility Liaison Hailey Malcolm Contact email hmalcolm@hivtrg.org
- New data system TCT went live December 20, 2021
- ARIES has been officially decommissioned
- AEWs are now using an electronic copy of the ADAP application
- Support documents are still required for application process
- Due to the change in systems, THMP is experiencing a backlog of 2-3 weeks
- TCT is brand new. As more updates become available, the ADAP liaison will share

3. HRSA Funding Ryan White Part D

a. The Positive VIBE Project (PVP) of Houston and Galveston Update (RW Part D)

- TRG submitted its Ryan White Part D Reapplication.

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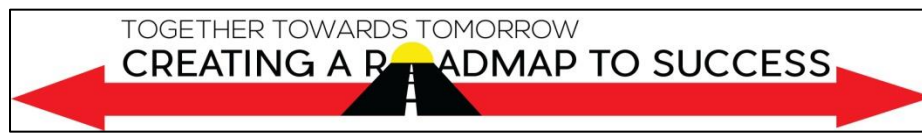
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4. DSHS Funding HOPWA

a. HOPWA Bridge Re-Entry Initiative (BRI) Project

- The COVID HUD Regulatory Waiver to extended hotel/motel for emergency isolation through March 31, 2022.



Community Initiatives

1. Trauma-Informed Care Initiative

- a. TRG has completed the final session for the Trauma Informed Leadership and Supervision micro-grant.
- b. TRG will be conducting a staff retreat in the first quarter of the year to educate staff about trauma informed approaches (TIA), address TIA in its internal structure/practices and strategize for future funding to develop TIA with its Subrecipients.

2. create+equity Collaborative

- a. TRG and the c+e Team partnered with DSH to develop and conduct a training for the PHQ-9/PHQ-A for its Subrecipients who are funded care coordination.
- b. The c+e Team is finalizing its screening protocol for the three pilot sites. The protocol will roll out in the first quarter of this year.

3. Serving the Recently Released and Incarcerated

The January SIRR Partnership Meeting included updates from the community partners and planning for the 2022 goals. SIRR is assuming several projects from the END HIV Houston Criminal Justice Workgroup. These include mapping out mental health and substance use resources within TDCJ and HCJ, updating the HCJ portion of the HIV Care document (once HHS starts providing care in HCJ), and expanding housing program for the recently released based on the Bridge Reentry Initiative model. SIRR is also planning a community summit for the second half of 2022. To be added to the distribution list for meeting announcements, contact Felicia Booker fbooker@hivtrg.org

4. Texas Black Women's Health Initiative (TxBWHI) Houston Team

- a. Contact Sha'Terra Johnson tbwihouston@gmail.com

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