IMPORTANT

Please review the enclosed power point presentation before the meeting to create more time for discussion at the Steering Committee meeting.

Houston Area HIV Services Ryan White Planning Council

Office of Support

2223 West Loop South, Suite 240, Houston, Texas 77027 832 927-7926 telephone; 713 572-3740 fax

http://rwpchouston.org

MEMORANDUM

To: Steering Committee Members:

Crystal R. Starr, Chair Skeet Boyle, Vice Chair Kevin Aloysius, Secretary

Rodney Mills, Co-Chair, Affected Community Committee Tony Crawford, Co-Chair, Affected Community Committee Josh Mica, Co-Chair, Comprehensive HIV Planning Committee Steven Vargas, Co-Chair, Comprehensive HIV Planning Committee

Ronnie Galley, Co-Chair, Operations Committee Matilda Padilla, Co-Chair, Operations Committee

Bobby Cruz, Co-Chair, Priority and Allocations Committee

Peta-gay Ledbetter, Co-Chair, Priority and Allocations Committee

Denis Kelly, Co-Chair, Quality Improvement Committee Daphne L. Jones, Co-Chair, Quality Improvement Committee

Copy: Heather Keizman Mackenzie A. Hudson

Mauricia Chatman Diane Beck Yvette Garvin Ann Robison

Sha'Terra Johnson-Fairley David Williams (email only)

From: Tori Williams

Date: Wednesday, September 28, 2022

Re: Meeting Announcement

We look forward to seeing you at the:

Ryan White Steering Committee Meeting

12 noon, Thursday, October 6, 2022

Join the Zoom meeting by clicking on:

https://us02web.zoom.us/j/85782189192?pwd=YmtrcktWcHY5SIV2RE50ZzYraEErQT09

Meeting ID: 857 8218 9192 Passcode: 885832 Or, use your phone to dial in by calling 346 248-7799

Please contact Rod to RSVP, even if you cannot attend, and let her know if you prefer to meet at the Office of Support. There is room for up to 5 people who are socially distancing in our conference room. Rod can be reached by telephone at: 832 927-7926 or by email at: Rodriga.Avila@cjo.hctx.net. Thank you!

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



STEERING COMMITTEE

AGENDA

12 noon, Thursday, October 6, 2022

Join Zoom Meeting by clicking onto the following link: https://us02web.zoom.us/j/85782189192?pwd=YmtrcktWcHY5SIV2RE50ZzYraEErQT09

Meeting ID: 857 8218 9192 Passcode: 885832 Or, dial in by calling 346 248-7799

I. Call to Order

Crystal R. Starr, Chair RW Planning Council

- A. Welcoming Remarks
- B. Moment of Reflection
- C. Select the Committee Co-Chair who will be voting today
- D. Adoption of the Agenda
- E. Adoption of the Minutes

II. Public Comment and Announcements

(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing yourself, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting. All information from the public must be provided in this portion of the meeting.)

III. Reports from Committees

A. Affected Community Committee

Item: 2022 Integrated HIV Prevention and Care Services Plan Recommended Action: Motion: Encourage the Planning Council to send a letter concurring with the 2022 Integrated HIV Prevention and Care Plan as presented at six community meetings and the September 19, 2022 Affected Community Committee meeting.

Tony Crawford and Rodney Mills, Co-Chairs

B. Comprehensive HIV Planning Committee

Item: 2022 Integrated HIV Prevention and Care Services Plan Recommended Action: Motion To be presented at the meeting regarding a letter of concurrence for the 2022 Integrated HIV Prevention and Care Services Plan

Steven Vargas and Josh Mica, Co-Chairs

Over 84 people participated in one of the three Community Education Meetings that were held in September. That number will be higher when the number of unduplicated people in attendance at the three Planning Meetings is added. Those who attended included members of the Planning Council, CPG, Project LEAP and others who attended the 2021 Racial Justice Training and the 2022 Quality of Life meetings.

C. Operations Committee

Item: The Operations, Quality Improvement and Priority &

Allocations Committees

Recommended Action: FYI: The Operations, Quality Improvement, and Priority and Allocations Committees did not meet in September so that their members could attend the Integrated Planning meetings.

Ronnie Galley and Matilda Padilla, Co-Chairs

Item: 2022 Proyecto VIDA

Recommended Action: FYI: Verbal updates on Proyecto VIDA.

Steven Vargas, Co-Facilitator Proyecto VIDA

IV. Report from the Office of Support

Tori Williams, Director

V. Report from Ryan White Grant Administration

Heather Keizman, Interim Manager

VI. Report from The Resource Group

Sha'Terra Johnson, Health Planner

VII. Announcements

VIII. Adjournment

^{*} MAI = Minority AIDS Initiative Funding

^{**} SS = State Services Funding

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL

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STEERING COMMITTEE

MINUTES

12 noon, Thursday, September 1, 2022 Meeting Location: Zoom teleconference

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Crystal Starr, Chair	Tony Crawford	Ryan White Grant Administration
Skeet Boyle, Vice Chair	Matilda Padilla	Carin Martin
Kevin Aloysius, Secretary		Mauricia Chatman
Rodney Mills		Sarah Ross
Josh Mica		
Steven Vargas		The Resource Group
Ronnie Galley		Sha'Terra Johnson
Bobby Cruz		
Peta-gay Ledbetter		Office of Support
Daphne L. Jones		Tori Williams
Denis Kelly		Mackenzie Hudson
		Diane Beck

Call to Order: Crystal Starr, Chair, called the meeting to order at 12:07 p.m.

During the opening remarks, Starr praised Vargas for his presentation at the National Ryan White Conference last month. She then thanked everyone who attended the first Community Education meeting for the 2022 Integrated HIV Prevention and Care Plan. Mackenzie and her colleagues at the City Health Department collected a lot of information from people considered to be "Priority Populations". She also said she hopes that folks have been attending the Monkeypox Townhall meetings. Dr. Ericka Brown and her team at the Harris County Health Department have been working with AIDS Foundation Houston, AETC and others to provide up-to-date information. Tori can get you added to the list if you wish to attend these important meetings. Starr then called for a Moment of Reflection.

The Chair invited committee co-chairs to select the co-chair who would be voting on behalf of their committee. Those selected to vote for their committee at today's meeting are: Mills for Affected Community, Vargas for Comprehensive HIV Planning, Galley for Operations, Ledbetter for Priority and Allocations and Kelly for Quality Improvement.

Adoption of the Agenda: *Motion #1*: it was moved and seconded (Boyle, Galley) to adopt the agenda. **Motion carried.**

Approval of the Minutes: <u>Motion #2</u>: it was moved and seconded (Galley, Kelly) to approve the August 4, 2022 minutes. **Motion carried.**

Public Comment and Announcements: None.

Reports from Committees

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, reported on the following: 2022 Integrated HIV Prevention and Care Services Plan: The first Community Education Meeting was held on Monday, August 29th. Vargas said that Hudson and Williams did a great job presenting the information collected from consumers and stakeholders. Beck sent out an information packet for the meetings. The same information will be presented tonight.

All are encouraged to sign up for one of the remaining Community Education Meetings that will be held <u>virtually</u> from 4-6 pm this evening, Thursday, September 1 and Tuesday, September 6. Then sign up to participate in one or all three <u>planning</u> meetings where we will take what we learn in the Community Education Meetings and create the strategies and action steps for our 2022 Integrated HIV Prevention and Care Services Plan.

Affected Community Committees: Rodney Mills, Co-Chair, reported on the following: There was no meeting in August so that Committee members can attend one of the Community Education meetings and one or more Community Planning meetings described earlier. Over 250 people have been interviewed or participated in focus groups to tell the Planning Council and CPG what they believe will strengthen HIV Prevention and Care services and end the HIV epidemic. Please

Operations Committee: Ronnie Galley, Co-Chair, reported on the following:

attend the meetings and hear what these individuals are telling us.

Letter of Agreement among RW Part B Stakeholders: The Operations Committee has reviewed the attached Letter of Agreement among RW Part B Stakeholders. Please review the attached draft document so that it can be voted on at the October or November 2022 Steering and Council meeting.

2022 Proyecto VIDA: Steven Vargas, Proyecto VIDA Co-Facilitator said that the class graduation is scheduled for September 22, 2022. Last night was their favorite class – Vargas and Torrente facilitated the leadership training that is usually done for Project LEAP by Mike Alexander. It went very well, we were so into it that we all lost track of time. It was a very enjoyable session for all.

Quality Improvement Committee: Denis Kelly, Co-Chair, reported on the following: Assessment of the Administrative Mechanism – Part A: Vargas suggested adding a statement regarding the EHE funding to the report. <u>Motion #3:</u> Approve the attached 2022 Assessment of the Administrative Mechanism for Ryan White Part A. No corrective action required. **Motion Carried.** Abstention: Aloysius.

Priority and Allocations Committee: No report since the Committee does not meet in August or September.

Report from Ryan White Office of Support: Tori Williams, Director, reported that the staff is extra busy right now with Proyecto VIDA, Project LEAP and the integrated plan.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report. Aloysius (after declaring a conflict of interest) said that he did not agree with giving carryover funds to ADAP. ADAP is taking forever to approve applicants and the main patient assistance program made changes so patients are unable to get meds while waiting for ADAP. Martin said that slow approval by ADAP led to an increased use of patient assistance programs, which may have

brought about the delays. With assistance from NASTAD, Martin was able to speak with the local representative for Gilead. The company has agreed to allow patients to stay longer on the patient assistance program, which should immediately make medication more accessible to clients. Martin reminded members that the Council also put funds in place in the Emergency Financial Assistance-Pharmacy Service that can cover the cost of medication for clients waiting for approvals from ADAP. Typically, carryover funds are offered to providers first. If they can't use them then the funds are sent to ADAP as reimbursement for Houston EMA/HSDA clients.

Report from The Resource Group: Sha'Terra Johnson, Health Planner, summarized the attached report. They are currently working on non-Houston HSDA RFPs and HOPWA. All Houston providers are on target for spending. She will send updated reports to Tori after today's meeting.

Announcements: Beck put the link for today's Community Education meeting in the chat. Vargas said that he, Pradia and Amber David are co-chairs of the Houston Host Committee for the Reunion Project for long-term survivors. They are holding 2-day town hall meetings across the country and will be in Houston November 18-19. The host committee is in charge of activities for Saturday; they are considering doing something like Road 2 Success. They are looking for venues to rent. Ledbetter will be out in October, she will be in Greece for a pageant.

Adjournment: Motion: it was moved and seconded (Galley, Vargas) to adjourn the meeting at 1:17

p.m. Motion Carried.			
Submitted by:		Approved by:	
Tori Williams, Director	Date	Committee Chair	Date

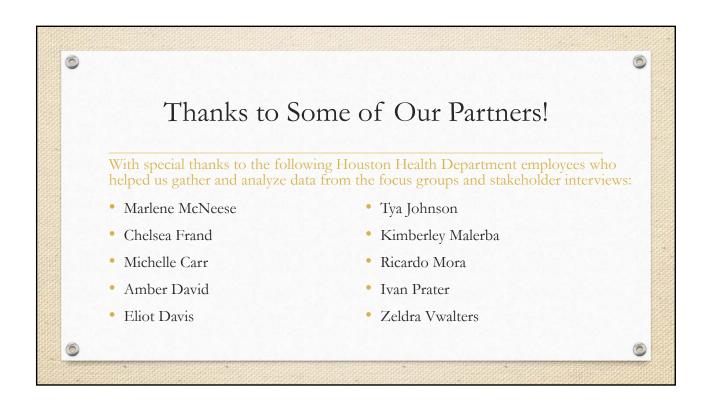
2022 Steering Committee Voting Record for Meeting Date 09/01/22

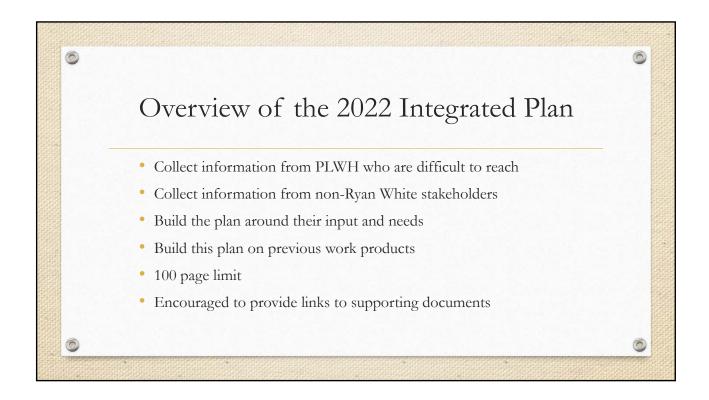
C = Chaired the meeting, ja = Just arrived, lm = Left the meeting

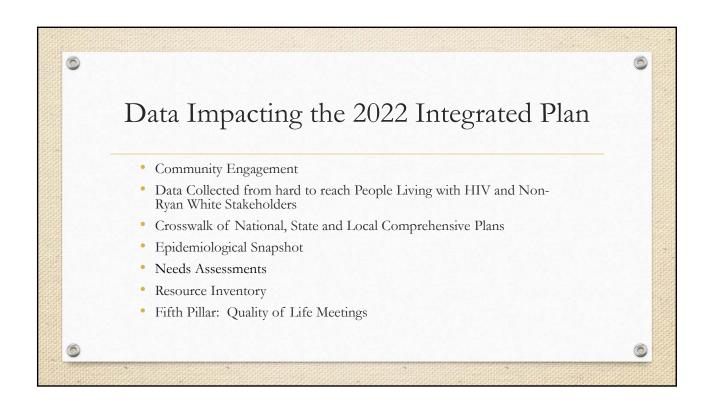
Aff-Affected Community Committee, Comp-Comprehensive HIV Planning Committee, Op-Operations Committee, PA-Priority and Allocations Committee, QI-Quality Improvement Committee

	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Assessment of the Admin Mechanism Carried			
MEMBERS	Absent	Yes	0N	Abstain	Absent	Yes	0N	Abstain	Absent	Yes	0N	Abstain
Crystal Starr, Chair				C				C				C
Skeet Boyle, Vice Chair		X				X				X		
Kevin Aloysius, Secretary		X				X						X
Rodney Mills, Aff		X				X				X		
Steven Vargas, Comp		X				X				X		
Ronnie Galley, Op		X				X				X		
Peta-gay Ledbetter, PA		X				X				X		
Denis Kelly, QI		X				X				X		
Non-voting members at the meeting:												
Josh Mica, Comp												
Bobby Cruz, PA												
Daphne L. Jones, QI												
Absent members:												
Tony Crawford, Aff												
Matilda Padilla, Op												



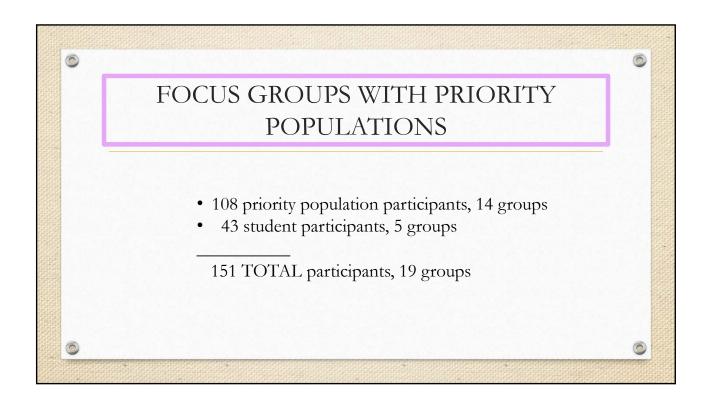




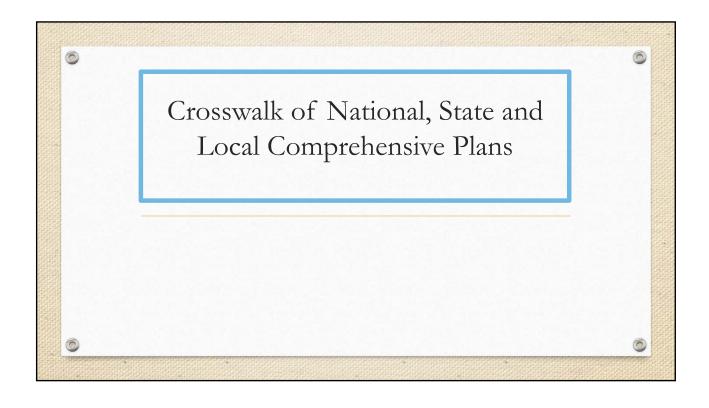


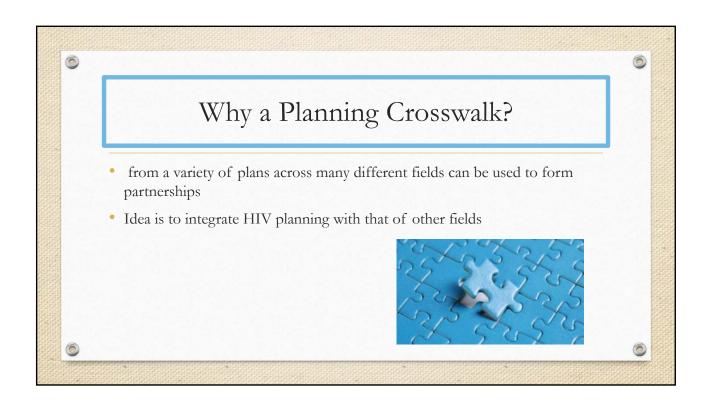


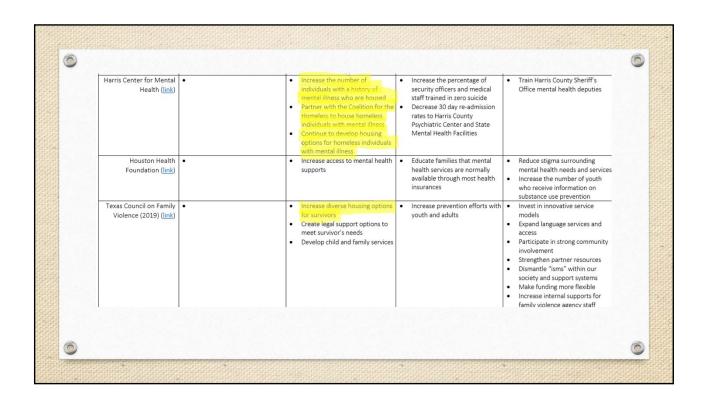


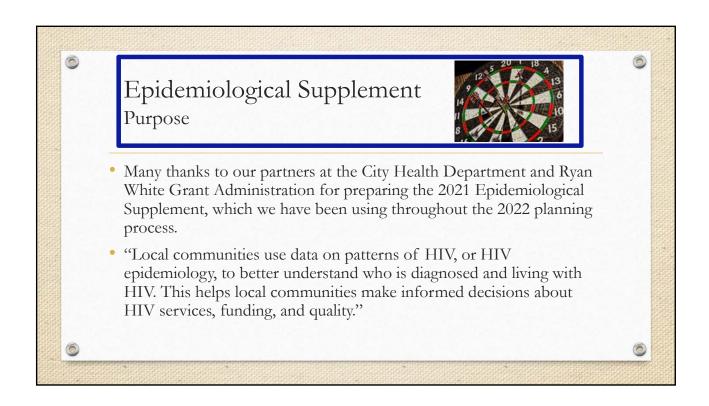


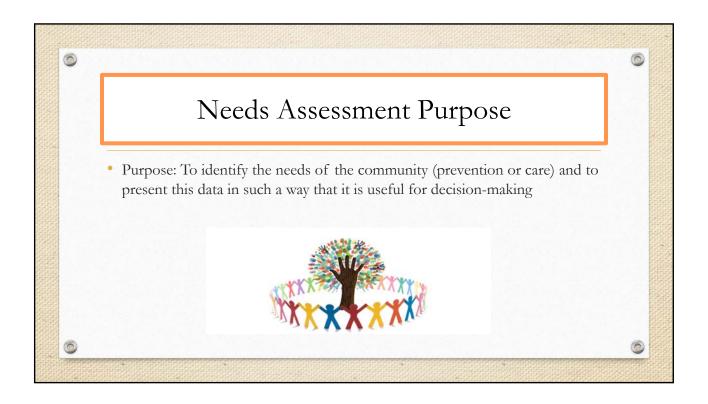


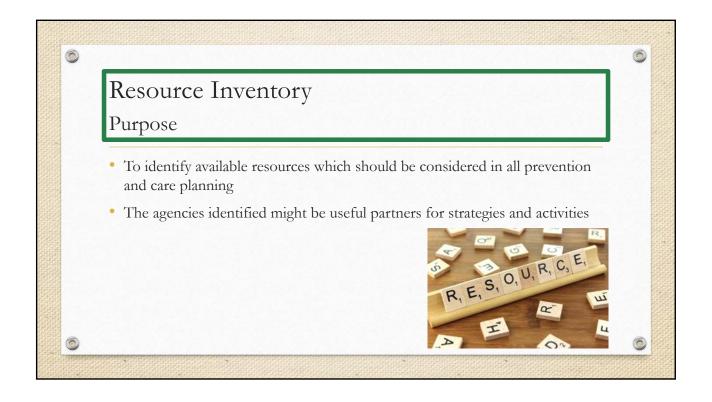


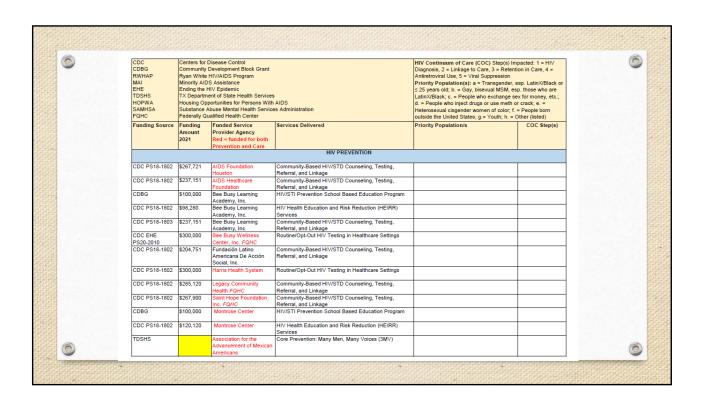


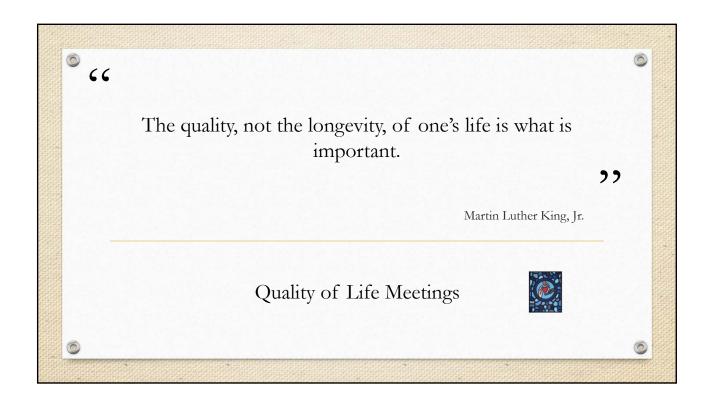


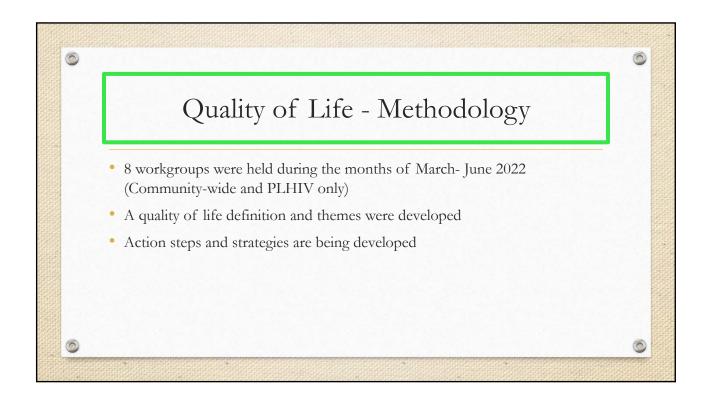


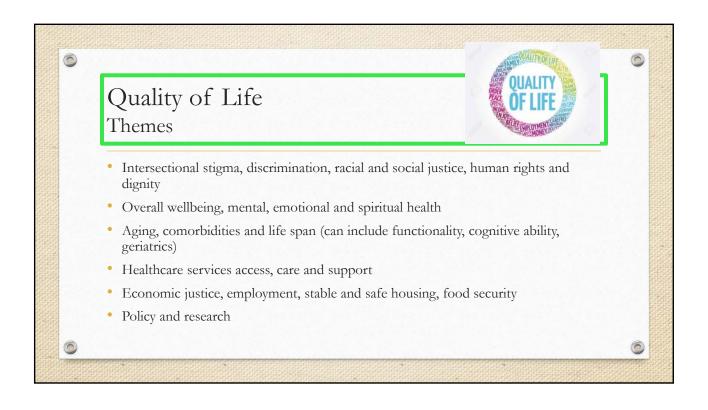




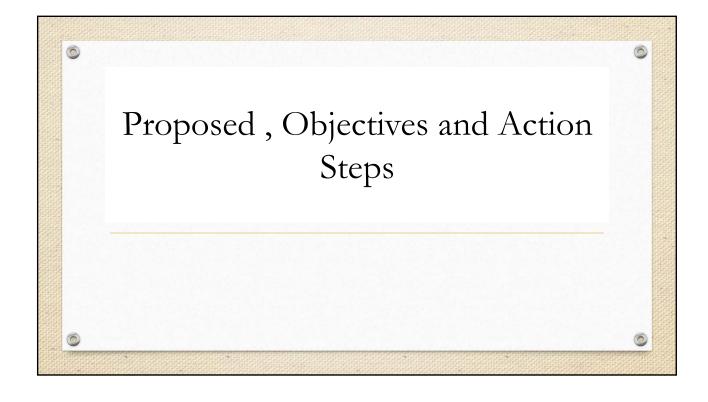


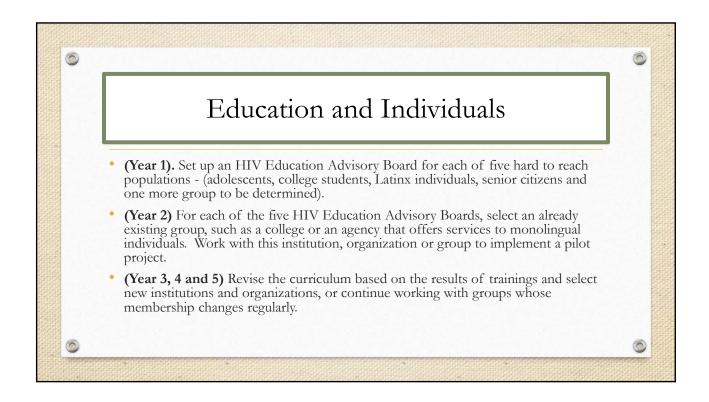


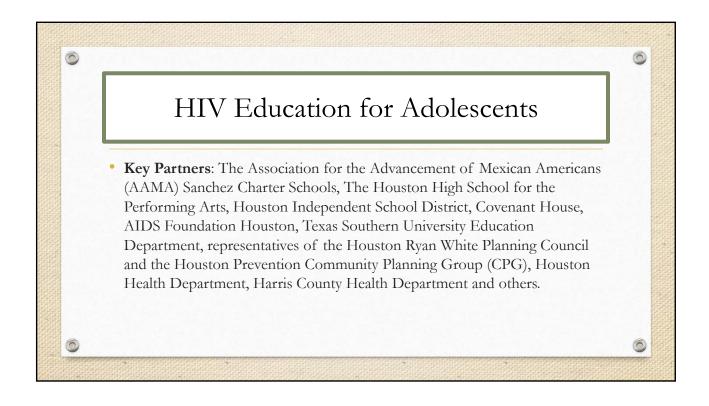


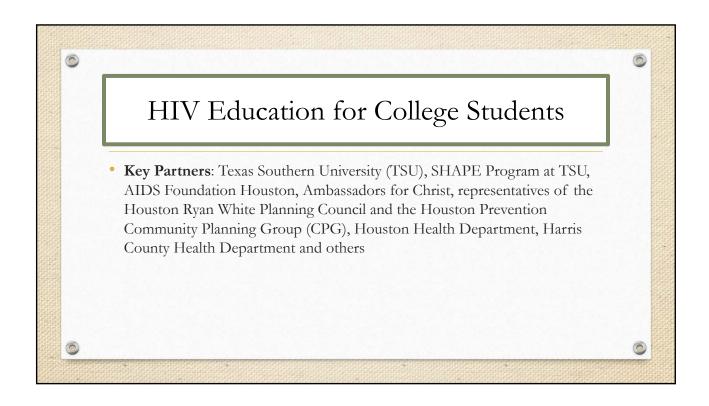


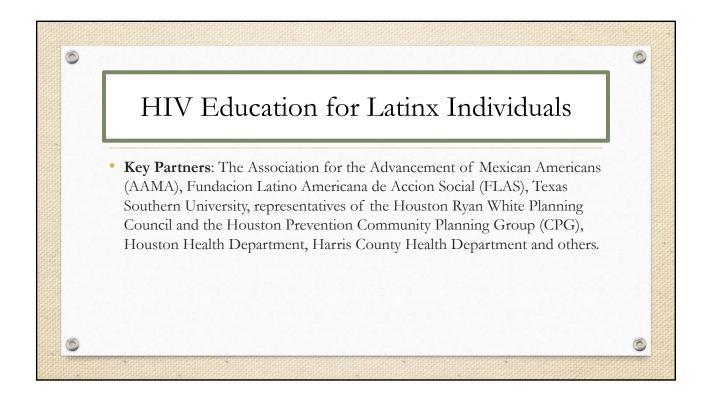


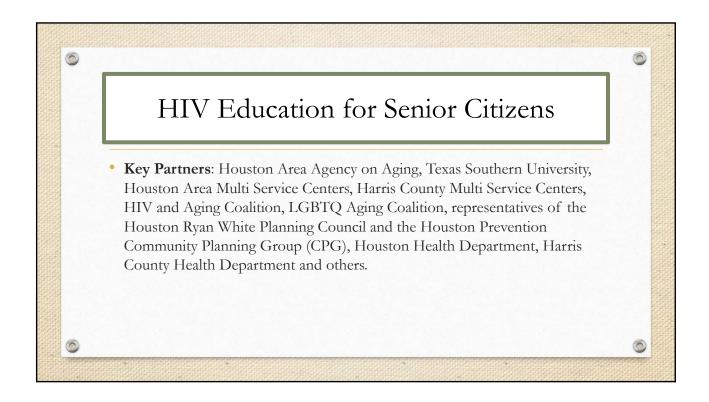


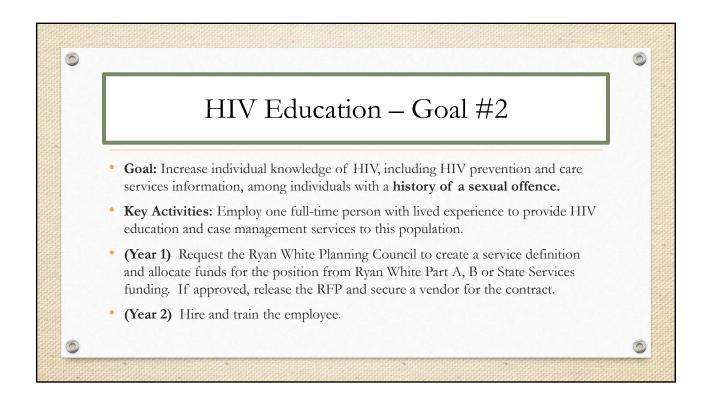


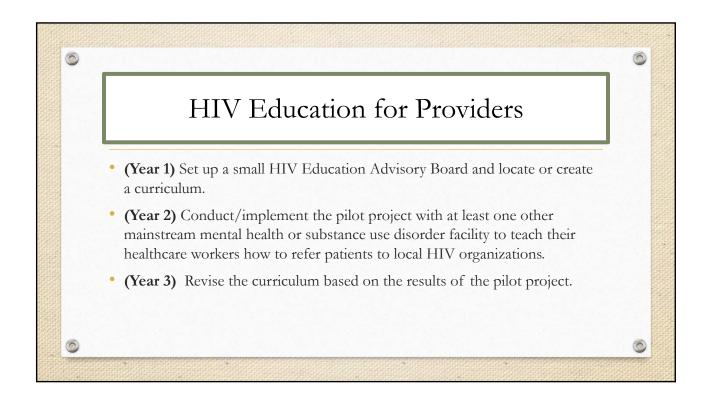


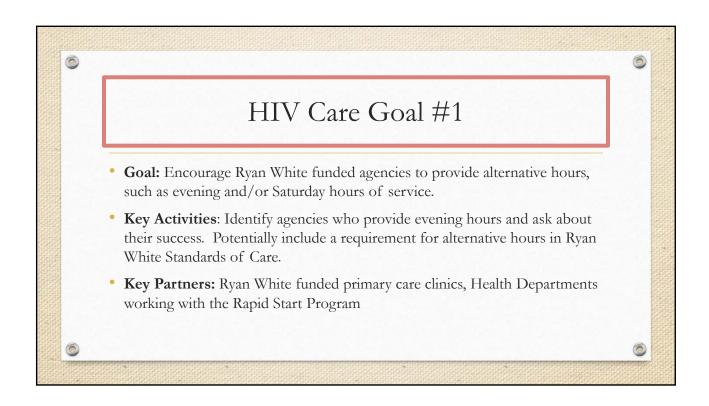


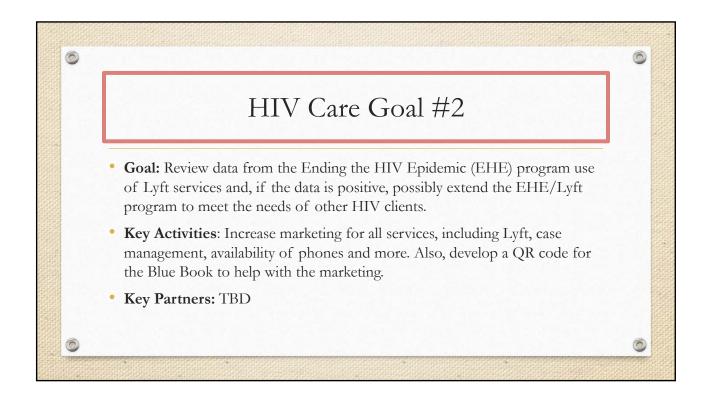


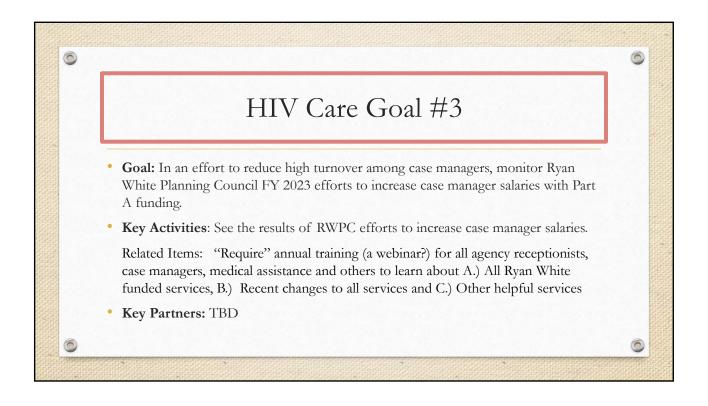


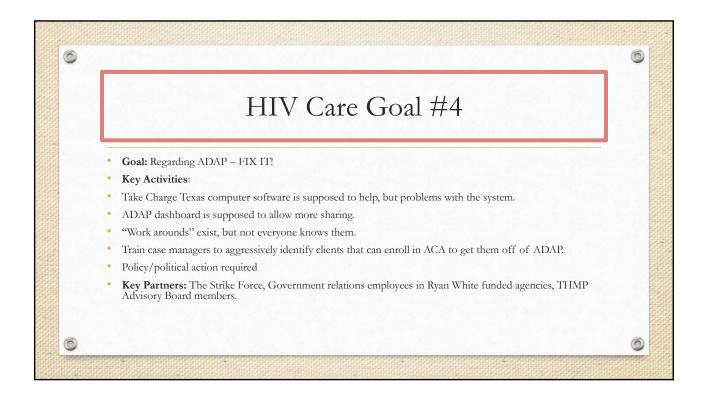


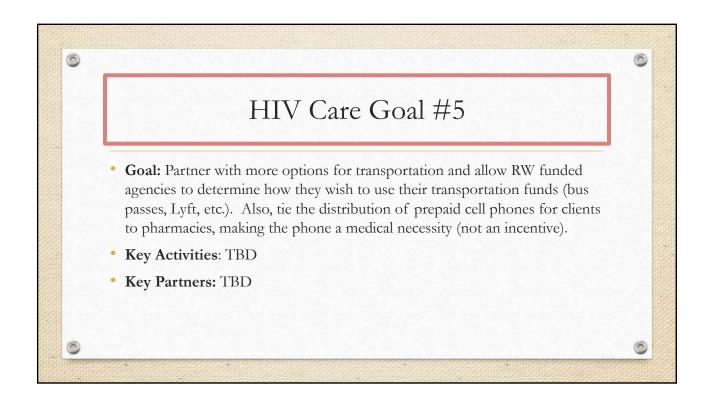


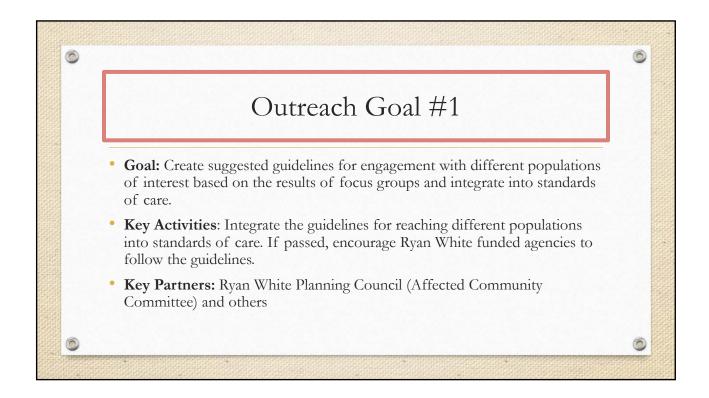


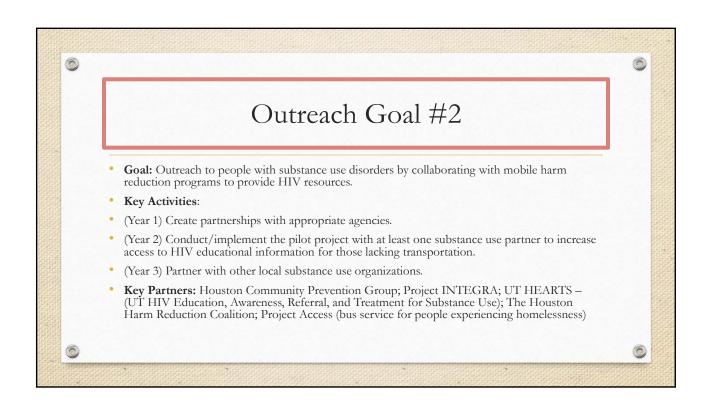












Outreach Goal #3 • Goal: Encourage more people living with HIV who are homeless to use HIV prevention and care services. • Key Activities: Review the results of the Houston area Special Project of National Significance dedicated to working with people living with HIV who are also homeless. • Key Partners: Healthcare for the Homeless (both of them); Thomas Street Health Center; Pete Rodriguez

