

**Houston Area HIV Services Ryan White Planning Council**  
**Office of Support**  
1310 Prairie Street, Suite 800, Houston, Texas 77002  
832 927-7926 telephone; <http://rwpchouston.org>

**MEMORANDUM**

To: Members, Houston Ryan White Planning Council

Copy: Glenn Urbach, Ryan White Grant Administration  
Mauricia Chatman, Ryan White Grant Administration  
Francisco Ruiz, Ryan White Grant Administration  
Tiffany Shepherd, The Resource Group  
Sha'Terra Johnson, The Resource Group  
Diane Beck, Ryan White Office of Support

**Email Copy Only:**

Mark Pepler, HRSA  
Commander Rodrigo Chavez, PACE  
Jason Black, Ryan White Grant Administration  
Marlene McNeese, Houston Health Department  
Charles Henley, Consultant

From: Tori Williams, Director, Ryan White Office of Support

Date: Tuesday, March 26, 2024

Re: Meeting Announcement

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We look forward to seeing everyone at the Council meeting next week. *Don't forget to come 10 minutes early if you would like to participate in Titan's wonderful exercises to release stress. (Thank you, Titan!)* To make quorum, **we need 14 people to meet in-person at Bering Church in the Montrose area**. The County has not loaded our FY 2024 budget so we cannot provide sandwich trays to those with a medical need, but these individuals are welcome to pick up a meal for \$10 or less on your way to the meeting and submit the receipt to Rod for reimbursement. Others are encouraged to bring a brown bag lunch. Please contact Rod ASAP to RSVP, even if you cannot attend so we know if we can make quorum. Rod can be reached at: 832 927-7926 or by responding to her email reminders.

**Ryan White Planning Council Meeting**

*11:50 a.m., Titan's breathing exercises*

12 noon, Thursday, April 11, 2024

**Meeting Location**

**Online or via phone:** Click on the following link to join the Zoom meeting:

<https://us02web.zoom.us/j/995831210?pwd=UnlNdExMVFFqeVgzQ0NJNkpieXlGQT09>

Meeting ID: 995 831 210      Passcode: 577264

Or, use the following telephone number: 346 248-7799

**In Person:** Bering Church, 1440 Harold St, Houston, Texas 77006. Use the parking lot behind the church on Hawthorne Street and **use the code that was given to Council members only to enter the building.**

Thank you!

# HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all persons living with and/or affected by HIV are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system.*

*The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.*

## AGENDA

12 noon, April 11, 2024

### Meeting Location:

### **Online or via Telephone:**

<https://us02web.zoom.us/j/995831210?pwd=UnlNdExMVFFqeVgzQ0NJNkpieXlGQT09>

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**In Person:** Bering Church, 1440 Harold St, Houston, Texas 77006.

- I. Call to Order Josh Mica, he/him/él, Chair  
Ryan White Planning Council
  - A. Welcome, Moment of Reflection
  - B. Adoption of the Agenda
  - C. Approval of the Minutes
  
- II. Public Comments and Announcements  
(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing yourself, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to the Council Secretary who would be happy to read the comments on behalf of the individual at this point in the meeting. The Chair of the Council has the authority to limit public comment to 1 minute per person. All information from the public must be provided in this portion of the meeting. Council members please remember that this is a time to hear from the community. It is not a time for dialogue. Council members and staff are asked to refrain from asking questions of the person giving public comment.)
  
- III. Reports from Committees
  - A. Comprehensive HIV Planning Committee Kenia Gallardo, she/her/hers &  
Robert Sliepka, he/him/they,  
Co-Chairs

*Item:* 2024 Houston HIV Needs Assessment  
*Recommended Action:* FYI: Staff has collected over 400 surveys from people with lived experience. Data collection will end when ~ 585 surveys have been completed. Please encourage friends to take the survey online by distributing the email that Diane sent last month.

*Item:* 2024 Houston Area HIV Epidemiological Profile  
*Recommended Action:* FYI: Work began on the 2024 Houston Area HIV Epidemiological Profile last week.

*Item:* EHE/Integrated Planning Body  
*Recommended Action:* FYI: Soon, the March 2024 Summary of Activities from the EHE/Integrated Planning Body Committees and Workgroups will be distributed to all Council and CPG members and others. The Leadership Team for the Planning Body will meet at a date to be determined in April.

B. Affected Community Committee

*Item:* Road 2 Success

*Recommended Action:* FYI: The Committee has hosted Road 2 Success events at three locations in English and one location in Spanish. Participants total 103 and there are at least two more presentations scheduled. Members of the Committee host the event where participants win small prizes playing Blue Book JEOPARDY and learn about the Ryan White consumer complaint process, Project LEAP, Proyecto VIDA and the Planning Council.

Johnny Deal, he/him/his &  
Carol Suazo, she/her/ella,  
Co-Chairs

C. Quality Improvement Committee

*Item:* Criteria for Justifying the FY 2025 Service Categories

*Recommended Action:* **Motion:** Approve the attached criteria for justifying the FY 2025 Ryan White service categories during the FY 2025 How To Best Meet the Need process.

Tana Pradia, she/her/hers &  
Pete Rodriguez, he/him/él,  
Co-Chairs

*Item:* FY 2025 How To Best Meet the Need Process

*Recommended Action:* FYI: The FY 2025 How to Best Meet the Need process will begin on Monday, April 15<sup>th</sup> with possible Special Workgroup meetings related to Respite Care and Medical Meals. Currently funded services will be Reviewed on Tuesday and Wednesday, April 16<sup>th</sup> and 17<sup>th</sup>. Please see the enclosed calendar with meeting dates and services to be discussed. Although all meetings will be in hybrid format, please sign up with Rod or Diane to attend these meetings so that staff can determine the room set up.

*Item:* Reports from the Administrative Agent – Part A/MAI\*

*Recommended Action:* FYI: See the attached reports from the Part B/ State Services (SS) Administrative Agent:

- FY23 Procurement Part A & MAI\*\*, dated 03/14/24
- FY23 Service Utilization Part A & MAI\*\*, dated 03/14/24
- FY23 Clinical Quality Management - A, last quarter, dated 03/06/24
- FY23 Clinical Quality Management - B, last quarter, dated 03/06/24

*Item:* Reports from Administrative Agent – Part B/SS\*\*\*

*Recommended Action:* FYI: See the attached reports from the Part B/ State Services (SS) Administrative Agent:

- FY23-24 Procurement Part B, dated 03/14/24
- FY23-24 Procurement SS\*\*\*, dated 03/13/24
- FY23 Health Insurance Program Report, dated 03/01/24

- D. Priority and Allocations Committee  
The Committee did not meet in March so no report. Peta-gay Ledbetter, she/her/hers and Rodney Mills, he/him/his, Co-Chairs
- E. Operations Committee  
*Item:* Ryan White Bylaws and Policies  
*Recommended Action:* FYI: The Committee will dedicate this year to reviewing all Ryan White policies, as well as the bylaws. All are welcome to submit suggested corrections and revisions.  
  
*Item:* Personnel Subcommittee of the Operations Committee  
*Recommended Action:* FYI: All Council and Affiliate Committee members should have received a survey asking about previous management experience. Please respond to the survey as soon as possible. The Operations Committee is trying to select members who have management experience, as well as those with lived experience and others, to serve on the Personnel Subcommittee that is tasked with screening and recommending the new Manager of the Office of Support.  
  
*Item:* *Read AI* Information  
*Recommended Action:* FYI: In view of some of the newer forms of technology, Council member Glen Hollis will be providing the Operations Committee with information about *Read AI* at 11:00 am on May 14, 2024. All are welcome to sit in on the session. The Committee will also be reviewing DSHS' policy regarding the use of this type of technology and the possible need for the Council to develop a policy.
- V. Report from the Office of Support  
Tori Williams, she/her/hers, Director
- VI. Report from Ryan White Grant Administration  
Glenn Urbach, he/him/his Manager
- VII. Report from The Resource Group  
Sha'Terra Johnson, she/her/hers Health Planner
- VIII. Medical Updates  
Shital Patel, MD, she/her/hers Baylor College of Medicine
- IX. New Business (**During Virtual Meetings, Reports Will Be Limited to Written Reports Only**)  
A. AIDS Educational Training Centers (AETC) Shital Patel, she/her/hers  
B. Ryan White Part C Urban and Part D  
C. HOPWA Megan Rowe, she/her/hers  
D. Community Prevention Group (CPG) Kathryn Fergus, she/her/hers  
E. Update from Task Forces:  
• Sexually Transmitted Infections (STI)

- African American
- Latino
- Youth
- MSM
- Hepatitis C
- Project PATHH (Protecting our Angels Through Healing Hearts)  
formerly Urban AIDS Ministry

Sha'Terra Johnson, she/her/hers

Steven Vargas, he/him/él

- F. HIV and Aging Coalition
- G. Texas HIV Medication Advisory Committee
- H. Positive Women's Network
- I. Texas Black Women's Initiative
- J. Texas HIV Syndicate
- K. END HIV Houston

Skeet Boyle, he/him/his

Sha'Terra Johnson, she/her/hers  
Steven Vargas, he/him/él

IX. Announcements

X. Adjournment

- \* *RW = Ryan White*
- \*\**MAI = Minority AIDS Initiative funding*
- \*\*\* *SS = State Services funding*

# HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.*

## MINUTES

12 noon, Thursday, March 14, 2024

Meeting Location: Bering Church 1440 Harold Street; Houston, TX and Zoom teleconference

| MEMBERS PRESENT                 | MEMBERS PRESENT          | OTHERS PRESENT                         |
|---------------------------------|--------------------------|--|
| Josh Mica, he/him/él, Chair     | Evelio Salinas Escamilla | Mike Smith, SBCHC                      |
| Ardry “Skeet” Boyle, Vice Chair | Robert Sliepka           | Charles Henley, Consultant             |
| Ryan Rose, Secretary            | Crystal Renee Starr      | Ronnie Galley, Greeter                 |
| Kevin Aloysius                  | Carol Suazo              | Kakeshia Locks, Greeter                |
| Yvonne Arizpe                   | Steven Vargas            | Diondra English, Greeter               |
| Jay Bhowmick                    |                          |  |
| Titan Capri                     |                          |  |
| Johnny Deal                     | MEMBERS ABSENT           | STAFF PRESENT                          |
| Kathryn Fergus                  | Servando Arellano        | <i>Ryan White Grant Administration</i> |
| Glen Hollis                     | Caleb Brown              | Glenn Urbach                           |
| Kenneth Jones                   | Johanna Castillo         | Mauricia Chatman                       |
| Denis Kelly                     | Tony Crawford            | Francisco Ruiz                         |
| Peta-gay Ledbetter              | Michael Elizabeth        |  |
| Cecilia Ligons                  | Kenia Gallardo           | <i>The Resource Group</i>              |
| Roxane May                      | Norman Mitchell          | Sha’Terra Johnson                      |
| Rodney Mills                    | Diane Morgan             | Maylyne Gonzalez                       |
| Bill Patterson                  | Shital M. Patel          |  |
| Oscar Perez                     | Pete Rodriguez           | <i>Office of Support</i>               |
| Tana Pradia                     | Yolanda Ross             | Tori Williams                          |
| Paul Richards                   | Jose Serpa-Alvarez       | Diane Beck                             |
| Beatriz Rivera                  | Imran Shaikh             |  |
| Megan Rowe                      | Priscilla Willridge      |  |

**Call to Order:** Josh Mica, he/him/él, Chair, called the meeting to order at 12:01 p.m.

During the opening remarks, Mica thanked those who are participating in the EHE/Integrated Planning body. In February, staff oriented the committees and workgroups and March will be dedicated to working on goals and activities, which should be interesting. If someone is not part of this effort, please

see Tori or Beth to find a committee or workgroup that matches your interests. Also, please note that there will be a joint meeting of the Quality Improvement, Affected Community, and Priority and Allocations Committees at 2 pm on Tuesday, March 19th. All are invited to participate because the criteria that is selected will determine the FY 2025 service categories that the Ryan White Program will provide in 2025. This is a very important part of our process so please join us if you can.

After the Council adjourns on Thursday, April 11th, please budget time to stay and participate in the How to Best Meet the Need training. Staff from the Ryan White Grant Administration will talk about how services funded by EHE dollars interface with Part A funded programs. Also, Evelio will provide some national data that is going to be a part of the discussions in the workgroup meetings. The training will be interesting and very helpful as we start making decisions for FY 2025. All are encouraged to attend, especially new Council and Affiliate committee members.

Mica then called for a Moment of Reflection.

**Adoption of the Agenda: Motion #1: it was moved and seconded (Deal, Vargas) to adopt the agenda. Motion carried unanimously.**

**Approval of the Minutes: Motion #2: it was moved and seconded (Kelly, Deal) to approve the February 8, 2023 minutes. Motion carried unanimously.**

**Barriers to Care for Individuals with Transgender Experience:** Lou Weaver presented the attached PowerPoint.

**Public Comment and Announcements:** None.

### **Reports from Committees**

**Comprehensive HIV Planning Committee:** Robert Sliepka, Co-Chair, reported on the following:

RW Standing Committee Orientation: All RW\* Committees dedicated the first portion of their February meeting to general orientation, which included a review of the purpose of the committee, as well as the definition of conflict of interest, requirements of the Open Meetings Act, Petty Cash restrictions, work products, meeting dates and more.

2022-26 EHE/Integrated HIV Prevention and Care Plan: See the attached, February 2024 Summary Report for the Leadership Team. For those who wish to join the EHE/Integrated Planning body, please fill out and submit the attached membership form to Tori, or go online to submit the form at: [rwpchouston.org](http://rwpchouston.org).

**Affected Community Committee:** Johnny Deal, Co-Chair, reported on the following:

Committee Orientation: The Committee reviewed the purpose of the Council, public hearings and committee participation in health fairs. (Note: The committee changed its monthly meeting to 11:00 am on the second Monday after Council meets.)

2022-26 EHE/Integrated HIV Prevention and Care Plan: In an effort to work more efficiently, the Affected Community Committee agreed to combine their monthly meeting with the Consumer & Community Workgroup of the EHE/Integrated Planning body.

Road 2 Success: The Committee will be hosting Road 2 Success events at San Jacinto Apartments and, thanks to Carol Suazo, at the March English and Spanish speaking meetings with Catholic Charities' HOPWA clients.

Committee Vice Chair: Ryan Rose was elected as the Vice Chair for the Committee.

**Quality Improvement Committee:** Tana Pradia, Co-Chair, reported on the following:  
2024 Assessment of the Administrative Mechanism: **Motion#3:** *Approve the attached checklist for the 2024 Assessment of the Administrative Mechanism.* **Motion Carried.**

Reports from the Administrative Agents: Both the Quality Improvement and the Priority and Allocations Committee members participated in the attached training presentations from the Part A/MAI and the Part B/State Services Administrative Agents. Updated procurement and other reports are included in the report from the Priority and Allocations Committee.

Committee Vice Chair: Denis Kelly was elected as the Vice Chair for the Committee.

**Priority and Allocations Committee:** Rodney Mills, Co-Chair, reported on the following:  
Reports from Administrative Agent – Part A/Minority AIDS Initiative (MAI): See the attached reports:

- FY23 Procurement Part A & MAI, dated 02/20/24
- FY23 Service Utilization Part A & MAI, dated 02/09/24

Reports from Administrative Agent – Part B/State Services (SS): See the attached reports:

- FY23-24 Procurement Part B, dated 02/02/24
- FY23-24 Service Utilization Part B, dated 02/02/24
- FY23-24 Procurement SS, dated 02/02/24
- FY23-24 Service Utilization SS, dated 02/02/24
- FY23 Health Insurance Program Report, dated 01/22/24

Policy for Addressing Unobligated & Carryover Funds: **Motion #4:** *Approve the attached 2024 Policy for Addressing Unobligated and Carryover Funds.* **Motion Carried.**

FY25 Guiding Principles and Criteria: **Motion #5:** *Approve the attached FY 2025 Guiding Principles and Decision Making Criteria.* **Motion Carried.**

Committee Vice Chair: Jay Bhowmick was elected as the Vice Chair for the Committee.

**Operations Committee:** Cecilia Ligons, Co-Chair, reported on the following:  
Revised Sign-In Forms: **Motion #6:** *Add the attached confidentiality statement at the top of all Ryan White meeting sign-in forms.* **Motion Carried.**

2024 Council Training Schedule: The first 20-30 minutes of most Council meetings are dedicated to providing members with training on important topics, trends and/or documents. See the attached 2024 Council Training Schedule, which includes HRSA required trainings and more. Please see Tori if you have additional suggestions for Council trainings. Keep the role of the Council in mind as the trainings should relate to planning and should not relate to specific agencies. Also, quorum must be met before trainings can start.

Committee Vice Chair: Bill Patterson was elected as the Vice Chair for the Committee.

**Report from Office of Support:** Tori Williams, Director, summarized the attached report.

**Report from Ryan White Grant Administration:** Glenn Urbach, Manager, summarized the attached report.

**Report from The Resource Group:** Sha'Terra Johnson, Health Planner, summarized the attached report.



**Task Force Reports:** The Council agreed some time ago that they preferred not to have verbal Task Force Reports while meeting on Zoom. The Office of Support is happy to receive and distribute written reports in advance of all Council meetings.

**Announcements:** Vargas shared the following information in the chat: Latino HIV Task Force meeting 2:00 pm Tuesday 03/26/24 at The Resource Group, 3700 Buffalo Speedway, Suite 250. Walk-in entrance on MAIN Floor must sign-in through security. Visit - 2nd Floor Conference Room TRG-#250. Free Parking behind the building on the roof top, crosswalk entry Code 02500. Entry on 2nd floor - proceed past elevators to the right to the 2nd Floor Conference Room.

The President’s Advisory Council on HIV/AIDS (PACHA) will convene the 80th full council meeting at Texas Southern University on March 27 – 28, 2024 and the meeting will focus on ending the HIV Epidemic in Texas. As background, we created “PACHA-to-the-People”, where PACHA convenes in high priority HIV jurisdictions across the nation. Traveling outside of the “DC Beltway” provides members and federal partners a forum to learn from folks who are doing impactful work on the ground but cannot always attend meetings in DC. “PACHA-to-the-People” locations have included: Jackson, MS, Fort Lauderdale, FL, Los Angeles, CA, Phoenix, AZ, and Charleston, West Virginia. We are thrilled to be taking “PACHA-to-the-People” to Houston. Please visit PACHA on HIV.gov for information.

Boyle said that Bread of Life will be giving out household items and food on Saturday from 8 am-12 pm. 2019 Crawford Street at Gray Street.

Beck said that she recently sent an email about the online needs assessment survey and asked everyone to share with their networks so we can get more surveys.

**Adjournment: Motion:** *it was moved and seconded (Ligons, Deal) to adjourn the meeting at 1:42 p.m.*  
**Motion Carried.**

Respectfully submitted,

\_\_\_\_\_  
Victoria Williams, Director

Date \_\_\_\_\_

Draft Certified by  
Council Chair: \_\_\_\_\_

Date \_\_\_\_\_

Final Approval by  
Council Chair: \_\_\_\_\_

Date \_\_\_\_\_

## Council Voting Records for March 14, 2024

| C = Chair of the meeting<br>ja = Just arrived<br>lm = Left the meeting<br>lr = Left the room | Motion #1<br>Agenda<br>Carried |     |    |         | Motion #2<br>Minutes<br>Carried |     |    |         | Motion #3<br>2024 Checklist<br>for AA<br>assessment<br>Carried |     |    |         | Motion #1<br>Agenda<br>Carried |     |    |         | Motion #2<br>Minutes<br>Carried |     |    |         | Motion #3<br>2024 Checklist<br>for AA<br>assessment<br>Carried |     |    |         |  |
|--|--------------------------------|-----|----|---------|---------------------------------|-----|----|---------|--|-----|----|---------|--------------------------------|-----|----|---------|---------------------------------|-----|----|---------|--|-----|----|---------|--|
|  | ABSENT                         | YES | NO | ABSTAIN | ABSENT                          | YES | NO | ABSTAIN | ABSENT   | YES | NO | ABSTAIN | ABSENT                         | YES | NO | ABSTAIN | ABSENT                          | YES | NO | ABSTAIN | ABSENT   | YES | NO | ABSTAIN |  |
| MEMBERS  |                                |     |    |         |                                 |     |    |         |  |     |    |         | MEMBERS                        |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Josh Mica, he/him/él, Chair  |                                |     |    | C       |                                 |     |    | C       |  |     |    | C       | Evelio Salinas Escamilla       |     | X  |         |                                 |     | X  |         |  |     | X  |         |  |
| Ardry 'Skeet' Boyle, Vice Chair  |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Robert Sliepka                 |     | X  |         |                                 |     | X  |         |  |     | X  |         |  |
| Ryan Rose, Secretary   |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Crystal Renee Starr            | X   |    |         |                                 | X   |    |         |  |     | X  |         |  |
| Kevin Aloysius   |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Carol Suazo                    |     | X  |         |                                 |     | X  |         |  |     | X  |         |  |
| Yvonne Arizpe  | X                              |     |    |         | X                               |     |    |         | X  |     |    |         | Steven Vargas                  |     | X  |         |                                 |     | X  |         |  |     | X  |         |  |
| Jay Bhowmick   |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         |                                |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Titan Capri  | X                              |     |    |         | X                               |     |    |         | X  |     |    |         |                                |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Johnny Deal  |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | <b>MEMBERS ABSENT</b>          |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Kathryn Fergus   | X                              |     |    |         | X                               |     |    |         | X  |     |    |         | Servando Arellano              |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Glen Hollis  |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Caleb Brown                    |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Kenneth Jones  | X                              |     |    |         | X                               |     |    |         | X  |     |    |         | Johanna Castillo               |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Denis Kelly  |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Tony Crawford                  |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Peta-gay Ledbetter   | X                              |     |    |         | X                               |     |    |         | X  |     |    |         | Michael Elizabeth              |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Cecilia Ligons   |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Kenia Gallardo                 |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Roxane May   |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Norman Mitchell                |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Rodney Mills   |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Diane Morgan                   |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Bill Patterson   |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Shital M. Patel                |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Oscar Perez  | X                              |     |    |         | X                               |     |    |         | X  |     |    |         | Pete Rodriguez                 |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Tana Pradia  |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Yolanda Ross                   |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Paul Richards  |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Jose Serpa-Alvarez             |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Beatriz Rivera   |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Imran Shaikh                   |     |    |         |                                 |     |    |         |  |     |    |         |  |
| Megan Rowe   |                                | X   |    |         |                                 | X   |    |         |  | X   |    |         | Priscilla Willridge            |     |    |         |                                 |     |    |         |  |     |    |         |  |

| C = Chair of the meeting<br>ja = Just arrived<br>lm = Left the meeting<br>lr = Left the room | Motion #4<br>2024<br>Unobligated &<br>carryover funds<br>Carried |     |    |         | Motion #5<br>FY25 Guiding<br>Principles &<br>Criteria<br>Carried |     |    |         | Motion #6<br>Add<br>Confidentiality<br>Stmnt to Sign In<br>Carried |     |    |         | Motion #4<br>2024<br>Unobligated &<br>carryover funds<br>Carried |     |    |         | Motion #5<br>FY25 Guiding<br>Principles &<br>Criteria<br>Carried |     |    |         | Motion #6<br>Add<br>Confidentiality<br>Stmnt to Sign In<br>Carried |     |    |         |  |
|--|--|-----|----|---------|--|-----|----|---------|--|-----|----|---------|--|-----|----|---------|--|-----|----|---------|--|-----|----|---------|--|
|  | ABSENT   | YES | NO | ABSTAIN | ABSENT   | YES | NO | ABSTAIN | ABSENT   | YES | NO | ABSTAIN | ABSENT   | YES | NO | ABSTAIN | ABSENT   | YES | NO | ABSTAIN | ABSENT   | YES | NO | ABSTAIN |  |
| MEMBERS  |  |     |    |         |  |     |    |         |  |     |    |         | MEMBERS  |     |    |         |  |     |    |         |  |     |    |         |  |
| Josh Mica, he/him/él, Chair  |  |     |    | C       |  |     |    | C       |  |     |    | C       | Evelio Salinas Escamilla   |     | X  |         |  |     | X  |         |  |     | X  |         |  |
| Ardry 'Skeet' Boyle, Vice Chair  |  | X   |    |         |  | X   |    |         |  | X   |    |         | Robert Sliepka   |     | X  |         |  |     | X  |         |  |     | X  |         |  |
| Ryan Rose, Secretary   |  | X   |    |         |  | X   |    |         |  | X   |    |         | Crystal Renee Starr  |     | X  |         |  |     | X  |         |  |     | X  |         |  |
| Kevin Aloysius   |  | X   |    |         |  | X   |    |         |  | X   |    |         | Carol Suazo  |     | X  |         |  |     | X  |         |  |     | X  |         |  |
| Yvonne Arizpe  |  | X   |    |         |  | X   |    |         |  | X   |    |         | Steven Vargas  |     | X  |         |  |     | X  |         |  |     | X  |         |  |
| Jay Bhowmick   |  | X   |    |         |  | X   |    |         |  | X   |    |         |  |     |    |         |  |     |    |         |  |     |    |         |  |
| Titan Capri  |  | X   |    |         |  | X   |    |         |  | X   |    |         |  |     |    |         |  |     |    |         |  |     |    |         |  |
| Johnny Deal  |  | X   |    |         |  | X   |    |         |  | X   |    |         | <b>MEMBERS ABSENT</b>  |     |    |         |  |     |    |         |  |     |    |         |  |
| Kathryn Fergus   |  | X   |    |         |  | X   |    |         |  | X   |    |         | Servando Arellano  |     |    |         |  |     |    |         |  |     |    |         |  |
| Glen Hollis  |  | X   |    |         |  | X   |    |         |  | X   |    |         | Caleb Brown  |     |    |         |  |     |    |         |  |     |    |         |  |
| Kenneth Jones  |  | X   |    |         |  | X   |    |         |  | X   |    |         | Johanna Castillo   |     |    |         |  |     |    |         |  |     |    |         |  |
| Denis Kelly  |  | X   |    |         |  | X   |    |         |  | X   |    |         | Tony Crawford  |     |    |         |  |     |    |         |  |     |    |         |  |
| Peta-gay Ledbetter   |  | X   |    |         |  | X   |    |         |  | X   |    |         | Michael Elizabeth  |     |    |         |  |     |    |         |  |     |    |         |  |
| Cecilia Ligons   |  | X   |    |         |  | X   |    |         |  | X   |    |         | Kenia Gallardo   |     |    |         |  |     |    |         |  |     |    |         |  |
| Roxane May   |  | X   |    |         |  | X   |    |         |  | X   |    |         | Norman Mitchell  |     |    |         |  |     |    |         |  |     |    |         |  |
| Rodney Mills   |  | X   |    |         |  | X   |    |         |  | X   |    |         | Diane Morgan   |     |    |         |  |     |    |         |  |     |    |         |  |
| Bill Patterson   |  | X   |    |         |  | X   |    |         |  | X   |    |         | Shital M. Patel  |     |    |         |  |     |    |         |  |     |    |         |  |
| Oscar Perez  |  | X   |    |         |  | X   |    |         |  | X   |    |         | Pete Rodriguez   |     |    |         |  |     |    |         |  |     |    |         |  |
| Tana Pradia  |  | X   |    |         |  | X   |    |         |  | X   |    |         | Yolanda Ross   |     |    |         |  |     |    |         |  |     |    |         |  |
| Paul Richards  |  | X   |    |         |  | X   |    |         |  | X   |    |         | Jose Serpa-Alvarez   |     |    |         |  |     |    |         |  |     |    |         |  |
| Beatriz Rivera   |  | X   |    |         |  | X   |    |         |  | X   |    |         | Imran Shaikh   |     |    |         |  |     |    |         |  |     |    |         |  |
| Megan Rowe   |  | X   |    |         |  | X   |    |         |  | X   |    |         | Priscilla Willridge  |     |    |         |  |     |    |         |  |     |    |         |  |

Quality  
Improvement  
Committee

| Service Category | Is this a core service?<br><br>If no, how does the service support access to core services & support clients achieving improved outcomes? | How does this service assist individuals <i>not in care*</i> to access primary care?<br><br><i>*EIIHA: Early Identification of Individuals with HIV/AIDS</i> seeks to identify the status-unaware and link them into care<br><br><i>*Unmet Need:</i> Individuals diagnosed with HIV but with no evidence of care for 12 months<br><br><i>*Continuum of Care:</i> The continuum of interventions that begins with outreach and testing and concludes with HIV viral load suppression is generally referred to as the Continuum of HIV Care or Care Treatment Cascade.<br><br><i>*Ending the HIV Epidemic:</i> The local plan to end new HIV transmissions by addressing four strategies – diagnose, treat, prevent, and respond. | Documentation of Need<br><br>(Sources of Data include: America’s HIV Epidemic Analysis (AHEAD.HIV.gov), Ryan White HIV/AIDS Program Compass Dashboard (ryanwhite.hrsa.gov/data/dashboard), 2020 Needs Assessment, 2022-2026 Integrated Plan, 2021 Ending the HIV Epidemic Plan, 2023 Outcome Measures, 2020 Chart Reviews, Clinical Quality Management Committee reports, Special Studies, Surveys and HIV and COVID-19 related documents and more)<br><br>Which populations experience disproportionate need for and/or barriers to accessing this service? | Identify non-Ryan White Part A, Part B/ non-State Services, or Ending the HIV Epidemic initiative funding sources to identify if there is duplicate/alternative funding or the need to fill in a gap.<br><br>Is this service typically covered under a Qualified Health Plan (QHP)? | Justify the use of Ryan White Part A, Part B and State Services funds for this service.<br><br>Is this a duplicative service or activity?<br><br>Is this service culturally appropriate for clients living with HIV? | Service Efficiency<br><br>Can we make this service more efficient? For:<br>a) Clients<br>b) Providers<br><br>Can we bundle this service?<br><br>Has a recent capacity issue been identified?<br><br>Does this service assist special populations to access primary care?<br><i>Examples:</i><br>a) Youth transitioning into adult care<br>b) Recently released individuals<br>c) Postpartum individuals no longer needing OB care<br>d) Transgender individuals<br>e) Aging adults (50+)<br>f) Other marginalized populations | Recommendation(s)<br><br>As part of the 2022 Integrated HIV Prevention and Care Services Plan, it is recommended that the Racial Justice Health Services Assessment and the Quality of Life Assessment be developed and piloted. |
|------------------|---|---|--|---|--|---|--|
|------------------|---|---|--|---|--|---|--|

**Part 1: Services offered by Ryan White Part A, Part B, and State Services in the Houston EMA/HSDA as of 03-14-23**

**Ambulatory/Outpatient Primary Medical Care (incl. Vision):**

|   |                       |   |  |   |  |  |  |
|---|-----------------------|---|--|---|--|--|--|
| <p><b>CBO, Adult – Part A, Including LPAP, MCM, EFA-Pharmacy, Outreach &amp; Service Linkage</b> (Includes OB/GYN)<br/><i>See below for Public Clinic, Rural, and Vision.</i></p> | <p>___ Yes ___ No</p> | <p><input checked="" type="checkbox"/> EIIHA<br/> <input checked="" type="checkbox"/> EHE<br/> <input checked="" type="checkbox"/> Unmet Need<br/> <input checked="" type="checkbox"/> Continuum of Care (CoC)<br/> <input checked="" type="checkbox"/> CoC RW eligible consumers<br/> <input checked="" type="checkbox"/> CoC all PLWH in EMA/HSDA</p> |  | <p>Covered under QHP?<br/> <input checked="" type="checkbox"/> Yes ___ No</p> | <p>Justify the use of funds:<br/><br/>Is this a duplicative service or activity?</p> | <p>Can we make this service more efficient?<br/><br/>Can we bundle this service?<br/><br/>Has a recent capacity issue been identified?<br/><br/>Does this service assist special populations to access primary care?</p> |  |
|---|-----------------------|---|--|---|--|--|--|

‡ Service Category for Part B/State Services only.

# FY 2025 *How To Best Meet The Need* WORKGROUP SCHEDULE (Revised 03-28-24)

## TRAINING FOR ALL PARTICIPANTS

*How to Use the Data for HTBMN* -- Thursday, April 11, 2024 @ 1:30 p.m.

**Participate in person: Bering Church 1440 Harold Street, Houston 77006**  
*(parking and entrance are behind the church on Hawthorne Street)*

**or Participate by Zoom: <https://bit.ly/FY25-HTBMN>** (meeting ID: 825 9965 0688 / passcode: 554852)

Special Workgroup -- Monday, April 15, 2024 @ 1:30 p.m.

***Various Topics:*** including respite care and medically necessary food

**Participate in person or by Zoom: <https://us02web.zoom.us/j/8899837982>** (Meeting ID: 889 983 7982)

Workgroup packets are available at [rwpchouston.org](http://rwpchouston.org) on the [April Calendar](#) for each date below (packets are pdf & posted as they become available).

| <i>Workgroup 1</i><br>Tuesday, April 16 @ 10:30 a.m.  | <i>Workgroup 2</i><br>Tuesday, April 16 @ 1:30 p.m.   | <i>Workgroup 3</i><br>Wednesday, April 17 @ 2:00 p.m.   | <i>Workgroup 4</i><br>Monday, May 13 @ 11:00 a.m.  |
|---|---|---|--|
| <b>Participate in person or by Zoom:</b><br><a href="https://us02web.zoom.us/j/8899837982">https://us02web.zoom.us/j/8899837982</a><br>Meeting ID: 889 983 7982<br><b>Or, by telephone: 346 248-7799</b>  | <b>Participate in person or by Zoom:</b><br><a href="https://us02web.zoom.us/j/8899837982">https://us02web.zoom.us/j/8899837982</a><br>Meeting ID: 889 983 7982<br><b>Or, by telephone: 346 248-7799</b>  | <b>Participate in person or by Zoom:</b><br><a href="https://us02web.zoom.us/j/8899837982">https://us02web.zoom.us/j/8899837982</a><br>Meeting ID: 889 983 7982<br><b>Or, by telephone: 346 248-7799</b>  | <b>Participate in person or by Zoom:</b><br><a href="https://bit.ly/OpCommittee">bit.ly/OpCommittee</a><br>Meeting ID: 819 3877 1756<br>Passcode: 817550 |
| <u><b>Group Leaders:</b></u><br>TBA   | <u><b>Group Leaders:</b></u><br>TBA   | <u><b>Group Leaders:</b></u><br>TBA   | <u><b>Group Leaders:</b></u><br>Cecilia Ligons & Crystal Starr   |
| <u><b>SERVICE CATEGORIES:</b></u><br>Ambulatory/Outpatient Medical Care<br>(includes Local Pharmacy Assistance,<br>Emergency Financial Assistance-<br>Pharmacy, Outreach, Medical Case<br>Management, and Service Linkage)<br>– Adult and Rural<br>Case Management - Clinical<br>Case Management - Non-Medical<br>(Service Linkage at Test Sites)<br>Referral for Health Care <sup>‡</sup><br>(ADAP eligibility workers)<br>Vision Care | <u><b>SERVICE CATEGORIES:</b></u><br><b>Health Insurance Premium &amp;<br/>                     Co-pay Assistance</b><br>Medical Nutritional Therapy<br>and Supplements<br>Mental Health Services <sup>‡</sup><br>Oral Health – Rural & Untargeted <sup>‡</sup><br>Substance Abuse Treatment/<br>Counseling<br>Case Management - Non-Medical <sup>‡</sup><br>(Targeting Substance Use Disorder) | <u><b>SERVICE CATEGORIES:</b></u><br><b>Emergency Financial Assistance - Other</b><br>Hospice<br>Linguistic Services <sup>‡</sup><br>Referral for Health Care <sup>‡</sup><br>(for the incarcerated)<br>Transportation<br>(Van-based -- untargeted and rural) | <u><b>SERVICE CATEGORIES:</b></u><br>Blue Book   |

Categories in **BOLD** print are due to be RFP'd

<sup>‡</sup> Service Category for Part B/State Services (SS) only; Part B/SS categories are RFP'd every three to five years. **To confirm info for Part B/SS, call 713 526-1016.**

| Priority      | Service Category  | Original Allocation<br><i>RWPC Approved Level Funding Scenario</i> | Award Reconciliation | July Adjustments (carryover) | August 10% Rule Adjustments (f) | October Adjustments | Final Quarter Adjustments | Total Allocation  | Percent of Grant Award | Amount Procured (a) | Procurement Balance | Original Date Procured | Expended YTD       | Percent YTD | Percent Expected YTD |
|---------------|---|--|----------------------|------------------------------|---------------------------------|---------------------|---------------------------|-------------------|------------------------|---------------------|---------------------|------------------------|--------------------|-------------|----------------------|
| <b>1</b>      | <b>Outpatient/Ambulatory Primary Care</b>               | <b>10,965,788</b>  | <b>460,625</b>       | <b>535,679</b>               | <b>0</b>                        | <b>-283,680</b>     | <b>0</b>                  | <b>11,678,412</b> | <b>45.56%</b>          | <b>11,678,412</b>   | <b>0</b>            |                        | <b>8,662,473</b>   | <b>74%</b>  | <b>92%</b>           |
| 1.a           | Primary Care - Public Clinic (a)                        | 3,927,300  | 182,397              |                              |                                 |                     |                           | 4,109,697         | 16.03%                 | 4,109,697           | 0                   | 3/1/2023               | \$3,164,420        | 77%         | 92%                  |
| 1.b           | Primary Care - CBO Targeted to AA (a) (e) (f)           | 1,064,576  | 49,443               | 182,131                      |                                 |                     |                           | 1,296,150         | 5.06%                  | 1,296,150           | 0                   | 3/1/2023               | \$1,150,716        | 89%         | 92%                  |
| 1.c           | Primary Care - CBO Targeted to Hispanic (a) (e)         | 910,551  | 42,289               | 155,347                      |                                 |                     |                           | 1,108,187         | 4.32%                  | 1,108,187           | 0                   | 3/1/2023               | \$1,554,698        | 140%        | 92%                  |
| 1.d           | Primary Care - CBO Targeted to White/MSM (a) (e)        | 1,147,924  | 53,314               | 198,201                      |                                 |                     |                           | 1,399,439         | 5.46%                  | 1,399,439           | 0                   | 3/1/2023               | \$535,552          | 38%         | 92%                  |
| 1.e           | Primary Care - CBO Targeted to Rural (a) (e)            | 1,100,000  | 51,088               |                              |                                 | -228,730            |                           | 922,358           | 3.60%                  | 922,358             | 0                   | 3/1/2023               | \$682,400          | 74%         | 92%                  |
| 1.f           | Primary Care - Women at Public Clinic (a)               | 2,100,000  | 97,531               |                              |                                 |                     |                           | 2,197,531         | 8.57%                  | 2,197,531           | 0                   | 3/1/2023               | \$1,186,012        | 54%         | 92%                  |
| 1.g           | Primary Care - Pediatric (a.1)                          | 15,437   | -15,437              |                              |                                 |                     |                           | 0                 | 0.00%                  | 0                   | 0                   | 3/1/2023               | \$0                | 0%          | 0%                   |
| 1.h           | Vision  | 500,000  | 0                    |                              |                                 | -54,950             |                           | 445,050           | 1.74%                  | 445,050             | 0                   | 3/1/2023               | \$388,675          | 87%         | 92%                  |
| 1.x           | Primary Care Health Outcome Pilot                       | 200,000  | 0                    |                              |                                 | 0                   |                           | 200,000           | 0.78%                  | 200,000             | 0                   | 3/1/2023               | \$0                | 0%          | 92%                  |
| <b>2</b>      | <b>Medical Case Management</b>                          | <b>1,880,000</b>   | <b>-97,859</b>       | <b>63,063</b>                | <b>0</b>                        | <b>-96,974</b>      | <b>0</b>                  | <b>1,748,230</b>  | <b>6.82%</b>           | <b>1,748,230</b>    | <b>0</b>            |                        | <b>1,296,683</b>   | <b>74%</b>  | <b>92%</b>           |
| 2.a           | Clinical Case Management                                | 531,025  | 0                    | 63,063                       |                                 | 35,176              |                           | 629,264           | 2.46%                  | 629,264             | 0                   | 3/1/2023               | \$512,868          | 82%         | 92%                  |
| 2.b           | Med CM - Public Clinic (a)                              | 301,129  | 0                    |                              |                                 |                     |                           | 301,129           | 1.17%                  | 301,129             | 0                   | 3/1/2023               | \$239,634          | 80%         | 92%                  |
| 2.c           | Med CM - Targeted to AA (a) (e)                         | 183,663  | 0                    |                              |                                 |                     |                           | 183,663           | 0.72%                  | 183,663             | 0                   | 3/1/2023               | \$132,954          | 72%         | 92%                  |
| 2.d           | Med CM - Targeted to H/L (a) (e)                        | 183,665  | 0                    |                              |                                 |                     |                           | 183,665           | 0.72%                  | 183,665             | 0                   | 3/1/2023               | \$52,258           | 28%         | 92%                  |
| 2.e           | Med CM - Targeted to W/MSM (a) (e)                      | 66,491   | 0                    |                              |                                 |                     |                           | 66,491            | 0.26%                  | 66,491              | 0                   | 3/1/2023               | \$51,093           | 77%         | 92%                  |
| 2.f           | Med CM - Targeted to Rural (a)                          | 297,496  | 0                    |                              |                                 | -62,150             |                           | 235,346           | 0.92%                  | 235,346             | 0                   | 3/1/2023               | \$111,116          | 47%         | 92%                  |
| 2.g           | Med CM - Women at Public Clinic (a)                     | 81,841   | 0                    |                              |                                 |                     |                           | 81,841            | 0.32%                  | 81,841              | 0                   | 3/1/2023               | \$146,911          | 180%        | 92%                  |
| 2.h           | Med CM - Targeted to Pedi (a.1)                         | 97,859   | -97,859              |                              |                                 |                     |                           | 0                 | 0.00%                  | 0                   | 0                   | 3/1/2023               | \$0                | 0%          | 0%                   |
| 2.i           | Med CM - Targeted to Veterans                           | 86,964   | 0                    |                              |                                 | -70,000             |                           | 16,964            | 0.07%                  | 16,964              | 0                   | 3/1/2023               | \$4,204            | 25%         | 92%                  |
| 2.j           | Med CM - Targeted to Youth                              | 49,867   | 0                    |                              |                                 |                     |                           | 49,867            | 0.19%                  | 49,867              | 0                   | 3/1/2023               | \$45,645           | 92%         | 92%                  |
| <b>3</b>      | <b>Local Pharmacy Assistance Program</b>                | <b>2,067,104</b>   | <b>0</b>             | <b>0</b>                     | <b>-37,920</b>                  | <b>12,178</b>       | <b>0</b>                  | <b>2,041,362</b>  | <b>7.96%</b>           | <b>2,041,362</b>    | <b>0</b>            |                        | <b>\$1,620,378</b> | <b>79%</b>  | <b>92%</b>           |
| 3.a           | Local Pharmacy Assistance Program-Public Clinic (a) (e) | 367,104  | 0                    |                              |                                 |                     |                           | 367,104           | 1.43%                  | 367,104             | 0                   | 3/1/2023               | \$205,472          | 56%         | 92%                  |
| 3.b           | Local Pharmacy Assistance Program-Untargeted (a) (e)    | 1,700,000  | 0                    |                              | -37,920                         | 12,178              |                           | 1,674,258         | 6.53%                  | 1,674,258           | 0                   | 3/1/2023               | \$1,414,905        | 85%         | 92%                  |
| <b>4</b>      | <b>Oral Health</b>                                      | <b>166,404</b>   | <b>0</b>             | <b>30,429</b>                | <b>0</b>                        | <b>0</b>            | <b>0</b>                  | <b>196,833</b>    | <b>0.77%</b>           | <b>196,833</b>      | <b>0</b>            |                        | <b>177,200</b>     | <b>90%</b>  | <b>92%</b>           |
| 4.b           | Oral Health - Targeted to Rural                         | 166,404  | 0                    | 30,429                       |                                 |                     |                           | 196,833           | 0.77%                  | 196,833             | 0                   | 3/1/2023               | \$177,200          | 90%         | 92%                  |
| <b>5</b>      | <b>Health Insurance (c)</b>                             | <b>1,383,137</b>   | <b>223,222</b>       | <b>479,154</b>               | <b>0</b>                        | <b>94,004</b>       | <b>0</b>                  | <b>2,179,517</b>  | <b>8.50%</b>           | <b>2,179,517</b>    | <b>0</b>            |                        | <b>\$1,539,315</b> | <b>71%</b>  | <b>92%</b>           |
| <b>7</b>      | <b>Medical Nutritional Therapy (supplements)</b>        | <b>341,395</b>   | <b>0</b>             | <b>0</b>                     | <b>0</b>                        | <b>0</b>            | <b>0</b>                  | <b>341,395</b>    | <b>1.33%</b>           | <b>341,395</b>      | <b>0</b>            |                        | <b>\$265,140</b>   | <b>78%</b>  | <b>92%</b>           |
| <b>10</b>     | <b>Substance Abuse Services - Outpatient (c)</b>        | <b>45,677</b>  | <b>0</b>             | <b>0</b>                     | <b>0</b>                        | <b>-20,677</b>      | <b>0</b>                  | <b>25,000</b>     | <b>0.10%</b>           | <b>25,000</b>       | <b>0</b>            |                        | <b>\$23,513</b>    | <b>94%</b>  | <b>92%</b>           |
| <b>13</b>     | <b>Non-Medical Case Management</b>                      | <b>1,267,002</b>   | <b>0</b>             | <b>0</b>                     | <b>0</b>                        | <b>-72,790</b>      | <b>0</b>                  | <b>1,194,212</b>  | <b>4.66%</b>           | <b>1,194,212</b>    | <b>0</b>            |                        | <b>\$1,280,569</b> | <b>107%</b> | <b>92%</b>           |
| 13.a          | Service Linkage targeted to Youth                       | 110,793  | 0                    |                              |                                 | -15,500             |                           | 95,293            | 0.37%                  | 95,293              | 0                   | 3/1/2023               | \$76,880           | 81%         | 92%                  |
| 13.b          | Service Linkage targeted to Newly-Diagnosed/Not-in-Care | 100,000  | 0                    |                              |                                 | -46,500             |                           | 53,500            | 0.21%                  | 53,500              | 0                   | 3/1/2023               | \$40,732           | 76%         | 92%                  |
| 13.c          | Service Linkage at Public Clinic (a)                    | 370,000  | 0                    |                              |                                 |                     |                           | 370,000           | 1.44%                  | 370,000             | 0                   | 3/1/2023               | \$388,860          | 105%        | 92%                  |
| 13.d          | Service Linkage embedded in CBO Pcare (a) (e)           | 686,209  | 0                    |                              |                                 | -10,790             |                           | 675,419           | 2.64%                  | 675,419             | 0                   | 3/1/2023               | \$774,097          | 115%        | 92%                  |
| <b>14</b>     | <b>Medical Transportation</b>                           | <b>424,911</b>   | <b>0</b>             | <b>0</b>                     | <b>0</b>                        | <b>-70,024</b>      | <b>0</b>                  | <b>354,887</b>    | <b>1.38%</b>           | <b>354,887</b>      | <b>0</b>            |                        | <b>\$317,742</b>   | <b>90%</b>  | <b>92%</b>           |
| 14.a          | Medical Transportation services targeted to Urban       | 252,680  | 0                    |                              |                                 |                     |                           | 252,680           | 0.99%                  | 252,680             | 0                   | 3/1/2023               | \$222,128          | 88%         | 92%                  |
| 14.b          | Medical Transportation services targeted to Rural       | 97,185   | 0                    |                              |                                 |                     |                           | 97,185            | 0.38%                  | 97,185              | 0                   | 3/1/2023               | \$95,614           | 98%         | 92%                  |
| 14.c          | Transportation vouchering (bus passes & gas cards)      | 75,046   | 0                    |                              |                                 | -70,024             |                           | 5,022             | 0.02%                  | 5,022               | 0                   | 3/1/2023               | \$0                | 0%          | 92%                  |
| <b>15</b>     | <b>Emergency Financial Assistance</b>                   | <b>1,653,247</b>   | <b>485,889</b>       | <b>180,337</b>               | <b>37,920</b>                   | <b>665,735</b>      | <b>0</b>                  | <b>3,023,128</b>  | <b>11.79%</b>          | <b>3,023,128</b>    | <b>0</b>            |                        | <b>\$3,374,905</b> | <b>112%</b> | <b>92%</b>           |
| 15.a          | EFA - Pharmacy Assistance                               | 1,553,247  | 485,889              | 180,337                      | 37,920                          | 690,735             |                           | 2,948,128         | 11.50%                 | 2,948,128           | 0                   | 3/1/2023               | \$3,317,631        | 113%        | 92%                  |
| 15.b          | EFA - Other   | 100,000  | 0                    |                              |                                 | -25,000             |                           | 75,000            | 0.29%                  | 75,000              | 0                   | 3/1/2023               | \$57,274           | 76%         | 92%                  |
| <b>17</b>     | <b>Outreach</b>   | <b>420,000</b>   | <b>0</b>             | <b>0</b>                     | <b>0</b>                        | <b>0</b>            | <b>0</b>                  | <b>420,000</b>    | <b>1.64%</b>           | <b>420,000</b>      | <b>0</b>            |                        | <b>\$170,755</b>   | <b>41%</b>  | <b>92%</b>           |
| FY23_RW_DIR   | <b>Total Service Dollars</b>                            | <b>20,614,665</b>  | <b>1,071,877</b>     | <b>1,288,662</b>             | <b>0</b>                        | <b>227,772</b>      | <b>0</b>                  | <b>23,202,976</b> | <b>90.53%</b>          | <b>23,202,976</b>   | <b>0</b>            |                        | <b>18,728,672</b>  | <b>81%</b>  | <b>92%</b>           |
|               | <b>Grant Administration</b>                             | <b>2,208,914</b>   | <b>18,000</b>        | <b>0</b>                     | <b>0</b>                        | <b>-171,947</b>     | <b>0</b>                  | <b>2,054,967</b>  | <b>8.02%</b>           | <b>2,054,967</b>    | <b>0</b>            | <b>N/A</b>             | <b>1,676,966</b>   | <b>82%</b>  | <b>92%</b>           |
| FY23_RW_ADMIN | HCPH/RWGA Section (including indirect \$169,915)        | 1,686,659  | 0                    | 0                            | 0                               | -171,947            | 0                         | 1,514,712         | 5.91%                  | 1,514,712           | 0                   | N/A                    | \$1,169,427        | 77%         | 92%                  |
| FY23_RW_ADMIN | RWPC Support  | 522,255  | 18,000               | 0                            | 0                               | 0                   | 0                         | 540,255           | 2.11%                  | 540,255             | 0                   | N/A                    | 507,539            | 94%         | 92%                  |
| FY23_RW_QM    | <b>Quality Management</b>                               | <b>428,695</b>   | <b>0</b>             | <b>0</b>                     | <b>0</b>                        | <b>(55,825)</b>     | <b>0</b>                  | <b>372,870</b>    | <b>1.45%</b>           | <b>372,870</b>      | <b>0</b>            | <b>N/A</b>             | <b>\$344,041</b>   | <b>92%</b>  | <b>92%</b>           |
|               |   | <b>23,252,274</b>  | <b>1,089,877</b>     | <b>1,288,662</b>             | <b>0</b>                        | <b>0</b>            | <b>0</b>                  | <b>25,630,813</b> | <b>100.00%</b>         | <b>25,630,813</b>   | <b>0</b>            |                        | <b>20,749,679</b>  | <b>81%</b>  | <b>92%</b>           |
|               |   |  |                      |                              |                                 |                     |                           |                   | Unallocated            | Unobligated         |                     |                        |                    |             | 92%                  |
|               | <b>Part A Grant Award (without Carryover):</b>          | <b>24,342,151</b>  | <b>Carryover:</b>    | <b>1,288,662</b>             | <b>0</b>                        | <b>0</b>            | <b>Total Part A:</b>      | <b>25,630,813</b> | <b>0</b>               | <b>0</b>            |                     |                        |                    |             |                      |

| Priority                      | Service Category   | Original Allocation<br><i>RWPC Approved Level Funding Scenario</i> | Award Reconciliation | July Adjustments (carryover) | August 10% Rule Adjustments (f) | October Adjustments | Final Quarter Adjustments | Total Allocation                   | Percent of Grant Award | Amount Procured (a)        | Procurement Balance | Original Date Procured | Expended YTD     | Percent YTD  | Percent Expected YTD |
|-------------------------------|--|--|----------------------|------------------------------|---------------------------------|---------------------|---------------------------|------------------------------------|------------------------|----------------------------|---------------------|------------------------|------------------|--------------|----------------------|
|                               |  | Original Allocation  | Award Reconciliation | July Adjustments (carryover) | August 10% Rule Adjustments     | October Adjustments | Final Quarter Adjustments | Total Allocation                   | Percent                | Total Expended on Services | Percent             | Award Category         | Award Amount     | Amount Spent | Balance              |
|                               | Core (must not be less than 75% of total service dollars)  | 16,849,505   | 585,988              | 1,108,325                    | -37,920                         | -295,149            | 0                         | 18,210,749                         | 78.48%                 | 13,584,701                 | 72.53%              | Formula                |                  |              | 0                    |
|                               | Non-Core (may not exceed 25% of total service dollars)   | 3,765,160  | 485,889              | 180,337                      | 37,920                          | 522,921             | 0                         | 4,992,227                          | 21.52%                 | 5,143,971                  | 27.47%              | Supplemen              |                  |              | 0                    |
|                               | <b>Total Service Dollars</b> (does not include Admin and QM)   | <b>20,614,665</b>  | <b>1,071,877</b>     | <b>1,288,662</b>             | <b>0</b>                        | <b>227,772</b>      | <b>0</b>                  | <b>23,202,976</b>                  |                        | <b>18,728,672</b>          |                     | Carry Over             | 0                | 0            | 0                    |
|                               |  |  |                      |                              |                                 |                     |                           |                                    |                        |                            |                     | Totals                 | 0                | 0            | 0                    |
|                               | <b>Total Admin</b> (must be ≤ 10% of total Part A + MAI)   | <b>2,208,914</b>   | <b>18,000</b>        | <b>0</b>                     | <b>0</b>                        | <b>-171,947</b>     | <b>0</b>                  | <b>2,054,967</b>                   | <b>7.33%</b>           |                            |                     |                        |                  |              |                      |
|                               | <b>Total QM</b> (must be ≤ 5% of total Part A + MAI)   | <b>428,695</b>   | <b>0</b>             | <b>0</b>                     | <b>0</b>                        | <b>-55,825</b>      | <b>0</b>                  | <b>372,870</b>                     | <b>1.33%</b>           |                            |                     |                        |                  |              |                      |
| <b>MAI Procurement Report</b> |  |  |                      |                              |                                 |                     |                           |                                    |                        |                            |                     |                        |                  |              |                      |
| Priority                      | Service Category   | Original Allocation<br><i>RWPC Approved Level Funding Scenario</i> | Award Reconciliation | July Adjustments (carryover) | August 10% Rule Adjustments (f) | October Adjustments | Final Quarter Adjustments | Total Allocation                   | Percent of Grant Award | Amount Procured (a)        | Procurement Balance | Date of Procurement    | Expended YTD     | Percent YTD  | Percent Expected YTD |
| <b>1</b>                      | <b>Outpatient/Ambulatory Primary Care</b>  | <b>2,107,819</b>   | <b>-39,764</b>       | <b>17,664</b>                | <b>0</b>                        | <b>0</b>            | <b>0</b>                  | <b>2,085,719</b>                   | <b>86.91%</b>          | <b>2,085,719</b>           | <b>0</b>            |                        | <b>1,927,760</b> | <b>92%</b>   | <b>92%</b>           |
| 1.b (MAI)                     | Primary Care - CBO Targeted to African American  | 1,065,775  | -20,106              | 8,832                        | 0                               |                     |                           | 1,054,501                          | 43.94%                 | 1,054,501                  | 0                   | 3/1/2023               | \$1,069,990      | 101%         | 92%                  |
| 1.c (MAI)                     | Primary Care - CBO Targeted to Hispanic  | 1,042,044  | -19,658              | 8,832                        | 0                               |                     |                           | 1,031,218                          | 42.97%                 | 1,031,218                  | 0                   | 3/1/2023               | \$857,770        | 83%          | 92%                  |
| <b>2</b>                      | <b>Medical Case Management</b>   | <b>320,099</b>   | <b>-6,038</b>        | <b>116</b>                   | <b>0</b>                        | <b>0</b>            | <b>0</b>                  | <b>314,177</b>                     | <b>13.09%</b>          | <b>314,177</b>             | <b>0</b>            |                        | <b>\$153,392</b> | <b>49%</b>   | <b>92%</b>           |
| 2.c (MAI)                     | MCM - Targeted to African American   | 160,050  | -3,019               | 58                           |                                 |                     |                           | 157,089                            | 6.55%                  | 157,089                    | 0                   | 3/1/2023               | \$109,437        | 70%          | 92%                  |
| 2.d (MAI)                     | MCM - Targeted to Hispanic   | 160,049  | -3,019               | 58                           |                                 |                     |                           | 157,088                            | 6.55%                  | 157,088                    | 0                   | 3/1/2023               | \$43,956         | 28%          | 92%                  |
|                               | <b>Total MAI Service Funds</b>   | <b>2,427,918</b>   | <b>-45,802</b>       | <b>17,780</b>                | <b>0</b>                        | <b>0</b>            | <b>0</b>                  | <b>2,399,896</b>                   | <b>100.00%</b>         | <b>2,399,896</b>           | <b>0</b>            |                        | <b>2,081,152</b> | <b>87%</b>   | <b>92%</b>           |
|                               | Grant Administration   | 0  | 0                    | 0                            | 0                               | 0                   | 0                         | 0                                  | 0.00%                  | 0                          | 0                   |                        | 0                | 0%           | 0%                   |
|                               | Quality Management   | 0  | 0                    | 0                            | 0                               | 0                   | 0                         | 0                                  | 0.00%                  | 0                          | 0                   |                        | 0                | 0%           | 0%                   |
|                               | <b>Total MAI Non-service Funds</b>   | <b>0</b>   | <b>0</b>             | <b>0</b>                     | <b>0</b>                        | <b>0</b>            | <b>0</b>                  | <b>0</b>                           | <b>0.00%</b>           | <b>0</b>                   | <b>0</b>            |                        | <b>0</b>         | <b>0%</b>    | <b>0%</b>            |
|                               | <b>Total MAI Funds</b>   | <b>2,427,918</b>   | <b>-45,802</b>       | <b>17,780</b>                | <b>0</b>                        | <b>0</b>            | <b>0</b>                  | <b>2,399,896</b>                   | <b>100.00%</b>         | <b>2,399,896</b>           | <b>0</b>            |                        | <b>2,081,152</b> | <b>87%</b>   | <b>92%</b>           |
|                               | <b>MAI Grant Award</b>   | <b>2,382,116</b>   | <b>Carry Over:</b>   | <b>17,780</b>                |                                 |                     |                           | <b>Total MAI:</b> <b>2,399,896</b> |                        |                            |                     |                        |                  |              |                      |
|                               | <b>Combined Part A and MAI Original Allocation Total</b>   | <b>25,680,192</b>  |                      |                              |                                 |                     |                           |                                    | Unallocated            | Unobligated                |                     |                        |                  |              | 92%                  |
|                               |  |  |                      |                              |                                 |                     |                           |                                    | 0                      | 0                          |                     | <b>MAI Award</b>       | <b>2,399,896</b> |              |                      |
| <b>Footnotes:</b>             |  |  |                      |                              |                                 |                     |                           | <b>Total Part A &amp; MAI</b>      | <b>28,030,709</b>      |                            |                     |                        |                  |              |                      |
| <b>All</b>                    | When reviewing bundled categories expenditures must be evaluated both by individual service category and by combined categories. One category may exceed 100% of available funding so long as other category offsets this overage. |  |                      |                              |                                 |                     |                           |                                    |                        |                            |                     |                        |                  |              |                      |
| <b>(a)</b>                    | Single local service definition is multiple HRSA service categories. (1) does not include LPAP. Expenditures must be evaluated both by individual service category and by combined service categories.                             |  |                      |                              |                                 |                     |                           |                                    |                        |                            |                     |                        |                  |              |                      |
| <b>(c)</b>                    | Funded under Part B and/or SS  |  |                      |                              |                                 |                     |                           |                                    |                        |                            |                     |                        |                  |              |                      |
| <b>(e)</b>                    | 10% rule reallocations   |  |                      |                              |                                 |                     |                           |                                    |                        |                            |                     |                        |                  |              |                      |



**The Houston Regional HIV/AIDS Resource Group, Inc.**  
**FY 2324 Ryan White Part B**  
**Procurement Report**  
**April 1, 2023 - March 31, 2024**



Reflects spending through January 2024

Spending Target: 78%

Revised 2/27/24

| Priority                  | Service Category                               | Original Allocation per | % of Grant  | Amendment* | Contractual Amount | Amendment  | Contractual Amount | Date of Original | Expended YTD     | Percent YTD |
|---------------------------|--|-------------------------|-------------|------------|--------------------|------------|--------------------|------------------|------------------|-------------|
| 4                         | Oral Health Service                            | \$1,833,318             | 53%         | \$0        | \$1,833,318        |            | \$1,833,318        | 4/1/2023         | \$1,323,731      | 72%         |
| 4                         | Oral Health Service -Prosthodontics            | \$576,750               | 17%         | \$0        | \$576,750          |            | \$576,750          | 4/1/2023         | \$545,433        | 95%         |
| 5                         | Health Insurance Premiums and Cost Sharing (1) | \$1,028,433             | 30%         | \$0        | \$1,028,433        |            | \$1,028,433        | 4/1/2023         | \$1,006,584      | 98%         |
|                           |  |                         | 3%          | \$0        | \$0                |            | \$0                |                  |                  |             |
|                           |  | \$0                     | 0%          | \$0        | \$0                |            |                    |                  |                  |             |
| <b>Total Houston HSDA</b> |  | <b>3,438,501</b>        | <b>103%</b> | <b>0</b>   | <b>3,438,501</b>   | <b>\$0</b> | <b>\$3,438,501</b> |                  | <b>2,875,748</b> | <b>84%</b>  |

Note: Spending variances of 10% of target will be addressed:

**The Houston Regional HIV/AIDS Resource Group, Inc.**  
**FY 2324 DSHS State Services**  
**Procurement Report**  
**September 1, 2023 - August 31, 2024**



Chart reflects spending through January 2024

Spending Target: 33.33%

Revised 2/27/2024

| Priority | Service Category                                    | Original Allocation per | % of Grant | Amendments per RWPC | Contractual Amount | Amendment  | Contractual Amount | Date of Original | Expended YTD     | Percent YTD |
|----------|---|-------------------------|------------|---------------------|--------------------|------------|--------------------|------------------|------------------|-------------|
| 5        | Health Insurance Premiums and Cost Sharing (1)      | \$892,101               | 29%        | \$0                 | \$892,101          | \$0        | \$892,101          | 9/1/2023         | \$801,900        | 90%         |
| 6        | Mental Health Services                              | \$300,000               | 10%        | \$0                 | \$300,000          | \$0        | \$300,000          | 9/1/2023         | \$67,915         | 23%         |
| 11       | Hospice   | \$293,832               | 10%        | \$0                 | \$293,832          | \$0        | \$293,832          | 9/1/2023         | \$107,580        | 37%         |
| 13       | Non Medical Case Management (2)                     | \$350,000               | 12%        | \$0                 | \$350,000          | \$0        | \$350,000          | 9/1/2023         | \$57,156         | 16%         |
| 16       | Linguistic Services (3)                             | \$68,000                | 2%         | \$0                 | \$68,000           | \$0        | \$68,000           | 9/1/2023         | \$6,010          | 9%          |
|          | ADAP/Referral for Healthcare (4)                    | \$666,000               | 22%        | \$0                 | \$666,000          | \$0        | \$666,000          | 9/1/2023         | \$108,348        | 16%         |
|          | Food Bank   | \$5,400                 |            | \$0                 | \$5,400            | \$0        | \$5,400            | 9/1/2023         | \$2,378          | 44%         |
|          | Medical Transportation                              | \$84,600                |            | \$0                 | \$84,600           | \$0        | \$84,600           | 9/1/2023         | \$25,950         | 31%         |
|          | Emergency Financial Assistance (Compassionate Care) | \$368,123               |            | \$0                 | \$368,123          | \$0        | \$368,123          | 9/1/2023         | \$94,848         | 26%         |
|          |   | <b>3,028,056</b>        | <b>85%</b> | <b>\$0</b>          | <b>\$1,903,933</b> | <b>\$0</b> | <b>\$1,903,933</b> |                  | <b>1,272,083</b> | <b>67%</b>  |

Note

- (1) HIP- Funded by Part A, B and State Services/. Provider spends grant funds by ending dates Part A -2/28; B-3/31;SS-8/31.
- (2) Reallocation will occur due to a change in provider.
- (3) Delayed billing
- (4) Staff turnover

# Houston Ryan White Health Insurance Assistance Service Utilization Report



Period Reported:

09/01/2023-1/31/2024

Revised: 2/21/2024

| Request by Type               | Assisted                 |                           |                         | NOT Assisted             |                           |                         |
|-------------------------------|--------------------------|---------------------------|-------------------------|--------------------------|---------------------------|-------------------------|
|                               | Number of Requests (UOS) | Dollar Amount of Requests | Number of Clients (UDC) | Number of Requests (UOS) | Dollar Amount of Requests | Number of Clients (UDC) |
| Medical Co-Payment            | 669                      | \$96,510.40               | 342                     | 0                        | \$0.00                    | 0                       |
| Medical Deductible            | 6                        | \$8,326.12                | 6                       | 0                        | \$0.00                    | 0                       |
| Medical Premium               | 3022                     | \$1,057,094.58            | 764                     | 0                        | \$0.00                    | 0                       |
| Pharmacy Co-Payment           | 12470                    | \$604,570.85              | 1499                    | 0                        | \$0.00                    | 0                       |
| APTC Tax Liability            | 0                        | \$0.00                    | 0                       | 0                        | \$0.00                    | 0                       |
| Out of Network Out of Pocket  | 0                        | \$0.00                    | 0                       | 0                        | \$0.00                    | 0                       |
| ACA Premium Subsidy Repayment | 0                        | \$0.00                    | 0                       | NA                       | NA                        | NA                      |
| Totals:                       | 16167                    | \$1,766,501.95            | 2611                    | 0                        | \$0.00                    |                         |

Comments: This report represents services provided under all grants.