

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, November 10, 2005

2223 W. Loop South, Room 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Steven Walker, Chair	Ken Malone, excused	Charles Henley, HIV Services
Kevin Jackson, Secretary	Larry Bryant	Jim Stanley, HCPHES
Gary Ainsworth	Fide Cisnero, excused	Tori Williams, Ofc. of Support
Bill Barry	Joe Fuentes, Jr., excused	Jennifer Kim, Ofc. of Support
Skeet Boyle	Stephen Garcia, excused	Georgette L. Monaghan, Ofc. of Support
Lester Byrd	Kimberly Griffin, excused	Modelle Brudner, Judge Eckels
Paula Downes	Nancy Miertschin, excused	
Johnetta Evans-Thomas	Joseph Osei-Frimpong, excused	
Tonya Fisher	Yvette Proctor, excused	
Tammy Garrison	Samuel Robinson, IV, excused	
Daniel Garza	John Sahn, excused	
Dena Gray	George H. Smith	
Johnny Harris, Jr.	Christy Varhaug, excused	
Gretchen Hollingsworth		
Priscilla Jenkins-Roberts		
Marlene McNeese-Ward		
Sylvia Mazique		
Michael Miller		
Leo NOsser		
John Odom		
Glenn Taggart		
Bruce Turner		
John Tuttle		
Thomas Urban		
Cathy Wiley		
Lesley Williams		

Call to Order : Steven Walker, Chair, Ryan White Planning Council, called the meeting to order at 11:38 a.m. by asking for a moment of reflection.

Election Policy: Michael Miller, Chair, Operations Committee, reviewed the attached policy regarding Election of Officers and the attached slate of nominees.

Adoption of the Agenda: *Motion: it was moved and seconded (Ainsworth, Jackson) to adopt the agenda. Motion carried.*

Adoption of the Minutes: *Motion: it was moved and seconded (Turner, Ainsworth) to adopt the October 13, 2005 minutes. **Motion carried.*** Abstentions: Evans-Thomas, Wiley.

Public Comment: None.

Reports from the Committees (See the attached chart at the end of the minutes for individual voting information):

Quality Assurance Committee: Turner, Co-Chair, reported on the following:

FY 2006 Standards of Care and Outcome Measures: Recommendations regarding these documents will be presented at the December Council meeting.

Comprehensive HIV Planning Committee: Paula Downes, Co-Chair, reported on the following:

2005 Comprehensive Plan: The Committee is meeting on November 16, 2005 to approve the final version of the 2005 Comprehensive Plan. The deadline for submitting the document to HRSA is January 1, 2006.

Youth Study: Jennifer Kim is working on the study regarding Barriers to Care Among HIV Positive Youth (see the attached). The study will be confined to youth between the ages of 18-24 because it takes months, and sometimes longer, to pass the IRB process required by Baylor College of Medicine and the University of Texas. Downes recommended that Council members read the attached article entitled "The Utilization of Treatment and Case Management Services by HIV-Infected Youth".

Administrative Assessment Committee: Ainsworth, Co-Chair, stated that the committee will be meeting next week.

Advances in Medication and Treatment: No report.

Affected Community Committee: Johnetta Evans-Thomas, Co-Chair, gave the following reports:

2005 Community Meeting Locations: See the attached list of community meeting locations.

2005 Community Events: See the attached list of events.

2005 Greeters: See the attached list of greeters for 2005 Council meetings.

Operations Committee: Michael Miller, Chair, reported on the following:

Slate of Officers for 2006: See the attached slate of nominees for the officer positions for the 2006 Ryan White Planning Council.

By Laws Change Regarding Committee Structure: Motion: To merge the Advances in Medication and Treatment Committee into the Affected Community Committee and amend the by laws and policies to reflect the changes. (See attached. Because this requires a change to the bylaws, it cannot be voted on until the December Council meeting.)

By Laws Change Regarding Committee Structure: Motion: To merge the Administrative Assessment Committee into the Quality Assessment Committee and amend the by laws and policies to reflect the changes. (See attached. Because this requires a change to the bylaws, it cannot be voted on until the December Council meeting.)

Miller stated that the mergers are being proposed for the following reasons: fewer committee meetings, less duplication of work and an increase in the number of people available to serve on each committee.

2006 Council Orientation: The date for the 2006 Council Orientation will be Thursday, January 19, 2006. The location is still being determined.

Priority & Allocations Committee: Bruce Turner, Chair, reported on the following:

October 2005 Requests for Allocation Increases: **Motion 1:** *To fund all allocation increases at the amount requested (see attached list of requests).* **Motion carried.** Abstentions: Downes, Harris, Jr., McNeese-Ward, Miller, Nossner, Taggart, Wiley.

October 2005 Unspent Funds: **Motion 2:** *To suspend the 10% Rule if necessary to allow HIV Services to put additional funding into the Health Insurance Service Category based on the as yet unknown impact of Medicare Part D.* **Motion carried.** Abstentions: Downes, Harris, Jr., McNeese-Ward, Miller, Nossner, Taggart, Wiley.

Report from Office of Support: Tori Williams, Manager, summarized the attached report. Tuttle stated that Dwayne Haught would be presenting information on Medicare Part D at Thomas Street Clinic on November 17, 2005.

Report from HIV Services: Charles Henley, Director, HIV Services, Harris County Health Department, summarized the attached report.

Old Business: Walker stated that that eight members will be rotating off the Council due to term limits. These eight members are: Boyle, Osei-Frimpong, McNeese-Ward, Downes, Urban, Harris, Jr., Miertschin and Walker. Walker invited these members to attend the World AIDS Day Proclamation Ceremony at Commissioners Court on November 22, 2005 as it will be an opportunity to acknowledge their six years of service to the Council.

Ainsworth stated that each Council member should have received a manila envelope containing 25 copies of the consumer letters. He asked that members distribute the letters and let the Office of Support know if more are needed. Walker thanked Ainsworth for chairing the work group and putting the letter together. Williams stated that the Spanish version of the letter would be ready and distributed to Council members next week.

New Business:

Spokesperson from STAGE to Title I – Kevin Jackson: Jackson stated that STAGE held their annual retreat on October 27 and 28, 2005 in Galveston. A new slate of officers were elected that included Jackson as the Vice-Chair. The Membership Committee met and Jackson was also selected as the committee chair.

Spokesperson for Title I to STAGE – Bruce Turner: Turner encouraged everyone to attend the stakeholders meeting hosted by the Department of State Health Services (DSHS) scheduled for November 15, 2005. Stakeholders are defined as both providers and clients.

Community Prevention Group (CPG): McNeese-Ward stated that the CPG approved the final draft of the Needs Assessment. It should be available for distribution in December. DSHS, in consultation with their stakeholders, will provide guidance for routine HIV/AIDS screening at all medical facilities as part of regular testing procedures. A disadvantage of this process is that there will be no counseling.

Mayor's Task Force on HIV/AIDS: Gray stated that their next media campaign is focusing on youth and the gay lesbian, bi-sexual and transgender (GLBT) community. The next meeting will be at 10:00 a.m. on Friday, November 18, 2005 at the NAACP.

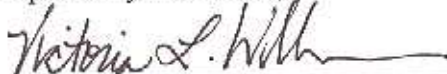
SCSN: Kim stated that she attended a meeting last week in Dallas. The findings of the internal evaluation and the Statement of Need documents were presented. Those that have been familiar with SCSN have found the documents to be useful. A major change will be that studies are not required to use the SCSN Assessment Tool.

HOPWA: Gray stated that the Regional Director of HUD was in Houston yesterday. More information will be forthcoming next week. There is a possibility that HOPWA will receive the same amount of funds they received last year. At 7:00 p.m. tonight there will be a meeting for the Consolidated Plan in the City Hall Annex. Public comment is welcome. From 1:00 p.m. to 4:00 p.m. on Wednesday, November 16, 2005 there will be a RFP Work Group at the HOPWA office.

Announcements: Tuttle announced that Garza will be one of the World AIDS Day speakers at the Thomas Street Clinic event beginning at 11:00 a.m. Brudner will present a proclamation from the Judge's Office.

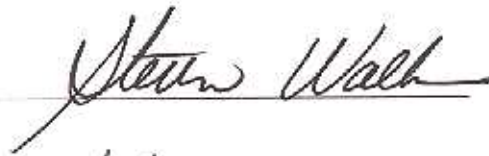
Adjournment: *Motion: it was moved and seconded (Garrison, Wiley) to adjourn the meeting at 12:23 p.m. Motion carried.*

Respectfully submitted,


Victoria Williams, Manager

12-01-05
Date

Draft Certified by
Council Chair:



Date 12-01-05

Final Approval by
Council Chair:



Date 12/8/05

Scribe: Monaghan

JA = Just arrived at meeting
 LR = Left room temporarily
 LM = Left the meeting
 C = Chair of the meeting

2005 Council Meeting Voting Record for Meeting Date: 11/10/05

MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Gary Ainsworth		X				X			Ken Malone	X				X			
Bill Barry		X				X			Sylvia Mazique (11:33)		X				X		
Skeet Boyle (11:40)		X				X			Nancy Miertschin	X				X			
Larry Bryant	X				X				Michael Miller				X				X
Lester Byrd (11:55)									Leo Nosser (11:34)				X				X
Fide Cisnero	X				X				John Odom		X				X		
Paula Downes				X				X	Joseph Osei-Frimpong	X				X			
Johnetta Evans-Thomas (11:32)		X				X			Yvette Proctor	X				X			
Tonya Fisher (12:23)	X				X				Samuel Robinson IV	X				X			
Joe Fuentes, Jr.	X				X				Glenn Taggart				X				X
Stephen Garcia	X				X				John Sahn	X				X			
Tammy Garrison		X				X			George H. Smith	X				X			
Daniel Garza		X				X			Bruce Turner		X				X		
Dena Gray (12:06)	X				X				John Tuttle		X				X		
Kimberly Griffin	X				X				Thomas Urban		X				X		
Johnny Harris, Jr.				X				X	Christy Varhuag	X				X			
Gretchen Hollingsworth (11:35)	L R				L R				Steve Walker				C				C
Kevin Jackson		X				X			Cathy Wiley				X				X
Priscilla Jenkins-Roberts (11:32)		X				X			Lesley P. Williams (11:46)		X				X		
Marlene McNeese-Ward (11:38)				X				X									