

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, September 08, 2005

2223 W. Loop South, Room 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Steven Walker, Chair	Ken Malone, excused	Martin Piggee, DRWMF
Kevin Jackson, Secretary	Fide Cisnero	Charles Henley, HIV Services
Gary Ainsworth	Paula Downes, excused	Kay Martin, HIV Services
Bill Barry	Tonya Fisher, excused	Stephen Locke
Skeet Boyle	Joe Fuentes, Jr., excused	Tori Williams, Ofc. Of Support
Larry Bryant	Dena Gray	Jen Kim, Ofc. Of Support
Lester Byrd	Priscilla Jenkins-Roberts	G.L. Monaghan, Ofc. Of Support
Johnetta Evans-Thomas	Sylvia Mazique, excused	
Stephen Garcia	Joseph Osei-Frimpong, excused	
Tammy Garrison	Glenn Taggart, excused	
Danny Garza	Bruce Turner, excused	
Kimberly Griffin	Christy Varhaug, excused	
Johnny Harris, Jr.	Cathy Wiley, excused	
Gretchen Hollingsworth	Marlene McNeese-Ward	
Nancy Mietschin		
Michael Miller		
Leo Nosser		
John Odom		
Yvette Proctor		
Samuel Robinson, IV		
John Sahn		
George Smith		
John Tuttle		
Thomas Urban		
Lesley Williams		

Call to Order: Steven Walker, Chair, Ryan White Planning Council, called the meeting to order at 11:41 a.m. by asking for a moment of reflection. (Quorum was met at 11:46 a.m.)

Training: Kay Martin, HIV Services, presented the attached Power Point presentation on “What are Outcome Measures and Standards of Care”.

Adoption of the Agenda: *Motion: it was moved and seconded (Ainsworth, Jackson) to adopt the agenda. Motion carried.*

Adoption of the Minutes: *Motion: it was moved and seconded (Ainsworth, Jackson) to adopt the August 11, 2005 minutes. Motion carried.* Abstentions: Williams, Smith, Odom, Proctor, Bryant, Byrd, Sahn.

Public Comment: None.

Committee Reports: (See the attached chart at the end of the minutes for individual voting information):

Quality Assurance Committee: Byrd, gave the following reports:

Joint Meeting To Discuss 2006 Data Needs: Members of the Quality Assurance, Administrative Assessment, Operations and Priority and Allocations Committees met to review data needs for 2006. It was agreed that the reports currently being provided will meet the 2006 data needs.

FY 2005 Outcomes Report: See the attached highlights of the report. The complete report was available on the information table or through the Office of Support.

FY 2004 Chart Reviews: See the attached reports regarding: Oral Health, Vision, Home Health Care and Hospice. Tuttle stated that on page 8 of the Home Health Care Chart Review the conclusions seem to be negative. Henley responded that those agencies providing Home Health Care have met with the Quality Management staff and are in the process of implementing a new plan. Tuttle stated that on page 5 of the Oral Health Chart Review the block appointments sounded negative. Henley responded that the findings are from 2003. The results may be better today.

Comprehensive HIV Planning Committee: No report.

Advances in Medication and Treatment: John Sahn, Chair, stated that the Advocacy Project is hosting a community presentation on the "Reauthorization of the Ryan White C.A.R.E. Act 2005" today at 3:00 p.m. at the Center for AIDS (see attached flyer). At 1:30 pm on Tuesday, September 20, 2005, there will be a presentation on "Medicare and Part D" at United Way. All were encouraged to attend these meetings.

Administrative Assessment Committee: Gary Ainsworth, Co-Chair, reported on the following:

Reports from the Administrative Agent (see the attached):

- FY 2005 Service Utilization Report – 1st quarter
- FY 2005 Procurement Report
- FY 2005 Administrative Cost Reports
- FY 2005 WICY Report

Assessment of Administrative Mechanism: *Motion 1: To approve the attached report regarding the assessment of the administrative mechanism. Motion carried* Abstention: Williams, L.

Affected Community Committee: Johnetta Evans-Thomas, Co-Chair, gave the following reports:

2005 Committee Meeting Locations: The committee will meet on September 12, 2005 at Family Services of Greater Houston in the Woodlands.

Standards of Care/Outcome Measure Work Groups: The committee assigned members to participate in each work group.

Operations Committee: Michael Miller, Chair, reported on the following:

Memorandum of Understanding (MOU): Please submit recommended changes to the MOU to Miller before September 1, 2005 as the committee will be reviewing the document at their September meeting.

Orientation for New Council Members: The Orientation for New Council Members and External Committee Members will be at 11:00 a.m. on Tuesday, September 13, 2005.

Priority & Allocations Committee: Garza, made the following report:

The Committee participated in the Joint Committee Meeting. The September meeting has been cancelled. Unspent funds will be allocated at the October meeting.

Williams, T. stated that Garza was recently employed by a Title I agency making it a conflict of interest to serve as the chair of the committee. Walker appointed Turner to the position of committee chair.

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from HIV Services: Charles Henley, Director, HIV Services, Harris County Health Department (HCHD), summarized the attached report.

Old Business: None.

New Business:

Report from SCSN: Miertschin stated that the Statewide Comprehensive Plan is due in January 2006. Requests for information have been sent to all Texas planning bodies and administrative agents. The next SCSN meeting will be in Dallas in late October.

Announcements:

Robinson, IV, stated that, in spite of Hurricane Katrina, the 2005 National AIDS Conference will be meeting in late September. The Bar-B-Que is being rescheduled since evacuees will continue to be housed at the Convention Center.

Adjournment: *Motion: it was moved and seconded (Garrison, Miller) to adjourn the meeting at 12:40 p.m. Motion carried.*

Respectfully submitted,


Victoria Williams, Manager

10/5/05
Date

Draft Certified by
Council Chair: 

Date 10/5/05

Final Approval by
Council Chair: Ken Malone

Date 10/13/05

Scribe: Monaghan

JA = Just arrived at meeting
 LR = Left room temporarily
 LM = Left the meeting
 C = Chair of the meeting

2005 Council Meeting Voting Record for Meeting Date: September 8, 2005

	Motion 1						Motion 1					
	ABSENT	YES	NO	ABSTAIN			ABSENT	YES	NO	ABSTAIN		
MEMBERS												
Gary Ainsworth		X			Ken Malone	X						
Bill Barry		X			Sylvia Mazique	X						
Skeet Boyle, 12:36	X				Nancy Miertschin		X					
Larry Bryant		X			Michael Miller		X					
Lester Byrd		X			Leo Nosser		X					
Fide Cisnero	X				John Odom		X					
Paula Downes	X				Joseph Osei-Frimpong	X						
Johnetta Evans-Thomas		X			Yvette Proctor, 11:46		X					
Tonya Fisher	X				Samuel Robinson IV		X					
Joe Fuentes, Jr.	X				Glenn Taggart	X						
Stephen Garcia, 11:47		X			John Sahn		X					
Tammy Garrison		X			George H. Smith		X					
Daniel Garza		X			Bruce Turner	X						
Dena Gray	X				John Tuttle		X					
Kimberly Griffin, 12:24	X				Thomas Urban, 12:16		X					
Johnny Harris, Jr.		X			Christy Varhaug	X						
Gretchen Hollingsworth		X			Steve Walker							C
Kevin Jackson		X			Cathy Wiley	X						
Priscilla Jenkins-Roberts	X				Lesley P. Williams							X
Marlene McNeese-Ward	X											

Left meeting: Smith-12:26 p.m., Odom-12:27 p.m.