

FINAL July 13, 2006

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, June 8, 2006

Meeting Location: 2223 W. Loop South, Room 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Bruce Turner, Chair	Tammy Garrison, excused	Modelle Brudner, Judge Eckels
Burton Bagby	Danny Garza, excused	James Malone, Greeter
Jacquelyn Baldwin	Kevin Jackson, excused	David Garner, Greeter
David Bartholomew, III	Ken Malone, excused	Nancy Miertschin, HCHD
Fide Cisnero	Gary Ainsworth, excused	Jim Stanley, HCPHES
Johnetta Evans-Thomas	Lester Byrd, excused	
Tonya Fisher	Stephen Garcia, excused	HIV SERVICES STAFF:
Verónica Garza	Dena Gray	Charles Henley
Thomas Giordano	Gretchen Hollingsworth	
Eddie Givens	Eva Nyenya	OFFICE OF SUPPORT STAFF:
Kim Griffin	Yvette Proctor, excused	Tori Williams
Sylvia Mazique	Glenn Taggart, excused	Jennifer Kim
Michael Miller	Cathy Wiley, excused	Diane Beck
Askari Naqvi		Georgette L. Monaghan
John Odom		
Patrick Richoux		
Samuel Robinson IV		
Pete Rodriguez		
Cecilia Smith		
John Tuttle		
Steven Vargas		
Christy Varhaug		
David Watson		
Lesley Williams		

Call to Order: Bruce Turner, Chair, Ryan White Planning Council, called the meeting to order at 11:40 a.m. by asking for a moment of reflection.

Certificate of Appreciation: Artist Gary Sollock received a Certificate of Appreciation for designing the cover to the 2006 – 2007 Blue Book.

Adoption of the Agenda: *Motion: it was moved and seconded (Williams, L, Tuttle) to adopt the agenda. Motion carried.*

Adoption of the Minutes: *Motion: it was moved and seconded (Tuttle, Fisher) to adopt the May 11, 2006 minutes with the following changes to the "Members Excused or Absent": the following members should be marked as excused instead of absent: Lesley Williams, Patrick Richoux, and Christy Varhaug. Motion carried.* Abstentions: Bartholomew, III, Cisnero, Griffin, Mazique, Odom, Robinson IV, Varhaug.

Public Comment: None.

Reports from Committees (See chart on last page for individual voting information):

Quality Assurance Committee: Veronica Garza, Co-Chair, reported on the following:
Reports from HIV Services: See the attached FY 2005 Procurement Report.

Quality Management: See attached FY 2005 Chart Review Reports for: Hospice Care, Vision Care and Oral Health.

Minority AIDS Initiative (MAI) Reports: See the attached FY 2006 MAI Plan Narrative.

How To Best Meet the Need: ***Motion #1:** it was moved and seconded (Richoux, Bagby) to change the text for Case Management Training to read as follows (**Motion carried with one abstention: Miller**):*

The Agency will facilitate bi-monthly meetings for Ryan White case managers. These meetings must last approximately 90 minutes. These meetings are to be held at 8:30 a.m. every other ~~second~~ third Wednesday of the applicable month (i.e. April, June, August, October, December, February) throughout the year and must last approximately 90 minutes.

Motion #2:** To accept the attached FY 2007 Houston EMA Service Definitions.* Discussion: It was agreed that all the service categories would be voted on in one motion. Therefore, Williams read the list of individuals who could not vote due to a conflict of interest. ***Motion carried. Abstentions: Richoux, Giordano, Miller, Rodriguez, Vargas, Garza, Williams, L.

FY 2007 Financial Eligibility: ***Motion #3:** To accept the work group recommendations and make the FY 2007 financial eligibility the same as that of FY 2006. (See the Table of Contents for the FY 2007 Service Definitions for the specific recommendations.) Motion carried.* Abstentions: Richoux, Giordano, Miller, Rodriguez, Vargas, Garza.

Targeting for FY 2007 Service Categories: ***Motion #4:** To accept the attached chart regarding HIV/AIDS Targeting for the FY 2007 Service Categories. Motion carried.*

Comprehensive HIV Planning Committee: No report.

Affected Community Committee: Johnetta Evans-Thomas, Co-Chair, gave the following reports:
2006 Committee Meetings Off Site: The committee met at Thomas Street Clinic. Unfortunately, the flyers that were provided were not posted in advance as requested so the attendance from clients was low.

Results of the Health Fair Survey: See the attached report. Kim stated that she would be happy to answer questions after the meeting.

Operations Committee: Michael Miller, Chair, reported on the following:

How To Best Meet the Need: The committee reviewed the proposed FY 2007 Council Support Budget and forwarded their recommended approval to the Priority and Allocations Committee.

Mentors for New Council and External Committee Members: See the attached list of mentors.

Priority & Allocations Committee: Johnetta Evans-Thomas gave the following report:

FY 2007 Priorities: ***Motion #5:** To accept the attached FY 2007 Service Priorities. **Motion carried.***
Abstention: Miller.

Report from the Office of Support: Tori Williams, Manager, summarized the attached report.

Report from HIV Services: Charles Henley, Director, HIV Services, Harris County Health Department, summarized the attached report. Evans-Thomas requested that the Affected Community Committee receive a copy of the Client Satisfaction report when it is released. Williams agreed to follow-up on this request.

Old Business: None.

New Business:

Report from the CDC Planning and Prevention Group: Robinson stated that the group is still looking for good members. Please see him after the meeting to receive an application.

Mayor's Task Force on HIV/AIDS: Robinson stated that there will be a Town Hall meeting at 6:00 p.m. on Tuesday, June 27, 2006. The Task Force is collaborating with others from the national, state, and local levels.


Legislative Updates: Turner asked Henley for his opinion regarding reauthorization of the CARE Act. Henley responded that he did not see many changes that would affect the Houston Planning Council but "the devil is in the details". Williams stated that the Department of State Health Services (DSHS) has asked all Title II Administrative Agents to contact Planning Councils in their areas to discuss ways in which Planning Councils can provide recommendations on priorities and allocations for Title II. Turner stated that DSHS is creating a memorandum of agreement that, once completed, will outline items that will need to be a part of those discussions.

HOPWA: Tuttle stated that the next meeting of the PWA Housing Advisory Group will be at 2:00 p.m. on Wednesday, June 14, 2006 on the seventh floor of 601 Sawyer. In the meantime, the HOPWA RFPs are in place and agencies have through June (?) July (?) to respond.

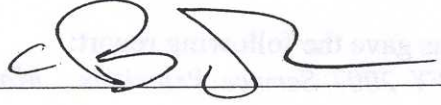
Announcements: Burton distributed a flyer regarding an interfaith event.

**Adjournment: Motion: it was moved and seconded (Burton, Fisher) to adjourn the meeting at 12:30 p.m.
Motion carried.**

Respectfully submitted,


Victoria Williams, Manager

7/6/06
Date

Draft Certified by
Council Chair: 

7-6-06
Date

Final Approval by
Council Chair: 

7-13-06
Date

JA = Just arrived at meeting
 LR = Left room temporarily
 LM = Left the meeting
 C = Chair of the meeting

2006 Council Meeting Voting Record for Meeting Date: 6/8/06

	Motion 1	Typo	Carried		Motion 2	Serv. Def.	Carried		Motion 3	Financial	Carried			Motion 1	Typo	Carried		Motion 2	Serv. Def.	Carried		Motion 3	Financial	Carried		
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Gary Ainsworth	X				X				X					Sylvia Mazique		X				X				X		
C. Burton Bagby		X				X				X				Michael Miller		X						X				X
Jacquelyn Baldwin		X				X				X				Askari Naqvi		X				X				X		
David Bartholomew III		X				X				X				Eva Nyenya	X				X				X			
Lester Byrd	X				X				X					John Odom (12:22)	X				X				X			
Fide Cisnero		X				X				X				Yvette Proctor	X				X				X			
Johnetta Evans-Thomas		X				X				X				Patrick Richoux		X						X				X
Tonya Fisher		X				X				X				Samuel Robinson IV (11:53)	X				X				X			
Stephen Garcia	X				X				X					Pete Rodriguez								X				X
Tammy Garrison	X				X				X					Cecilia Smith (11:48)	X				X				X			
Daniel Garza	X				X				X					Glenn Taggart	X				X				X			
Veronica Garza		X						X						Bruce Turner					C			C				C
Thomas Giordano		X						X						John Tuttle		X				X				X		
Eddie Givens		X				X				X				Steven Vargas		X						X				X
Dena Gray	X				X				X					Christy Varhuag		X				X				X		
Kimberly Griffin (11:45)	X					X				X				David Watson		X				X				X		
Gretchen Hollingsworth	X				X				X					Cathy Wiley	X				X				X			
Kevin Jackson	X				X				X					Lesley P. Williams		X						X				X
Ken Malone	X				X				X																	

Scribe: Monaghan

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MEMBERS	Motion 4	Targeting	Carried	ABSTAIN	Motion 5	PA	Carried	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	Motion 4	Targeting	Carried	ABSTAIN	Motion 5	PA	Carried	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
	ABSENT				YES									NO				ABSTAIN								ABSENT
Gary Ainsworth	X				X								Sylvia Mazique		X				X							
C. Burton Bagby		X				X							Michael Miller		X				X							
Jacquelyn Baldwin		X				X							Askari Naqvi		X				X							
David Bartholomew III		X				X							Eva Nyenya	X				X								
Lester Byrd	X				X								John Odom	X				X								
Fide Cisnero		X				X							Yvette Proctor	X				X								
Johnetta Evans-Thomas		X				X							Patrick Richoux		X				X							
Tonya Fisher		X				X							Samuel Robinson IV	X					X							
Stephen Garcia	X				X								Pete Rodriguez		X				X							
Tammy Garrison	X				X								Cecilia Smith		X				X							
Daniel Garza	X				X								Glenn Taggart	X				X								
Veronica Garza		X				X							Bruce Turner								C					
Thomas Giordano		X				X							John Tuttle						X							
Eddie Givens		X				X							Steven Vargas						X							
Dena Gray	X				X								Christy Varhuag						X							
Kimberly Griffin		X				X							David Watson						X							
Gretchen Hollingsworth	X				X								Cathy Wiley	X				X								
Kevin Jackson	X				X								Lesley P. Williams						X							
Ken Malone	X				X																					