

**HOUSTON AREA HIV SERVICES  
RYAN WHITE PLANNING COUNCIL**



*We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources*

**MNUTES**

11:30 a.m., Thursday, May 11, 2006

Meeting Location: 2223 W. Loop South, Room 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Bruce Turner, Chair	Billy Barry, excused	Nancy Miertschin, HCHD
Ken Malone, Vice-Chair	David Bartholomew, III, excused	Jim Stanley, HCPHES
Cathy Wiley, Secretary	Lester Byrd, excused	
Gary Ainsworth	Fide Cisnero, excused	<i>HIV Services Staff:</i>
Burton Bagby	Stephen Garcia, excused	Charles Henley
Jacquelyn Baldwin	Kimberly Griffin, excused	
Johnetta Evans-Thomas	Kevin Jackson, excused	<i>Office of Support Staff:</i>
Tonya Fisher	Sylvia Mazique, excused	Jennifer Kim
Tammy Garrison	Eva Nyenya, excused	Diane Beck
Danny Garza	John Odom, excused	Georgette L. Monaghan
Veronica Garza	Samuel Robinson IV, excused	
Eddie Givens	Christy Varhaug	
Dena Gray		
Gretchen Hollingsworth		
Michael Miller		
Askari Naqvi		
Yvette Proctor		
Pete Rodriguez		
Cecilia Smith		
Glenn Taggart		
John Tuttle		
Steven Vargus		
David Watson		
Cathy Wiley		

**Call to Order:** Bruce Turner, Chair, Ryan White Planning Council, called the meeting to order at 11:31 a.m. by asking for a moment of reflection.

Training: Priority Setting: Danny Garza and Yvette Proctor, Co-Chairs, Priority & Allocations Committee, presented a power point presentation on the Title I priority setting process.

Adoption of the Agenda: *Motion: it was moved and seconded (Malone, Ainsworth) to adopt the agenda.*

***Motion carried.***

Adoption of the Minutes: *Motion: it was moved and seconded (Ainsworth, Malone) to adopt the April 13, 2006 minutes with the following change to the text: on page 2, paragraph #1 the text should read "Representative Culberson", and in paragraph #7, Motion #1 should read: "Approve the attached 2006 checklist for assessing the FY 2005 administrative mechanism." Motion carried.* Abstentions: Proctor, Rodriguez, Watson.

**Public Comment:** None.

**Reports from Committees:** (See the attached chart at the end of the minutes for individual voting information):

**Quality Assurance Committee:** Veronica Garza, Co-Chair, reported on the following:

Reports from the Administrative Agent: See the attached reports regarding:

- FY 2005 Procurement – Revised 04/13/06
- FY 2006 Procurement – Revised 04/13/06
- FY 2005 Final Service Utilization - 03/01/05-02/28/06
- FY 2005-06 Administrative Costs – 03/01/05-02/28/06
- FY 2005 WICY Summary – Revised 04/13/06

Training for How To Best Meet the Need Process: Thirty-two people attended the training.

How To Best Meet the Need Process: All work groups for the FY 2007 How To Best Meet The Needs process have taken place except the work group that reviews the Council Support budget. This work group will take place on May 16, 2006. On May 18, 2006 the Quality Assurance Committee will review, possibly edit and approve work group recommendations so that they can be presented at the Public Hearing scheduled for May 22, 2006. (Staff note: The work group recommendation for the Council Support budget goes directly to the Priority and Allocations Committee whose work products will be presented at the Public Hearing scheduled for June 27, 2006.)

2006 Combined Committee Goals: See the attached committee goals

FY 2005 Outcomes Report: See the attached highlights of the Fourth Quarter FY 2005 Outcomes Report. Copies of the complete report were available on the information table.

FY 2005 Primary Care Chart Review: See the attached report.

**Comprehensive HIV Planning Committee:** Ken Malone, Vice-Chair, gave the following reports:

Special Studies: Youth: *Motion #1: To endorse the attached report entitled "Barriers to Care Among HIV Positive Youth". Motion carried.*

Special Studies: Latino: Health Planner Kim is contacting agencies and others for survey volunteers.

Topic(s) for May 22, 2006 Public Hearing: FYI: The committee will present the youth study cited above at the May 22, 2006 Public Hearing.

**Affected Community Committee:** Tammy Garrison, Co-Chair, reported on the following:

2006 Committee Meetings: See the attached schedule.

FY 2007 How To Best Meet the Need Process: Members of the Committee signed up to participate in this process, ensuring the participation of numerous consumers.

Letter from the Committee Co-Chairs and the Health Fair Survey: See the attached letter from Committee Co-Chairs and the resulting survey form.

Quarterly Committee Report: See the attached quarterly committee report.

**Operations Committee:** Michael Miller, Chair, gave the following reports:

Attendance: The attached letter has been sent to members who have missed a significant number of meetings.

Committee Vice-Chair: Tammy Garrison has been elected to serve as the committee Vice-Chair.

Quarterly report: See the attached quarterly committee report.

**Priority & Allocations Committee:** Danny Garza, Co-Chair, reported on the following:

Training Meeting on Tally Sheets: A training meeting was held Thursday, April 27, 2006 to help new members understand how to use the form.

**Report from Office of Support:** Kim, Health Planner, summarized the attached Manager's Report.

**Report from HIV Services:** Charles Henley, Director HIV Services, Harris County Public Health and Environmental Services, summarized the attached report.

**Old Business:** None.

**New Business:**

Spokesperson for Title I to STAGE – Bruce Turner stated that STAGE was dissolved on Friday, May 5, 2006. Proctor stated that the work assigned to STAGE is now the responsibility of The Resource Group (TRG). In May, TRG will negotiate with the Department of State Health Services (DSHS) on how these responsibilities will be carried out.

Mayor's Task Force on HIV/AIDS: Wiley stated that the Task Force will be meeting at 10 a.m. on May 12, 2006 at the City of Houston Health Department on the 5<sup>th</sup> Floor. The City will be coordinating with an event called "SPLASH" to provide testing and distribute educational materials at the event.

Latino Task Force on HIV/AIDS: Garza, D. stated that on April 26, 2006 there was a "Meet and Greet". It was well attended. Council member Adrian Garcia also participated to provide support.

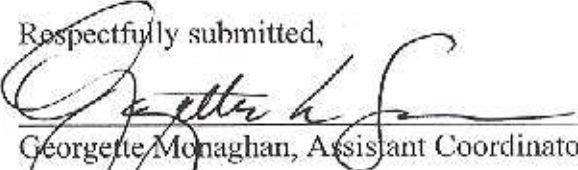
Legislative Updates: See the attached information.

HOPWA: Gray stated that proposals for HOWPA funding will be accepted and reviewed in June and July 2006. Burton encouraged individuals to write letters to congressional leaders as they do pay attention to correspondence.


**Announcements:** Turner stated that attendance will be especially important at the next few Council meetings.

**Adjournment:** *Motion: it was moved and seconded (Ainsworth, Wiley) to adjourn the meeting at 12:01 p.m. Motion carried.*

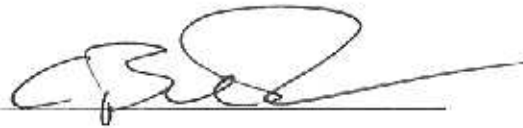
Respectfully submitted,

  
 Georgette Monaghan, Assistant Coordinator

Date 5/31/06

Draft Certified by  
 Council Chair: 

Date 6-1-06

Final Approval by  
 Council Chair: 

Date 6-8-06

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### Individual Voting Records for 05-11-06 Planning Council Meeting

Scribe: Monaghan

JA = Just arrived at meeting  
 LR = Left room temporarily  
 LM = Left the meeting  
 C = Chair of the meeting

	Motion 1			ABSTAIN		Motion 1			ABSTAIN
	ABSENT	YES	NO			ABSENT	YES	NO	
MEMBERS					MEMBERS				
Gary Ainsworth		X			Sylvia Mazique	X			
C. Burton Bagby, 11:37 JA		X			Michael Miller		X		
Jacquelyn Baldwin		X			Askari Naqvi		X		
Bill Barry	X				Eva Nyenya	X			
David Bartholomew III	X				John Odom	X			
Lester Byrd	X				Yvette Proctor		X		
Fide Cisnero	X				Patrick Richoux	X			
Johnetta Evans-Thomas		X			Samuel Robinson IV	X			
Tonya Fisher, 11:42 JA		X			Pete Rodriguez		X		
Stephen Garcia	X				Cecilia Smith		X		
Tammy Garrison		X			Glenn Taggart		X		
Daniel Garza		X			Bruce Turner				C
Veronica Garza		X			John Tuttle		X		
Eddie Givens		X			Steven Vargaus		X		
Dena Gray		X			Christy Varhuag	X			
Kimberly Griffin	X				David Watson		X		
Gretchen Hollingsworth, noon JA	X				Cathy Wiley		X		
Kevin Jackson	X				Lesley P. Williams	X			
Ken Malone, 11:45 LM		X							