

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, November 8, 2007

Meeting Location: 2223 W. Loop South, Room 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT:
Bruce Tuner, Chair	David Garner, excused	Modelle Brudner, Representing Judge Emmett
Ken Malone, Vice-Chair	Tammy Garrison, excused	Kym King, Bering Omega Community Svcs.
David Watson, Secretary	Yvette Garvin, excused	Jim Stanley, Harris Co Health & Environ. Services
Burton Bagby	LaQuoiya Graham, excused	Mark Williams
Jacquelyn Baldwin	Dena Gray	Taiwo Fazoranti, City of Houston
David Bartholomew	Kenya Kimble	Cadu (???)
David Benson	Michael Miller, excused	
Fide Cisnero	Askari Naqvi, excused	HIV Services:
Paula Downes	Samuel Robinson IV, excused	Charles Henley
Dan Ellis		
Tonya Fisher	EXTERNAL MEMBERS	Office of Support:
Thomas Giordano	PRESENT:	Tori Williams
Eddie Givens	Ardry "Skeet" Boyle	Georgette L. Monaghan
Kimberly Griffin	Teresa Presley	Diane Beck
Terry Hobbs	Bernie Vazquez	
Linda Hollins	James Malone	
Kevin Jackson	Carlos Plataz	
Asia Johnson	Rev. Perry Boutte	
Melvin Johnson	Osaro Mgbere	
Marco Mata	Delphi Medina	
Pete Rodriguez	Scott Beaver	
Jerry Shelton	Cortney Smith	
Cecilia Smith		
Glenn Taggart		
John Tuttle		
Steven Vargas		
Cathy Wiley		

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Bruce Turner, Chair, Ryan White Planning Council, called the meeting to order at 11:38 a.m. and asked for a moment of reflection.

Update on Houston Area SPNS Project: Thomas Giordano, MD, presented the attached Power Point presentation highlighting the latest results of the Houston Area SPNS Project.

Turner introduced the two new Council Members: Dan Ellis, Substance Abuse Expert and Linda Hollins, State Part B Representative.

Turner thanked Henley for all of his hard work in submitting the Part A HRSA grant application.

Acknowledgement of the 2007 External Committee Members: The following individuals received certificates of appreciation for their service as external committee members: Vazquez, Malone, Mgbere, Presley, Plataz, Boutte, Smith, Medina, Boyle and Beaver. Those members who could not participate will receive their certificates by mail.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Burton, Jackson) to adopt the agenda. Motion carried.*

Adoption of the Minutes: **Motion #2:** *it was moved and seconded (Tuttle, Jackson) to adopt the October 11, 2007 minutes. Motion carried.* Abstentions: Baldwin, Benson, Cisnero, Griffin, Hobbs, Johnson, M.

Public Comment: None.

Reports from Committees:

Quality Assurance Committee: Glenn Taggart, Co-Chair, reported on the following:

Standards of Care/Outcome Measure Workgroups: Recommendations regarding the FY 2008 Standards of Care and Outcome Measures will be presented to the Steering Committee and Council in December 2007. Williams stated that the three work groups were well attended by Affected Community Committee members and others.

Comprehensive HIV Planning Committee: Steven Vargas, Chair, gave the following reports:

Update on the 2008 HIV/AIDS Needs Assessment: See the attached preliminary data for the needs assessment. The Gaps Analysis Workgroup will be meeting every other week starting on Thursday, November 15, 2007. The purpose of this workgroup is to prepare the needs assessment report for review and approval by the NAG on Thursday, December 20, 2007. The Comprehensive HIV Planning Committee will meet right after the NAG meeting. The Council will receive the report for review and approval in February 2008.

Affected Community Committee: John Tuttle, Co-Chair, reported on the following:

Monthly Educational Presentation: Michael Alexander worked with the committee on improving their public speaking skills.

Blue Book Workgroup: See the attached changes that are being considered for the 2008 – 2009 Blue Book. Jackson stated that today, prior to the Council meeting, the Blue Book Workgroup approved the proposed changes and selected the cover for the book.

Quarterly Committee Report: See the attached.

Operations Committee: David Bartholomew, Chair, reported on the following:

Proposed Changes to the Council Bylaws and Policies: According to the bylaws, proposed changes must be submitted in written form to the full Council at least 15 days prior to voting and require a two-thirds

majority for passage. Therefore, the attached, proposed changes to Council bylaws and policies are being submitted as an FYI in November so that the Council can vote on them at their meeting in December.

Memorandum of Understanding: **Motion #3:** *The Committee recommends that the current Memorandum of Understanding stay in place as is and be reviewed again in October 2008. Motion carried.*

Election for the 2008 Council Officers: Please review the attached election policy, and, see the slate of nominations for the three officer positions. The election will take place at the December 2007 Council meeting.

2007 and 2008 Training Topics: See the attached list of training topics based on suggestions made by a number of Council members.

2008 Council Orientation: The 2008 Council Orientation will take place on Thursday, January 31, 2008 at Trevisio's Restaurant.

Priority & Allocations Committee: Paula Downes, Co-Chair, gave the following reports:

FY 2007 RW Part A Requests for Increased Allocations: **Motion #4:** *To accept the attached recommendations for the FY 2007 Ryan White Part A increase allocations. Motion carried.* Abstentions: Bartholomew, Malone, Downes, Watson, Giordano, Hollins, Rodriguez, Wiley.

Unspent Funds: **Motion #5:** *In the final quarter of the Ryan White Part A grant year, after implementing the Council-approved October reallocation of unspent funds and utilizing the existing 10% reallocation rule to the extent feasible, HIV Services may reallocate any remaining unspent funds as necessary to ensure the Houston EMA has less than 2% unspent Formula funds and no unspent Supplemental funds. HIV Services must inform the Council of these shifts no later than the next scheduled RWPC Steering Committee meeting. Motion carried.* Abstentions: Watson, Hollins, Wiley.

Joint Meeting to Review 2008 Data Needs: There will be a joint meeting of the Priority and Allocations, Quality Assurance and other Committees to review 2008 data needs at 9:30 am on Wednesday, November 14, 2007.

Quarterly Committee Report: See the attached.

Report from Office of Support: Tori Williams, Manager, summarized the attached report. Williams stated that the December Council Meeting will be held at the Dunn Center in downtown Houston. The Center houses a number of programs for the homeless so a tour will be provided immediately following the Council meeting.

Report from HIV Services: Charles Henley, HIV Services, Harris County Health Department, summarized the attached report.

Old Business: None.

New Business:

PC Members: Shelton summarized the attached report regarding HIV related items discussed at the first Native American Health Conference. Shelton stated that there is a lack of knowledge about HIV/AIDS among Native Americans. Texas has the fourth largest population of Native Americans in the country and Houston is the eleventh largest city in this same regard.

Ryan White Titles C Urban and D: Turner congratulated Pete Rodriguez for his new position as the administrator for Thomas Street Clinic. Rodriguez stated that a HRSA Technical Assistance Team recently made a site visit to the clinic.

Report from the CDC Planning and Prevention Group: Wiley stated that the Houston prevention needs assessment should be available for distribution on November 15, 2007.

Mayor's Task Force on HIV/AIDS: Wiley stated that the "Wrap It Up" testing program held at Texas State University tested some 250 students. One person tested positive. The Task Force will be holding a retreat on November 16, 2007.

Latino Task Force on HIV/AIDS: Vargas stated that the next meeting will be held at the Houston Women's Center beginning at 10:00 a.m. on November 28, 2007.

HOPWA: Tuttle stated that the HIV/AIDS Housing Needs Assessment is available and is being distributed to City officials and others.

Announcements: Tuttle announced the following World AIDS Day Events:

11:00 a.m., Thomas Street Clinic: There will be a Tree of Remembrance Ceremony and featured speakers include: Ada Edwards, Dena Gray and a representative from County Judge Ed Emmett's office.

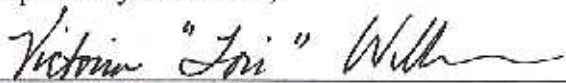
11:30 a.m., Ben Taub Hospital: There will also be a Tree of Remembrance Ceremony and featured speakers will include: Congresswoman Sheila Jackson Lee, a representative from Judge Emmett's office and others.

Tuttle also stated that Thomas Street Clinic will be hosting a sit-down Thanksgiving Dinner. Donations are needed.

Wiley stated that there will be a "Straight Talk Summit" on November 9, 2007 from 5:00 p.m. to 9:00 p.m. at Texas Southern University (TSU). The City of Houston's World AIDS Day ceremony will be held at TSU on Saturday, December 1, 2007 from 12:00 p.m. to 3:00 p.m.

Adjournment: Motion #6: it was moved and seconded (Fisher, Baldwin) to adjourn the meeting at 12:50 p.m. Motion carried.

Respectfully submitted,


Victoria Williams, Manager

12-06-07
Date

Draft Certified by
Council Chair: 

Date 12-06-07

Final Approval by
Council Chair: 

Date 12-13-07

JA = Just arrived at meeting
 LR = Left room temporarily
 LM = Left the meeting
 C = Chair of the meeting

2007 Council Meeting Voting Record for Meeting Date: 11-8-07

	Motion #4				Motion #5				Motion #6					Motion #4				Motion #5				Motion #6							
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN				
MEMBERS																	MEMBERS												
C. Burton Bagby, 11:55		X				X				X							Jerry Shelton		X				X						
Jacquelyn Baldwin, 11:45		X				X				X							Cecilia Smith		X				X						
David Bartholomew, 11:34				X		X				X							Glenn Taggart		X				X						
David Benson		X				X				X						C	Bruce Turner								C				C
Fide Cisnero		X				X				X							John Tuttle		X				X						
Paula Downes				X		X				X							Steven Vargas		X				X						
Dan Ellis		X				X				X						X	David Watson								X				
Tonya Fisher		X				X				X						X	Cathy Wiley								X				
Thomas Giordano, 11:56				X		X				X																			
Eddie Givens		X				X				X							David Garner		X				X						
Kimberly Griffin, 12:01		X				X				X							Tammy Garrison		X				X						
Terry Hobbs		X				X				X							Yvette Garvin		X				X						
Linda Hollins, 11:49				X				X		X							LaQuoiya Graham		X				X						
Kevin Jackson		X				X				X							Dena Gray		X				X						
Asia Johnson		X				X				X							Kenya Kimble		X				X						
Melvin Johnson		X				X				X							Michael Miller		X				X						
Ken Malone, Im 12:30				X		X			X								Askari Naqvi		X				X						
Marco Mata, 11:45		X				X				X							Samuel Robinson IV		X				X						
Pete Rodriguez				X		X				X									X				X						