

**HOUSTON AREA HIV SERVICES  
RYAN WHITE PLANNING COUNCIL**

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*We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources*

## Minutes

11:30 a.m., Thursday, July 9, 2009

Meeting Location: 2223 W. Loop South, Suite 416

Houston, Texas 77027

<b>MEMBERS PRESENT</b>		<b>OTHERS PRESENT</b>
Bruce Turner, Chair	Patrick Martin	Roland Amboree
Pete Rodriguez, Vice-Chair	Osaro Mgbere	Rosa Saldivar (HVLP)
Asia Johnson, Secretary	Michael Miller	Ann Reed, Bering Omega Community Services
Claudine Alexandre-McGill	Greg Monk	
Jackie Baldwin	Askari Naqvi	
David Benson	Ruben Rosas	<i>Ryan White Grant Administration:</i>
Keith Bynam	Cecilia Ross	Charles Henley
Tonya Fisher	Ryan Rushing	Carin Martin
David Garner	Josie Salazar	
Jerry Garza	Eulalia Seymore	<i>Office of Support:</i>
Eddie Givens	Glenn Taggart	Tori Williams
Morenike Giwa	John Tuttle	Jen Kim
Gabriel Gonzalez	Steven Vargas	Georgette L. Monaghan
Dena Gray		
	<b>MEMBERS ABSENT</b>	
Charlotte Harris	Fide Cisnero	
Terry Hobbs	Paula Downes, excused	
Sheron Jackson	Tammy Garrison, excused	
Melvin Johnson	Thomas Giordano, excused	
J. Hoxi Jones	Linda Hollins, excused	
Ernesto Macias	Cathy Wiley, excused	

**See the attached chart at the end of the minutes for individual voting information.**

**Call to Order:** Bruce Turner, Chair, Ryan White Planning Council, called the meeting to order at 11:38 a.m. and asked for a moment of reflection. Turner gave a special welcome to members Givens and Rushing.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Rosas, Garner) to adopt the meeting agenda. Motion carried.*

Adoption of the Minutes: **Motion #2:** *it was moved and seconded (Fisher, Tuttle) to adopt the June 11, 2009 minutes. Motion carried.* Abstentions: Garner, Givens, Jackson, Macias, Mgbere, Miller, Rushing, Seymore, Taggart.

Training: Allocations Process: Glenn Taggart, Chair Priority & Allocations Committee, presented the attached power point presentation entitled: “*The Process for Determining the Fiscal Year 2010 Allocations for Ryan White Part A and B and State Services Funding*”.

**Public Comment:** None.

**Reports from Committees:**

**Quality Assurance:** Pete Rodriguez, Vice-Chair, gave the following reports:

Reports from the Part A Administrative Agent: See the attached: FY 2009 Ryan White Part A and Minority AIDS Initiative (MAI) Procurement Report (revised: 06-18-09).

Reports from the Part B Administrative Agent: See the attached: FY 08/09 Ryan White Part B Procurement Report (04-01-08 – 03/31/09), FY 08/09 State Services Procurement Report (09-01-08 – 04/30/09) and FY 08/09 Ryan White Part B and Department of State Health Services (DSHS) State Services Client Utilization Report.

Assessment of the Administrative Mechanism: **Motion #3:** *To accept the June 2009 Assessment of the Administrative Mechanism and based upon its findings, require no action. Motion carried.* Abstentions: Martin, Givens.

**Comprehensive HIV Planning Committee:** Steven Vargas, Chair, reported on the following: Special Study: *Informational Barriers to HIV Care: Motion #4: To endorse the special study entitled Informational Barriers to HIV Care dated June 2009. Motion carried.* Abstentions: Martin, Givens.

2009 Joint Epidemiological Report: **Motion #5:** *To endorse the Joint Epidemiological Report dated June 2009. Motion carried.* Abstentions: Martin, Givens.

**Affected Community Committee:** David Garner, Co-Chair, gave the following reports:

Consumer Workshop: The next meeting to plan the Gala-Summit-Health Fair Extravaganza is scheduled for 12 noon on Tuesday, July 14, 2009. See Georgette if you wish to join this workgroup and receive meeting packets.

Consumer Education: Dwayne Haught gave two presentations on June 11, 2009 entitled: *Updates on the Texas AIDS Drug Assistance Program (ADAP) and the State Pharmacy Assistance Program (SPAP)*. The first presentation was to the Council at 11:30 a.m. and the second presentation was made to consumers at the Center for AIDS later in the day.

**Operations Committee:** Terry Hobbs, Co-Chair, reported on the following:

2009 Council and External Committee Attendance: Letters have been sent to all Council and External Committee members who have missed 3 or more meetings in 2009.

**Priority and Allocations Committee:** Glenn Taggart, Chair, reported on the following:

FY 2010 Service Priorities: **Motion #6:** *To approve the attached list of FY 2010 Service Priorities for Ryan White Parts A and B and State Services funding. Motion carried.* Abstention: Martin.

Philosophy Used to Determine FY 2010 Allocations: See the attached philosophy.

FY 2010 Minority AIDS Initiative (MAI) Funding: **Motion #7:** *To keep FY 2010 Minority AIDS Initiative (MAI) allocations as they were in FY 2009 with the following exception: ask the Ryan White Part A Administrative Agent to reconcile the difference of \$1,421. Motion carried.* Abstentions: Martin, Rodriguez.

FY 2010 Level Funding Scenario: **Motion #8**: To approve the attached FY 2010 Level Funding Scenario for Ryan White Parts A and B and State Services Funding. **Motion carried.** Abstentions: Martin, Rodriguez, Giwa, Jackson, Macias, Mgbere, Rushing, Salazar, Seymore, Taggart, Vargas.

FY 2010 Decrease Funding Scenario: **Motion #9**: To approve the FY 2010 Decrease Funding Scenario for Ryan White Parts A and B and State Services funding as follows: All service categories will be decreased by the same percent. This applies to the total amount of service dollars available. Every service category is treated equally under this scenario. **Motion carried.** Abstentions: Martin, Rodriguez, Giwa, Jackson, Macias, Mgbere, Rushing, Salazar, Seymore, Taggart, Vargas.

FY 2010 Increase Funding Scenario: **Motion #10**: To approve the FY 2010 Increase Funding Scenario for Ryan White Parts A and B and State Services funding as follows:

Step	Instructions
Step 1	Add up to \$500,000 to Primary Care. Distribute the funds proportionately among Primary Care subcategories 1b through 1f.
Step 2	The next \$100,000 is to be allocated to Urban Oral Health.
Step 3	The next \$100,000 is to be allocated to the Local Pharmacy Assistance Program.
Step 4	The remaining balance, if the total increase is \$1 million or less, is to be allocated to Primary Medical Care subcategory 1a.
Step 5	Any increase in funds beyond \$1 million will be allocated by the Ryan White Planning Council after the notice of grant award is received.

**Motion carried.** Abstentions: Martin, Rodriguez, Giwa, Jackson, Macias, Mgbere, Rushing, Salazar, Seymore, Taggart, Vargas.

**Report from Office of Support:** Tori Williams, Manager, summarized the attached report. Attached is the complete Hurricane check-off list that Dwayne Haught presented at the last Council meeting since the back of the document was not included on all copies that were distributed. Diane Beck prepared the attached list of local food pantries.

**Report from Ryan White Grants Administration:** Charles Henley, Manager, Ryan White Grant Administration (RWGA), Public Health and Environmental Services, summarized the attached report.

**New Business:**

Report from Ryan White Parts B, C Rural and D: Patrick Martin stated that his office has been preparing grant renewal request forms every month for the past three months.

Report from the CDC Planning and Prevention Group (CPG): David Garner stated that members of the CPG participated in the Juneteenth Celebration at the George R. Brown Complex on June 10, 2009. He also reminded the Council that the HIP HOP for HIV concert is this weekend. The City has tested 5,000 individuals since June 27, 2009 with a goal of testing 15,000 before the end of the event.

Latino Task Force on HIV/AIDS (LHTF): Steven Vargas gave the following report: A number of Latino HIV Task Force member organizations including Planned Parenthood and St Hope Foundation, have partnered with the Houston Department of Health and Human Services in its week long HIV testing effort. A couple of other member organizations, Fundación Latino Americana Contra El Sida, Inc. (FLAS) and the Association for the Advancement of Mexican Americans (AAMA), have partnered to host free HIV

testing in the southwest part of Houston at the Southwest Multi-Service Center . Over 60 people were tested with no preliminary positives.

Concurrently, the balance of member organizations such as Houston Area Community Services (HACS), AAMA, Harris County Hospital District (HCHD), Harris County Public Health Environmental Services (HCPHES) and Family Services of Greater Houston, have hosted a free HIV testing event at the Spring Branch Community Health Center. At this event, fifty two individuals were tested for HIV and received HIV education and prevention information. In the opinion of Vargas, this was the most well organized LITF event to date. Spanish media outlets (print, radio, and television) promoted the event. However, attendance was down, possibly because of the location of the information at the flea market and possibly because of recent raids. To date, there have been 2 preliminary positives. The goal was to find people who are HIV-positive and don't know it and to educate the Hispanic community about the impact of HIV on our families.

The next Latino HIV Task Force meeting will be held on Friday, July 24, 2009.

Legislative Updates: See the attached Legislative Update from Ken Malone.

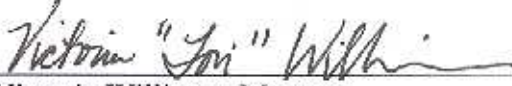
HOPWA: Keith W. Bynam stated that requests for proposals have been distributed for the Rapid Housing program. They hope to have programs up and running by October.

M-PACT: Bruce Turner stated that the group had a presence at the Pride Festival. He thanked Garner and Rosas for their participation through the day. The regular meeting schedule will resume on Thursday, July 16, 2009.

**Announcements:** Monk stated that in coordination with the HIP HOP activities there will be testing at the Sharpstown Mall on Friday, July 10, 2009 from 8:00 a.m. to 5:00 p.m.

**Adjournment: Motion #11: it was moved and seconded (Garner, Jackson) to adjourn the meeting at 12:42 p.m. Motion carried.**

Respectfully submitted,

  
Victoria Williams, Manager

08-05-09  
Date

Draft Certified by  
Council Chair: 

Date 08-06-09

Final Approval by  
Council Chair: 

Date 08-13-09

### 2009 Council Meeting Voting Record for Meeting Date: July 9, 2009

	Motion #1				Motion #2				Motion #3					Motion #1				Motion #2				Motion #3							
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN				
MEMBERS																													
Claudine Alexandre-McGill		X				X				X			Asia Johnson		X				X				X				X		
Jackie Baldwin, 11:50, 12:31 lm		X				X				X			Melvin Johnson		X				X				X				X		
David Benson		X				X				X			J. Hoxi Jones		X				X				X				X		
Keith Bynam, 12:18	X												Ernesto Macias		X				X				X				X		
Fide Cisnero	X												Patrick Martin		X				X										X
Paula Downes	X												Osaro Mgbere		X				X				X				X		
Tonya Fisher		X				X				X			Michael Miller		X				X				X				X		
David Garner		X				X				X			Greg Monk		X				X				X				X		
Tammy Garrison	X												Askari Naqvi		X				X				X				X		
Jerry Garza, 12:29	X												Pete Rodriguez		X				X				X				X		
Thomas Giordano	X												Ruben Rosas		X				X				X				X		
Eddie Givens, 12:29 lm		X				X					X		Cecilia Ross		X				X				X				X		
Morénike Giwa, 12:40 lm		X				X				X			Ryan Rushing		X				X				X				X		
Gabriel Gonzalez		X				X				X			Josie Salazar		X				X				X				X		
Dena Gray		X				X				X			Eulalia Seymore		X				X				X				X		
Charlotte Harris		X				X				X			Glenn Taggart		X				X				X				X		
Terry Hobbs		X				X				X			Bruce Turner				C				C								C
Linda Hollins	X												John Tuttle		X				X				X				X		
Sheron Jackson		X				X				X			Steven Vargas		X				X				X				X		
													Cathy Wiley	X															

**2009 Council Meeting Voting Record for Meeting Date: July 9, 2009**

	Motion #4				Motion #5				Motion #6					Motion #4				Motion #5				Motion #6			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS													MEMBERS												
Claudine Alexandre-McGill		X				X				X			Asia Johnson		X				X				X		
Jackie Baldwin, 11:50, 12:31 lm		X				X				X			Melvin Johnson		X				X				X		
David Benson		X				X				X			J. Hoxi Jones		X				X				X		
Keith Bynam, 12:18	X												Ernesto Macias		X				X				X		
Fide Cisnero	X												Patrick Martin			X				X				X	
Paula Downes	X												Osaro Mgbere		X				X				X		
Tonya Fisher		X				X				X			Michael Miller		X				X				X		
David Garner		X				X				X			Greg Monk		X				X				X		
Tammy Garrison	X												Askari Naqvi		X				X				X		
Jerry Garza, 12:29	X												Pete Rodriguez		X				X				X		
Thomas Giordano	X												Ruben Rosas		X				X				X		
Eddie Givens, 12:29 lm				X				X					Cecilia Ross		X				X				X		
Morénike Giwa, 12:40 lm		X				X				X			Ryan Rushing		X				X				X		
Gabriel Gonzalez		X				X				X			Josie Salazar		X				X				X		
Dena Gray		X				X				X			Eulalia Seymore		X				X				X		
Charlotte Harris		X				X				X			Glenn Taggart		X				X				X		
Terry Hobbs		X				X				X			Bruce Turner				C				C				C
Linda Hollins	X												John Tuttle		X				X				X		
Sheron Jackson		X				X				X			Steven Vargas		X				X				X		
													Cathy Wiley	X											

## 2009 Council Meeting Voting Record for Meeting Date: July 9, 2009

	Motion #7				Motion #8				Motion #9					Motion #7				Motion #8				Motion #9																							
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN																				
MEMBERS																													MEMBERS																
Claudine Alexandre-McGill		X				X				X								X				X							Asia Johnson		X				X										
Jackie Baldwin, 11:50, 12:31 lm		X				X				X								X				X							Melvin Johnson		X				X										
David Benson		X				X				X								X				X							J. Hoxi Jones		X				X										
Keith Bynam, 12:18	X																	X											Ernesto Macias		X						X				X				
Fide Cisnero	X																			X									Patrick Martin				X				X				X				
Paula Downes	X																	X											Osaro Mgbere		X						X				X				
Tonya Fisher		X				X				X								X											Michael Miller		X				X										
David Garner		X				X				X								X											Greg Monk		X				X										
Tammy Garrison	X																	X											Askari Naqvi		X				X										
Jerry Garza, 12:29	X																												Pete Rodriguez				X				X				X				
Thomas Giordano	X																	X											Ruben Rosas		X				X						X				
Eddie Givens, 12:29 lm		X				X				X								X											Cecilia Ross		X				X						X				
Morénike Giwa, 12:40 lm		X						X				X						X											Ryan Rushing		X						X				X				
Gabriel Gonzalez		X				X				X								X											Josie Salazar		X						X				X				
Dena Gray		X				X				X								X											Eulalia Seymore		X						X				X				
Charlotte Harris		X				X				X								X											Glenn Taggart		X						X				X				
Terry Hobbs		X				X				X										C									Bruce Turner				C				C				C				
Linda Hollins	X																	X											John Tuttle		X				X						X				
Sheron Jackson		X						X				X						X											Steven Vargas		X						X				X				
																		X											Cathy Wiley	X															

**2009 Council Meeting Voting Record for Meeting Date: July 9, 2009**

	Motion #10				Motion #11									Motion #10				Motion #11																			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN						ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN												
MEMBERS																					MEMBERS																
Claudine Alexandre-McGill		X				X				X											Asia Johnson		X				X										
Jackie Baldwin, 11:50, 12:31 lm								lm													Melvin Johnson		X				X										
David Benson		X				X				X											J. Hoxi Jones		X				X										
Keith Bynam, 12:18						X															Ernesto Macias				X		X										
Fide Cisnero	X																				Patrick Martin				X		X										
Paula Downes	X																				Osaro Mgbere				X		X										
Tonya Fisher		X				X															Michael Miller		X				X										
David Garner		X				X															Greg Monk		X				X										
Tammy Garrison	X																				Askari Naqvi		X				X										
Jerry Garza, 12:29	X					X															Pete Rodriguez				X		X										
Thomas Giordano	X																				Ruben Rosas		X				X										
Eddie Givens, 12:29 lm								lm													Cecilia Ross		X				X										
Morénike Giwa, 12:40 lm				X		X															Ryan Rushing				X		X										
Gabriel Gonzalez		X				X															Josie Salazar				X		X										
Dena Gray		X				X															Eulalia Seymore				X		X										
Charlotte Harris		X				X															Glenn Taggart				X		X										
Terry Hobbs		X				X															Bruce Turner				C				C								
Linda Hollins	X																				John Tuttle		X				X										
Sheron Jackson				X		X															Steven Vargas				X		X										
																					Cathy Wiley	X															