

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, June 10, 2010

Meeting Location: 2223 W. Loop South, Suite 416
Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Cecilia Smith-Ross, Chair	Claudine Alexandre-McGill, excused	Linda Cantu
Pete Rodriguez, Vice-Chair	Ben Barnett, excused	
John Tuttle, Secretary	David Garner, excused	<i>Bering Omega Community Services</i>
Sherifat Akorede	Tammy Garrison, excused	Ann Reed
Roland Amboree	Jerry Garza, excused	Sandy Stacey
Jackie Baldwin	Morénike Giwa, excused	
David Benson	Dena Gray	<i>Ryan White Grant Administration</i>
Keith Bynam	Sheron Jackson, excused	Charles Henley
Paula Downes	Melvin Johnson, excused	
Eddie Givens	Sammie Johnson, excused	<i>Office of Support</i>
Gabriel Gonzalez	J. Hoxi Jones	Tori Williams
Terry Hobbs	Osaro Mgbere, excused	Jen Kim
Linda Hollins	Venita Ray, excused	Georgette L. Monaghan
Billie Lackins	Ryan Rushing, excused	
Januari Leo	Glenn Taggart, excused	
Ernesto Macias		
Patrick Martin		
Greg Monk		
Ruben Rosas		
Josie Salazar		
Eric Twombly		
Steven Vargas		

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Cecilia Smith-Ross, Chair, Ryan White Planning Council, called the meeting to order at 11:32 a.m. and asked for a moment of reflection.

Training: Pennyc Rohde, PA-C, St. Hope Foundation, Associate Rural Medical Director, presented the attached Power Point presentation describing "Common Interactions Between HIV and Non-HIV Medications".

Adoption of the Agenda: **Motion #1:** it was moved and seconded (Rosas, Givens) to adopt the agenda. **Motion carried.**

Public Comment: None.

Reports from Committees:

Ad Hoc Strategy Committee: Steven Vargas, Co-Chair, gave the following report:

City of Houston Prevention Program: See the attached description of the City of Houston Prevention Program. The Committee received training on the *Characteristics of Testing/Screening Initiatives included in the City Plan* and *How Testing Efforts Link to Care*. Presenters included Ken Malone, Harris County Hospital District and representatives of the Houston Department of Health and Human Services.

Recommendation from the Committee: See the attached recommendation to the Quality Assurance Committee based upon the recommendations from the How To Best Meet the Need results.

Future Meeting Dates: The committee will meet at 2:00 p.m. on the third Monday of every month. The next meeting is on June 21, 2010. Training topics will include a side by side comparison of the Comprehensive Plans for the Community Planning Group (CPG), Ryan White & the State. The committee will also create a task list and timeline. All are welcome to attend.

Quality Assurance Committee: Pete Rodriguez, Vice-Chair, reported on the following:

Reports from the Part A Administrative Agent: See the attached Ryan White Part A:

- FY 2009 WICY Report (dated: 05-11-10)
- 2008-2009 MAI WICY Expenditure Table (dated 05-12-10)
- FY 2009 Administrative Cost Report (dated 05/11/10)
- FY 2009 Service Utilization Report (Final dated 04-22-10)
- Highlights from the FY 2009 Final Year Outcomes Reports (dated 05-06-10)
- FY 2010 Part A & MAI Procurement Report (dated 04-27-10)

Reports from the Part B Administrative Agent: See the attached Ryan White Part B and State Services (SS):

- FY 09/10 RW Part B & SS Utilization Report (dated 05-11-10)
- FY 09/10 State Services Procurement Report (period 09-01-09 thru 04-30-10))
- FY 09/10 RW Part B Procurement Report (04-01-09 – 03/30/10)

FY 2011 Service Definitions for Ryan White Part A, Part B and State Services:

Motion #3: *Approve the attached FY 2011 Service Definitions which include financial eligibility criteria for Ryan White Parts A and B and State Services.* Discussion: see the attached, revised service definition for Vision Care which has been updated to reflect changes required by HRSA. Rodriguez thanked all who worked on and participated in the How To Best Meet the Need process. ***Motion carried.*** Abstentions: Martin, Rodriguez, Bynam, Downes, Akorede, Salazar, Macias, Amboree.

FY 2010 HIV Targeting Chart: **Motion #4:** Approve the attached Chart with HIV/AIDS Targeting for FY 2011 Service Categories for Ryan White Part A, Part B and State Services. ***Motion carried.*** Abstentions: Martin, Rodriguez, Bynam, Downes, Akorede, Salazar, Macias, Amboree.

Comprehensive HIV Planning Committee: No report.

Affected Community Committee: Eddie Givens, Co-Chair, reported on the following:

May Committee Meeting: The Committee held its May meeting at AIDS Foundation Houston. The audience included twenty-four adults and two infants.

Living Healthy with HIV Event: The 2011 Living Healthy with HIV event is scheduled for Saturday, February 5, 2011 at Ripley House.

Local Pharmacy Assistance Program Formulary: See the attached memo from Ryan White Grant Administration inviting input into the development of a Local Pharmacy Assistance Program (LPAP) formulary. Henley stated that he welcomes input.

HIP HOP for HIV Awareness Event: Ruben Rosas, Council Liaison, gave the following report: The Council has recruited 23 volunteers for the HIP HOP for HIV Awareness event. Rosas announced that he needs volunteers to help stuff 15,000 grab bags for the event. Please see him afterwards if interested in helping.

Operations Committee: Ruben Rosas, Co-Chair, gave the following reports:

200 HIP HOP Concert Tickets: **Motion #5:** *Distribute the 200 HIP HOP concert tickets provided by the City Health Department to case managers at Ryan White funded primary care sites who work with 18 – 35 year old HIV positive individuals. Unused tickets will go to HIV organizations that are affiliated with a Council member. **Motion carried.*** Abstention: Martin.

How To Best Meet the Need: Project LEAP: **Motion #6:** *Keep the service definition for Project LEAP as is. **Motion carried.*** Abstention: Martin

How To Best Meet the Need: 2012 - 2013 Blue Book: **Motion #7:** *Continue the Blue Book project as described on the attached. **Motion carried.*** Abstentions: Martin, Downes.

FY 2011 Council Support Budget: **Motion #8:** *Approve the attached FY 2011 Council Support Budget. **Motion carried.*** Abstention: Martin

Priority and Allocations Committee: Greg Monk, Co-Chair, reported on the following:

FY 2011 Service Priorities: The Committee made recommendations on the FY 2011 Service Priorities which will be presented at a Public Hearing on June 28, 2010 and to the Steering Committee and Council in July 2010.

Reallocation Request: **Motion #9:** *Approve the attached request to shift CBO Medical Case Management funds to Community Based Service Linkage services. **Motion carried.*** Abstentions: Martin, Bynam, Lackins, Macias.

June 2010 Committee Meeting Schedule: The Priority and Allocations Committee will be meeting on the following dates to make recommendations on the FY 2011 allocations for Ryan White Part A, Part B and State Services:

- 1:00 p.m., Tuesday, June 8, 2010 – extra committee meeting
- 1:00 p.m., Thursday, June 10, 2010 – extra committee meeting if necessary
- 1:00 p.m., Tuesday, June 15, 2010 – extra committee meeting if necessary
- 10:00 a.m., Wednesday, June 23, 2010 – regularly scheduled committee meeting
- 10:00 a.m., Tuesday, June 29, 2010 – extra committee meeting if necessary

Report from Office of Support: Tori Williams, Manager, summarized the attached report. Williams stated that everyone has been invited to attend Eulalia Seymore's graduation.

Report from Ryan White Grants Administration: Charles Henley, Manager, Ryan White Grant Administration (RWGA), Public Health and Environmental Services, summarized the attached report.

Report from The Resource Group: Patrick Martin, Program Development Director, The Houston Regional HIV/AIDS Resource Group presented the attached reports.

New Business:

Ryan White Part C Urban: Pete Rodriguez stated that he will be attending the all Titles meeting in Austin.

Latino Task Force on HIV/AIDS (LHTF) : Steven Vargas gave the following report: At this time, LHTF will not be hosting a testing event called *Praia Urbans*. They will assist LHTF participating agencies with their HIV testing efforts for National HIV Testing Day. The following agencies need volunteers for their testing events:

Planned Parenthood Houston on Friday, June 25, 2010 from 9:00 a.m. – 5:00 p.m. To volunteer, please call Susan Rokes at 713-831-6509 or email at susan.rokes@pphset.org.

FLAS, Inc., on Friday, June 25, 2010 from 11:00 a.m. – 6:00 p.m. Please call 713-772-2366 to volunteer.

Incarcerated: Lackins presented the attached report on the recently released.

M-PACT: Ruben Rosas stated that there is a meeting to discuss the details of their booth at the upcoming Pride Festival on Saturday, June 26, 2010.

Announcements:

Tuttle has some \$1 Houston Symphony tickets.

Rosas announced that Williams will be presented with the first annual L. Joel Martinez Memorial Honoree award at 6 p.m. on Tuesday, June 22, 2010nd at United Way. The event is sponsored by the Center for AIDS.

Macias stated that Houston Area Community Services (IIACS) has moved to a new location. See the attached.

Adjournment: The meeting was adjourned at 12:36 p.m.

Respectfully submitted,


Victoria Williams, Manager

06-22-10
Date

Draft Certified by
Council Chair: 

Date 07-01-10

Final Approval by
Council Chair: 

Date 07-08-10

JA = Just arrived at meeting, LR = Left room temporarily, LM = Left the meeting, C = Chair of the meeting

	Motion #1				Motion #2				Motion #3					Motion #1				Motion #2				Motion #3				
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
MEMBERS													MEMBERS													
Sherifat Akorede, 11:36		X				X						X	Melvin Johnson	X												
Claudine Alexandre-McGill	X												Sammie Johnson	X												
Roland Amboree		X				X						X	J. Hoxi Jones	X												
Jackie Baldwin		X				X				X			Billie Lackins		X				X				X			
Ben Barnett	X												Januari Leo		X				X				X			
David Benson, 11:38		X					X						Ernesto Macias		X				X							X
Keith Bynam, 11:42		X								X		X	Patrick Martin		X					X						X
Paula Downes		X					X				X		Osaro Mgbere	X												
David Garner	X												Greg Monk, 11:47		X				X					X		
Tammy Garrison	X												Venita Ray	X												
Jerry Garza	X												Pete Rodriguez		X				X							X
Eddie Givens, 11:53		X				X				X			Ruben Rosas		X				X					X		
Morénike Giwa	X												Ryan Rushing	X												
Gabriel Gonzalez		X				X				X			Josie Salazar		X				X							X
Dena Gray	X												Cecilia Smith-Ross					C					C			C
Terry Hobbs		X				X				X			Glenn Taggart	X												
Linda Hollins, 11:56	X				X					X			John Tuttle		X				X					X		
Sheron Jackson	X												Eric Twombly		X				X					X		
													Steven Vargas		X				X					X		

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	Motion #4			Motion #5			Motion #6					Motion #4			Motion #5			Motion #6								
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
Sherifat Akorede				X		X				X			Melvin Johnson	X												
Claudine Alexandre-McGill	X												Sammie Johnson	X												
Roland Amboree, 12:11-lm		X		X	lm								J. Hoxi Jones	X												
Jackie Baldwin		X				X				X			Billie Lackins		X				X				X			
Ben Barnett	X												Januari Leo		X				X				X			
David Benson		X				X				X			Ernesto Macias			X										
Keith Bynam				X		X				X			Patrick Martin			X					X					X
Paula Downes				X		X				X			Osaro Mgbere	X												
David Garner	X												Greg Monk		X				X				X			
Tammy Garrison	X												Venita Ray	X												
Jerry Garza	X												Pete Rodriguez			X										
Eddie Givens		X				X				X			Ruben Rosas		X				X				X			
Morénike Giwa	X												Ryan Rushing	X												
Gabriel Gonzalez		X				X				X			Josie Salazar			X										
Dena Gray	X												Cecilia Smith-Ross					C				C				C
Terry Hobbs													Glenn Taggart	X												
Linda Hollins													John Tuttle													
Sheron Jackson	X												Eric Twombly													
													Steven Vargas													

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	Motion #7				Motion #8				Motion #9					Motion #7				Motion #8				Motion #9								
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN					
MEMBERS																														
Sherifat Akorede		X				X				X				Melvin Johnson	X															
Claudine Alexandre-McGill	X													Sammie Johnson	X															
Roland Amboree	lm				lm				lm					J. Hoxi Jones	X															
Jackie Baldwin		X				X				X				Billie Lackins		X				X										X
Ben Barnett	X													Januari Leo		X				X						X				
David Benson		X				X				X				Ernesto Macias		X				X										X
Keith Bynam		X				X					X			Patrick Martin			X				X									X
Paula Downes				X										Osaro Mgbere	X											X				
David Garner	X													Greg Monk		X				X						X				
Tammy Garrison	X													Venita Ray	X															
Jerry Garza	X													Pete Rodriguez		X				X						X				
Eddie Givens, 12:32, lm		X				X			lm					Ruben Rosas		X				X						X				
Morénike Giwa	X													Ryan Rushing	X															
Gabriel Gonzalez		X				X				X				Josie Salazar		X				X						X				
Dena Gray	X													Cecilia Smith-Ross				C				C							C	
Terry Hobbs		X				X				X				Glenn Taggart	X															
Linda Hollins		X				X				X				John Tuttle		X				X						X				
Sheron Jackson	X													Eric Twombly		X				X						X				
														Steven Vargas		X				X						X				