

Council Approved June 9, 2011

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, May 12, 2011

Meeting Location: 2223 W. Loop South, Room 532

Houston, Texas 77027

| MEMBERS PRESENT | MEMBERS PRESENT | OTHERS PRESENT |
|----------------------------|------------------------------------|--|
| Cecilia Smith-Ross, Chair | Januari Leo | Dr. Sheri Diaz, Bering Adult Care Center |
| Pete Rodriguez, Vice-Chair | Greg Monk | Martha Garza, HCPHES |
| Billie Lackins, Secretary | Venita Ray | Ramiro Hernandez |
| Sherifat Akorede | Terrence Redix | Chevonne Potter, Bering Omega |
| Roland Amboree | Ruben Rosas | |
| Jackie Baldwin | Dr. Beverlee Solomon | <i>Ryan White Grant Administration</i> |
| Ben Barnet | Eric Twombly | Charles Henley |
| Melody Barr | Steven Vargas | Carin Martin |
| Michael Bass | Nadine Wallace | |
| David Benson | David Watson | |
| Chris Escalante | MEMBERS ABSENT | <i>The Resource Group</i> |
| David Garner | Claudine Alexandre-McGill, excused | Anna Langford |
| Eddie Givens | Jerry Garza | |
| Morénike Giwa | Ernesto Macias, excused | <i>Office of Support</i> |
| Gabriel Gonzalez | Osaro Mgbere, excused | Tori Williams |
| Linda Hollins | Lyla Ordonez, excused | Georgette L. Monaghan |
| Sheron Jackson | Ryan Rushing, excused | |
| Melvin Johnson | Lisa Tallent, excused | |
| J. Hoxi Jones | C. Bruce Turner, excused | |

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Cecilia Smith-Ross, Chair, Ryan White Planning Council, called the meeting to order at 11:32 a.m.

Welcoming Remarks: Smith-Ross thanked those who helped with the How To Best Meet the Need training on Thursday, April 14th including co-facilitators: Linda Hollins and Greg Monk and presenters: Ryan Rushing, David Benson, Jen Kim, Charles Henley, Yvette Garvin and Melody Barr.

Smith-Ross thanked those who co-chaired How To Best Meet the Need workgroups: Skeet Boyle, Pete Rodriguez, Natalie Holmes, Chris Escalante.

Smith-Ross announced the winner of the Open Meetings Act Training Contest. All members of the Affected Community Committee watched the training video and provided the Office of Support with certificates. Most of the other committees increased their percentage of members who watched the video.

Smith-Ross stated that all members need to sign-in at the front desk on the first floor when they come in for security reasons.

Smith-Ross asked for a Moment of Reflection.

Training: FY 2012 Priority Setting Process: Priority and Allocations Committee Co-Chairs Hollins and Monk walked members through the attached presentation on the FY 2012 Priority Setting Process.

Adoption of the Agenda: Motion #1: *it was moved and seconded (Gonzales, M. Johnson) to adopt the agenda. Motion carried.*

Adoption of the Minutes: Motion #2: *it was moved and seconded (Givens, Garner) to adopt the April 14, 2011 minutes with the following change: Page 4, under Latino Task Force, 2nd sentence should read: "They established a committee to review the Mission Statement." Motion carried.* Abstentions: Baldwin, Barnett, Benson, Gonzalez, Jackson, Jones, Leo, Redix, Wallace.

Public Comment: S. Diaz, M.D. presented the attached letter about the need to continue support for Adult Day Treatment. A second person presented the attached letter in support of the Bering Adult Care Center.

Reports from Committees:

Ad Hoc EIIHA Strategy Committee: No report

Quality Assurance Committee: David Benson, Co-Chair, gave the following report:

FY 2012 How To Best Meet the Need: Over 30 individuals attended the How To Best Meet the Need training and all workgroups had participation from consumers, providers and other interested stakeholders. The recommendations for the FY 2012 service categories will be presented at the June Steering and Council meetings.

Benson asked committee members to please participate in the Open Meetings Act training.

Comprehensive HIV Planning Committee: No report.

Affected Community Committee: Ruben Rosas, Co-Chair, reported on the following:

2011 Public Hearings: Please note that the dates and topics of the public hearings are:

- Tuesday, May 24: the co-chairs of the Quality Assurance Committee will be presenting the How To Best Meet the Need Recommendations. The Co-Chairs of the Affected Community Committee will be hosting the Public Hearing.
- Tuesday, June 28: The Co-chairs of the Affected Community Committee will again be hosting the hearing. The Co-Chairs of the Priority and Allocations Committee will present the proposed FY 2012 service priorities and allocations.

Operations Committee: Morénike Giwa and Roland Amboree, Co-Chairs, gave the following reports:

Co-Sponsorship for the 2011 Hip Hop Event: **Motion #3**: *Allow the Council to be a co-sponsor of the 2011 Hip Hop for HIV Awareness event which means sending Council representative(s) to event planning meetings and helping with volunteer recruitment.* Discussion: Smith-Ross announced that Dr. Solomon and Escalante will represent the Council at the planning meetings. **Motion carried.** Abstentions: Akorede.

Council Application Process: The Committee is reviewing and revising the process for interviewing Council applicants.

2011 Member Attendance: See the attached attendance records for all 2011 Council and committee meetings. Per Council policy, members missing four or more meetings within a calendar year are subject to removal. Committee co-chairs were congratulated for getting their members to meetings on time in 2011.

Quarterly Committee Report: See the attached report.

Priority and Allocations Committee: Linda Hollins, Co-Chair, reported on the following:

Special June 2011 Committee Meeting Dates: The Committee has scheduled the following meetings at which they will develop recommendations for the FY 2012 allocations for Ryan White Part A and B and State Services funding:

- 1 – 5 pm, Tuesday, June 7, 2011
- 1 – 5 pm, Wednesday, June 8, 2011
- 1:30 – 5:30 pm, Thursday, June 9, 2011
- 12:30 pm, Thursday, June 23, 2011 – the full committee will review and approve the recommended FY 2012 allocations

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from Ryan White Grant Administration: Charles Henley, Manager, summarized the attached reports.

Report from The Resource Group: Anna Langford, Health Planner, summarized the attached report.

New Business:

Getting to Know You Forms: Smith-Ross stated that these were put on hold in April because of the How To Best Meet The Needs process.

Ryan White Part C Urban: Rodriguez stated that the Project Officer for Part C visited Houston. She was pleased with the collaboration between all Ryan White Parts. She was also impressed with the Planning Council's input into so many areas.

HOPWA: No report.

Report from the CDC Planning and Prevention Group (CPG): Langford stated that the next meeting will be at 3:00 p.m. on Thursday, May 26, 2011. At the first meeting of the year they worked on the Needs Assessment. All are encouraged to attend CPG meetings.

African American Emergency Task Force on HIV/AIDS and the Hip Hop for HIV Awareness Event: Dr. Solomon stated that she and Escalante will begin to attend Hip Hop meetings next week.

Latino Task Force on HIV/AIDS: Vargas gave the following report: the Latino HIV Task Force (LHTF) met Friday, April 22, 2011 and discussed ways to support and promote Spanish speaking support groups and HIV education groups. A number of participating agencies are starting Spanish only groups. The LHTF is hosting an HIV testing and education event on Saturday, June 18, 2011, from 2:00 pm – 7:00 pm at the Baker-Ripley Neighborhood Center (6500 Rookin Street, 77074). This date was selected so that LHTF participating agencies may still assist the City Health Department its annual HIP HOP for HIV Awareness event slated to start June 27th (National HIV Testing Day). For those wishing to assist with LHTF efforts, please feel free to attend the regularly scheduled meeting at 2 p.m. on Friday, May 27, 2011 in Thomas Street Health Center's 3rd Floor Conference Room. For more information, please feel free to call 713-987-4740, or email

latinohtf@hotmail.com

Conference Room. For more information, please feel free to call 713-987-4740, or email latinohtf@hotmail.com

SIRR: Lackins stated that the group meet on May 11, 2011. At that meeting, Dr. Barnett spoke about Substance Abuse and Treatment of HIV. Robert Simmons from the Mental Health and Mental Retardation Association (MHMRA) introduced his team that works with inmates who have mental disorders. The meeting was a great success at bringing members of the HIV community together to network with those from the mental health community. The next meeting will be at 9:00 a.m., May 25, 2011 at the Montrose Counseling Center on the 1st floor. All are encouraged to participate.

M-PACT: No report.

AIDS Trial Network: Giwa stated that next weekend in Miami, Florida, there will be a Women's HIV Leadership Research Group meeting that will include ways to increase enrollment and retention. IMPACT Group.org will meet in Washington D.C. on June 7-11, 2011. Please see Giwa for more information.

Legislative Updates and Texas HIV/AIDS Coalition : Leo stated that she has been visiting with Planning Councils throughout Texas. Based upon this, the Houston Planning Council is awesome! It functions well, especially in light of its large size. In your packet see the attached House bill B22/29 which would permanently establish the HIV/AIDS Medication Program Advisory Committee. The bill passed the House and will probably pass the Senate as well. The Advisory Committee has two consumer vacancies. Travel expenses will be provided. Please see Langford if you are interested in participating. The \$19.2 million needed to fund new HIV/AIDS cases is in the Senate bill, but not in the House bill. See additional, attached information. The legislative session is slated to adjourn at the end of May.


Announcements: Escalante distributed the attached Houston GLBT flyer concerning a workshop on HIV prevention and condom use. The workshop will be on Saturday, May 14, 2011.

Adjournment: Smith-Ross adjourned the meeting at 12:38 p.m.

Respectfully submitted,


Victoria Williams, Manager

05/31/11
Date

Draft Certified by
Council Chair: 

Date 06/02/11

Final Approval by
Council Chair: 

Date 06/09/11

(CONTINUED)

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JA = Just arrived at meeting, LR = Left room temporarily, LM = Left the meeting, C = Chair of the meeting

| | Motion #1 | | | | Motion #2 | | | | Motion #3 | | | | | Motion #1 | | | | Motion #2 | | | | Motion #3 | | | | |
|---------------------------|-----------|-----|----|---------|-----------|-----|----|---------|-----------|-----|----|---------|--|----------------------|-----|----|---------|-----------|-----|----|---------|-----------|-----|----|---------|---|
| | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | |
| MEMBERS | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sherifat Akorede, 11:44 | | X | | | | X | | | | X | | | | Januari Leo | | X | | | | | | | | X | | |
| Claudine Alexandre-McGill | X | | | | | | | | | | | | | Ernesto Macias | X | | | | | | | | | | | |
| Roland Amboree | | X | | | | X | | | | X | | | | Osaro Mgbere | X | | | | | | | | | | | |
| Jackie Baldwin | | X | | | | | | X | | X | | | | Greg Monk | | X | | | | X | | | | X | | |
| Ben Barnett | | X | | | | | | X | | X | | | | Lyla Ordonez | X | | | | | | | | | | | |
| Melody Barr, 11:35 | | X | | | | X | | | | X | | | | Venita Ray | | X | | | | X | | | | X | | |
| Michael Bass | | X | | | | X | | | | X | | | | Terrence Redix | | X | | | | | | X | | X | | |
| David Benson | | X | | | | | | X | | X | | | | Pete Rodriguez | | X | | | | X | | | | X | | |
| Chris Escalante | | X | | | | X | | | | X | | | | Ruben Rosas | | X | | | | X | | | | X | | |
| David Garner | | X | | | | X | | | | X | | | | Ryan Rushing | X | | | | | | | | | | | |
| Jerry Garza | X | | | | | | | | | | | | | Cecilia Smith-Ross | | | | C | | | | C | | | | C |
| Eddie Givens | | X | | | | X | | | | X | | | | Dr. Beverlee Solomon | | X | | | | X | | | | X | | |
| Morénike Giwa, 11:42 | | X | | | | X | | | | X | | | | Lisa Tallent | X | | | | | | | | | | | |
| Gabriel Gonzalez, 11:38 | | X | | | | | | X | | X | | | | Bruce Turner | X | | | | | | | | | | | |
| Linda Hollins | | X | | | | X | | | | X | | | | Eric Twombly | | X | | | | X | | | | X | | |
| Sheron Jackson, 12:05 | X | | | | | X | | | | X | | | | Steven Vargas, 11:36 | | X | | | | X | | | | X | | |
| Melvin Johnson | | X | | | | X | | | | X | | | | Nadine Wallace | | X | | | | | | X | | X | | |
| J. Hoxi Jones | | X | | | | | | X | | X | | | | David Watson | | X | | | | X | | | | X | | |
| Billie Lackins | | X | | | | X | | | | X | | | | | | | | | | | | | | | | |