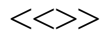


Council Approved July 12, 2012

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, June 14, 2012
Meeting Location: 2223 W. Loop South, Room 416
Houston, Texas 77027

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Morénike Giwa, Chair	Terrence Redix	Mike Marshall
Ben Barnett, Vice-Chair	Carl Tennill	Cecilia Smith-Ross, Greeter
Venita Ray, Secretary	C. Bruce Turner	Kalvin Marshall, Greeter
Ruth Atkinson	Nadine Wallace,	Eunice Marshall
Melody Barr	David Watson	STAFF PRESENT
Michael Bass	Pat Weatherspoon	<i>Ryan White Grant Administration</i>
David Benson	David Watson	Charles Henley
Bianca Burley	Pat Weatherspoon	Carin Martin
Amber David	MEMBERS ABSENT	Heather Heizman
Chris Escalante	Claudine Alexandre-McGill	
Jerry Garza	Roland Amboree	<i>The Resource Group</i>
Tracy Gorden	Gabriel Gonzalez, excused	Anna Langford
Linda Hollins	J. Hoxi Jones, excused	Reachelian Ellison
Melvin Johnson	Januari Leo, excused	
Billie Lackins	Osaro Mgbere, excused	<i>Office of Support</i>
Ernesto Macias	Kevin Moore, excused	Tori Williams
Nancy Miertschin	Dr. Beverlee Solomon, excused	Jen Hadayia
Greg Monk	Eric Twombly	Georgette L. Monaghan
Teresa Presley Pruitt	Lena Williams	

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Morénike Giwa, Chair, Ryan White Planning Council, called the meeting to order at 11:36 a.m. and asked for a Moment of Reflection

Training: Health Literacy: Reachelian Ellison, Consumer Relations Coordinator, The Resource Group, led the Council through the attached presentation entitled: "What is Health Literacy?"

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Turner, Presley Pruitt) to adopt the agenda*
Motion carried.

Adoption of the Minutes: **Motion #2:** *it was moved and seconded (Presley Pruitt, Monk) to adopt the May 10, 2012 minutes.* **Motion carried.** Abstentions: Atkinson, Benson, Garza, Lackins, Mierstchin, Turner, Wallace, Woods.

Public Comments and Announcements: Ray read the three attached, written public comments.

Reports from Committees:

Quality Assurance Committee: David Benson, Chair, reported on the following:

Reports from the Administrative Agent – Part A: See the attached:

- FY 2012 Part A & MAI Procurement Report (05/10/12)
- FY 2011 Final Year Outcomes Report

Reports from the Administrative Agent – Part B: See the attached:

- FY 2012 Procurement Report, 04/01/11 – 03/31/12
- FY 2011 – 2012 Utilization Report, 04/01/11 – 09/30/11
- Health Insurance Service Utilization Report, 04/01/11 – 03/31/12.

Langford will provide more detailed information on the 9 requests for Medicaid/Medicare supplements.

FY 2013 Service Definitions for Ryan White Part A, B and State Services: **Motion #3:** *To accept all workgroup recommendations and make two additional changes regarding Service Linkage Workers (SLW):*

- 1.) *Adopt the national standard for linkage to care (90 days vs. the current 120 days)*
- 2.) *If available, add a specific validated readiness for care assessment tool to the Service Linkage Worker brief assessment as part of the Standards of Care process.*
- 3.)

Discussion: To date a readiness for care assessment tool has not been found. The purpose would be to identify barriers to care. ***Motion carried.*** Abstentions: Barr, Barnett, Watson, Woods, Mierstchin, Macias, David.

FY 2013 Targeting Chart: **Motion #4:** *To use the FY 2012 Targeting Chart as is for FY 2013.* Discussion: **Turner offered two amendments to the motion which Benson accepted:** 1.) The chart will be updated to include the percentages for FY 2011 expenditures as follows: 41.5% African American, 36.7% Hispanic and 21.8% White. 2.) At a future date, the Quality Assurance Committee will review the Mental Health service category and consider the effectiveness of targeting the service to specific geographic areas. ***Motion carried.*** Abstentions: Barr, Barnett, Watson, Woods, Mierstchin, Macias, David.

Ad Hoc EIIHA Strategy: Bruce Turner, Co-Chair, gave the following report:

FY 2012 EIIHA Strategy: The Ad Hoc EIIHA Strategy Committee has reviewed and will continue to re-assess the FY 2012 Houston Area EIIHA Strategy. The next meeting is on Monday, June 18, 2012 at 2:00 p.m.

Comprehensive HIV Planning: Ben Barnett reported on the following:

2012 Houston Area HIV Comprehensive Plan: See the attached Council activity checklist from the 2012 Houston Area Comprehensive HIV Prevention and Care Services Plan.

2012 Special Studies: HIV and Transgender Population: **Motion #5:** *To approve the attached methodology for the special study on HIV in the Houston area transgender population which will fill gaps in current data and as a component of Comprehensive Plan implementation.* ***Motion carried.***

2012 Special Studies: HIV and Youth: The Office of Support is working with Harris County Public Health (HCPH) on a special study with high risk youth which will fill gaps in current data and be a component of Comprehensive Plan implementation.

Survey: Council members who participated in the development of the 2012 Houston Area HIV Comprehensive Plan were encouraged to see the attached flyer for information on how to participate in a brief online survey about their experience developing the plan.

Quarterly Committee Report: See the attached report.

Affected Community: Chris Escalante, Chair, gave the following reports:

Educational Presentation: HIV and Co-Infections: See the attached information about HIV & Co-Infections presented by Pennye Rohde, PA-C, St. Hope Foundation. The next committee meeting will be on June 19, 2012 at the Thomas Street Health Center. The educational presentation will be on Clinical Trials; all are welcome.

Outreach Events: See the attached list of events at which members of the Affected Community Committee will be providing information about Council activities.

HIP HOP for HIV Awareness 2012: Please see Monaghan or Williams to sign up as a volunteer at HIP HOP for HIV Awareness 2012. This important event will test over 8,000 high risk teenagers and others.

National HIV/AIDS Awareness Days See the attached information on:

- Caribbean American HIV/AIDS Awareness Day (June 8)
- National HIV Testing Day (June 27)

Operations Committee: David Watson, Co-Chair, gave the following reports:

How to Best Meet the Need: Project LEAP: **Motion #6:** *To postpone the How to Best Meet the Need process for Project LEAP 2013 until November 2012. **Motion carried.***

2012 – 2013 Blue Book: **Motion #7:** *In response to the 2012 Comprehensive Plan, ask staff to explore the feasibility of translating the Blue Book into a real-time web- and phone-based resource locator with accompanying mobile applications accessible by clients/providers. Based upon the results of this research, develop a proposed budget and look for partners who might be willing to share the cost of the proposed activities. **Motion carried.***

2012 – 2013 Blue Book: **Motion #8:** *Recommend that the FY 2013 Council Support Budget include a budget item in the amount of \$15,000 for reprinting the 2012 – 2013 Blue Book. **Motion carried.***

FY 2013 Council Support Budget: **Motion #9:** *Approve the attached FY 2013 Council Support Budget. **Motion carried.***

2012 Attendance Records: See the attached 2012 attendance records. Please note that if a Council or external committee member has four absences (excused or unexcused) from Council meetings or committee meetings, that member will be subject to removal.

Priority and Allocations: Greg Monk, Co-Chair, reported on the following:

FY 2013 Ryan White Service Priorities: The FY 2013 Ryan White Service Priorities will be presented to the Steering Committee and Council after the Public Hearing on Tuesday, June 26, 2012. The first of three special meetings to create the FY 2013 Ryan White meeting allocations will be held on Friday, June 8, 2012 at 10:00 a.m.

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from Ryan White Grants Administration: Charles Henley, Manager, Ryan White Grant Administration, Harris County Public Health Services, summarized the attached report.

Report from The Resource Group: Anna Langford, Health Planner, summarized the attached report.

New Business:

Spotlight on the Priority and Allocations Committee: Greg Monk and other members of the Priority and Allocations Committee gave a brief description of committee responsibilities.

Ryan White Part C Urban: Nancy Miertschin stated that the Hospital District applied for Part C funding in the amount of \$35,000 and received \$38,000. The funds will be used to add a full-time social worker case manager at the Northwest Clinic.

HIV Prevention Group (HPG): Hadayia met with the HPG last month and walked them through the Houston Area Comprehensive HIV Prevention and Care Services Plan for 2012 – 2014. She paid particular attention to highlighting activities for which HPG is responsible in the Plan.

African American Emergency Task Force on HIV/AIDS: Amber David stated that several clubs had invited the group to talk about prevention as a result of the May SPLASH event. The next meeting of the Task Force will be on the third Friday in August.

Latino Task Force on HIV/AIDS: Chris Escalante stated that the Task Force will be providing HIV testing at a church on Saturday, June 16, 2012.

M-PACT: Bruce Turner stated that the meetings are usually on the third Monday of the month at the Montrose Counseling Center. In June, the group will help coordinate HIV Testing at the Pride Festival.

AIDS Trial Network: Morénike Giwa stated that several clinical trials will be starting; check the website for further information. Next meeting will be in September.

Adjournment: The meeting adjourned at 1:17 p.m.

Respectfully submitted,

Victoria "Joni" Williams
Victoria Williams, Manager

06-26-12
Date

Draft Certified by
Council Chair: [Signature]

Date 7/5/12

Final Approval by
Council Chair: [Signature]

Date 7/12/12

JA = Just arrived at meeting, LR = Left room temporarily, LM = Left the meeting, C = Chair of the meeting, hence no vote.

	Motion #1	Agenda	Carried		Motion #2	Minutes	Carried		Motion #3	Service Def.	Carried			Motion #1	Agenda	Carried		Motion #2	Minutes	Carried		Motion #3	Service Def.	Carried		
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Ruth Atkinson		X						X		X			Venita Ray		X					X				X		
Ben Barnett		X				X						X	Terrence Redix, 12:02	X				X						X		
Melody Barr		X				X						X	Carl Tennill		X				X					X		
Michael Bass, 1130lm	X					X				X			Bruce Turner		X							X		X		
David Benson		X						X		X			Nadine Wallace		X							X		X		
Bianca Burley		X				X				X			David Watson		X			X								X
Amber David		X										X	Pat Weatherspoon		X			X					X			
Chris Escalante		X				X				X			Larry Woods		X							X				X
Jerry Garza		X						X		X			Claudine Alexandre-McGill	X												
Morénike Giwa				C				C				C	Roland Amboree	X												
Tracy Gorden		X				X				X			Gabriel Gonzalez	X												
Linda Hollins, 11:42		X				X				X			J. Hoxi Jones	X												
Melvin Johnson		X				X				X			Januari Leo	X												
Billie Lackins								X		X			Osaro Mgbere	X												
Ernesto Macias		X				X						X	Kevin Moore	X												
Nancy Miertschin								X				X	Dr. Beverlee Solomon	X												
Greg Monk		X				X				X			Eric Twombly	X												
Teresa Presley Pruitt		X				X				X			Lena Williams	X												

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	Motion #4			Motion #5			Motion #6				Motion #4			Motion #5			Motion #6					
	Targeting	Carried		Transgender	Carried		LEA { - Nov	Carried		Targeting	Carried		Transgender	Carried		LEA { - Nov	Carried					
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
Ruth Atkinson		X			X				X				Venita Ray		X				X			
Ben Barnett				X	X				X				Terrence Redix		X				X			
Melody Barr				X	X				X				Carl Tennill		X				X			
Michael Bass	X												Bruce Turner		X				X			
David Benson		X			X				X				Nadine Wallace		X				X			
Bianca Burley		X			X				X				David Watson				X		X			
Amber David				X	X				X				Pat Weatherspoon		X				X			
Chris Escalante		X			X				X				Larry Woods				X		X			
Jerry Garza		X			X				X				Claudine Alexandre-McGill	X								
Morénike Giwa				C				C				C	Roland Amboree	X								
Tracy Gorden		X			X				X				Gabriel Gonzalez	X								
Linda Hollins		X			X				X				J. Hoxi Jones	X								
Melvin Johnson		X			X				X				Januari Leo	X								
Billie Lackins		X			X				X				Osaro Mgbere	X								
Ernesto Macias				X	X				X				Kevin Moore	X								
Nancy Miertschin				X	X				X				Dr. Beverlee Solomon	X								
Greg Monk		X			X				X				Eric Twombly	X								
Teresa Presley Pruitt		X			X				X				Lena Williams	X								

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	Motion #7				Motion #8				Motion #9					Motion #7				Motion #8				Motion #9			
	Blue Book	Carried			BB -Budget	Carried			Council Budget	Carried				Blue Book	Carried			BB -Budget	Carried			Council Budget	Carried		
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Ruth Atkinson		X				X				X			Venita Ray		X				X				X		
Ben Barnett		X				X				X			Terrence Redix		X				X				X		
Melody Barr		X				X				X			Carl Tennill		X				X				X		
Michael Bass	X												Bruce Turner		X				X				X		
David Benson		X				X				X			Nadine Wallace		X				X				X		
Bianca Burley		X				X				X			David Watson		X				X				X		
Amber David		X				X				X			Pat Weatherspoon		X				X				X		
Chris Escalante		X				X				X			Larry Woods		X				X				X		
Jerry Garza		X				X				X			Claudine Alexandre-McGill	X											
Morénike Giwa				C				C				C	Roland Amboree	X											
Tracy Gorden		X				X				X			Gabriel Gonzalez	X											
Linda Hollins		X				X				X			J. Hoxi Jones	X											
Melvin Johnson		X				X				X			Januari Leo	X											
Billie Lackins		X				X				X			Osaro Mgbere	X											
Ernesto Macias		X				X				X			Kevin Moore	X											
Nancy Miertschin		X				X				X			Dr. Beverlee Solomon	X											
Greg Monk		X				X				X			Eric Twombly	X											
Teresa Presley Pruitt		X				X				X			Lena Williams	X											