

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

12 noon, Thursday, February 14, 2013
Meeting Location: 2223 W. Loop South, Room 101
Houston, Texas 77027

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Greg Monk, Chair	Nelson Lopez	Modelle Brudner, Liaison for County Judge Emmett
Ben Barnett, Vice-Chair	Osaro Mgbere	Ramiro Hernandez
Morénike Giwa, Secretary	Kevin Moore	Ann Reed
Roland Amboree	Leslie Raneri	Linda Pham
Ruth Atkinson	Terrence Redix	Amina Sam
Melody Barr	Cecilia Ross	Kwasi Sosoo
Michael Bass	C. Bruce Turner	
Curtis Bellard	Steven Vargas	STAFF PRESENT
David Benson	Nadine Wallace	<i>Ryan White Grant Administration</i>
Ella Collins-Nelson	Lena Williams-Ellis	Charles Henley
Amber David	Larry Woods	Carin Martin
Rene de Buenrostro		Heather Keizman
Chris Escalante	MEMBERS ABSENT	
Evelio Escamilla	Bianca Burley, excused	<i>The Resource Group</i>
Gene Ethridge	Jerry Garza	Patrick Martin
Herman Finley	J. Hoxi Jones, excused	
Morénike Giwa	Nancy Miertschin, excused	<i>Office of Support</i>
Gabriel Gonzalez	Teresa Presley Pruitt, excused	Tori Williams
Tracy Gorden	Eric Twombly	Jen Hadayia
Paul Gruenwald	David Watson, excused	Georgette L. Monaghan
Januari Leo	Tamika White	

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Greg Monk, Chair, Ryan White Planning Council, called the meeting to order at 12:02 p.m. Members viewed a short video produced by the Kaiser Family Foundation entitled *Health Reform Hits Main Street*. The video provided a broad overview of the Affordable Care Act. After the video Monk asked for a moment of reflection to honor those that have come before us. Monk invited the new 2013 Council Members to introduce themselves. Monk provided the following general information for new members:

- Staff will mail meeting packets a week in advance; if they do not arrive in a timely manner, please contact the Office of Support.
- The meeting packet will include the date, time and room number of the meeting; this information is also on signs posted on the first and second floors the day of the meeting.

- Please sign in upon arrival and use the extra agendas on the sign in table if needed.
- Only Council/committee members sit at the meeting table since they are voting members; staff and other non-voting members sit in the audience.
- Members can vote in favor of the minutes only if they attended the meeting described in the minutes. All others should abstain.
- Due to County budgeting policy, there may be no petty cash reimbursements in March and possibly April so please save receipts and turn them in to Monaghan for payment in April. Or, give Monaghan receipts and she will provide reimbursement when funds become available.
- Be careful about stating personal health information in meetings as all meetings are tape recorded and, due to the Open Meetings Act, are considered public record. Anyone can ask to listen to the audio tapes, including members of the media.

Adoption of the Agenda: **Motion #1**: *it was moved and seconded (Vargas, Amboree) to adopt the agenda. Motion carried unanimously.*

Adoption of the Minutes: **Motion #2**: *it was moved and seconded (Turner, Gonzalez) to adopt the December 13, 2012 minutes. Motion carried.* Abstentions: Barr, Benson, Williams-Ellis, Finley, Lopez, Ethridge, Ballard, de Buenrostro, Grunenwald, Raneri, Collins-Nelson, Vargas, Escamilla, Ross

Training: The Potential Impact of the Affordable Care Act on the Ryan White Program: Charles Henley, Manager, Ryan White Grants Administration, Harris County Public Health Service, presented the attached Power Point presentation entitled *The Potential Impact of the Affordable Care Act on the Ryan White Program*.

Public Comments and Announcements: Giwa read the guidelines regarding public comment.

Reports from Committees:

Affected Community Committee: Nadine Wallace, Co-Chair, stated that there was no report.

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, gave the following report:

Reports for March Meeting: The Committee will be presenting three important documents at the March Steering Committee and Council meetings. These documents will be distributed to all Council members at the end of February so that members will have plenty of time to review the documents before being asked to vote on them. If a member would like to join the committee as it carefully reviews each document, please attend the February 28th Committee meeting. The Epi Workgroup will be meeting at 1:00 p.m., Monday, February 25, 2013. See Hadayia or Williams for meeting locations. The three documents are the:

- *2013 Joint Epidemiological Profile*
- *Year One Comprehensive Plan Evaluation Report*
- *Special Study: Access to HIV Care among Transgender People in Houston*

Quality Assurance Committee: Cecilia Ross, Co-Chair, stated that there was no report.

Priority and Allocations Committee: Bruce Turner, Co-Chair, gave the following report:

FY 2012 Procurement Report: See the attached copy of the FY 2012 Part A and MAI Procurement Report (dated 01/07/13).

Operations Committee: Kevin Moore, Co-Chair, reported on the following:

2013 Mentor/Mentee Luncheon: Moore stated that the luncheon was very successful.

2013 Council Orientation: Moore stated that the 2013 Council Orientation was also a success. He congratulated all new members on perfect attendance at the event.

2013 Council Timeline: Williams, Manager, reviewed the attached 2013 Council Timeline and highlighted the following meeting dates which are unusual:

- Tentative meeting date: Wednesday, June 12, 2013: first special meeting of the Priority & Allocations Committee. Project LEAP students will be in attendance as observers.
- Priority & Allocations Committee will approve the FY 2014 allocations on Thursday, June 20, 2013 (this is a week earlier than usual).
- Public Hearings: Wednesday, May 29 so that LEAP students can participate and Monday, June 25
- July Steering Committee: WEDNESDAY July 3, 2013 due to the July 4th holiday

This year, the Project LEAP Program is scheduled to coincide with the busy Council schedule so students can participate in a number of Council meetings and activities.

Report from Office of Support: Tori Williams, Manager, Office of Support, summarized the attached report.

Report from Ryan White Grant Administration: Charles Henley, Manager, Ryan White Grants Administration, HCPHS, summarized the attached report.

Report from The Resource Group: Patrick Martin, Program Development Director, The Resource Group, stated that they are currently looking for a Health Planner. By the end of March/first of April they will also need a Finance Director. Hadayia will be attending the SIRR meeting on February 27, 2013 to present the results of the provider survey regarding the availability of services in the Houston Area for the recently released.

New Business:

- Houston HIV Prevention Planning Group (formerly CPG) Vargas gave the following report: The Bureau of HIV/STD, Viral Hepatitis Prevention and the Community Re-Entry Network Program, were involved with the Houston Hispanic Forum's 27th Annual Career and Education Day where HIV education and testing were provided. Over 150 students & adults received educational information on HIV, meningitis and more. Over 100 of these students/adults were tested for HIV; 150 received glucose screenings and approximately 45 received blood pressure readings. The date of a leadership meeting will soon be announced. The purpose of the meeting is to discuss, in greater detail, the successes, lessons learned and next steps. This has been a successful initial effort to target Latinos for HIV education and testing. More will be coming.

Update from Task Forces:

- African American: David stated that the new Chair of the African American Task Force is Maxine Young. Meningitis was a big topic at the Hispanic Forum. February 7, 2013 was the National African American HIV Awareness Day with navigation being a key word for the day. The Task Force was able to partner with Central Care at 3 different sites.
- The Latino HIV Task Force (LHTF): Vargas gave the following reports: The Latino HIV Task Force elected new officers to serve two year terms from January 2013 until December 2014. Officers are as follows: Chair: Cynthia Aguries; Co-Chair: Frank Gonzalez and Secretary: Steven Vargas.

Additionally, the LHTF is planning to hold quarterly evening meetings for those who cannot attend daytime meetings. The first such meeting will coincide with the Gilead Quarterly HIV Networking Dinner at 6 pm on Thursday, February 21, 2013.

If Council Members would like to hear more about 2013 activities, which include parade participation, HIV education, HIV testing activities, please consider attending the next LHTF meeting which is

scheduled for 2 pm on Friday, March 22, 2013 at Thomas Street Health Center, 3rd Floor Conference Room.

- MSM: Turner stated that he was elected Chair of the MSM Task Force.
- Hepatitis C Task Force: Vargas gave the following reports: There will be an all-day HCV Training which will satisfy the Houston Department of Health and Human Services' requirement for City Contractors to have HCV training. Alan Franciscus will be facilitating the session on Tuesday, March 26, 2013 at the Kashmere Multi-service Center (4802 Lockwood) from 8:30 am – 5:00 pm. To register, please go to www.HoustonPrevention.com.

The Task Force is planning a multi-day observance for National Hepatitis Awareness Month in May 2013. May 19th marks the 2nd Annual Hepatitis Testing Day, and HCV education and testing is being planned at multiple venues on multiple days. Legacy Community Health Services has committed to a May 17, 2013 observance with HCV education and testing, and the Association for the Advancement of Mexican Americans (AAMA) has committed to doing the same on Monday, May 20, 2013. Please consider attending the upcoming organizing meeting at 3 pm on Wednesday, March 13, 2013 at the Kashmere Multi-Service Center (4802 Lockwood Drive).

- AIDS Trial Network: Giwa gave the following reports:
 - There will be a local quarterly meeting of only the Houston HIV Cross-Network CAB, on April 16, 2013 at 5:00 p.m. at Legacy Community Health Services in the 4th floor board room A at 1415 California Street.
 - There will also be a local monthly meeting of the Houston Baylor College of Medicine IMPACT CAB on the last Tuesday of every month. Call Theresa Aldape at 832-824-1319 for more information.
 - From March 3-6, 2013, the annual Conference on Retroviruses and Opportunistic Infections (CROI) will host its 20th meeting in Atlanta, GA. Typically, webcasts and podcasts as well as abstracts are on the website: www.retroconference.org. See the website for information about additional meetings.
 - HIV Clinical Trials meetings: These are open to the public and free.
 - Microbicide Trailnet Watch meeting – this week.
 - ACTG Scientific Retro: July.
 - Adolescent Trials Networking: April.
 - HPTN, HVTN and IMPACT: May.

Giwa will forward Clinical Trials information to Williams as soon as she receives them.

- Legislative Updates: Leo thanked Henley for his excellent presentation. On the national front, more and more states are accepting Medicaid Expansion. This is also happening state wide. Leo reminded members about the upcoming Austin Advocacy Day, see attached flyer. Contact Leo for more information.

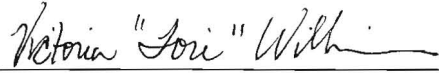
Announcements:

- Giwa thanked new members for joining the Council.
- Turner stated that there will be training on HIV and Aging on February 28 and March 1, 2013. Today is the Billion Rising – 1 out of 3 women have been abused in some way. Protests across the world will be held throughout the day.
- Monk: Reminded members again that our HRSA Project Officer and others will be in attendance at the March 14, 2013 Council meeting. Monk also encouraged members to check the Council website at:

www.rwpchouston.com as Diane Beck, the Council Coordinator, is posting Council meeting packets on line a week in advance of each meeting.

Adjournment: The meeting adjourned at 2:01 p.m.

Respectfully submitted,



Victoria Williams, Manager

03/05/13

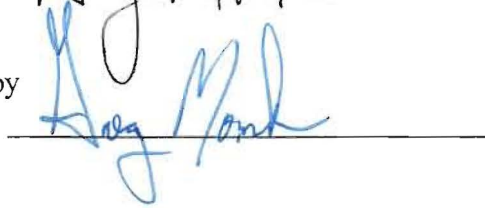
Date

Draft Certified by
Council Chair:



Date 03/07/13

Final Approval by
Council Chair:



Date 03/14/13

DRAFT

Council Meeting Minutes for February 14, 2013.

JA = Just arrived at meeting,

LR = Left room temporarily

LM = Left the meeting

C = Chair of the meeting

	Motion #1				Motion #2					Motion #1				Motion #2			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS																	
Roland Amboree		X				X			Osaro Mgbere		X				X		
Ruth Atkinson		X				X			Greg Monk				C				C
Ben Barnett	X					X			Kevin Moore		X				X		
Melody Barr		X						X	Leslie Raneri		X						X
Michael Bass		X				X			Terrence Redix	X					X		
Curtis Bellard		X						X	Cecilia Ross		X						X
David Benson		X						X	Bruce Turner		X				X		
Ella Collins-Nelson		X						X	Steven Vargas		X						X
Amber David		X				X			Nadine Wallace		X				X		
Rene de Buenrostro		X						X	Lena Williams-Ellis		X						X
Chris Escalante		X				X			Larry Woods		X				X		
Evelio Escamilla		X						X									
Gene Ethridge		X						X	Bianca Burley	X							
Herman Finley		X						X	Jerry Garza	X							
Morénike Giwa		X				X			J. Hoxi Jones	X							
Gabriel Gonzalez		X				X			Nancy Mietschin	X							
Tracy Gorden		X				X			Teresa Presley Pruitt	X							
Paul Grunenwald		X						X	Eric Twombly	X							
Januari Leo		X				X			David Watson	X							
Nelson Lopez		X						X	Tamika White	X							