

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, July 14, 2016
2223 W. Loop South, Room 532; Houston, Texas 77027

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Steven Vargas, Chair	Tana Pradia	Juan Leyva, TWU
Tracy Gorden, Vice-Chair	Teresa Pruitt	James Arango, DSHS
Carol Suazo, Secretary	Cecilia Ross	Mikel Marshall, ViiV
Ted Artiaga	Gloria Sierra	Hila Berl, EGM Consulting
Rodriga Avila	Larry Woods	Denis Kelly
Connie Barnes	Isis Torrente	Pamela Chambers
Curtis Bellard	C. Bruce Turner	Nevaeh Paris
Ardry Skeet Boyle	David Watson	
Bianca Burley		STAFF PRESENT
Ella Collins-Nelson		<i>Ryan White Grant Administration</i>
Evelio Salinas Escamilla	MEMBERS ABSENT	Carin Martin
Herman Finley	Ruth Atkinson	Tasha Traylor
Paul Grunenwald	Melody Barr, excused	
Angela F. Hawkins	David Benson, excused	<i>The Resource Group</i>
Arlene Johnson	Amber David	Sha'Terra Johnson-Fairley
John Lazo	Denny Delgado	
Nancy Miertschin	J. Hoxi Jones, excused	<i>Office of Support</i>
Rodney Mills	Peta-gay Ledbetter, excused	Tori Williams
Allen Murray	Leslie Raneri, excused	Amber Harbolt
Robert Noble		Diane Beck
Shital Patel		

Call to Order: Steven Vargas, Chair, called the meeting to order at 12:08 p.m.

During the welcoming remarks, Vargas introduced Hila Berl from EMG Consulting and invited her to describe why she is in Houston at today's Council meeting. Following comments from Ms. Berl, Vargas stated that Council Member Gene Ethridge passed away last month. Since his family had a private ceremony for him in Corpus Christi, Vargas thanked his good friends and colleagues on the Council who used personal time and resources to organize a lovely service for him in Houston. He

acknowledged Gorden, Hawkins, Williams, Beck, Moreno and especially Ross for organizing the service. Vargas also thanked Pradia for chairing the Affected Community Committee by herself in the last couple of weeks. Murray has agreed to serve as her co-chair for the remainder of the year.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Bellard, Pruitt) to adopt the agenda. Motion carried unanimously.*

Approval of the Minutes: **Motion #2:** *it was moved and seconded (Pruitt, Bellard) to approve the June 9, 2016 minutes. Motion carried.* Abstentions: Sierra.

Training – Priority Setting Processes: Turner presented the attached PowerPoint and handout entitled *Setting Priorities*.

Public Comment and Announcements: See attached comment from the Public Hearing on June 27, 2016.

Juan Leyva, TWU: He is a nursing assistant from Barcelona working with Texas Women’s University on a study on HIV and Latinas. There are two parts – part 1 is a survey and part 2 is a face to face interview (about 45 – 60 minutes). He will be in Houston through the end of September if anyone wishes to participate in the study and can be reached at 832-812-3526 or jleyva2@twu.edu. The Office of Support has flyers in English and Spanish.

Mikel Marshall – ViiV Healthcare: Presented information on a new resource called ViiV connect which is supposed to help clients and health care providers link to care, learn about medications and resources. See attached.

Reports from Committees:

Quality Improvement Committee: Cecilia Ross, Co-Chair, reported on the following:
Targeting for FY 2017 Service Categories: **Motion #3:** *Approve the attached Targeting Chart for FY 2017 Service Categories for Ryan White Part A, B, MAI and State Services funding. Motion carried.* Abstentions: Artiaga, Escamilla, Finley, Miertschin, Noble, Patel, Watson, Woods. Turner suggested that the committee look at targeting by aging next year.

Priority and Allocations Committee: C. Bruce Turner, Co-Chair, reported on the following:
FY 2017 Ryan White Service Priorities: **Motion #4:** *Approve the attached FY 2017 Service Priorities for Ryan White Parts A and B, MAI** and State Services. Motion carried.* Abstentions: Artiaga, Escamilla, Finley, Miertschin, Noble, Patel, Watson, Woods. ***Minority AIDS Initiative (MAI)*

FY 2017 Allocations – Level Funding Scenario: **Motion #5:** *Allocations Motion 1: Approve the attached FY 2017 Level Funding Scenario for Ryan White Parts A and B, MAI and State Services funding. Motion carried.* Abstentions: Artiaga, Escamilla, Finley, Miertschin, Noble, Patel, Watson, Woods. Escamilla said that cuts should be proportionate for the Primary Care ethnic targets. Martin said that the allocations are based on previous year’s spending for the category, not on each subcategory.

FY 2017 Allocations – Decrease Funding Scenario – MAI: **Motion #6:** *Allocations Motion 2: Approve the attached FY 2017 Decrease Funding Scenario for Ryan White MAI funding. Motion carried.* Abstentions: Artiaga, Escamilla, Finley, Noble, Woods.

FY 2017 Allocations – Increase Funding Scenario – MAI: **Motion #7:** *Allocations Motion 3: Approve the attached FY 2017 Increase Funding Scenario for Ryan White MAI funding. Motion carried.* Abstentions: Artiaga, Escamilla, Finley, Noble, Woods.

FY 2017 Allocations – Decrease Funding Scenario – Part A: **Motion #8:** Allocations Motion 4: Approve the attached FY 2017 Decrease Funding Scenario for Ryan White Part A. **Motion carried.** Abstentions: Artiaga, Escamilla, Finley, Miertschin, Noble, Patel, Watson, Woods.

FY 2017 Allocations – Increase Funding Scenario – Part A: **Motion #9:** Allocations Motion 5: Approve the attached FY 2017 Increase Funding Scenario for Ryan White Part A. **Motion carried.** Abstentions: Artiaga, Escamilla, Finley, Miertschin, Noble, Patel, Watson, Woods.

FY 2017 Allocations – Increase Funding Scenario – Part B & State Services: **Motion #10:** Allocations Motion 6: Approve the attached FY 2017 Increase Funding Scenario for Ryan White Part B and State Services. **Motion carried.** Abstentions: Artiaga, Escamilla, Finley, Noble, Patel, Woods.

FY 2017 Allocations – Decrease Funding Scenarios – Part B & State Services: **Motion #11:** Allocations Motion 7: Approve the attached FY 2017 Decrease Funding Scenario for Ryan White Part B and State Services. **Motion carried.** Abstentions: Artiaga, Escamilla, Finley, Noble, Patel, Woods.

Comprehensive HIV Planning Committee: John Lazo, Co-Chair, reported on the following:

Speaker's Bureau Workgroup Report: The Speaker's Bureau workgroup met for the first time in May to discuss finding businesses needing speakers and to assign volunteers to help the speakers at each engagement. He thanked Pruitt for her help at the last speaking engagement and said that he got a new lead at the PRIDE event in June.

2016 Needs Assessment Update: Committee reviewed the final sampling summary. See attached. Though the minimum sampling goal for the Needs Assessment was 587 surveys, the Committee voted to end data collection at 507 surveys completed in light of the limited amount of time to incorporate Needs Assessment findings into the 2017 Comprehensive Plan, and as long as any limitations resulting would be discussed in the limitations section of the final report. Staff calculated the new margin of error for this sample size as 4.31%, compared to 4% for the original minimum sample size, and verified with a statistician that this would have no bearing on generalizability of findings, particularly as the sample would be weighted by race/ethnicity, sex at birth, and age range.

2017 Comprehensive Plan Process Update: Committee reviewed Logic Model 1 sheets detailing Goals, Solutions, and Benchmarks for each Workgroup. With the exception of two outstanding benchmarks for Prevention and Early Identification, all Workgroups have completed their Logic Model 1 sheets and substantial progress has been made on Logic Model 2 sheets, which address Solution Foci and Activities. The Leadership Team met June 30 to provide feedback and to receive a mid-development update. Harbolt added that the Special Populations workgroup had completed their work and will no longer be meeting. The Coordination of Effort workgroup will meet tomorrow at 9:00 a.m.

Affected Community Committee: Tana Pradia, Co-Chair, reported on the following:

Committee Training: The Committee met at Change Happens and learned about HIV and the Heterosexual Community.

2016 Greeters: See the attached list of 2016 volunteer greeters for monthly Council meetings. Johnson offered to be a greeter if there are any Council meetings that still need greeters.

2016 Monthly Meeting Schedule: See the attached list of 2016 committee meetings and training topics.

2016 Community Events: See the attached list of 2016 events at which there will be Council presence. Williams noted that the HIV Testing and Prevention event scheduled for August 13, 2016 has been rescheduled for January 21, 2017.

Operations Committee: No report.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson-Fairley summarized the attached report.

Medical Updates: Shital Patel, MD summarized the attached report.

New Business

Ryan White Part C Urban and Part D: Miertschin summarized the attached report.

Community Development Advisory Council: Gorden said that the group has not met.

Updates from Task Forces:

- **African American:** Johnson-Fairley said that they are meeting tomorrow at noon. The Texas Black Women's Initiative is holding a PrEP training for women of color; there are 30 slots available, email her if interested.
- **Latino:** Vargas presented the attached report.
- **MPact:** Artiaga said that they have not met and are working on setting a meeting for July.
- **Transgender:** Finley said that there is a Save our Sisters meeting at MSociety; the first meeting had 10-15 participants. Noble said he is facilitating a transsexual group that is looking into creating a transgender task force.
- **Youth:** Lazo said they have not met but should be meeting soon since school starts next month.
- **Hepatitis C:** Vargas presented the attached report.
- **Sexually Transmitted Infections (STI):** Noble said that he spoke to his contact about partnering with the Planning Council to create PSAs and his contact is happy to do so. STDfree365.org provides free incentives for testing. See the website for more information.
- **Heterosexual HIV Awareness:** Atkinson submitted the attached report.

Positive Women's Network: Pradia said that the next meeting will be July 28, 2016 at Legacy Montrose Campus. They will be having a Summit in September 2016. Please refer any women interested in joining the group.

HIV and Aging: Turner presented the attached report.

End HIV Houston: Johnson-Fairley said that the workgroups are holding their last meetings this month. There will be a follow-up conference in September at The Council on Recovery at 303 Jackson Hill Street.

Texas HIV Medication Advisory Committee: Turner presented the attached report.

SPNS Grant: HIV and the Homeless Program: Miertschin presented the attached report.

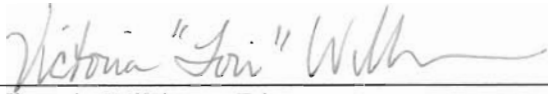
Announcements:

- Murray said that applications are now being accepted for the next PoP class. Turner said that the Health Insurance workgroup needs to reconvene.

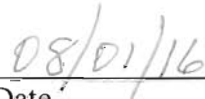
- Gorden said that he has applications for the Poz Living Conference if anyone is interested.
- Artiaga said to be sure and read the article about the Meningococcal outbreak. College students and people with HIV should get the vaccine since this is a deadly disease.
- Finley said that Heavy Hitters Pride is a three day event for men of size. There is an open reception on July 29, 2016 at the Hilton Southwest at Hwy 59 and Hillcroft.

Adjournment: The meeting was adjourned at 1:53 p.m.

Respectfully submitted,

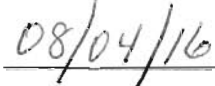


Victoria Williams, Director



Date

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Records for July 14, 2016

C = Chair of the meeting lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 HIV Targeting Chart Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 HIV Targeting Chart Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS																									
Steven Vargas, Chair				C				C				C	Shital Patel		X				X						X
Tracy Gorden, Vice-Chair	X				X				X				Tana Pradia	X				X				X			
Carol Suazo, Secretary	X				X				X				Teresa Pruitt	X				X				X			
Ted Artiaga	X				X							X	Cecilia Ross	X				X				X			
Rodriga Avila	X				X				X				Gloria Sierra	X						X		X			
Connie Barnes	X				X				X				Isis Torrente	X				X				X			
Curtis Bellard	X				X				X				C. Bruce Turner	X				X				X			
Skeet Boyle	X				X				X				David Watson	X				X							X
Bianca Burley	X				X				X				Larry Woods	X				X				X			
Ella Collins-Nelson	X				X				X																
Evelio Salinas Escamilla	X				X							X													
Herman Finley	X				X							X	MEMBERS ABSENT												
Angela F. Hawkins	X				X				X				Ruth Atkinson												
Paul Grunenwald	X				X				X				Melody Barr												
Arlene Johnson	X				X				X				David Benson												
John Lazo	X				X				X				Amber David												
Nancy Miertschin	X				X							X	Denny Delgado												
Rodney Mills	X				X				X				J. Hoxi Jones												
Allen Murray	X				X				X				Peta-gay Ledbetter												
Robert Noble	X				X							X	Leslie Raneri												

Council Voting Records for June 9, 2016

C = Chair of the meeting lm = Left the meeting lr = Left the room VP = Via phone	Motion #4 FY17 Service Priorities Carried				Motion #5 P&A Motion 1 Carried				Motion #6 P&A Motion 2 Carried					Motion #4 FY17 Service Priorities Carried				Motion #5 P&A Motion 1 Carried				Motion #6 P&A Motion 2 Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS																									
Steven Vargas, Chair				C				C				C	Shital Patel				X				X		X		
Tracy Gorden, Vice-Chair		X				X				X			Tana Pradia		X				X				X		
Carol Suazo, Secretary		X				X				X			Teresa Pruitt		X				X				X		
Ted Artiaga				X				X				X	Cecilia Ross		X				X				X		
Rodriga Avila		X				X				X			Gloria Sierra		X				X				X		
Connie Barnes		X				X				X			Isis Torrente		X				X				X		
Curtis Bellard		X				X				X			C. Bruce Turner		X				X				X		
Skeet Boyle		X				X				X			David Watson				X				X		X		
Bianca Burley		X				X				X			Larry Woods		X				X						X
Ella Collins-Nelson		X				X				X															
Evelio Salinas Escamilla				X				X				X													
Herman Finley				X				X				X	MEMBERS ABSENT												
Angela F. Hawkins		X				X				X			Ruth Atkinson												
Paul Grunenwald		X				X				X			Melody Barr												
Arlene Johnson		X				X				X			David Benson												
John Lazo		X				X				X			Amber David												
Nancy Miertschin				X				X		X			Denny Delgado												
Rodney Mills		X				X				X			J. Hoxi Jones												
Allen Murray		X				X				X			Peta-gay Ledbetter												
Robert Noble				X				X				X	Leslie Raneri												

Council Voting Records for June 9, 2016

C = Chair of the meeting lm = Left the meeting lr = Left the room VP = Via phone	Motion #7 P&A Motion 3 Carried				Motion #8 P&A Motion 4 Carried				Motion #9 P&A Motion 5 Carried				MEMBERS	Motion #7 P&A Motion 3 Carried				Motion #8 P&A Motion 4 Carried				Motion #9 P&A Motion 5 Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
				C				C				C	Steven Vargas, Chair		X						X				X
		X				X				X			Tracy Gorden, Vice-Chair		X				X				X		
		X				X				X			Carol Suazo, Secretary		X				X				X		
				X				X				X	Ted Artiaga		X				X				X		
		X				X				X			Rodriga Avila		X				X				X		
		X				X				X			Connie Barnes lm 12:59pm		X				X				X		
		X				X				X			Curtis Bellard		X				X				X		
		X				X				X			Skeet Boyle		X				X						X
		X				X				X			Bianca Burley					X					X		
		X				X				X			Ella Collins-Nelson												
				X				X				X	Evelio Salinas Escamilla												
				X				X				X	Herman Finley												
		X				X				X			Angela F. Hawkins												
		X				X				X			Paul Grunenwald												
		X				X				X			Arlene Johnson												
		X				X				X			John Lazo												
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													J. Hoxi Jones												
													Peta-gay Ledbetter												
												X	Leslie Raneri												

Council Voting Records for June 9, 2016

C = Chair of the meeting lm = Left the meeting lr = Left the room VP = Via phone	Motion #10 P&A Motion 6 Carried				Motion #11 P&A Motion 7 Carried					Motion #10 P&A Motion 6 Carried				Motion #11 P&A Motion 7 Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS									MEMBERS								
Steven Vargas, Chair				C				C	Shital Patel				X				X
Tracy Gorden, Vice-Chair		X				X			Tana Pradia		X				X		
Carol Suazo, Secretary		X				X			Teresa Pruitt		X				X		
Ted Artiaga				X				X	Cecilia Ross lm 1:25pm		X				X		
Rodriga Avila		X				X			Gloria Sierra		X				X		
Connie Barnes lm 12:59pm	X				X				Isis Torrente		X				X		
Curtis Bellard		X				X			C. Bruce Turner		X				X		
Skeet Boyle lm 1:25pm		X				X			David Watson		X				X		
Bianca Burley		X				X			Larry Woods				X				X
Ella Collins-Nelson lm 1:20pm		X				X											
Evelio Salinas Escamilla				X				X									
Herman Finley				X				X	MEMBERS ABSENT								
Angela F. Hawkins lm 1:31pm		X				X			Ruth Atkinson								
Paul Grunenwald		X				X			Melody Barr								
Arlene Johnson		X				X			David Benson								
John Lazo		X				X			Amber David								
Nancy Miertschin		X				X			Denny Delgado								
Rodney Mills		X				X			J. Hoxi Jones								
Allen Murray		X				X			Peta-gay Ledbetter								
Robert Noble				X				X	Leslie Raneri								