

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, August 11, 2016
2223 W. Loop South, Room 532; Houston, Texas 77027

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Steven Vargas, Chair	Rodney Mills	Viviana Santibanez
Tracy Gorden, Vice-Chair	Allen Murray	Andrew Motz
Carol Suazo, Secretary	Robert Noble	Denis Kelly
Rodriga Avila	Shital Patel	
Connie Barnes	Tana Pradia	STAFF PRESENT
Melody Barr	Teresa Pruitt	<i>Ryan White Grant Administration</i>
Curtis Bellard	Leslie Raneri	Carin Martin
David Benson	Cecilia Ross	
Ardry Skeet Boyle	Gloria Sierra	<i>The Resource Group</i>
Bianca Burley	Larry Woods	Sha'Terra Johnson-Fairley
Evelio Salinas Escamilla	Isis Torrente	
Herman Finley	David Watson	<i>Office of Support</i>
Paul Grunenwald		Tori Williams
Angela F. Hawkins	MEMBERS ABSENT	Amber Harbolt
Arlene Johnson	Ted Artiaga, excused	Diane Beck
J. Hoxi Jones	Ella Collins-Nelson, excused	
John Lazo	Amber David	
Peta-gay Ledbetter	Denny Delgado	
Nancy Miertschin	C. Bruce Turner	

Call to Order: Steven Vargas, Chair, called the meeting to order at 12:05 p.m.

During the welcoming remarks, Vargas said that Ruth Atkinson will be moving out of the state to live closer to her family and has resigned from the Council. Assistant Coordinator Eric Moreno has resigned from the Office of Support in order to take part time work. The visit with Hila went very well. She enjoyed meeting with us and plans to say good things about the Houston Planning Council when she presents the results of her assessment of all Planning Councils/Planning bodies at the All Grantee's conference in Washington DC in August. The 2016 Project LEAP graduation was great! One thing that we did that was different this year was to have former LEAP graduates attend and say

something wise or supportive to the new graduates. Many thanks to all who volunteered and to those who attended. It was a wonderful event and I am happy to hear that a number of the LEAP graduates have applied to be Council and CPG members. Today, the Planning Council is hopefully going to vote to concur with the 2017 Houston Area Comprehensive HIV Prevention and Care Services Plan. Our partner organizations are being asked to do the same thing.

Adoption of the Agenda: ***Motion #1:** it was moved and seconded (Gorden, Bellard) to adopt the agenda. Motion carried unanimously.*

Approval of the Minutes: ***Motion #2:** it was moved and seconded (Pruitt, Johnson) to approve the July 14, 2016 minutes. Motion carried.* Abstentions: Barr, Jones, Ledbetter, Raneri.

Training – 2017 Houston Area Comprehensive HIV Prevention and Care Services Plan: Harbolt presented information pertaining to the Comprehensive Plan.

Public Comment and Announcements: See attached comments.

Reports from Committees:

Quality Improvement Committee: No report.

Comprehensive HIV Planning Committee: John Lazo, Co-Chair, reported on the following:
Speaker's Bureau Workgroup Report: Steven Vargas presented at the Spring Klein Chamber of Commerce meeting on June 16th. See the attached Speaker's Bureau Engagement Evaluation for the event. The Committee discussed feedback regarding HIV-related topics attendees would like to see offered in the future. The workgroup will meet today after the Council meeting.

Nancy Miertschin, Co-Chair, reported on the following:

2016 Needs Assessment Update: Committee discussed a possible future inquiry into the needs of survey respondents reporting hepatitis C co-infection. Harbolt noted that the data weighting strategy (sex at birth, primary race/ethnicity, and age range) developed in June appeared to make the sample data much more representative of the local epidemic. The Committee anticipates reviewing the Needs Assessment Report in September.

Discussion of Committee Name Change: The Committee discussed the possibility of changing its name due to recurring name confusion between the Comprehensive HIV Planning Committee and the Comprehensive Plan Leadership Team. The Committee moved to keep its name and recommend the Leadership Team address this concern when the next comprehensive plan process convenes.

2017 Comprehensive Plan: The Comprehensive Plan Leadership Team met on July 25th and approved the attached components of the 2017 Comprehensive Plan – Integrated HIV Prevention and Care Plan Section. On July 29th, the Committee reviewed and concurred with the 2017 Plan components.

2017 Comprehensive Plan: ***Motion #3:** Concur with the attached 2017 Comprehensive Plan – Integrated HIV Prevention and Care Plan Section components: 2017 Comprehensive Plan Vision and Mission; Guiding Principles; Plan Goals; System Objectives; and Strategy Goals, Solutions, Benchmarks, and Activities. Motion carried unanimously.*

Priority and Allocations Committee: Peta gay Ledbetter, Co-Chair, reported on the following:

FY 2015 Carryover Funds: ***Motion #4:** Motion A: Approve allocation increases using FY 2015 Ryan White Part A and Minority AIDS Initiative (MAI) carryover funds – see attached updated chart for allocation details. Motion carried.* Abstentions: Barr, Escamilla, Finley, Miertschin, Noble, Patel, Sierra, Woods.

FY 2015 Carryover Funds: **Motion #5:** *Motion B: Move \$232,533 in MAI and \$35,378 in Part A funds into the Ryan White Grant Administration administrative budget for any or all of the following projects: a.) data mining related to retention in care; b.) mass advertising that links people to care; c.) HIV-related training for agency front line and administrative staff; and d.) feasibility study/studies related to the new Outreach service category, including alternate data collection methods and a pilot Outreach Program.* **Motion failed.** Abstentions: Barr, Escamilla, Finley, Miertschin, Noble, Patel, Sierra, Woods.

Motion #6: *it was moved and seconded (Lazo, Escamilla) to add Motion C from the attached memo to the agenda as an addendum.* **Motion carried.**

Motion #7: *Motion C: Authorize the Houston Ryan White Part A administrative agency to use \$232,533 in MAI and \$35,378 in Part A funds to implement a pilot project that would address retention in care and conduct a feasibility study/ies related to the pilot project.* **Motion carried.** Abstentions: Barr, Escamilla, Finley, Miertschin, Noble, Patel, Sierra, Woods.

Affected Community Committee: Tana Pradia, Co-Chair, reported on the following:

Committee Training: The Committee met at Bee Busy Wellness Center and learned about PrEP.

2016 Monthly Meeting Schedule: See the attached list of 2016 committee meetings and training topics.

2016 Community Events: See the attached list of 2016 events at which there will be Council presence.

Operations Committee: Vargas introduced the new committee co-chair, Teresa Pruitt, who reported on the following:

2016 Monthly Council Training Schedule: See the attached list of 2016 Training Topics for 2016 Planning Council meetings. Escamilla said that there needs to be training on how to read the financial reports. Williams said that this is provided at the beginning of each year for committees, she will add it to the Council training.

2016 Council and Committee Attendance: The Operations Committee reviewed the attached 2016 Council and Committee attendance records and instructed staff to contact members who had missed four or more Council or committee meetings.

2016 Quarterly Committee Report: See the attached 2016 Quarterly Committee Report.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report.

Report from The Resource Group: Sha'Terra Johnson-Fairley summarized the attached report.

Medical Updates: Shital Patel, MD gave an update on the Zika virus. She also said that syphilis is on the rise again so we need to prevent it, find and treat it.

New Business

Ryan White Part C Urban and Part D: Miertschin said that the starting August 23rd, there will be an adolescent clinic at the Northwest Health Center every Tuesday.

HOWPA: Barr said that on July 29th, President Obama signed the Housing Modernization Act which means the formula for awarding funds including HOPWA will change. This change will help the program, and should result in additional funds for the Houston area.

Announcements:

- Gorden said that he has applications for the Poz Living Conference if anyone is interested.
- Hawkins said that August 16th is Heterosexual Men's HIV Awareness Day, please wear a bow tie in acknowledgement of the day.
- Johnson-Fairley said that the LGBT Health Summit will take place the first week of December; it was originally scheduled for September 27th.
- Torrente said that Omega House will be celebrating 30 years with an Open House in August 27th.
- Pradia said that Legacy will have an observance of Heterosexual Men's HIV Awareness Day on August 16, 2016 at 6:30 pm.

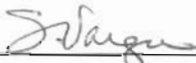
Adjournment: The meeting was adjourned at 1:55 p.m.

Respectfully submitted,

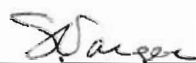


Victoria Williams, Director

08/30/16
Date

Draft Certified by
Council Chair:  _____

Date 09/01/16

Final Approval by
Council Chair:  _____

Date 09/08/16

Council Voting Records for August 11, 2016

C = Chair of the meeting lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS									MEMBERS								
Steven Vargas, Chair				C				C	Rodney Mills		X				X		
Tracy Gorden, Vice-Chair		X				X			Allen Murray		X				X		
Carol Suazo, Secretary		X				X			Robert Noble		X				X		
Melody Barr		X						X	Shital Patel		X				X		
Rodriga Avila		X				X			Tana Pradia		X				X		
Connie Barnes		X				X			Teresa Pruitt		X				X		
Curtis Bellard		X				X			Leslie Raneri		X						X
David Benson		X				X			Cecilia Ross		X				X		
Skeet Boyle		X				X			Gloria Sierra		X				X		
Bianca Burley		X				X			Isis Torrente		X				X		
Evelio Salinas Escamilla		X				X			David Watson		X				X		
Herman Finley		X				X			Larry Woods		X				X		
Angela F. Hawkins		X				X											
Paul Grunenwald		X				X			MEMBERS ABSENT								
Arlene Johnson		X				X			Ted Artiaga								
J. Hoxi Jones		X						X	Ella Collins-Nelson								
John Lazo		X				X			Amber David								
Peta-gay Ledbetter		X						X	Denny Delgado								
Nancy Miertschin		X				X			C. Bruce Turner								

Council Voting Records for August 11, 2016

C = Chair of the meeting Im = Left the meeting Ir = Left the room VP = Via phone	Motion #3 2017 Comp Plan Carried				Motion #4 P&A Motion A Carried				Motion #3 2017 Comp Plan Carried				Motion #4 P&A Motion A Carried				
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
MEMBERS									MEMBERS								
Steven Vargas, Chair				C				C	Rodney Mills		X				X		
Tracy Gorden, Vice-Chair		X				X			Allen Murray		X				X		
Carol Suazo, Secretary		X				X			Robert Noble		X						X
Melody Barr		X						X	Shital Patel		X						X
Rodriga Avila		X				X			Tana Pradia		X				X		
Connie Barnes		X				X			Teresa Pruitt		X				X		
Curtis Bellard		X				X			Leslie Raneri		X				X		
David Benson		X				X			Cecilia Ross		X				X		
Skeet Boyle		X				X			Gloria Sierra		X						X
Bianca Burley		X				X			Isis Torrente		X				X		
Evelio Salinas Escamilla		X						X	David Watson		X						X
Herman Finley		X						X	Larry Woods		X						X
Angela F. Hawkins		X				X											
Paul Grunenwald		X				X			MEMBERS ABSENT								
Arlene Johnson		X				X			Ted Artiaga								
J. Hoxi Jones		X				X			Ella Collins-Nelson								
John Lazo		X							Amber David								
Peta-gay Ledbetter		X				X			Denny Delgado								
Nancy Miertschin		X						X	C. Bruce Turner								

Council Voting Records for August 11, 2016

C = Chair of the meeting lm = Left the meeting lr = Left the room VP = Via phone	Motion #5 P&A Motion B Carried				Motion #6 Add Motion C Carried				Motion #7 P&A Motion C Carried				MEMBERS	Motion #5 P&A Motion B Carried				Motion #6 Add Motion C Carried				Motion #7 P&A Motion C Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
				C				C				C	Rodney Mills			X			X				X		
			X			X				X			Allen Murray			X			X				X		
			X			X				X			Robert Noble				X		X						X
				X		X						X	Shital Patel				X		X						X
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			X			X				X			Teresa Pruitt			X			X				X		
			X			X				X			Leslie Raneri			X			X				X		
			X			X				X			Cecilia Ross			X			X				X		
			X			X				X			Gloria Sierra				X		X						X
			X			X				X			Isis Torrente			X			X				X		
				X		X						X	David Watson				X		X						X
				X		X						X	Larry Woods				X		X						X
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