

Council Approved March 12, 2020

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, February 13, 2020

Meeting Location: Ryan White Offices, 2223 W. Loop South, Rm 532; Houston, Texas 77027

| MEMBERS PRESENT | MEMBERS PRESENT | OTHERS PRESENT |
|--------------------------|-------------------------|--|
| Tana Pradia, Chair | Matilda Padilla | Skeet Boyle, Greeter |
| Allen Murray, Vice Chair | Shital Patel | Cdr. Luz Rivera, PACE |
| Crystal Starr, Secretary | Faye Robinson | Lt. Cdr. Rodrigo Chavez, PACE |
| Kevin Aloysius | Imran Shaikh | Carolina Camargo, Montrose Ctr. |
| Veronica Ardoin | Carol Suazo | |
| Mauricia E. Chatman | Bruce Turner | |
| Enrique Chavez | Steven Vargas | STAFF PRESENT |
| Tony Crawford | Andrew Wilson | <i>Ryan White Grant Administration</i> |
| Bobby Cruz | | Carin Martin |
| Ronnie Galley | MEMBERS ABSENT | Heather Keizman |
| Ahmier Gibson | Rosalind Belcher | |
| Gregory Hamilton | Johnny Deal, excused | <i>The Resource Group</i> |
| Angela F. Hawkins | Mel Joseph, excused | Crystal Townsend |
| Dawn Jenkins | J. Hoxi Jones, excused | Kim Kirchner, Intern |
| Arlene Johnson | Tom Lindstrom, excused | |
| Daphne L. Jones | Deondre Moore | <i>Office of Support</i> |
| Denis Kelly | Niquita Moret, excused | Tori Williams |
| Holly McLean | John Poole | Amber Harbolt |
| Josh Mica | Pete Rodriguez, excused | Diane Beck |
| Rodney Mills | Gloria Sierra | |

Call to Order: Tana Pradia, Chair, called the meeting to order at 12:06 p.m.

During the opening remarks, Pradia welcomed all members of the 2020 Ryan White Planning Council. She thanked the members of the 2019 Operations Committee for developing and hosting the 2020 Mentor Luncheon and the 2020 all-day Council Orientation. Many thanks to the staff for doing the

behind-the-scenes organizing – especially Rod who spent weeks preparing for both events. Pradia then asked for a moment of reflection.

Adoption of the Agenda: Motion #1: *it was moved and seconded (Johnson, Kelly) to adopt the agenda. Motion carried unanimously.*

Approval of the Minutes: Motion #2: *it was moved and seconded (Turner, Galley) to approve the December 12, 2019 minutes. Motion carried.* Abstentions: Aloysius, Chatman, Chavez, Johnson, Mica, Vargas, Wilson.

Meet Commander Luz Rivera and Lt. Commander Rodrigo Chavez, Representatives of the US Department of Health and Human Services: See attached biographies. Council Members and staff introduced themselves to the Commanders and then they introduced themselves and said a few words about the PACE Program.

Special Request re: Priority and Allocations Co-Chair: Williams said that Bobby Cruz had agreed to be one of the two Priority and Allocations Committee Co-Chairs. Two members were approached about being the second co-chair. Unfortunately, both people were moving out of state and unable to fill the position. The next person would be Allen Murray because of his experience on the committee. It is unusual for a Council officer to co-chair a committee so this is being presented to the Steering Committee and the full Council for approval. **Motion #3:** *it was moved and seconded (Turner, Kelly) to amend the motion by deleting the second sentence. Motion Carried.* Abstention: Aloysius, Crawford, Murray. **Motion #4:** *Accept the Council Chairperson's proposal that Allen Murray, the Vice Chair of the Planning Council, be appointed as the Co-chair of the 2020 Priority and Allocations Committee. Motion Carried.* Abstention: Aloysius, Chatman, Murray, Turner, Wilson.

Training: People First Language: Tana Pradia and Angela F. Hawkins, representing the Positive Women's Network, presented the attached PowerPoint presentation.

Public Comment and Announcements: Denis Kelly said he has been appointed to the Harris County Homeless Task Force. He said a big problem is that homeless individuals cannot get same day appointments for housing. They don't always have minutes on their phone so they cannot always return phone calls.

Reports from Committees

Comprehensive HIV Planning Committee: Daphne L. Jones, Co-Chair, reported on the following: End the HIV Epidemic: 2021 Community Plan: The Houston Health Department will be meeting with members of the Comprehensive HIV Planning Committee at 2 pm today to provide input on the structure and development of the 2021 Greater Houston Area End the HIV Epidemic Plan. All Council members are welcome to attend this meeting. The Committee will be developing recommendations regarding the Plan, which the Council will be asked to approve at the March 12, 2020 Council meeting. Pradia encouraged all committee co-chairs to attend this meeting since it will be an important Plan and leaders on the Council should be familiar with how it will be developed. Vargas will share the meeting info to encourage others to attend.

Affected Community Committee: No report.

Quality Improvement Committee: Denis Kelly, Co-Chair, reported on the following:
Reports from Administrative Agent – Part B/SS: See the attached reports from the Part B/State Services Administrative Agent:

- FY 2019/20 Procurement Report Part B – dated 01/21/20
- FY 2019/20 Procurement Report DSHS State Services – dated 01/24/20
- FY 2018/19 Service Utilization Report DSHS State Services – 1st Quarter dated 01/08/20
- Health Insurance Program Report 09/01/19-11/30/19 – dated 01/08/20

Priority and Allocations Committee: No report.

Operations Committee: Ronnie Galley, Co-Chair, reported on the following:
2020 Mentor/Mentee Luncheon: Galley said that the January 16, 2020 luncheon was well attended.

2020 Council Orientation: Galley said that the 2020 Orientation was well attended and included great speakers.

2020 Council Activities: Tori Williams, Director, reviewed the Petty Cash Memo, 2020 Timeline of Critical Council Activities, and the Texas Open Meetings Act Training Memo. See attached. She said that the National HRSA Conference in August is the week of the Planning Council meeting. Since there are five Thursdays in July, the Steering Committee meeting can be moved to the last Thursday in July and the Planning Council meeting moved to the first Thursday in August. By consensus, Council Members agreed with this change to the meeting schedule.

Report from Office of Support: Tori Williams, Director, summarized the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, summarized the attached report.

Report from The Resource Group: Crystal Townsend referenced the attached report.

Medical Updates: Dr. Patel presented the attached report.

Ryan White Part C and D Urban: Jenkins said that HRSA is hosting an End the Epidemic webinar on February 18, 2020. Those interested should go to HRSA.gov to register.

Community Prevention Group (CPG): Vargas, CPG Community Co-Chair, presented the attached report. He said the CPG meets on the 4th Thursday of the month at 3:00 p.m.

Updates from Task Forces

Latino: Vargas said they had a health fair in January in the southwest area. The food bank had to be reset so there was a low turnout. The next meeting is February 21st at 2:00 p.m. at the Montrose Center.

HIV and Aging Coalition: Turner said they had a huge turnout for the 2019 Christmas party. He has resigned but Affiliate Member Skeet Boyle is one of the co-chairs.

Positive Women's Network (PWN): Pradia said they are working on the Organizing for Power voter registration drive. They meet on the 2nd Monday of the month.

END HIV Houston: Townsend said that the Ending the HIV Epidemic presentation at the

Comprehensive Planning Committee this afternoon will be presented to the CPG at their usual meeting place and also to the End the Epidemic planning group at the Red Cross (2700 Southwest Freeway). The dates for these two meetings is to be determined.

Announcements: Mills said as the co-chair of the Affected Community Committee, he would like to thank the visitors from HHS for coming to sit in on the Council meeting today. Cmd Chavez said that they would like to visit some local agencies and are available to do so tomorrow. Starr said she shared the Project LEAP information with the Counseling Department at Houston Community College and they may be willing to provide extra credit to students who participate in the program.

Adjournment: The meeting was adjourned at 1:41 p.m.

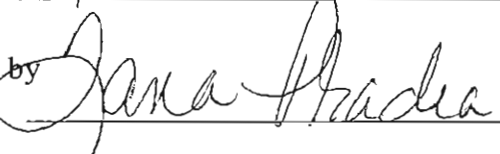
Respectfully submitted,


Victoria Williams, Director

Date 02/28/20

Draft Certified by 
Council Chair:

Date 03-05-2020

Final Approval by 
Council Chair:

Date 03-12-2020

Council Voting Records for February 13, 2020

| C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone | Motion #1 Agenda Carried | | | | Motion #2 Minutes Carried | | | | Motion #3 P&A Co-Chair Carried | | | | | Motion #1 Agenda Carried | | | | Motion #2 Minutes Carried | | | | Motion #3 P&A Co-Chair Carried | | | |
|--|--------------------------------|-----|----|---------|---------------------------------|-----|----|---------|--------------------------------------|-----|----|---------|-----------------------|--------------------------------|--------|-----|----|---------------------------------|--------|-----|----|--------------------------------------|--------|-----|----|
| | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | | MEMBERS | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO |
| MEMBERS | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tana Pradia, Chair | | | | C | | | | C | | | | C | Shital Patel | | X | | | | X | | | | X | | |
| Allen Murray, Vice Chair | | X | | | | X | | | | | | X | Faye Robinson | | X | | | | X | | | | X | | |
| Crystal Starr, Secretary | | X | | | | X | | | | X | | | Imran Shaikh | | X | | | | X | | | | X | | |
| Kevin Aloysius | | X | | | | | | X | | | | X | Carol Suazo | | X | | | | X | | | | X | | |
| Veronica Ardoin | | X | | | | X | | | | X | | | Bruce Turner | | X | | | | X | | | | | | X |
| Mauricia Chatman | | X | | | | | | X | | | | X | Steven Vargas | | X | | | | | | X | | X | | |
| Enrique Chavez | | X | | | | | | X | | X | | | Andrew Wilson | | X | | | | | | X | | | | X |
| Tony Crawford | | X | | | | X | | | | X | | | | | | | | | | | | | | | |
| Bobby Cruz | | X | | | | X | | | | X | | | | | | | | | | | | | | | |
| Ronnie Galley | | X | | | | X | | | | X | | | | | | | | | | | | | | | |
| Ahmier Gibson | | X | | | | X | | | | X | | | MEMBERS ABSENT | | | | | | | | | | | | |
| Gregory Hamilton ja 12:20pm | | X | | | | X | | | | X | | | Rosalind Belcher | | | | | | | | | | | | |
| Angela F. Hawkins | | X | | | | X | | | | X | | | Johnny Deal | | | | | | | | | | | | |
| Dawn Jenkins | | X | | | | X | | | | X | | | J. Hoxi Jones | | | | | | | | | | | | |
| Arlene Johnson | | X | | | | | | X | | X | | | Mel Joseph | | | | | | | | | | | | |
| Daphne L. Jones | | X | | | | X | | | | X | | | Tom Lindstrom | | | | | | | | | | | | |
| Denis Kelly | | X | | | | X | | | | X | | | Deondre Moore | | | | | | | | | | | | |
| Holly McLean | | X | | | | X | | | | X | | | Niquita Moret | | | | | | | | | | | | |
| Josh Mica | | X | | | | | | X | | X | | | John Poole | | | | | | | | | | | | |
| Rodney Mills | | X | | | | X | | | | X | | | Pete Rodriguez | | | | | | | | | | | | |
| Matilda Padilla | | X | | | | X | | | | X | | | Gloria Sierra | | | | | | | | | | | | |