

## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.*

### MINUTES

12 noon, Thursday, June 11, 2020

Meeting Location: Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Tana Pradia, Chair	Pete Rodriguez	Lt. Cmd. Rodrigo Chavez
Allen Murray, Vice Chair	Rashel Richardson	
Crystal Starr, Secretary	Faye Robinson	STAFF PRESENT
Kevin Aloysius	Bruce Turner	<i>Ryan White Grant Administration</i>
Veronica Ardoin	Steven Vargas	Carin Martin
Rosalind Belcher	Andrew Wilson	Heather Keizman
Mauricia E. Chatman		
Enrique Chavez		<i>The Resource Group</i>
Bobby Cruz	MEMBERS ABSENT	Sha'Terra Johnson-Fairley
Ronnie Galley	Tony Crawford, excused	Crystal Townsend
Angela F. Hawkins	Johnny Deal	
Dawn Jenkins	Ahmier Gibson	<i>Office of Support</i>
Denis Kelly	Gregory Hamilton, excused	Tori Williams
Tom Lindstrom	Arlene Johnson	Amber Harbolt
Holly McLean	Daphne L. Jones	Diane Beck
Josh Mica	Mel Joseph, excused	
Rodney Mills	Deondre Moore	
Niquita Moret	John Poole	
Matilda Padilla	Imran Shaikh, excused	
Shital Patel	Gloria Sierra, excused	
Oscar Perez	Carol Suazo	

**Call to Order:** Tana Pradia, Chair, called the meeting to order at 12:07 p.m.

During the opening remarks, Pradia welcomed Lieutenant Commander Chavez from the PACE program. On a different note, Pradia said that the Council has done a wonderful job hosting robust meetings, making decisions thoughtfully and staying on top of deadlines so that staff can soon begin to prepare the

Ryan White Part A grant application. Although our work with the Youth Group had to be put on hold for two months, the housing staff at AIDS Foundation Houston is now back in the office and allowed the Operations Committee to host a Zoom meeting with their young housing clients. All June Ryan White meetings will be held using Zoom. Pradia thanked all of the How to Best Meet the Need workgroup co-chairs. They put a lot of time and effort into facilitating meetings in April and May. Many of the Co-chairs had never used Zoom before but they jumped in with both feet and did a great job. Pradia also thanked Amber Harbolt who was the safety net for all members. Amber was an amazing teacher, facilitator and cheerleader for those who were nervous. We could not have done the How To Best Meet the Need process without significant help from all of the staff, but Amber gets the award this year for being indispensable. Pradia then called for a Moment of Reflection.

**Adoption of the Agenda: Motion #1:** *it was moved and seconded (Starr, Galley) to adopt the agenda with the following changes: add I.D. Training: Sex in the Time of COVID-19 and under Quality Improvement add the motion about educating staff and clients about housing resources. **Motion carried.***

**Approval of the Minutes: Motion #2:** *it was moved and seconded (Vargas, Murray) to approve the April 9, 2020 minutes. **Motion carried.** Abstentions: Moret, Padilla, Turner.*

**Training: Sex in the Time of COVID-19:** Pete Rodriguez, RN gave information about Sex in the Time of COVID-19.

**Public Comment and Announcements:** Steven Vargas read the attached comments. Denis Kelly said he did not think an agency that can apply for the Emergency Financial Assistance funds should be allowed to vote on the service category. Josh Mica said he was disappointed that Quality Improvement did not vote to approve the addition of Housing to Emergency Financial Assistance - Other because a lot of work was done in the workgroup meetings and we get hurricanes, floods and other disasters nearly every year so he hopes the Quality Improvement Committee will look at this again.

### **Reports from Committees**

**Comprehensive HIV Planning Committee:** Steven Vargas, Co-Chair, said that the committee would meet immediately following the Planning Council meeting to review and approve the remaining parts of the 2020 Needs Assessment.

**Affected Community Committee:** Rodney Mills, Co-Chair, reported on the following:  
Training: COVID-19 and Living with HIV: Pete Rodriguez, RN, presented the attached PowerPoint presentation on COVID-19 and Living with HIV.

Public Hearing for the FY 2021 How To Best Meet the Need Results: On Thursday, May 14, 2020, the Affected Community Committee recorded the public hearing to announce proposed changes to the FY 2021 Ryan White service definitions. The video is available to watch on YouTube, see the Planning Council's website for the link. Public comments will be accepted until noon on June 2, 2020.

**Quality Improvement Committee:** Pete Rodriguez, Co-Chair, reported on the following:  
Reports from Administrative Agent – Part A/MAI: See the attached reports from the Part A State Services Administrative Agent:

- FY19 Procurement Report – Part A & MAI, dated 04/30/20
- FY19 Service Utilization Report – Part A & MAI, dated 03/02/20

Reports from Administrative Agent – Part B/SS: See the attached reports from the Part B/State Services Administrative Agent:

- FY 2019/20 Procurement Report 4th Qtr. Part B – dated 05/01/20
- FY 2019/20 Service Utilization 4th Qtr. Part B– dated 05/01/20
- FY 2019/20 Procurement Report DSHS SS – dated 05/01/20
- FY 2018/19 Health Insurance Program Report – dated 04/29/20

FY 2021 How To Best Meet the Need Recommendations

Emergency Financial Assistance - Other: **Motion #3:** *it was moved and seconded (Vargas, Mica) to amend the motion for Emergency Financial Assistance – Other by adding “with the understanding that housing may be added at a later date”..* **Motion carried.** Abstention: Kelly.

**Motion #4:** *Approve the attached service definition for Emergency Financial Assistance – Other with the understanding that housing may be added at a later date. It will be funded with Ryan White, MAI or State Services funding and the FY21 financial eligibility will be at 400% of poverty.* **Motion carried.** Abstentions: Aloysius, Kelly, Starr.

**Motion #5:** *Approve the attached FY 2021 Service Definitions and Financial Eligibility for Ryan White Part A, Minority AIDS Initiative (MAI), Part B and State Services funded service categories, with the exception of Emergency Financial Assistance – Other, which was processed per the above motion.* **Motion carried.** Abstentions: Aloysius, Kelly.

Targeting for FY 2021 Service Categories: **Motion #6:** *Approve the attached targeting chart.* **Motion carried.**

**Motion #7:** *Ask the Office of Support to educate people living with HIV and appropriate staff about Houston EMA/HSDA housing resources.* Abstention: Turner.

Assessment of the Ryan White Program Administrative Mechanism: **Motion #8:** *Approve the attached checklist for the 2020 Assessment of the Ryan White Program Administrative Mechanism.* **Motion carried.**

**Priority and Allocations Committee:** Bobby Cruz, Co-Chair, reported on the following:  
FY 2021 Service Priorities: The Committee made recommendations regarding the FY 2021 service category priorities which will be presented at the July Council meeting.

FY 2020 Proposed Idea Form: **Motion #7:** *Approve page 2 of the FY 2020 Proposed Idea form.* **Motion carried.**

**Operations Committee:** Ronnie Galley, Co-Chair, reported on the following:

Youth Group: The Committee hosted a Zoom meeting with the Youth Group. The presenter was Pete Rodriguez, RN, who spoke about COVID-19 and Living with HIV. Avila also distributed face masks and box lunches to the youth.

FY 2021 How To Best Meet the Need: The Committee will meet this week to make recommendations regarding the 2020-21 Blue Books and the FY 2021 Office of Support Budget. Please contact Tori if you wish to attend the meeting.

**Report from Office of Support:** Tori Williams, Director, presented the attached report.

**Report from Ryan White Grant Administration:** Carin Martin, Manager, presented the attached report.

**Report from The Resource Group:** Sha'Terra Johnson-Fairley, Health Planner, presented the attached report.

**Medical Updates:** Patel said that the University of Missouri is keeping a database on people living with HIV who have COVID-19, it's not a lot of patients, about 100, but they will soon be doing an analysis of the data that they have collected.

**Ryan White Part C Urban and Part D:** Jenkins said that funds have been allocated to provide services during COVID-19 such as mail pharmacy, video doctor visits and supplemental food cards.

**HOPWA:** Moret said the City of Houston received about 1.5 million dollars in funding to be used for short term rental assistance to keep people housed during hardships created by COVID-19. She will forward an email with more information to the Office of Support for distribution to the Council.

**Updates from Task Forces:**

**African American:** Johnson-Fairley said they will meet virtually next Thursday, contact her for more information.

**Latino:** Vargas gave an update. Unfortunately, the sound was garbled so the report could not be captured.

**Positive Women's Network:** Pradia said they will meet virtually next Monday on Hangouts.

**Texas Black Women's Initiative:** Johnson-Fairley said they will meet virtually next Thursday, contact her for more information.

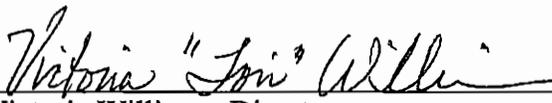
**Texas HIV Syndicate:** Harbolt said they met in April.

**END HIV Houston:** Townsend will forward information to the Office of Support for distribution to the Council.

**Announcements:** Starr said there would be a Rock the Vote Pride event at Hamburger Mary's.

**Adjournment: Motion:** *it was moved and seconded (Mica, Starr) to adjourn the meeting at 1:51 p.m.*  
**Motion Carried.**

Respectfully submitted,

  
Victoria Williams, Director

Date 06/24/20

Draft Certified by  
Council Chair: 

Date 07/02/20

Final Approval by  
Council Chair: 

Date 07/09/20

## Council Voting Record for June 11, 2020

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Amendment: HTBMN-EFA Other Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Amendment: HTBMN-EFA Other Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS																									
Tana Pradia, Chair				C				C				C	Pete Rodriguez		X				X				X		
Allen Murray, Vice Chair		X				X				X			Rashel Richardson		X				X				X		
Crystal Starr, Secretary		X				X					X		Faye Robinson		X				X				X		
Kevin Aloysius		X				X				X			Bruce Turner		X					X				X	
Veronica Ardoin		X				X				X			Steven Vargas		X				X				X		
Rosalind Belcher		X				X					X		Andrew Wilson		X				X				X		
Mauricia E. Chatman		X				X				X															
Enrique Chavez		X				X				X															
Bobby Cruz		X				X					X		<b>MEMBERS ABSENT</b>												
Ronnie Galley		X				X				X			Tony Crawford												
Angela F. Hawkins		X				X				X			Johnny Deal												
Dawn Jenkins		X				X				X			Ahmier Gibson												
Denis Kelly		X				X					X		Gregory Hamilton												
Tom Lindstrom		X				X				X			Arlene Johnson												
Holly McLean		X				X				X			Daphne L. Jones												
Josh Mica		X				X				X			Mel Joseph												
Rodney Mills		X				X				X			Deondre Moore												
Niquita Moret		X						X		X			John Poole												
Matilda Padilla	X							X		X			Imran Shaikh												
Shital Patel		X				X				X			Gloria Sierra												
Oscar Perez		X				X				X			Carol Suazo												



### Council Voting Record - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #7 Housing Education Carried				Motion #8 Assessment of the AA Checklist Carried				Motion #9 FY 2020 Proposed Idea Form (pg 2) Carried								Motion #7 Housing Education Carried				Motion #8 Assessment of the AA Checklist Carried				Motion #9 FY 2020 Proposed Idea Form (pg 2) Carried				
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN				
MEMBERS																													
Tana Pradia, Chair				C				C				C	Pete Rodriguez		X				X				X				X		
Allen Murray, Vice Chair		X				X				X			Rashel Richardson		X				X				X				X		
Crystal Starr, Secretary		X				X				X			Faye Robinson		X				X				X				X		
Kevin Aloysius		X				X				X			Bruce Turner				X		X				X				X		
Veronica Ardoin		X				X				X			Steven Vargas		X				X				X				X		
Rosalind Belcher		X				X				X			Andrew Wilson		X				X				X				X		
Mauricia E. Chatman		X				X				X																			
Enrique Chavez		X				X				X																			
Bobby Cruz		X				X				X			<b>MEMBERS ABSENT</b>																
Ronnie Galley		X				X				X			Tony Crawford																
Angela F. Hawkins		X				X				X			Johnny Deal																
Dawn Jenkins		X				X				X			Ahmier Gibson																
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