

Council Approved Cwi wv'8, 2042

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, July 9, 2020
Meeting Location: Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Tana Pradia, Chair	Pete Rodriguez	Lt. Cmd. Rodrigo Chavez, PACE
Allen Murray, Vice Chair	Carol Suazo	Commander Luz Rivera, PACE
Crystal Starr, Secretary	Bruce Turner	Jonathan Fenner, HRSA
Kevin Aloysius	Steven Vargas	Shabaura Perryman, Merck
Veronica Ardoin	Andrew Wilson	Peta-gay Ledbetter, Affiliate
Rosalind Belcher		
Mauricia E. Chatman	MEMBERS ABSENT	STAFF PRESENT
Tony Crawford	Enrique Chavez, excused	<i>Ryan White Grant Administration</i>
Bobby Cruz	Johnny Deal	Carin Martin
Angela F. Hawkins	Ronnie Galley, excused	Heather Keizman
Dawn Jenkins	Ahmier Gibson	
Daphne L. Jones	Gregory Hamilton, excused	<i>The Resource Group</i>
Denis Kelly	Arlene Johnson	Sha'Terra Johnson-Fairley
Tom Lindstrom	Deondre Moore	Crystal Townsend
Holly McLean	Matilda Padilla	Haley Malcolm
Josh Mica	Shital Patel, excused	
Rodney Mills	Oscar Perez, excused	<i>Office of Support</i>
Niquita Moret	John Poole	Tori Williams
Rashel Richardson	Imran Shaikh, excused	Amber Harbolt
Faye Robinson	Gloria Sierra, excused	Diane Beck

Call to Order: Tana Pradia, Chair, called the meeting to order at 12:09 p.m.

During the opening remarks, Pradia welcomed Lieutenant Commander Chavez and Commander Rivera from the PACE program as well as our new HRSA Project Officer, Jonathan Fenner. They each expressed thanks for the opportunity to attend the Planning Council meeting. On a different note, Pradia said that once again, our volunteers have done a wonderful job staying on task, using data to make hard decisions, respectfully asking questions and working together to make the best decisions that we can in these very uncertain times. She thanked each of officers and committee co-chairs for their leadership,

adding that they are a great team to work with and she is proud of the Council this year. Zoom records our meetings for us but sometimes the recording is garbled so the staff asked if the Council would be willing to submit all Task Force Reports in writing and do away with the verbal reports. It will take a little more time on the Council's part, but it will help them and it will make Council meetings shorter.

Pradia then called for a Moment of Reflection.

Adoption of the Agenda: Motion #1: *it was moved and seconded (Starr, Belcher) to adopt the agenda. Motion carried.*

Approval of the Minutes: Motion #2: *it was moved and seconded (Mica, Hawkins) to table the approval of the minutes. Motion carried.* Abstention: Kelly.

Training: Priority Setting and Allocations Process: Bobby Cruz, Co-Chair, gave the attached presentation on the Priority Setting and Allocations Process.

Public Comment and Announcements: Shabaura Perryman, HIV Community Liaison for Merck, said that they are still working from home but starting to engage with community partners online. They will be holding live presentations online. The first one is on the Transgender Community, which is scheduled for 10:00 am on July 15, 2020 and last about one hour. If members and guests are interested, please put contact information in the chat box to receive an invitation.

Reports from Committees

Comprehensive HIV Planning Committee: Daphne L. Jones, Co-Chair, reported on the following: 2020 Houston HIV Care Services Needs Assessment: The document was mailed separately to provide more time for reading. **Motion#3:** *Approve the attached, complete 2020 Houston HIV Care Services Needs Assessment. Motion Carried.* Abstention: Turner.

Quarterly Committee Report: Please see the attached Quarterly Committee report.

Affected Community Committee: Rodney Mills, Co-Chair, reported on the following: Training: COVI-19 and Lab Results: Philip Salerno, MT (ASCP), presented the attached PowerPoint presentation on COVID-19 and Lab Results.

Public Hearing for the FY 2021 Priorities and Allocations: On Thursday, June 18, 2020, the Affected Community Committee recorded the public hearing to announce the proposed FY 2021 Ryan White Service Priorities and Allocations. The video is available to watch on YouTube, see the link on the Ryan White website at rwpchouston.org. Public comments were accepted up until noon on June 30, 2020.

Quality Improvement Committee: Denis Kelly, Co-Chair, reported on the following: Reports from Administrative Agent – Part A/MAI*: See the attached reports from the Part A State Services Administrative Agent:

- FY19 Procurement Report – Part A & MAI, dated 06/07/20
- FY19 Service Utilization Report – Part A & MAI, dated 06/11/20
- FY19 Performance Measures Highlights

Reports from Administrative Agent – Part B/SS: See the attached reports from the Part B/State Services Administrative Agent:

- FY 2019/20 Procurement Report Part B – dated 05/21/20
- FY 2019/20 Service Utilization 4th Qtr. Part B– dated 05/01/20
- FY 2019/20 Procurement Report DSHS SS – dated 05/21/20
- FY 2019/20 Health Insurance Program Report – dated 04/29/20

FY 2021 How To Best Meet the Need Recommendations

Emergency Financial Assistance - Other: **Motion #4:** *Add the following text to the FY 2021 Emergency Financial Assistance – Other service definition (see underlined text): Emergency essential living needs include housing, limited to people who are displaced from their home due to acute housing needs, food, telephone, and utilities (i.e. electricity, water, gas and all required fees) for eligible People Living with HIV (PLWH).* **Motion carried.** Abstention: Kelly.

Operations Committee: Ronnie Galley, Co-Chair, reported on the following:

Youth Group: The Committee hosted a Zoom meeting with the Youth Group. The presenters were Diane Beck who hosted a COVID-19 Jeopardy game, complete with prizes, and Sean Barrett, the Nutritionist at Legacy Community Health who provided practical information about nutrition for people living with HIV and other challenging illnesses. Rod Avila distributed face masks, prizes for the JEOPARDY game and box lunches to the youth.

FY 2021 Office of Support Budget: **Motion #5:** *Approve the attached FY 2021 Council Support Budget, which includes a staff increase of 4% in FY 2021. Upon final approval of the staff increase, it becomes effective immediately.* **Motion carried.** Abstentions: Chatman, Crawford.

Priority and Allocations Committee: Bobby Cruz, Co-Chair, reported on the following:

FY 2021 Service Priorities: **Motion #6:** *Approve the attached FY 2021 Service Priorities for Ryan White Parts A and B, MAI* and State Services funding.* **Motion Carried.**

FY 2021 Allocations: Level Funding Scenario – All Funding Streams: **Motion #7:** *Motion 1: Approve the attached FY 2021 Level Funding Scenario for Ryan White Parts A and B, MAI* and State Services funds. See attached chart for details.* **Motion Carried.** Abstention: Kelly.

FY 2021 Allocations: MAI* Increase/Decrease Funding Scenarios: **Motion #8:** *Motion 2: Approve the attached FY 2021 Increase & Decrease Funding Scenarios for Ryan White MAI* funds.* **Motion Carried.** Abstentions: Aloysius, Jenkins, Kelly, Lindstrom.

FY 2021 Allocations: Part A Increase/Decrease Funding Scenarios: **Motion #9:** *Motion 3: Approve the attached FY 2021 Increase & Decrease Funding Scenarios for Ryan White Part A funds.* **Motion Carried.** Abstentions: Aloysius, Jenkins, Kelly, Lindstrom.

FY 2021 Allocations: Part B & SS** Increase/Decrease Funding Scenarios: **Motion #10:** *Motion 4: Approve the attached FY 2021 Increase & Decrease Funding Scenarios for Ryan White Part B and State Services funding.* **Motion Carried.** Abstentions: Aloysius, Jenkins, Kelly.

Report from Office of Support: Tori Williams, Director, presented the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, presented the attached report.

Report from The Resource Group: Sha'Terra Johnson-Fairley, Health Planner, presented the attached report. She introduced their new Regional ADAP/Eligibility Liaison Haley Malcolm.

Updates from Task Forces:

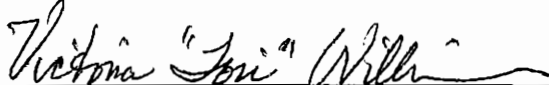
CPG: CPG did not meet in June. Traditionally, the CPG does not meet in June in order to encourage and not hinder efforts highlighting National HIV Testing Day on June 27, 2020.

Latino: Vargas submitted the attached report.

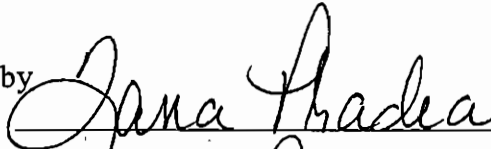
Announcements: Harbolt said that the Comprehensive HIV Planning Committee is not meeting after the Council today. They will meet at 3:00 p.m. on July 23, 2020 to review the EIIHA*** Workgroup's recommendations. The EIIHA Workgroup will meet at 2:00 p.m. on July 16, 2020.

Adjournment: Motion: *it was moved and seconded (Mica, Hawkins) to adjourn the meeting at 1:42 p.m. Motion Carried.*


Respectfully submitted,


Victoria Williams, Director

Date 07/22/20

Draft Certified by
Council Chair: 

Date 07/30/20

Final Approval by
Council Chair: 

Date 08/06/20

* MAI = Minority AIDS Initiative funding

** SS = State Services funding

***EIIHA = Early Identification of Individuals with HIV and AIDS

Council Voting Record for July 9, 2020

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Table the Minutes Carried				Motion #3 2020 Needs Assessment Carried				MEMBERS	Motion #1 Agenda Carried				Motion #2 Table the Minutes Carried				Motion #3 2020 Needs Assessment Carried							
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN				
MEMBERS													MEMBERS																
Tana Pradia, Chair				C				C				C	Pete Rodriguez		X				X				X						
Allen Murray, Vice Chair		X				X				X			Carol Suazo		X				X				X						
Crystal Starr, Secretary		X				X				X			Bruce Turner		X				X						X				
Kevin Aloysius		X				X				X			Steven Vargas		X				X				X						
Veronica Ardoin		X				X				X			Andrew Wilson		X				X				X						
Rosalind Belcher		X				X				X																			
Mauricia E. Chatman		X				X				X			MEMBERS ABSENT																
Tony Crawford		X				X				X			Enrique Chavez																
Bobby Cruz		X				X				X			Johnny Deal																
Angela F. Hawkins		X				X				X			Ronnie Galley																
Dawn Jenkins		X				X				X			Ahmier Gibson																
Daphne L. Jones		X				X				X			Gregory Hamilton																
Denis Kelly		X						X		X			Arlene Johnson																
Tom Lindstrom		X				X				X			Deondre Moore																
Holly McLean		X				X				X			Matilda Padilla																
Josh Mica		X				X				X			Shital Patel																
Rodney Mills		X				X				X			Oscar Perez																
Niquita Moret		X				X				X			John Poole																
Rashel Richardson		X				X				X			Imran Shaikh																
Faye Robinson		X				X				X			Gloria Sierra																

Council Voting Record - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #4 Add housing to EFA-Other Carried				Motion #5 FY 2021 OS budget Carried				Motion #6 FY 2021 Priorities Carried					Motion #4 Add housing to EFA-Other Carried				Motion #5 FY 2021 OS budget Carried				Motion #6 FY 2021 Priorities Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS													MEMBERS												
Tana Pradia, Chair				C				C				C	Pete Rodriguez			X			X				X		
Allen Murray, Vice Chair		X				X				X			Carol Suazo		X				X				X		
Crystal Starr, Secretary		X				X				X			Bruce Turner			X			X				X		
Kevin Aloysius			X			X				X			Steven Vargas		X				X				X		
Veronica Ardoin		X				X				X			Andrew Wilson		X				X				X		
Rosalind Belcher		X				X				X															
Mauricia E. Chatman		X						X		X			MEMBERS ABSENT												
Tony Crawford		X						X		X			Enrique Chavez												
Bobby Cruz		X				X				X			Johnny Deal												
Angela F. Hawkins		X				X				X			Ronnie Galley												
Dawn Jenkins		X				X				X			Ahmier Gibson												
Daphne L. Jones		X				X				X			Gregory Hamilton												
Denis Kelly			X			X				X			Arlene Johnson												
Tom Lindstrom		X				X				X			Deondre Moore												
Holly McLean		X				X				X			Matilda Padilla												
Josh Mica		X				X				X			Shital Patel												
Rodney Mills		X				X				X			Oscar Perez												
Niquita Moret		X				X				X			John Poole												
Rashel Richardson		X				X				X			Imran Shaikh												
Faye Robinson		X				X				X			Gloria Sierra												

Council Voting Record - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #7 FY 2021 Level Funding Scenario Carried				Motion #8 FY 2021 MAI Incr/Decr Funding Scenario Carried				Motion #9 FY 2021 Part A Incr/Decr Funding Scenario Carried					Motion #7 FY 2021 Level Funding Scenario Carried				Motion #8 FY 2021 MAI Incr/Decr Funding Scenario Carried				Motion #9 FY 2021 Part A Incr/Decr Funding Scenario Carried							
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN			
MEMBERS																													
Tana Pradia, Chair				C				C				C	Pete Rodriguez		X				X				X				X		
Allen Murray, Vice Chair		X				X				X			Carol Suazo		X				X				X				X		
Crystal Starr, Secretary		X				X				X			Bruce Turner		X				X				X				X		
Kevin Aloysius		X				X						X	Steven Vargas		X				X				X				X		
Veronica Ardoin		X				X				X			Andrew Wilson		X				X				X				X		
Rosalind Belcher		X				X				X																			
Mauricia E. Chatman		X				X				X			MEMBERS ABSENT																
Tony Crawford		X				X				X			Enrique Chavez																
Bobby Cruz		X				X				X			Johnny Deal																
Angela F. Hawkins		X				X				X			Ronnie Galley																
Dawn Jenkins		X				X						X	Ahmier Gibson																
Daphne L. Jones		X				X				X			Gregory Hamilton																
Denis Kelly				X		X						X	Arlene Johnson																
Tom Lindstrom		X				X						X	Deondre Moore																
Holly McLean		X				X				X			Matilda Padilla																
Josh Mica		X				X				X			Shital Patel																
Rodney Mills		X				X				X			Oscar Perez																
Niquita Moret		X				X				X			John Poole																
Rashel Richardson		X				X				X			Imran Shaikh																
Faye Robinson		X				X				X			Gloria Sierra																

Council Voting Record - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #10 FY 2021 Pt B/SS Increase/Decrease Funding Scenario Carried					Motion #10 FY 2021 Pt B/SS Increase/Decrease Funding Scenario Carried			
	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN
MEMBERS					MEMBERS				
Tana Pradia, Chair				C	Pete Rodriguez		X		
Allen Murray, Vice Chair		X			Carol Suazo		X		
Crystal Starr, Secretary		X			Bruce Turner		X		
Kevin Aloysius				X	Steven Vargas		X		
Veronica Ardoin		X			Andrew Wilson		X		
Rosalind Belcher		X							
Mauricia E. Chatman		X			MEMBERS ABSENT				
Tony Crawford		X			Enrique Chavez				
Bobby Cruz		X			Johnny Deal				
Angela F. Hawkins		X			Ronnie Galley				
Dawn Jenkins				X	Ahmier Gibson				
Daphne L. Jones		X			Gregory Hamilton				
Denis Kelly				X	Arlene Johnson				
Tom Lindstrom		X			Deondre Moore				
Holly McLean		X			Matilda Padilla				
Josh Mica		X			Shital Patel				
Rodney Mills		X			Oscar Perez				
Niquita Moret		X			John Poole				
Rashel Richardson		X			Imran Shaikh				
Faye Robinson		X			Gloria Sierra				