

# Council Approved February 11, 2021

## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.*

### MINUTES

12 noon, Thursday, December 10, 2020

Meeting Location: Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Tana Pradia, Chair	Pete Rodriguez	Robert Sliepka
Allen Murray, Vice Chair	Imran Shaikh	Harrison Guy
Crystal Starr, Secretary	Bruce Turner	Shabaura Perryman, Merck
Veronica Ardoin	Steven Vargas	Commander Luz Rivera, PACE
Rosalind Belcher		Lt. Cdr. Rodrigo Chavez, PACE
Mauricia E. Chatman		
Enrique Chavez	MEMBERS ABSENT	STAFF PRESENT
Tony Crawford	Kevin Aloysius, excused	<i>Ryan White Grant Administration</i>
Bobby Cruz	Johnny Deal	Carin Martin
Ronnie Galley	Ahmier Gibson	Heather Keizman
Angela F. Hawkins	Gregory Hamilton, excused	Rebecca Edwards
Daphne L. Jones	Dawn Jenkins, excused	
Denis Kelly	Arlene Johnson	<i>The Resource Group</i>
Tom Lindstrom	Deondre Moore	Sha'Terra Johnson-Fairley
Holly McLean	Matilda Padilla	Crystal Townsend
Roxane May	Shital Patel	
Josh Mica	John Poole	<i>Office of Support</i>
Rodney Mills	Gloria Sierra	Tori Williams
Niquita Moret	Carol Suazo	Amber Harbolt
Oscar Perez	Andrew Wilson	Diane Beck
Faye Robinson		Rod Avila

**Call to Order:** Tana Pradia, Chair, called the meeting to order at 12:05 p.m.

During the opening remarks, Pradia stated that this is the last Council meeting of the year. It was a challenging year but because of member dedication and willingness to learn new ways of doing

things, the Planning Council met regularly, had robust attendance at all meetings, stayed in touch with all of the members, and created some innovative ways of doing things. Pradia thanked everyone for being a team player and for working with her to ensure that those living with HIV in the community received, and will continue to receive, the services that they need. One of the innovative ways in which members have stayed in touch with other members has been through the monthly Team Building meetings. In November, the event was a Ryan White movie night where participants learned about the history of The Ryan White Program and the little boy who honors us with his name. Pradia hopes that everyone will join the next meeting, which will be a virtual Ryan White Scavenger Hunt at 5 pm on Thursday, December 17th.

Pradia thanked Tori, Mauricia and the staff in the Office of Support. In 2020, Project LEAP had to be delayed until August and it had to be redesigned to work virtually, including graduation. The staff really pulled it off. Twenty individuals graduated feeling excited about Project LEAP and having a voice in the Houston HIV community. Council members met the students at the November Council meeting and saw their impressive special projects. Pradia hopes that many of the graduates will be at the CPG or Ryan White planning table in 2021. She reminded everyone that the official event to say good-bye to Amber Harbolt starts as soon as the Council meeting adjourns so please stay on this Zoom call when the meeting adjourns. Pradia then called for a Moment of Reflection.

**Adoption of the Agenda:** **Motion #1:** *it was moved and seconded (Vargas, Hawkins) to adopt the agenda with the following changes: move item I. D. to the end and delete the task force updates.* **Motion carried.**

**Approval of the Minutes:** **Motion #2:** *it was moved and seconded (Starr, Hawkins) to approve the November 12, 2020 minutes.* **Motion carried.** Abstentions: Ardoin, McLean, Moret, Robinson, Rodriguez.

### **Reports from Committees**

**Comprehensive HIV Planning Committee:** Steven Vargas, Co-Chair, reported on the following: Year 3 Comprehensive Plan Evaluation Report: The Committee reviewed and approved a draft of the Year 3 Evaluation Report from the Comprehensive Plan Evaluation Workgroup. The report covers progress for the 2019 calendar year. Please see the attached report.

**Motion #3:** *Approve the attached Year 3 Comprehensive Plan Evaluation Report.* **Motion carried.** Abstentions: Crawford, Robinson, Turner.

Committee Quarterly Report: Please see the attached Committee Quarterly Report.

**Affected Community Committee:** Rodney Mills, Co-Chair, reported on the following: Road 2 Success: The Affected Community Committee is hosting Road 2 Success Events at AIDS Foundation Houston and other housing sites per a goal of the 2017 – 21 HIV Comprehensive Plan. Due to COVID-19, Ryan White staff and agency staff host an activity, like the Zoom version of Emergency Preparedness bingo, describe information about Ryan White funded COVID-19 programs and provide box lunches and face masks.

**Quality Improvement Committee:** Denis Kelly, Co-Chair, reported on the following: Reports from Administrative Agent – Part A/MAI\*: See the attached reports from the Part A/MAI Administrative Agent:

- FY20 Procurement Report – Part A & MAI, dated 11/23/20
- FY20 Service Utilization Report – Part A & MAI, dated 11/12/20

Reports from Administrative Agent – Part B/State Services: See the attached reports from the Part B/State Services Administrative Agent:

- FY 2020/21 Procurement Report Part B – dated 08/26/20
- FY 2019/20 Procurement Report DSHS\*\* State Services – dated 08/26/20
- Health Insurance Program Report 09/01/19-07/31/20 – dated 09/02/20

Ryan White Part A Standards of Care: **Motion #4:** *Support the proposed changes to the 2021-2022 Ryan White Part A Standards of Care and the Emergency Financial Assistance Program (Other) Standards of Care. See attached.* **Motion carried.** Abstention: May, Robinson, Shaikh.

**Priority and Allocations Committee:** No report.

**Operations Committee:** Ronnie Galley, Co-Chair, reported on the following:

Important Dates for the Ryan White 2021 Planning Year: Please note the following dates in 2021:

- 10:00 a.m. – 1:30 p.m., Mentor Luncheon/Orientation for new Members: Thursday, January 14, 2021
- 10:00 a.m. – 3:30 p.m., Orientation for all Council Members: Thursday, January 21, 2021  
– Judge Hidalgo will speak at 2:40 pm.

Youth Committee/Council: Members of the Memorial Assistance Ministries met with the Youth Group to provide information about Budgeting, Money Management, Credit and Employment Opportunities.

2020 Team Building Activities: The November Team Building activity was movie night, which started with a five-minute video about the history of The Ryan White Program, followed by a ninety-minute movie about the young boy. In between the movies, Denis Kelly led the group in a number of exercises/dances. Twenty individuals participated and enjoyed the group activity. Please see the attached list of 2020-2021 Team Building, fun-filled activities. All Ryan White volunteers and their family members are welcome to attend the activities.

2021 Council Membership: The Operations Committee is in the process of interviewing candidates who have applied for Council membership in 2021. Candidates include Project LEAP graduates and others.

Election of Officers for the 2021 Planning Council: See the attached slate of nominees and their credentials. Please note the new attendance requirements for Officers in the attached policy. Galley opened the floor for additional nominations; none were made. Each candidate on the ballot who was present stated their qualifications for their respective positions.

The list of candidates was distributed in the meeting packet, see attached. Williams reminded members that, per the election policy, votes must include the voters name in order to count. Voting was done for each office using the private chat function on Zoom. Those who were unable to use the chat function texted their votes to Beck who sent them to Williams via private chat. Williams and Avila counted the ballots separately in order to assure the accuracy of the tally.

While ballots were being tallied, Pradia presented the following certificates:

- Leadership – members of the 2020 Steering Committee

- Appreciation – members who are retiring
- Perfect Attendance – for Council and/or standing committees

The following individuals were elected through the Chat feature in Zoom: Chair – Allen Murray, Vice Chair – Denis Kelly and Secretary – Crystal Starr.

**Report from Office of Support:** Tori Williams, Director, summarized the attached report.

**Report from Ryan White Grant Administration:** Carin Martin, Manager, summarized the attached report.

**Report from The Resource Group:** Sha'Terra Johnson, Health Planner, submitted the attached report. She said that the African American State of Emergency Task force recognized the Planning Council and Office of Support at their annual World AIDS Day gala.

**End HIV Houston:** Crystal Townsend provided a brief update regarding the KOP (keep on person) medication issue. The Harris County Sheriff's Office (HCSO) has agreed not to make changes to KOP at this time. Thanks to everyone that helped bring this issue to the attention of the HCSO. End HIV Houston representatives will continue to meet with the HCSO team in the new year to make sure that inmates in the jail can access their HIV and other medication.

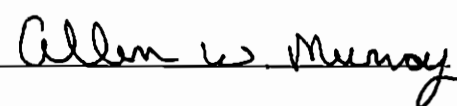
**Announcements:** None.

**Adjournment: Motion:** *it was moved and seconded (Starr, Hawkins) to adjourn the meeting at 1:30 p.m. Motion Carried.*

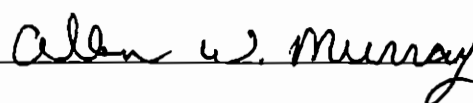
Respectfully submitted,

  
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 Victoria Williams, Director

Date 01/26/21

Draft Certified by  
 Council Chair: 

Date 02/04/21

Final Approval by  
 Council Chair: 

Date 02/11/2021

\* *MAI = Minority AIDS Initiative funding*

### Council Voting Record for December 10, 2020

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes 11/12/20 Carried					Motion #1 Agenda Carried				Motion #2 Minutes 11/12/20 Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS									MEMBERS								
Tana Pradia, Chair				C				C	Faye Robinson		X						X
Allen Murray, Vice Chair		X				X			Pete Rodriguez		X						X
Crystal Starr, Secretary		X				X			Imran Shaikh		X				X		
Veronica Ardoin		X						X	Steven Vargas		X				X		
Rosalind Belcher		X				X			Bruce Turner		X				X		
Mauricia E. Chatman		X				X											
Enrique Chavez		X				X			<b>MEMBERS ABSENT</b>								
Tony Crawford		X				X			Kevin Aloysius								
Bobby Cruz		X				X			Johnny Deal								
Ronnie Galley		X				X			Ahmier Gibson								
Angela F. Hawkins		X				X			Gregory Hamilton								
Daphne L. Jones		X				X			Dawn Jenkins, excused								
Denis Kelly		X				X			Arlene Johnson								
Tom Lindstrom		X				X			Deondre Moore								
Holly McLean		X						X	Matilda Padilla								
Roxane May		X				X			Shital Patel								
Josh Mica		X				X			John Poole								
Rodney Mills		X				X			Gloria Sierra								
Niquita Moret		X						X	Carol Suazo								
Oscar Perez		X				X			Andrew Wilson								

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #3 Y3 Comp Plan Evaluation Report Carried				Motion #4 2021-2022 Part A SOC & PM Carried					Motion #3 Y3 Comp Plan Evaluation Report Carried				Motion #4 2021-2022 Part A SOC & PM Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS																	
Tana Pradia, Chair				C				C	Faye Robinson		X						X
Allen Murray, Vice Chair		X				X			Pete Rodriguez				X		X		
Crystal Starr, Secretary		X				X			Imran Shaikh		X						X
Veronica Ardoin		X				X			Steven Vargas		X				X		
Rosalind Belcher		X				X			Bruce Turner				X		X		
Mauricia E. Chatman		X				X											
Enrique Chavez		X				X			<b>MEMBERS ABSENT</b>								
Tony Crawford				X		X			Kevin Aloysius								
Bobby Cruz		X				X			Johnny Deal								
Ronnie Galley		X				X			Ahmier Gibson								
Angela F. Hawkins		X				X			Gregory Hamilton								
Daphne L. Jones		X				X			Dawn Jenkins, excused								
Denis Kelly		X				X			Arlene Johnson								
Tom Lindstrom		X				X			Deondre Moore								
Holly McLean		X				X			Matilda Padilla								
Roxane May		X						X	Shital Patel								
Josh Mica		X				X			John Poole								
Rodney Mills		X				X			Gloria Sierra								
Niquita Moret		X				X			Carol Suazo								
Oscar Perez		X				X			Andrew Wilson								