

# Council Approved December 9, 2021

## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.*

### MINUTES

12 noon, Thursday, November 11, 2021

Meeting Location: Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Allen Murray, Chair	Paul Richards	2021 Project LEAP Students
Denis Kelly, Vice Chair	Robert Sliepka	2021 Affiliate Members
Crystal Starr, Secretary	C. Bruce Turner	Charles Henley, Consultant
Kevin Aloysius	Steven Vargas	Shabaura Perryman, Merck
Veronica Ardoin		
Rosalind Belcher	MEMBERS ABSENT	STAFF PRESENT
Ardry "Skeet" Boyle	Johanna Castillo	<i>Ryan White Grant Administration</i>
Robert "Bobby" Cruz	Enrique Chavez	Carin Martin
Johnny Deal	Kimberley Collins, excused	Heather Keizman
Ronnie Galley	Tony Crawford	Mauricia Chatman
Peta-gay Ledbetter	Ahmier Gibson	
Tom Lindstrom	Daphne L. Jones	<i>The Resource Group</i>
Dawn Jenkins	Roxane May, excused	Sha'Terra Johnson
Holly Renee McLean	Deondre Moore	
Josh Mica	Oscar Perez	<i>Office of Support</i>
Rodney Mills	Faye Robinson, excused	Tori Williams
Diana Morgan	Pete Rodriguez, excused	Diane Beck
Nkechi Onyewuenyi	Imran Shaikh, excused	Rod Avila
Matilda Padilla	Gloria Sierra	
Shital Patel	Andrew Wilson	

**Call to Order:** Allen Murray, Chair, called the meeting to order at 12:04 p.m.

During the opening remarks, Murray sent greetings from St. Philip Presbyterian Church where he was with a few Council members and some of the Project LEAP students. When the Council returns to in-person meetings, they will be held at the church. Because Diane Beck is also at the church using her amazing technical skills, Murray and the others could see everyone attending the meeting on a big screen. Murray thanked Denis for emceeing and Titan and Miggz for judging the Ryan White Jeopardy game and Halloween costume contest. Veronica looked lovely and won the costume contest and Josh cleaned up in Ryan White Jeopardy! Both won a gift certificate. All

had a good time. On Tuesday, Murray, Kelly, and Williams went downtown so that Murray could receive the World AIDS Day Resolution from Commissioners Court.

**Adoption of the Agenda: Motion #1:** *it was moved and seconded (Kelly, Galley) to adopt the agenda. Motion carried.* Abstention: Starr.

**Approval of the Minutes: Motion #2:** *it was moved and seconded (Galley, Starr) to approve the October 14, 2021 minutes. Motion carried.* Abstention: McLean, Patel, Richards.

**We Appreciate Our Affiliate Committee Members: Motion #3:** *it was moved and seconded (Kelly, Starr) to table this until after the committee reports. Motion carried.*

**Training: Ryan White Election Policy:** Ronnie Galley and Veronica Ardoin, Co-Chairs of the Operations Committee, reviewed the Council's election policy, see attached.

**Project LEAP 2021 Presentations:** Murray said this year, Williams and Beck co-facilitated Project LEAP. Typically, the students participate in a special project. Due to COVID-19, it was not a good idea for them to survey people who had fallen out of care so instead Williams and Michael Alexander helped the students organize their thoughts and prepare public comments for presentation at the Council meeting. Williams then called on each student to present their comments to the Planning Council.

**Public Comment and Announcements:** None.

### **Reports from Committees**

**Comprehensive HIV Planning Committee:** Rodney Mills, Co-Chair, reported on the following: No meeting this month since Office of Support staff is working on the 2022 Epidemiological Profile.

**Affected Community Committee:** Rosalind Belcher, Co-Chair, reported on the following: Standards of Care and Performance Measures: The committee hosted a consumer-only workgroup meeting to review and give input into the FY 2022 Standards of Care and Performance Measures. There were 10 consumers in attendance.

**Quality Improvement Committee:** No report since there was no meeting in October.

**Priority and Allocations Committee:** Bobby Cruz, Co-Chair, reported on the following: Reports from the Administrative Agent – Part A/MAI\*: FYI: See the attached reports from the Part A/MAI Administrative Agent:

- FY21 Procurement Report – Part A & MAI, dated 10/25/21

Reports from the Administrative Agent – Part B/SS\*\*: FYI: See the attached reports from the Part B/State Services Administrative Agent:

- FY 2021 Procurement Report Part B – dated 10/06/21
- FY 2021 Procurement Report DSHS\*\*\* SS – dated 10/06/21
- 2020-21 DSHS State Services Service Utilization Report – dated 10/06/21
- FY 2020/21 Health Insurance Program Report – dated 09/29/21
- FY 2020/21 Health Insurance Program Report – dated 09/06/21

FY 2021 Ryan White Part A Funding Increases: **Motion #4:** *Per the attached chart, fund the increased funding requests in amounts that total \$449,386 in Ryan White Part A funds.* **Motion carried.** Abstentions: Aloysius, Jenkins, Kelly, Onyewuenyi, Padilla, Starr.

FY 2021 MAI\* Funding Increases: **Motion #5:** *Do not allocate approximately \$185,000 in MAI\* funds so that the funds will be available in the fourth quarter of the fiscal year when more is known about the status of ADAP.* **Motion carried.** Abstentions: Aloysius, Jenkins, Kelly, Onyewuenyi, Padilla, Starr.

FY 2021 Unspent Funds: **Motion #6:** *In the final quarter of the FY 2021 Ryan White Part A, Part B and State Services grant years, after implementing the year end Council-approved reallocation of unspent funds and utilizing the existing 10% reallocation rule to the extent feasible, Ryan White Grant Administration (RWGA) may reallocate any remaining unspent funds as necessary to ensure the Houston EMA has less than 5% unspent Formula funds and no unspent Supplemental funds. The Resource Group (TRG) may reallocate any remaining unspent funds as necessary to ensure no funds are returned to the Texas Department of State Health Services. RWGA and TRG must inform the Council of these shifts no later than the next scheduled Ryan White Planning Council Steering Committee meeting.* **Motion carried.** Abstentions: Aloysius, Jenkins, Kelly, Onyewuenyi, Padilla, Starr.

Quarterly Committee Report: See the attached Quarterly Committee Report.

**Operations Committee:** Veronica Ardoin, Co-Chair, reported on the following:

Policy 1200.00 Honorariums and Incentives: See attached. New text is underlined and in bold text. **Motion #7:** *Approve revisions outlined in the attached copy of Policy 1200.00 entitled Honorariums and Incentives.* **Motion carried.**

Slate of Nominees for the 2022 RWPC\* Officers: **Motion #8:** *Approve the attached slate of nominees for officers of the 2022 Ryan White Planning Council.* **Motion carried.** Abstentions: Aloysius, Boyle, Kelly.

2022 Council Orientation: The Operations Committee is planning for an in-person Council Orientation at Third Coast Restaurant on January 27, 2022. Unless a member is retiring from the Council at the end of December, please pencil this all-day meeting into your datebook.

**We Appreciate Our Affiliate Committee Members:** Allen said that affiliate committee members broaden the pool of expertise and make participation in the Ryan White processes robust and more representative of the people served. Murray stated that he wasn't sure how many Affiliate Committee members would be able to attend the meeting today so Avila made a wonderful slide presentation to acknowledge all of those who served on Ryan White committees alongside Council members. Each Affiliate member will receive a certificate in the mail thanking them for their dedication to the Ryan White Program in 2021.

**Report from Office of Support:** Tori Williams, Director, summarized the attached report.

**Report from Ryan White Grant Administration:** Carin Martin, Manager, summarized the attached report.

**Report from The Resource Group:** Sha'Terra Johnson, Health Planner, summarized the attached report.

**Task Force Reports:** The Council agreed in March 2020 to skip verbal Task Force Reports while

meeting on Zoom. See the Council Handouts packet for Task Force reports that were submitted in writing.

**Announcements:** None.

**Adjournment:** *Motion*: *it was moved and seconded (Kelly/Sliepka) to adjourn the meeting at 1:22 p.m. Motion Carried.*

Respectfully submitted,

\_\_\_\_\_  
Victoria Williams, Director

Date \_\_\_\_\_

Draft Certified by  
Council Chair: \_\_\_\_\_

Date \_\_\_\_\_

Final Approval by  
Council Chair: \_\_\_\_\_

Date \_\_\_\_\_

## Council Voting Records for November 11, 2021

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
				C				C	Paul Richards		X						X
		X				X			Robert Sliepka		X				X		
		X				X			C. Bruce Turner		X				X		
		X				X			Steven Vargas		X				X		
		X				X											
		X				X			<b>MEMBERS ABSENT</b>								
		X				X			Johanna Castillo								
		X				X			Enrique Chavez								
		X				X			Kimberley Collins								
		X				X			Tony Crawford								
		X				X			Ahmier Gibson								
		X				X			Daphne L. Jones								
		X				X			Roxane May								
		X					X		Deondre Moore								
		X				X			Oscar Perez								
		X				X			Faye Robinson								
		X				X			Pete Rodriguez								
	X				X				Imran Shaikh								
		X				X			Gloria Sierra								
		X					X		Andrew Wilson								

## Council Voting Records for November 11, 2021 - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #3 Table Affiliate Appreciate until the end Carried				Motion #4 FY2021 Part A funding increases Carried				Motion #5 FY2021 MAI funding increases Carried					Motion #3 Change Bylaws re Quorum Carried				Motion #4 FY2021 Part A funding increases Carried				Motion #5 FY2021 MAI funding increases Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS																									
Allen Murray, Chair				C				C				C	Paul Richards		X				X				X		
Denis Kelly, Vice Chair		X						X				X	Robert Sliepka		X				X				X		
Crystal Starr, Secretary		X						X		X			C. Bruce Turner		X				X				X		
Kevin Aloysius		X						X				X	Steven Vargas		X				X				X		
Veronica Ardoin		X				X				X															
Rosalind Belcher		X				X				X			<b>MEMBERS ABSENT</b>												
Ardry "Skeet" Boyle		X				X				X			Johanna Castillo												
Robert "Bobby" Cruz		X				X				X			Enrique Chavez												
Johnny Deal		X				X				X			Kimberley Collins												
Ronnie Galley		X				X				X			Tony Crawford												
Peta-gay Ledbetter		X				X				X			Ahmier Gibson												
Tom Lindstrom lm 12:56		X				X				X			Daphne L. Jones												
Dawn Jenkins		X						X				X	Roxane May												
Holly Renee McLean		X				X				X			Deondre Moore												
Josh Mica		X				X				X			Oscar Perez												
Rodney Mills		X				X				X			Faye Robinson												
Diana Morgan		X				X				X			Pete Rodriguez												
Nkechi Onyewuenyi ja 12:37	X							X				X	Imran Shaikh												
Matilda Padilla		X						X				X	Gloria Sierra												
Shital Patel lm 12:55		X			X				X				Andrew Wilson												

## Council Voting Records for November 11, 2021 - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #6 FY21 Unspent Funds Carried				Motion #7 Update to Policy 1200.00 Carried				Motion #8 Slate of Nominees for 2022 Officers Carried								Motion #6 FY21 Unspent Funds Carried				Motion #7 Update to Policy 1200.00 Carried				Motion #8 Slate of Nominees for 2022 Officers Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN			
			C				C				C	Paul Richards		X				X				X						
			X		X						X	Robert Sliepka		X				X				X						
	X				X				X			C. Bruce Turner		X				X				X						
			X		X						X	Steven Vargas lm 1:00		X			X				X							
	X				X				X																			
	X				X				X			<b>MEMBERS ABSENT</b>																
	X				X						X	Johanna Castillo																
	X				X				X			Enrique Chavez																
	X				X				X			Kimberley Collins																
	X				X				X			Tony Crawford																
	X				X				X			Ahmier Gibson																
Tom Lindstrom lm 12:56	X				X				X			Daphne L. Jones																
			X		X				X			Roxane May																
	X				X				X			Deondre Moore																
	X				X				X			Oscar Perez																
	X				X				X			Faye Robinson																
	X				X				X			Pete Rodriguez																
Nkechi Onyewuenyi ja 12:37			X		X				X			Imran Shaikh																
			X		X				X			Gloria Sierra																
Shital Patel lm 12:55	X				X				X			Andrew Wilson																