

Houston Area HIV Services Ryan White Planning Council

Priority & Allocations Committee Meeting

12 noon, Thursday, April 23, 2026

Click on this link to join **Zoom Meeting**:

<https://us02web.zoom.us/j/89374713843?pwd=UDBqbitGUk14d081eDRUSCtBdGltz09>

Meeting ID: 893 7471 3843 Passcode: 339238 Or call: 346 248-7799

In-Person: Bering Church, 1440 Harold St, Houston, 77006. Enter from parking lot behind the church.

AGENDA

Please note that the use of artificial intelligence (AI) is not allowed at Ryan White sponsored meetings.

- I. Call to Order Peta-gay Ledbetter and
Rodney Mills, Co-Chairs
 - A. Welcome, Introductions and Moment of Reflection
 - B. Adoption of the Agenda
 - C. Approval of the Minutes

- II. Public Comment and Announcements
 (NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. **When signing in, guests are not required to provide their correct or complete names.** All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing your self, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting. All information from the public must be provided in this portion of the meeting.)

- III. Reports from the Administrative Agencies
 - A. Update on FY26 RW Part A/MAI grant and routine reports Glenn Urbach
 - 1) Service Utilization Report, dated 4.9.2026
 - 2) Procurement Report, dated 4.13.2026
 - B. Updates on FY25-26 Part B and SS grants and routine reports Sha'Terra Johnson
 - 1) Health Insurance Assistance (HINS) Service Utilization Report, dated 3.26.2026
 - 2) State Services Service Utilization Report, dated 4.3.2026
 - 3) Ryan White Part B Procurement Report. dated 3.31.2026
 - 4) State Services Procurement Report, dated 3.31.2026

- IV. Proposed Topics for the 2025 Committee Meeting Schedule
 - April – Discuss unobligated Pt. A funds, set dates for June Special meetings & more
 - May – FY 27 Priority Setting Process
 - June – 3 Special & 1 regular meeting to allocate FY27 funds
 - July – Reallocate Carryover funds
 - A. Review the *Request for Service Category Increase Form*

- V. Allocate Unobligated Funds
 - A. Ryan White Part A? Glenn Urbach

- VI. Announcements

- VII. Adjourn
 - Optional: Meet with the Committee Mentor Bill Patterson

Houston Area HIV Services Ryan White Planning Council

Priority & Allocations Committee Meeting

12:00 p.m., Thursday, February 26, 2026

Meeting Location: Bering Church, 1440 Harold Street and Zoom Teleconference

MINUTES

MEMBERS PRESENT	MEMBERS ABSENT	
Peta-gay Ledbetter, Co-Chair	<i>Morénike Giwa Onaiwu</i> , excused	Yvonne Arizpe
Rodney Mills, Co-Chair	Skeet Boyle, excused	Ramon Sanchez
Kevin Anderson	Laura Alvarez	Arnold Portales
Ronnie Galley	Kevin Berry	STAFF PRESENT
Glen Hollis	<i>Norman Reed</i>	Glenn Urbach, RWGA
Bill Patterson		Eric James, RWGA
Megan Rowe		James Supak, RWGA
Isis Torrente	OTHERS PRESENT	Jacinth Melendez, RWGA
<i>Josh Mica</i>	Denis Kelly	Sha’Terra Johnson, TRG
	Pete Rodriguez	Aaron Hinton, TRG Intern
	Caleb Brown	Office of Support
	Laura Gonzalez Valeriano	Richon Ohafia
	Mary Guidry	Nancy Garcia

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Rodney Mills, Vice Chair, called the meeting to order at 12:01 p.m. and asked for a moment of reflection. Rodney welcomed members. Introductions were conducted, including new member Kevin Anderson, who shared his public health background and community involvement.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Patterson, Torrente) to approve the agenda. Motion carried.*

Approval of the Minutes:

Motion #2: *it was moved and seconded (Torrente, Patterson) to approve October 25, 2025, minutes.*

Motion carried. Abstained: Alvarez, Boyle, Turner, Cruz, May

Public Comment: none.

Committee Orientation- Nuts and Bolts for New Members: Richon Ohafia with Office of Support provided an overview of Planning Council procedures, expectations, and key policies:

- **Meeting Logistics:** Packets are distributed one week in advance and posted on the website; meetings may be hybrid depending on circumstances.

- **Attendance & Participation:** Members should RSVP for in-person attendance; only voting members may sit at the table.
- **Petty Cash:** Reimbursements may be delayed during fiscal year closeout (March–April); deadlines for FY2025 submissions were emphasized.
- **Open Meetings Act:** Training is required at least once; certificates must be submitted if not already on file.
- **Confidentiality:** Members were reminded not to disclose personal health information due to public recording requirements

Conflict of Interest (COI) Review

- Ohafia reviewed the COI definition and provided examples. Members were reminded to disclose conflicts and refrain from voting when applicable.

Committee Structure & Role

- The P&A Committee’s responsibility in establishing funding priorities and allocations was reviewed, including adherence to COI standards and data-driven decision-making.

Critical Timeline & Upcoming Activities

- **March 20, 2026:** Joint meeting with Quality Improvement and Affected Community Committees to review the *How to Best Meet the Need* framework for FY2027.
- **March 24, 2026:** Consumer training opportunity for community participation in needs assessment.

New Business

FY 2026 Unspent Funds Policy

The Committee reviewed and discussed the policy for allocating unspent or unobligated funds for FY2026. Discussion focused on maintaining compliance with HRSA requirements and ensuring full utilization of funds.

FY 2026 Policy on Allocating Unspent Funds

Motion #3: It was moved and seconded (*Patterson, Torrente*) to approve to adopt carryover funds.
Motion carried.

FY 2027 Principles & Criteria

Motion #4: It was moved and seconded (*Patterson, Torrente*) to adopt the FY 2027 Principles & Criteria.
Motion carried.

FY 2027 Priority Setting Process

Motion #5: It was moved and seconded (*Patterson, Torrente*) to adopt the FY2027 priority setting process.
Motion carried.

FY 2025 Ryan White Part A and MAI Service Utilization Report

Date Range: 03/01/2025 - 2/28/2026 23:59:00

RW PART A Service Utilization Report																			Expected YTD	YTD
Priority	Service Category	Goal	Unduplicated Clients Served YTD	Male	Female	Trans gender	AA (non - Hispanic)	White (non - Hispanic)	Other (non - Hispanic)	Hispanic	0-12	13-19	20-24	25-34	35-44	45-54	55-64	65+	Expected YTD	YTD
1	Outpatient/Ambulatory Primary Care (including Vision)	9,780	9,528	75%	23%	2%	43%	10%	2%	45%	0%	0%	4%	26%	29%	22%	16%	3%	100%	97%
1.a	Primary Care - Public Clinic (A)	3,113	2,986	69%	30%	1%	42%	8%	2%	49%	0%	0%	3%	16%	26%	27%	22%	6%	100%	96%
1.b	Primary Care - CBO Targeted to AA (A)	2,335	2,600	71%	26%	3%	98%	0%	2%	0%	0%	0%	5%	34%	31%	18%	10%	2%	100%	111%
1.c	Primary Care - CBO Targeted to Hispanic (A)	1,934	2,553	82%	14%	4%	0%	0%	0%	100%	0%	1%	5%	32%	30%	20%	11%	1%	100%	132%
1.d	Primary Care - CBO Targeted to White and/or MSM (A)	774	681	86%	13%	1%	0%	84%	16%	0%	0%	0%	3%	22%	30%	20%	21%	4%	100%	88%
1.e	Primary Care - CBO Targeted to Rural (A)	752	708	70%	29%	1%	37%	21%	5%	37%	0%	0%	3%	25%	29%	21%	17%	4%	100%	94%
1.f	Primary Care - Women at Public Clinic (A)	872	890	0%	99%	1%	53%	5%	2%	40%	0%	0%	3%	14%	25%	30%	20%	7%	100%	102%
1.h	Vision	2,663	2,424	72%	26%	2%	45%	11%	2%	41%	0%	0%	2%	19%	24%	25%	23%	7%	100%	91%
2	Local Drug Reimbursement Program (A)	5,732	7,352	76%	21%	3%	42%	10%	2%	45%	0%	0%	4%	26%	29%	22%	16%	3%	100%	128%
3	Medical Case Management	4,664	4,531	69%	29%	2%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	97%
3.a	Clinical Case Management	895	527	73%	25%	2%	58%	16%	2%	24%	0%	0%	2%	26%	27%	18%	19%	7%	100%	59%
3.b	Med CM - Targeted to Public Clinic (A)	440	740	93%	5%	2%	46%	10%	1%	43%	0%	0%	3%	20%	26%	24%	20%	6%	100%	168%
3.c	Med CM - Targeted to AA (A)	1,127	1,165	68%	29%	3%	98%	0%	2%	0%	0%	0%	3%	25%	30%	20%	16%	5%	100%	103%
3.d	Med CM - Targeted to H/L (A)	555	520	80%	16%	4%	1%	0%	0%	99%	0%	0%	4%	26%	28%	22%	15%	5%	100%	94%
3.e	Med CM - Targeted to White and/or MSM (A)	350	204	84%	15%	1%	0%	91%	9%	0%	0%	0%	1%	18%	22%	21%	27%	10%	100%	58%
3.f	Med CM - Targeted to Rural (A)	513	710	67%	32%	0%	44%	27%	2%	28%	0%	0%	3%	19%	23%	23%	21%	10%	100%	138%
3.g	Med CM - Targeted to Women at Public Clinic (A)	239	371	1%	99%	1%	63%	5%	2%	31%	0%	0%	2%	22%	25%	26%	18%	6%	100%	155%
3.h	Med CM - Targeted to Geriatrics	532	268	62%	37%	1%	53%	7%	1%	38%	0%	0%	0%	0%	0%	19%	54%	27%	100%	50%
3.i	Med CM - Targeted to Veterans																			
3.j	Med CM - Targeted to Youth	13	26	85%	12%	4%	73%	4%	0%	23%	0%	4%	96%	0%	0%	0%	0%	0%	100%	200%
4	Oral Health	348	314	62%	37%	1%	44%	23%	2%	32%	0%	0%	3%	15%	21%	31%	20%	10%	100%	90%
4.b	Oral Health - Rural Target	348	314	62%	37%	1%	44%	23%	2%	32%	0%	0%	3%	15%	21%	31%	20%	10%	100%	90%
5	Health Insurance (D)	2,034	2,689	77%	21%	2%	46%	20%	3%	31%	0%	0%	1%	15%	21%	21%	26%	16%	100%	132%
7	Medical Nutritional Therapy/Nutritional Supplements	515	488	75%	24%	1%	41%	15%	4%	40%	0%	0%	1%	7%	12%	23%	34%	23%	100%	95%
8	Substance Abuse Treatment - Outpatient	22	3	100%	0%	0%	67%	0%	0%	33%	0%	0%	0%	33%	67%	0%	0%	0%	100%	14%
10	Emergency Financial Assistance	1,718	1,481	74%	25%	2%	48%	8%	2%	42%	0%	0%	4%	24%	29%	24%	15%	3%	100%	86%
10.a	Emergency Financial Assistance-Pharmacy Assistance	1,605	1,384	74%	24%	2%	46%	8%	2%	44%	0%	1%	5%	25%	29%	24%	14%	3%	100%	86%
10.b	Emergency Financial Assistance - Other	113	97	66%	30%	4%	75%	9%	0%	15%	0%	0%	1%	13%	24%	23%	26%	13%	100%	86%
11	Non-Medical Case Management	7,243	6,280	67%	31%	2%	51%	15%	2%	33%	0%	0%	2%	15%	28%	27%	20%	8%	100%	87%
11.a	Service Linkage Targeted to Youth	151	127	66%	33%	1%	46%	6%	4%	45%	0%	9%	91%	0%	0%	0%	0%	0%	100%	84%
11.b	Service Linkage at Testing Sites	112	103	70%	29%	1%	59%	2%	3%	36%	0%	0%	0%	40%	31%	17%	9%	4%	100%	92%
11.c	Service Linkage at Public Clinic Primary Care Program (A)	3,061	2,982	65%	33%	1%	48%	8%	1%	43%	0%	0%	0%	16%	25%	27%	25%	8%	100%	97%
11.d	Service Linkage at CBO Primary Care Programs (A)	3,919	3,068	71%	27%	2%	54%	7%	3%	36%	0%	0%	3%	26%	30%	22%	14%	5%	100%	78%
12	Transportation	1,946	1,694	67%	31%	2%	51%	15%	2%	33%	0%	0%	2%	15%	28%	27%	20%	8%	100%	87%
12.a	Transportation Services - Urban	375	353	66%	31%	3%	59%	7%	2%	32%	0%	0%	1%	17%	31%	26%	18%	7%	100%	94%
12.b	Transportation Services - Rural	195	163	69%	30%	1%	34%	30%	2%	34%	0%	0%	2%	12%	23%	28%	26%	9%	100%	84%
12.c	Transportation vouchersing	1,376	1,178	71%	26%	3%	66%	8%	1%	24%	0%	0%	1%	14%	19%	24%	32%	9%	100%	86%
13	Temporary Assisted Living	11																		
14	Outreach Services	712	555	59%	37%	4%	63%	6%	1%	30%	0%	0%	4%	19%	26%	22%	23%	6%	100%	78%
15	Home Delivered Meals	200	1	100%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	100%	100%	1%

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation	July Adjustments (carryover)	August 10% Rule Adjustments (f)	October Adjustments (mid year sweeps)	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procure- ment Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
1	Outpatient/Ambulatory Primary Care	11,490,679	80,793	122,436	0	-135,748	-37,652	11,520,508	45.40%	11,520,508	0		\$12,465,971	108%	100%
1.a	Primary Care - Public Clinic (a)	4,254,296	30,499					4,284,795	16.88%	4,284,795	0	3/1/2025	\$5,149,742	120%	100%
1.b	Primary Care - CBO Targeted to AA (a) (e) (f)	1,151,096	8,680	40,000		-27,841	-6,330	1,165,605	4.59%	1,165,605	0	3/1/2025	\$1,769,287	152%	100%
1.c	Primary Care - CBO Targeted to Hispanic (a) (e)	986,209	7,521	37,595		-27,841	-6,330	997,154	3.93%	997,154	0	3/1/2025	\$1,819,845	183%	100%
1.d	Primary Care - CBO Targeted to White/MSM (a) (e)	1,242,022	9,319	40,000		-66,666		1,224,675	4.83%	1,224,675	0	3/1/2025	\$472,448	39%	100%
1.e	Primary Care - CBO Targeted to Rural (a) (e)	1,191,872	8,967	4,841		7,500	-100,000	1,113,180	4.39%	1,113,180	0	3/1/2025	\$1,016,818	91%	100%
1.f	Primary Care - Women at Public Clinic (a)	2,164,684	15,807					2,180,491	8.59%	2,180,491	0	3/1/2025	\$1,717,980	79%	100%
1.g	Primary Care - Pediatric (a.1)														
1.h	Vision	450,500				-20,900	100,008	529,608	2.09%	529,608	0	3/1/2025	\$519,852	98%	100%
1.x	Primary Care Health Outcome Pilot	50,000	0				-25,000	25,000	0.10%	25,000	0	3/1/2025	\$0	0%	100%
2	Local Pharmacy Assistance Program	2,067,104	0	168,683	0	61,407	315,312	2,612,506	10.29%	2,612,506	0	3/1/2025	\$2,511,352	96%	100%
2.a	Local Pharmacy Assistance Program-Public Clinic (a) (e)	367,104	0					367,104	1.45%	367,104	0	3/1/2025	\$401,976	109%	100%
2.b	Local Pharmacy Assistance Program-Untargeted (a) (e)	1,700,000	0	168,683		61,407	315,312	2,245,402	8.85%	2,245,402	0	3/1/2025	\$2,109,377	94%	100%
3	Medical Case Management	2,183,040	0	0	0	-92,927	-83,604	2,006,509	7.91%	2,006,509	0		\$1,353,440	67%	100%
3.a	Clinical Case Management	531,025	0				-63,604	467,421	1.84%	\$467,421	0	3/1/2025	\$465,896	100%	100%
3.b	Med CM - Public Clinic (a)	301,129	0					301,129	1.19%	301,129	0	3/1/2025	\$160,149	53%	100%
3.c	Med CM - Targeted to AA (a) (e)	183,663	0			-21,382		162,281	0.64%	162,281	0	3/1/2025	\$201,559	124%	100%
3.d	Med CM - Targeted to H/L (a) (e)	183,665	0			-21,382		162,284	0.64%	162,284	0	3/1/2025	\$73,165	45%	100%
3.e	Med CM - Targeted to W/MSM (a) (e)	66,491	0					66,491	0.26%	66,491	0	3/1/2025	\$30,300	46%	100%
3.f	Med CM - Targeted to Rural (a)	297,496	0			16,800		314,296	1.24%	314,296	0	3/1/2025	\$244,912	78%	100%
3.g	Med CM - Women at Public Clinic (a)	81,841	0					81,841	0.32%	81,841	0	3/1/2025	\$86,764	106%	100%
3.h	Med CM - Targeted Geriatrics	400,899	0					400,899	1.58%	400,899	0	3/1/2025	\$60,190	0%	0%
3.i	Med CM - Targeted to Veterans	86,964	0			-66,964	-20,000	0	0.00%	0	0	3/1/2025	\$0	0%	100%
3.j	Med CM - Targeted to Youth	49,867	0					49,867	0.20%	49,867	0	3/1/2025	\$30,505	61%	100%
4	Oral Health	166,404	0	0	0	10,008	40,750	217,162	0.86%	217,162	0	3/1/2025	\$217,120	100%	100%
4.a	Oral Health - Untargeted (c)	0	0					0	0.00%	0	0	3/1/2025	\$0	0%	0%
4.b	Oral Health - Targeted to Rural	166,404	0			10,008	40,750	217,162	0.86%	217,162	0	3/1/2025	\$217,120	100%	100%
5	Health Insurance (c)	1,517,528	300,000	0	0	0	0	1,817,528	7.16%	1,817,528	0	3/1/2025	\$1,817,524	100%	100%
6	Mental Health Services (c)	0	0	0	0	0	0	0	0.00%	0	0	3/1/2025	\$0	0%	0%
7	Medical Nutritional Therapy (supplements)	341,395	0	0	0	0	50,000	391,395	1.54%	391,395	0	3/1/2025	\$372,494	95%	100%
8	Substance Abuse Services - Outpatient (c)	25,000	0	0	0	-2,500	-12,500	10,000	0.04%	10,000	0	3/1/2025	\$8,083	81%	100%
10	Emergency Financial Assistance	2,114,136	0	27,100	0	143,260	0	2,284,496	9.00%	2,284,496	0		\$2,087,004	91%	100%
10.a	EFA - Pharmacy Assistance	2,039,136	0	2,100		168,260		2,209,496	8.71%	2,209,496	0	3/1/2022	\$2,020,539	91%	100%
10.b	EFA - Other	75,000	0	25,000		-25,000		75,000	0.30%	75,000	0	3/1/2025	\$66,464	89%	100%
11	Non-Medical Case Management	1,267,002	0	0	0	16,500	-28,258	1,255,245	4.95%	1,255,245	0	3/1/2025	\$928,173	74%	100%
11.a	Service Linkage targeted to Youth	110,793	0					110,793	0.44%	110,793	0	3/1/2025	\$68,556	62%	100%
11.b	Service Linkage targeted to Newly-Diagnosed/Not-in-Care	100,000	0					100,000	0.39%	100,000	0	3/1/2025	\$63,579	64%	100%
11.c	Service Linkage at Public Clinic (a)	370,000	0					370,000	1.46%	370,000	0	3/1/2025	\$290,947	79%	100%
11.d	Service Linkage embedded in CBO Pcare (a) (e)	686,209	0			16,500	-28,258	674,452	2.66%	674,452	0	3/1/2025	\$505,090	75%	100%
12	Medical Transportation	374,911	0	0	0	0	-19,000	355,911	1.40%	355,911	0		\$354,876	100%	100%
12.a	Medical Transportation services targeted to Urban	252,680	0					252,680	1.00%	252,680	0	3/1/2025	\$198,022	78%	100%
12.b	Medical Transportation services targeted to Rural	97,185	0					97,185	0.38%	97,185	0	3/1/2025	\$151,840	156%	100%
12.c	Transportation vouchering (bus passes & gas cards)	25,046	0				-19,000	6,046	0.02%	6,046	0	3/1/2025	\$5,014	83%	100%
13	Housing - Temporary Assisted Living	49,500	0	0	0	0	0	49,500	0.20%	49,500	0	3/1/2025	\$0	0%	100%
14	Outreach	220,000	0	0	0	0	0	220,000	0.87%	220,000	0	3/1/2025	\$69,152	31%	100%
15	Food Bank/Home Delivered Meals	100,000	0	0	0	0	-95,010	4,990	0.02%	4,990	0	3/1/2025	\$1,607	32%	100%
18	Other Professional Svcs or Legal Services	0	0	0	0	0	0	0	0.00%	0	0	3/1/2025	\$0	0%	100%
FY23_RW_DIR	Total Service Dollars	21,916,699	380,793	318,219	0	0	130,038	22,745,749	89.41%	22,745,749	0		\$22,185,188	98%	100%
		Original Allocation	Award Reconciliation	July Adjustments (carryover)	August 10% Rule Adjustments	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent	Total Expended on Services	Percent	Award Category	Award Amount	Amount Spent	Balance
	Core (must not be less than 75% of total service dollars)	17,791,150	380,793	291,119	0	-159,760	272,306	18,303,302	81.47%	16,928,460	83.40%	Formula			0

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation	July Adjustments (carryover)	August 10% Rule Adjustments (f)	October Adjustments (mid year sweeps)	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procure- ment Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
	Non-Core (may not exceed 25% of total service dollars)	3,976,049	0	27,100	0	159,760	-142,268	4,162,909	18.53%	3,370,052	16.60%	Supplement			0
	Total Service Dollars (does not include Admin and QM)	21,767,199	380,793	318,219	0	0	0	22,466,211		20,298,512		Carry Over	0		0
	Total Admin (must be ≤ 10% of total Part A + MAI)	2,259,331	0	0	0	0	-80,038	2,179,293	7.82%			Totals	0	0	0
	Total QM (must be ≤ 5% of total Part A + MAI)	503,089	0	0	0	0	-50,000	453,089	1.63%						

MAI Procurement Report

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation	July Adjustments (carryover)	August 10% Rule Adjustments (f)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procure- ment Balance	Date of Procure- ment	Expended YTD	Percent YTD	Percent Expected YTD
1	Outpatient/Ambulatory Primary Care	2,098,411	49,038	3,964	0	58,435	80,000	2,289,848	92.43%	2,289,848	0		\$2,138,085	93%	100%
1.b (MAI)	Primary Care - CBO Targeted to African American	1,061,151	24,798	1,982	0	30,000	40,000	1,157,931	46.74%	1,157,931	0	3/1/2025	\$1,114,380	96%	100%
1.c (MAI)	Primary Care - CBO Targeted to Hispanic	1,037,260	24,240	1,982	0	28,435	40,000	1,131,917	45.69%	1,131,917	0	3/1/2025	\$1,023,705	90%	100%
2	Medical Case Management	318,597	7,445	0	0	-58,435	-80,000	187,607	7.57%	187,607	0		\$144,112	77%	100%
2.c (MAI)	MCM - Targeted to African American	159,299	3,722			-30,000	-33,021	100,000	4.04%	100,000	0	3/1/2025	\$109,766	110%	100%
2.d (MAI)	MCM - Targeted to Hispanic	159,298	3,723			-28,435	-46,979	87,607	3.54%	87,607	0	3/1/2025	\$34,346	39%	100%
	Total MAI Service Funds	2,417,008	56,483	3,964	0	58,435	80,000	2,477,455	100.00%	2,477,455	0		\$2,282,197	92%	100%
	Grant Administration	0	0	0	0	0	0	0	0.00%	0	0		\$0	0%	0%
	Quality Management	0	0	0	0	0	0	0	0.00%	0	0		\$0	0%	0%
	Total MAI Non-service Funds	0	0	0	0	0	0	0	0.00%	0	0		\$0	0%	0%
	Total MAI Funds	2,417,008	56,483	3,964	0	58,435	80,000	2,477,455	100.00%	2,477,455	0		\$2,282,197	92%	100%

Houston Ryan White Health Insurance Assistance Service Utilization Report



Period Reported:

09/01/2025-2/28/2026

Revised: 3/26/2026

Request by Type	Assisted			NOT Assisted		
	Number of Requests (UOS)	Dollar Amount of Requests	Number of Clients (UDC)	Number of Requests (UOS)	Dollar Amount of Requests	Number of Clients (UDC)
Medical Co-Payment	283	\$52,792.07	170	0	\$0.00	0
Medical Deductible	48	\$7,184.60	39	0	\$0.00	0
Medical Premium	3552	\$1,615,240.08	781	0	\$0.00	0
Pharmacy Co-Payment	11631	\$1,072,303.94	2068	0	\$0.00	0
APTC Tax Liability	0	\$0.00	0	0	\$0.00	0
Out of Network Out of Pocket	0	\$0.00	0	0	\$0.00	0
ACA Premium Subsidy Repayment	0	\$0.00	0	NA	NA	NA
Totals:	15514	\$2,747,520.69	3058	0	\$0.00	

Comments: This report represents services provided under all grants.

2025 - 2026 DSHS State Services Service Utilization Report
9/1/2025 thru 8/31/2026 Houston HSDA
2nd Quarter - 9/1/2025 to 02/28/2026

Revised 4/3/2025

Funded Service	UDC		Gender				Race				Age Group							
	Goal	YTD	Male	Female	FTM	MTF	AA	White	Hisp	Other	0-12	13-19	20-24	25-34	35-44	45-49	50-64	65+
Health Insurance Premiums	2,050	738	83.83%	15.54%	0.00%	0.63%	31.97%	26.42%	37.66%	3.95%	0.00%	0.00%	0.67%	12.73%	21.54%	22.22%	31.73%	11.11%
Hospice	15	15	80.00%	20.00%	0.00%	0.00%	60.00%	26.67%	13.33%	0.00%	0.00%	0.00%	0.00%	6.67%	20.00%	6.67%	46.66%	20.00%
Linguistic Services	65	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Mental Health Services	205	58	98.28%	0.00%	0.00%	1.72%	24.13%	39.65%	34.48%	1.74%	0.00%	0.00%	3.44%	17.24%	31.03%	8.62%	17.24%	22.43%
Mental Health Services - Special Populations	110	39	69.23%	30.77%	0.00%	0.00%	43.58%	5.12%	48.74%	2.56%	0.00%	2.57%	2.56%	35.89%	35.89%	15.38%	5.15%	2.56%
Non-Medical Case Management	185	47	90.78%	7.81%	0.00%	1.42%	53.19%	21.28%	25.53%	0.00%	0.00%	0.00%	2.12%	12.76%	29.78%	21.27%	23.43%	10.63%
Unduplicated Clients Served By State Services Funds:	2,630	897	80.22%	18.53%	0.00%	1.25%	39.99%	24.36%	31.13%	4.52%	0.00%	0.46%	4.24%	16.99%	25.82%	15.13%	23.47%	13.89%

Completed By: cvaguries

The Houston Regional HIV/AIDS Resource Group, Inc.
FY 2526 Ryan White Part B
Procurement Report
April 1, 2025 - March 31, 2026



Reflects spending through February 2026

Spending Target: 92%

Revised 3/31/26

Priority	Service Category	Original Allocation per	% of Grant	Amendment*	Contractual Amount	Amendment	Contractual Amount	Date of Original	Expended YTD	Percent YTD
4	Oral Health Service-General (2)	\$2,025,193	57%	\$0	\$2,025,193	\$0	\$2,025,193	4/1/2025	\$1,292,890	64%
4	Oral Health Service -Prosthodontics	\$707,000	20%	\$0	\$707,000	\$0	\$707,000	4/1/2025	\$811,323	115%
5	Health Insurance Premiums and Cost Sharing (1)	\$805,845	23%	\$0	\$805,845	\$0	\$805,845	4/1/2025	\$887,438	110%
		\$0	0%	\$0	\$0					
Total Houston HSDA		3,538,038	100%	0	3,538,038	\$0	\$3,538,038		2,991,651	85%

Note: Spending variances of 10% of target will be addressed:

- (1) Reallocation pending
- (2) Delayed Billing

The Houston Regional HIV/AIDS Resource Group, Inc.
FY 2526 DSHS State Services
Procurement Report
September 1, 2025 - August 31, 2026



Chart reflects spending through February 2026

Spending Target: 50%

Revised 3/31/2026

Priority	Service Category	Original Allocation per RWPC	% of Grant Award	Amendments per RWPC	Contractual Amount	Amendment	Contractual Amount	Date of Original Procurement	Expended YTD	Percent YTD
5	Health Insurance Premiums and Cost Sharing (1)	\$1,224,641	41%	\$0	\$1,224,641	\$0	\$1,224,641	9/1/2025	\$1,211,691	99%
6	Mental Health Services (2)	\$300,000	10%	\$0	\$300,000	\$0	\$300,000	9/1/2025	\$100,081	33%
11	Hospice	\$293,832	10%	\$0	\$293,832	\$0	\$293,832	9/1/2025	\$146,960	50%
13	Non Medical Case Management	\$112,500	4%	\$0	\$112,500	\$0	\$112,500	9/1/2025	\$55,382	49%
16	Linguistic Services (3)	\$68,000	2%	\$0	\$68,000	\$0	\$68,000	9/1/2025	\$0	0%
	Referral for Healthcare-ADAP	\$572,803	19%	\$0	\$572,803	\$0	\$572,803	9/1/2025	\$249,132	43%
	Referral for Healthcare-General (4)	\$112,500	4%	\$0	\$112,500	\$0	\$112,500	9/1/2025	\$0	0%
	Emergency Financial Assistance (Compassionate Care)	\$277,985	9%	\$0	\$277,985	\$0	\$227,985	9/1/2025	\$100,641	34%
Total Houston HSDA		2,962,261	100%	\$0	\$2,962,261	\$0	\$2,912,261		1,863,887	64%

Note

- (1) HIP- Funded by Part A, B and State Services/. Provider spends grant funds by ending dates Part A -2/28; B-3/31;SS-8/31.
- (2) Delay in billing
- (3) Delay in billing
- (4) Decrease in utilization

* Disbursements are the actual costs (vs. unit costs).
 Ex: medication, diagnostic procedures, food, utilities.

Request for Service Category Increase
 Ryan White Part A and MAI

Updated 4/8/2025

A.	Name of Agency (not provided to RWPC)						
B.	Contract Number (not provided to RWPC)						
C.	Service Category Title (per RFP)					Control No.	
D.	Request for Increase under (check one):	Part A:	or	MAI:			
	Request Period (check one):	April:	August:	Oct:	Final Qtr:		
E.	Amount of additional funding Requested:						
F.	Unit of Service: (list only those units and disbursements where an increase is requested)	a. Number of units in current contract:	b. Cost/unit	c. Number of additional units requested:	d. Total: (b x c)		
	1.				\$0.00		
	2.				\$0.00		
	3.				\$0.00		
	4.				\$0.00		
	5.				\$0.00		
	6.				\$0.00		
	7.				\$0.00		
	8. Disbursements* (list current amount in column a. and requested amount in column c.)	N/A			\$0.00		
	9. Total additional funding (must match E. above):					\$0.00	
G.	Number of new/additional clients to be served with requested increase.						
H.	Number of clients served under current contract - Agencies must use the CPCDMS to document numbers served. De-identified CPCDMS-generated reports will be provided to the RWPC by RWGA.	a. Number of clients served per CPCDMS	b. Percent AA (non-Hispanic)	c. Percent White (non-Hispanic)	d. Percent Hispanic (all races)	e. Percent Male	f. Percent Female
	1. Number of clients that received this service under Part A (or MAI) in FY 2024.* (March 1, 2024 - February 28, 2025) *If agency was funded for service under Part A (or MAI) in FY 2024 - if not, mark these cells as "NA"						
	2. Number of clients that have received this service under Part A (or MAI) in FY 2018. a. April Request Period = Not Applicable b. August Request Period = 03/01/25 - 06/30/25 c. October Request Period = 03/01/25 - 09/30/25 d. 4th Qtr. Request Period = 03/01/25 - 11/30/25						

* Disbursements are the actual costs (vs. unit costs).
 Ex: medication, diagnostic procedures, food, utilities.

Request for Service Category Increase
 Ryan White Part A and MAI

Updated 4/8/2025

I.	Additional Information Provided by Requesting Agency (subject to audit by RWGA). Answer all questions that are applicable to agency's current situation.	a. Enter Number of Weeks in this column	b. How many Weeks will this be if full amount of request is received?	c. Comments (do not include agency name or identifying information):	
	1. Length of waiting time (in weeks) for an appointment for a new client:				
	2. Length of waiting time (in weeks) for an appointment for a current client:				
	3. Number of clients on a "waiting list" for services (per Part A SOC):				
	3. Number of clients unable to access services monthly (number unable to make an appointment) (per Part A SOC):				
J.	List all other sources and amounts of funding for similar services currently in place with agency:	a. Funding Source:	b. End Date of Contract:	c. Amount	d. Comment (50 words or less):
	1.				
	2.				
	3.				
	4.				
K.	Submit the following documentation at the same time as the request (budget narrative and fee-for-service budgets may be hard copy or fax):				
	Revised Budget Narrative (Table I.A.) corresponding to the revised contract total (amount in Item F.9.d. plus current contract amount).				
	This form must be submitted electronically via email by published deadline to Glenn Urbach: Glenn.urbach@phs.hctx.net Form updatd 4/8/25				